

Marketplace Guide for Registering Center for Creative Retirement

-) To go to the College of Charleston Marketplace – Center for Creative Retirement website, copy/paste or type the following URL in your web browser:
https://secure.touchnet.com/C20590_ustores/web/store_main.jsp?STOREID=101
-) Click on product tile to register
-) Click the “Add to Cart” button
-) Fill in your personal information – Name, address, phone (optional), email, consent to yearly directory and then click on “Continue” at the bottom of the page
-) Verify that all the information is correct
-) If you would like to register for another person as well (i.e. spouse), click the “Continue Shopping” at the bottom of the page
 -) This will take you back to the products page, where you will click the product tile to register another person.
 -) Click the “Add to Cart” button
 -) Fill in the second person’s information and then click “Continue” at the bottom.
 -) Verify that all information is correct
-) Once you have registered everyone that you would like, click on “Checkout”

-) If you are already a registered Marketplace user, enter username/password and click on “Login”
-) If you would like to register as a new Marketplace user, click on “Register Now” (next to Login button)
-) If you would like to checkout as a “guest” to the Marketplace system, enter your email address in the box that says “Contact Information” and then click “Checkout as Guest”
-) Payment information page – For current \$0 cart it will skip past this page
 -) When the new cart goes up for July 2023 – June 2024 registration, this is where people will input their credit card information
-) Review Order page
 -) As long as everything looks correct – Click “Submit”
-) An “Order Confirmation” email will be sent to each person registering, as well as a “Product Registration” email sent to Karen Delcioppo at memberccr@gmail.com