



Honors Immersed Faculty/Supervisor Permission Form

Student Name: _____

CWID: _____

Faculty/Supervisor Name: _____

Faculty/Supervisor e-mail: _____

Year and Term of Project: _____

Honors Immersed Project type:

For Credit option (internship, independent study, study abroad, etc)
150 hour total time commitment

Non Credit - Summer Research option (SURF, REU, etc) – **must submit rubric at end of project**
240 hour total time commitment

Non Credit – Summer Internship option – **must submit rubric at end of project**
240 hour total time commitment

The signatures below signify that the Faculty/Supervisor for the project and the student have discussed the requirements and expectations for Honors Immersed. Students using the for-credit option must earn a grade of B or higher to receive credit for honors immersed. Students utilizing the Summer Research option or the Internship option are evaluated via the attached rubric by their faculty advisor or supervisor. Students will only receive credit for Honors Immersed with a score of 83% or above on the rubric.

Student Signature: _____ Date: _____

Faculty Signature: _____ Date: _____

Application Approved: _____

Application Denied: _____

Honors College Signature: _____ Date: _____

Mentors, please use this rubric as a guideline for grading your summer research student.

Evaluation Dimensions	Needs Improvement	Meets Expectations	Exceeds Expectations
Achievement	Accomplished few, if any, of the goals specified in the course proposal, contract, or syllabus	Accomplished most of the goals specified in the course proposal, contract, or syllabus	Met or exceeded all of the goals specified in the course proposal, contract, or syllabus
Quality of Work	Work was done in a careless manner and was of poor quality; assignments were usually late or incomplete; made numerous errors	With a few minor exceptions, adequately performed most work requirements; most assignments were submitted or completed in a timely manner; made occasional errors	Thoroughly and accurately performed all requirements; submitted or completed all work on time; made few errors
Ability to Learn	Asked few if any questions and rarely sought out additional information from appropriate sources; was unable or slow to understand new concepts, ideas, and assignments; was unable or unwilling to recognize mistakes and was not receptive to making needed changes and improvements	In most cases, asked relevant questions and sought out additional information from appropriate sources; exhibited acceptable understanding of new concepts, ideas, and work assignments; was usually willing to take responsibility for mistakes and to make needed changes and improvements	Consistently asked relevant questions and sought out additional information from appropriate sources; quickly understood new concepts, ideas, and work assignments; was always willing to take responsibility for mistakes and to make needed changes and improvements
Initiative and Creativity	Had little observable drive and required close supervision; showed little if any interest in meeting standards; did not seek out additional work and frequently procrastinated in completing assignments; suggested no new ideas or options	Worked without extensive supervision; in some cases, found problems to solve and sometimes asked for additional work assignments; normally set his/her own goals and, in a few cases, tried to exceed requirements; offered some creative ideas	Was a self-starter; often sought new challenges and asked for additional work assignments; regularly approached and solved problems independently; frequently proposed innovative and creative ideas, solutions, and/or options
Character Traits	Was insecure and timid, and/or regularly exhibited a negative attitude; was dishonest and/or showed a lack of integrity on several occasions; was unable to recognize and/or was insensitive to ethical and diversity issues; displayed significant lapses in ethical and professional behavior	Except in a few minor instances, demonstrated a confident and positive attitude; regularly exhibited honesty and integrity in the workplace; was usually aware of and sensitive to ethical and diversity issues on the job; normally behaved in an ethical and professional manner	Demonstrated a confident and positive attitude; consistently exhibited honesty and integrity in the workplace; was keenly aware of and deeply sensitive to ethical and diversity issues on the job; always behaved in an ethical and professional manner
Dependability	Was generally unreliable in completing work assignments; did not follow instructions and procedures promptly or accurately; was careless, and work needed constant follow-up; required close supervision	Was generally reliable in completing tasks; normally followed instructions and procedures; was usually attentive to detail, but work had to be reviewed occasionally; functioned with only moderate supervision	Was consistently reliable in completing work assignments; always followed instructions and procedures well; was careful and extremely attentive to detail; required little or minimum supervision
Attendance/Punctuality	Was absent excessively and/or was almost always late	Was hardly ever absent and almost always on time	Reported to work as scheduled with no absences, and was always on-time
Response to Supervision	Rarely sought supervision when necessary; was unwilling to accept constructive criticism and advice; was usually unwilling to explore personal strengths and areas for improvement	On occasion, sought supervision when necessary; was generally receptive to constructive criticism and advice; was usually willing to explore personal strengths and areas for improvement	Actively sought supervision when necessary; was always receptive to constructive criticism and advice; was always willing to explore personal strengths and areas for improvement