

Provost Faculty Fellows Program: AY24-25

Goals of the Faculty Fellows Program

- Offers faculty opportunities for leadership experiences by working with the Provost Office on strategic initiatives and on day-to-day decision-making and operations;
- Enriches the Provost Office by expanding ongoing faculty involvement in developing and implementing projects that enhance academic priorities;
- Creates mentored pathways for faculty to explore interests in pursuing academic administrative roles while gaining insight into budgeting, strategic planning, and challenges in higher education; and
- Establishes a collaborative team to work with Associate Provosts to generate and implement specific, high-priority programs essential to faculty and student success.

Open Position for 2024-25

1. Undergraduate Academic Success Fellow in the Office of Student Academic Engagement and Success (Sheri Kunovich). As we move into Year 4 of the Quality Enhancement Plan (SMU-in-Four), we will begin to implement several recommended solutions from the Early Alert and Advising Pillars. The Provost Faculty Fellow in this role will assist in conversations with academic departments about the best way to implement two of these recommendations: 1) building an academic alert system using information in Canvas; and 2) implementing professional advising across the five undergraduate schools. During the fall term, the Fellow will be part of a small group who will meet with each academic department to gather critical feedback. In the spring, the Fellow will support this group in development the plan to implement recommended changes. Prior experience as a faculty advisor or as a director of undergraduate studies would be advantageous in this role, but not a necessary criteria. Previous applicants are encouraged to re-apply.

Eligibility

All full-time faculty members can apply—with priority for either instructional (professional/teaching track) faculty or tenured faculty or who have interest and/or experience in the priority area above. Faculty interested in applying are encouraged to reach out to facultysuccess@smu.edu for more information.

Details

The time commitment is approximately 6 hours/week across the calendar year with scaled participation in the summer. Interested faculty should discuss this opportunity with their department chair, with the understanding that Provost Faculty Fellows have the option to allocate their service commitment to the university to this role during the appointment.

Faculty Fellows can choose between either an annual stipend of \$10,000, or the combination of a stipend of \$3,000 and a one-course reduction during the academic year. They will meet as a cohort of 5 Fellows monthly, attend an Academic Affairs Forum monthly, and have ongoing engagement

with a mentor inside the Provost's Office who is most closely aligned with the priority area. Faculty Fellows can request to continue participation for up to two additional years.

Application Process

Applications are due by Friday, May 17th to facultysuccess@smu.edu. A full application should include both a CV and a cover letter that describes your interest in the priority area and in the professional development opportunities of the Fellow role.

In your submission email, please include an acknowledgement that you have discussed your interest in this role with your department chair and/or dean and have received their endorsement. Questions and applications can be sent to facultysuccess@smu.edu. Past applicants are encouraged to apply.