



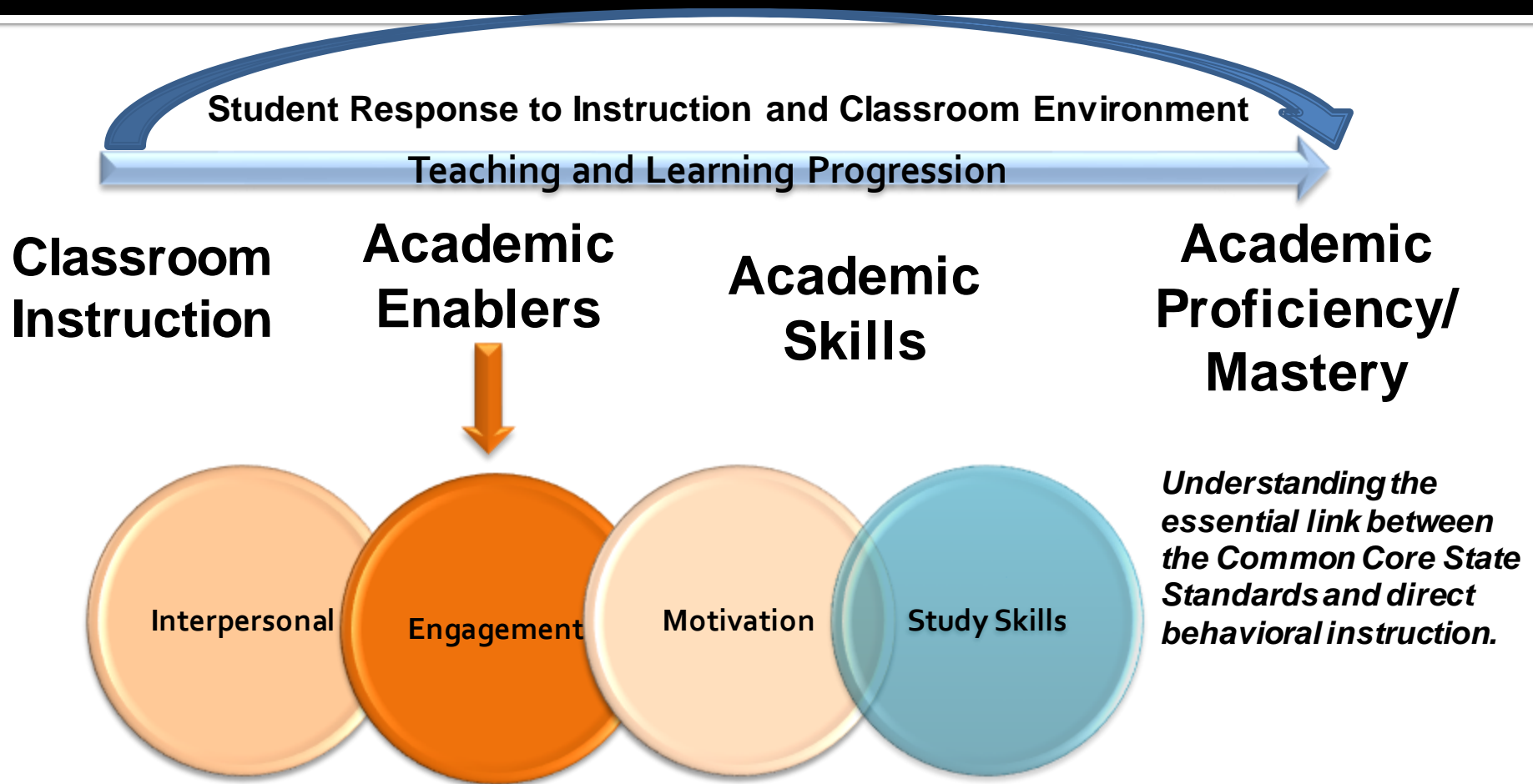
Positive Behavioral Intervention and Supports Tier 2 Day 3 Training



E4—Where do we fit?



Model of Skill Relationships



Training Expectations

Be Safe

- Watch for power cords
- Keep belongings tidy to prevent trips
- Share ideas for support

Be Respectful

- Disconnect to connect
- Listen during presentation time
- Question to clarify
- Use Parking Lot when appropriate

Be Engaged

- Participate fully with your team
- Use team time to complete tasks
- Listen to learn
- Adhere to training agenda

Overview of Tier 2 PBIS Training

Date	Content
Day 1	Solidify Tier I Practices Classroom and TIPS Extension Stop, Walk and Talk/Expect Respect—Bully Prevention Navigating PBIS Assessment Intervention Team Established Communication System for Tier I and Tier II Teams
Day 2	Intervention Team Roles/Meeting Template Identifying Students for Tier II Menu of Tier II Interventions Identifying Community Supports Check In Check Out Introduction
Day 3	Synergy Reports Proactive Intervention Checklists Developed Check in Check Out Roles Identified Check In Check Out Process Check in Check Out Communication System
Day 4	Assess fidelity and outcomes in CICO Decision Rules Established Transition to Implementation Guide



Acknowledgments



- PBIS Technical Assistance Center
 - Co Directors: Dr. Rob Horner, University of Oregon & Dr. George Sugai, University of Connecticut
- Celeste Rossetto-Dickey, University of Oregon
- Dr. Chris Borgmeier, Portland State University
- Dr. Cindy Anderson, West Virginia University
- Jessica Swain-Bradway, Midwest PBIS Network

Tools for the day



- PBIS Tier 2 Binder
- Tier 2 Day 3 Packet
- EGUSD PBIS Website
 - <http://www.egusd.net/students-families/wellness/>

Let's have some fun!

Everyone stand up!

Please tell us your name and your position at your site...and then, please answer this question:



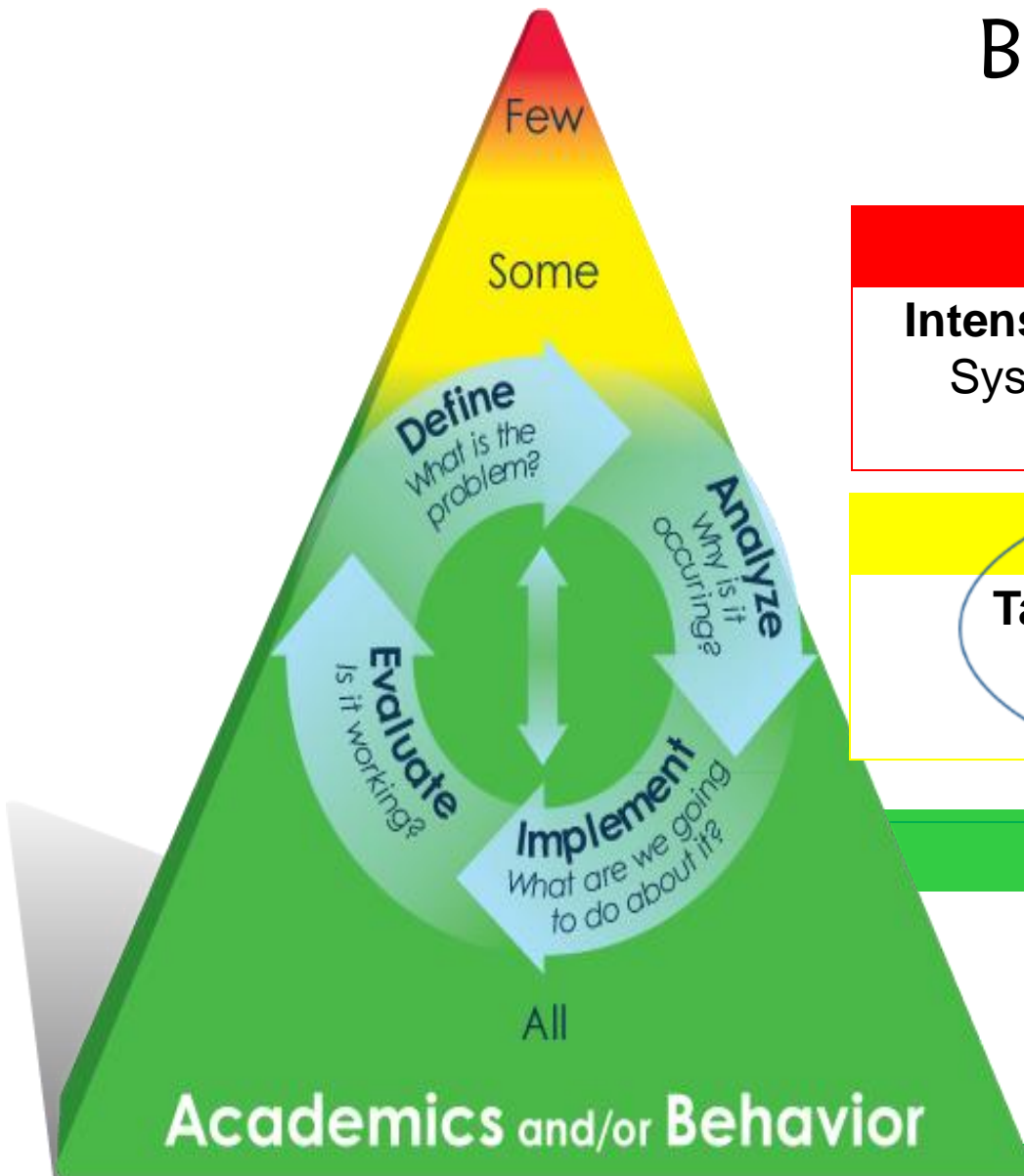
If you could travel anywhere in the world, where would you go and why?

Training Objectives

- Overview of Synergy Reports
- Create proactive intervention checklist
- Review and Solidify CICO Roles
- Identify Students for CICO
- Develop CICO Point Card
- Solidify CICO Process and Procedures
- Complete CICO Handbook
- Complete CICO Communication System



Continuum of Instructional & Positive Behavior Support



TIER III

Intensive Individualized Interventions:
Systems for Students with High-Risk Behavior

TIER II

Targeted Group Interventions:
Check In Check Out
Strong Kids Curriculum

TIER I

School-/Classroom-Wide Interventions:
All Students,
Staff, & Settings

How's it going?

- Review your Day 2 Action Plan (Doc 108)
- Be prepared to share your progress...



Tasks To Be Completed	Completed?	Who is Responsible?	When will it be started?	When will it be completed?	When evaluated?
<u>Day 2</u>					
<input type="checkbox"/> Intervention Team Roles Established (TFI 2.2)					
<input type="checkbox"/> Team uses Intervention Meeting Template (TFI 2.2)					
<input type="checkbox"/> System for identifying students needing Tier 2 interventions is in place (TFI 2.3 & 2.4)					
<input type="checkbox"/> MTSS Focus of Concern process is in place (TFI 2.4)					
<input type="checkbox"/> Plan is developed to communicate MTSS Form process to staff (TFI 2.4 & 2.9)					
<input type="checkbox"/> Plan is developed to communicate request for Community Resources to community and staff (TFI 2.4 & 2.9)					
<input type="checkbox"/> Team identifies community resources for needed interventions (TFI 2.7)					
<input type="checkbox"/> Menu of Tier 2 Interventions is developed for site					
<input type="checkbox"/> Review of EGUSD Website and resources is completed					
<input type="checkbox"/> Provide overview of Tier 2 to school staff					



How-to for Reporting!

Synergy Reports



Location—Helps identify location of problem behavior

Time—Schoolwide times of day when most problem behavior occurs

Behavior—Frequency of occurrence for each category of problem behavior

Total Incident per Month—Shows totals of behaviors per month for the purpose of comparison



Proactive Intervention

Proactive Teaching vs. Reactive Teaching

Proactive

Students provided with support to ensure they can perform the expected behavior.

Opportunity to practice.

Clear feedback.



Repeatedly stating to a student what they are doing wrong.

Reactive

Intervention Checklists



Team: _____ Student: _____ ID#: _____

Toby Johnson Response to Intervention (RTI) Model Team/Classroom Interventions

We recognize that interdisciplinary teams provide the foundation to our RTI model. The team acts as the touchpoint to services and resources available on campus that help students be successful. You are the most powerful advocate for students to help provide strategies and support as we move through the RTI model.

In addition to an explicit and consistent classroom management plan that works in conjunction with our PBIS framework, describe additional interventions in place within your classroom:

- ☐ Have student sit near an appropriate peer model
- ☐ Student in close proximity to staff
- ☐ Reduce/minimize distractions
- ☐ Predictable daily routine/visual schedule with changes discussed ahead of time
- ☐ Classroom rules are simple, clear, and stated positively and reviewed on an ongoing basis
- ☐ Build a rapport with the student (e.g. ask empathetic questions, find their interests, encourage)
- ☐ Incorporate student strengths/interests into learning
- ☐ Build a history of academic success for the student
- ☐ Offer structured choices
- ☐ Use cues, prompts, and redirection
- ☐ Modify/monitor nonacademic times
- ☐ Allow short breaks between assignments
- ☐ Provide student with opportunity for responsibility
- ☐ Focus on the positive, ignoring behavior not drastically outside class limits
- ☐ Teach new skills and replacement behaviors
- ☐ Provide social reinforcers/positive reinforcement (e.g. praise)
- ☐ Provide concrete reinforcement (e.g. stickers, prizes, tickets)
- ☐ Utilize self-monitoring devices (e.g. stress ball)
- ☐ Provide regular communication with parents/guardians
- ☐ Request parent/guardian reinforcement for behavior
- ☐ Implement individualized rules and behavior contract
- ☐ Other: _____

Rutter RTI Model Team/Classroom Interventions

Student Name _____ ID # _____
Teacher Name _____ Class _____ Period _____

In addition to an explicit and consistent classroom management plan that works in conjunction with our PBIS framework, describe additional interventions in place within your classroom:

- ☐ Have sit near an appropriate peer model (grouping, partners)
- ☐ Students in close proximity to staff (strategic seating)
- ☐ Reduce/Minimize distractions
- ☐ Predictable daily routine/visual schedule with changes discussed ahead of time
- ☐ Classroom rules are simple, clear, and stated positively and reviewed on an ongoing basis
- ☐ Build a rapport with student (i.e. asks empathetic questions, find their interests, encourage)
- ☐ Incorporate student strengths/interests into learning
- ☐ Build opportunities for a history of academic success for the student
- ☐ Offer structured choices
- ☐ Use cues, prompts, and redirection
- ☐ Modify/monitor nonacademic times
- ☐ Allow short breaks between assignments
- ☐ Provide student with opportunity for responsibility
- ☐ Focus on the positive, ignoring behavior not drastically outside class limits
- ☐ Teach new skills and replacement behaviors
- ☐ Provide social reinforcement (prizes, tickets, 3R star cards)
- ☐ Utilize self-monitoring devices (stress ball) ARE WE PURCHASING STRESS BALLS?
- ☐ Provide regular communication with parents/guardians
- ☐ Request parent/guardian reinforcement for behavior
- ☐ Implement individualized rules and behavior contract
- ☐ Other

Have I Explicitly Taught it? Have They Learned It?

Team Work Time



Guiding question	Team task	Use
What kind of proactive intervention practices currently exist on your campus?	Create your own site intervention list.	Documents 302, 303 and 304 EGUSD Samples

We See You— A message to students everywhere



How did this video impact you? Is there anyone you know that you think might enjoy it?



Check In Check Out (CICO)

Research on Check-In Check-Out (CICO)

(March & Horner, 2002;
McIntosh, et. al., 2009,
Campbell & Anderson,
2008)

- More effective with students with attention-maintained problem behavior

(Hawken, O'Neill, &
MacLeod, 2011)

- Effective across behavioral functions

(Fairbanks, et. al., 2007,
March & Horner, 2002;
MacLeod, Hawken, &
O'Neill, 2010)

- Students who do not respond to CICO benefit from function-based, individualized interventions

Why does CICO Work?

Easy to
Implement

Improved
Structure

Set-up for
success

Increased
contingent
feedback

Links school + home support

- Provides format for positive student/parent contact

Strategic
Acknowl-
edgement

Academics +
Behavior
Support

School +
Home
Support

Self-
Management

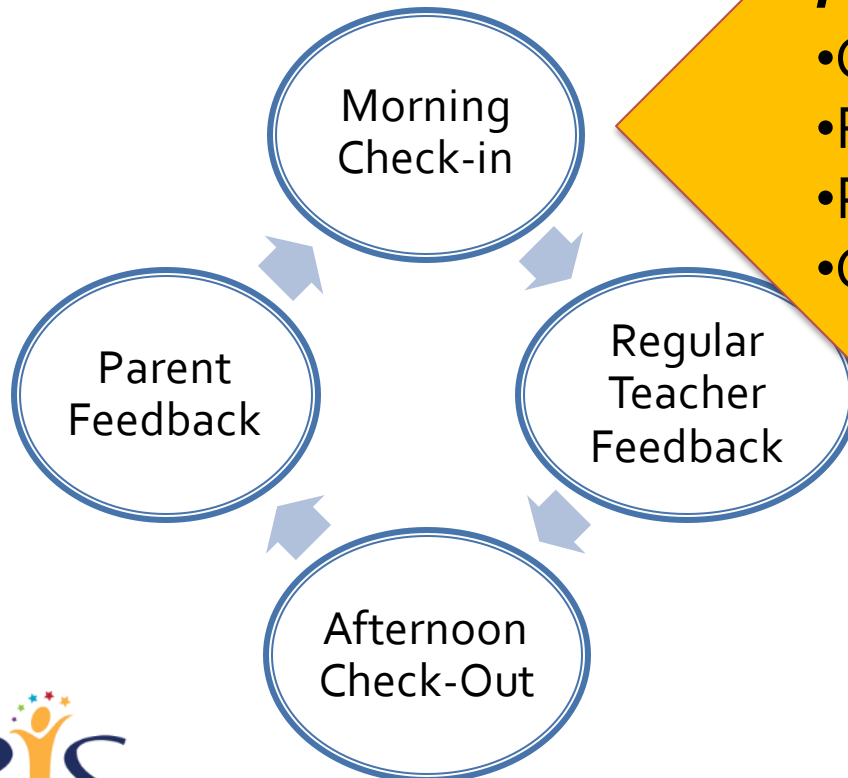


Morning Check In

Student Recommended for CICO

CICO Implemented

CICO Coordinator
Summarizes Data
for Decision Making



Morning Check-In

- Check student "status"
- Review home card
- Provide Daily Point Card
- Greet and provide positive start

Revise Program if
needed

Exit Program



Teacher Checks

Student Recommended for CICO

CICO Implemented

CICO Coordinator
Summarizes Data
for Decision Making

Bi-weekly Meeting
to A

Teacher Checks

- Student gives card to teacher
- Teacher greets positively
- Provide praise & coaching
- Complete Daily Point Card
- End of class feedback

Exit Program

Morning
Check-in

Parent
Feedback

Afternoon
Check-Out

Reg
Teacher
Feedback



Afternoon Checkout

Student Recommended for CICO

CICO Coordinator
Summarizes Data
for Decision Making

CICO Implemented

Bi-weekly Meeting
to Assess Student
Progress

Morning
Check-in

Parent
Feedback

Afternoon
Check-Out

Afternoon checkout

- Review day
- Retrieve card
- Send copy to family
- Record points in data system
- Provide reinforcer if earned

Exit Program



Home Check

Student Recommended for CICO

CICO Coordinator
Summarizes Data
for Decision Making

CICO Implemented

Bi-weekly Meeting
to Assess Student
Progress

Morning
Check-in

Parent
Feedback

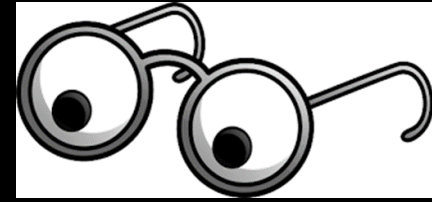
Home Check

- Student gives card to parent
- Parent gives praise/coaching
- Avoid negatives or punishment
- Parent signs card

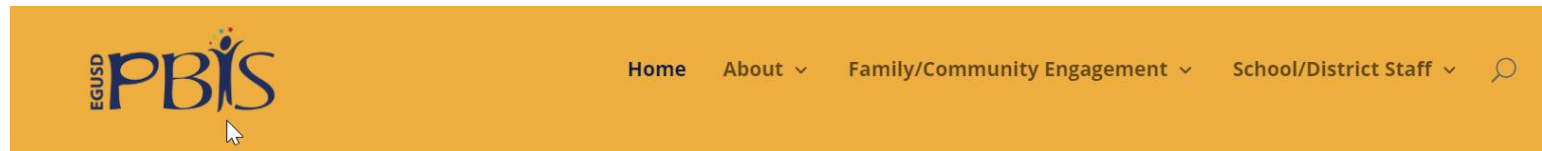
Afternoon
Check-Out

Exit Program

Let's look at an example...



- PBIS Webpage:
 - EGUSD home → Students/Families → Wellness → Positive Behavior Interventions and Support



Welcome

PBIS is a proactive approach to establishing the behavioral supports and social culture needed for all students on a school site to achieve social, emotional and academic success. It is a framework that is implemented by explicitly teaching the expected behaviors, acknowledging appropriate behaviors and reteaching when behavioral errors are made.

Why implement PBIS?

All students can benefit from instruction in positive behavior expectations and positive acknowledgments. PBIS is a skill- building approach that will strengthen the foundation of social skills for any student. Educators who work in schools that implement PBIS report a high level of satisfaction,





CICO Staff Roles and Responsibilities

Team Organization and Structure

Intervention Team

- Who attends the meetings?
- Commitment from all members

Coordinator

- Attend intervention team meetings
- Maintain staff contact, training



Mentor

May or may not choose to combine these roles

- CICO, meeting organization
- Data entry, graphs

CICO Coordinator Responsibilities

- Establish rapport with students
- Provide training to all students before they begin CICO
- Coordinate check-in and check-out
 - Possibly do check-in & check-outs
- Enter data daily (or weekly, at minimum) (or monitor daily data entry)
- Organize and summarize student data for Tier 2 meetings
- Be the contact person for caregivers
- Process MTSS form with the Intervention Team, if more services are needed
- Problem-solve if CICO is not successful

CICO Coordinator: Planning for Sustainability

Document all
procedures

Active
participation
from site
administration

Write
coordinator
duties into a job
description

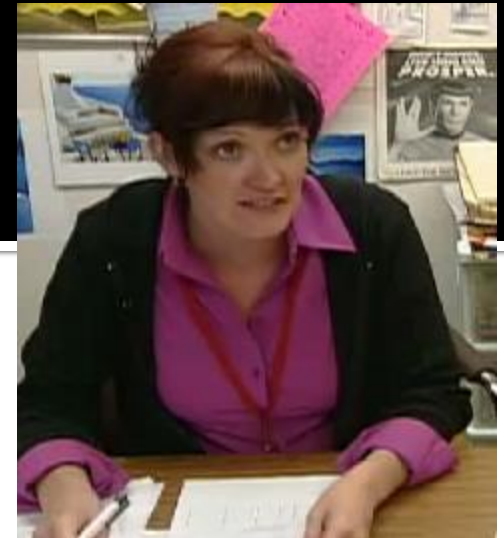
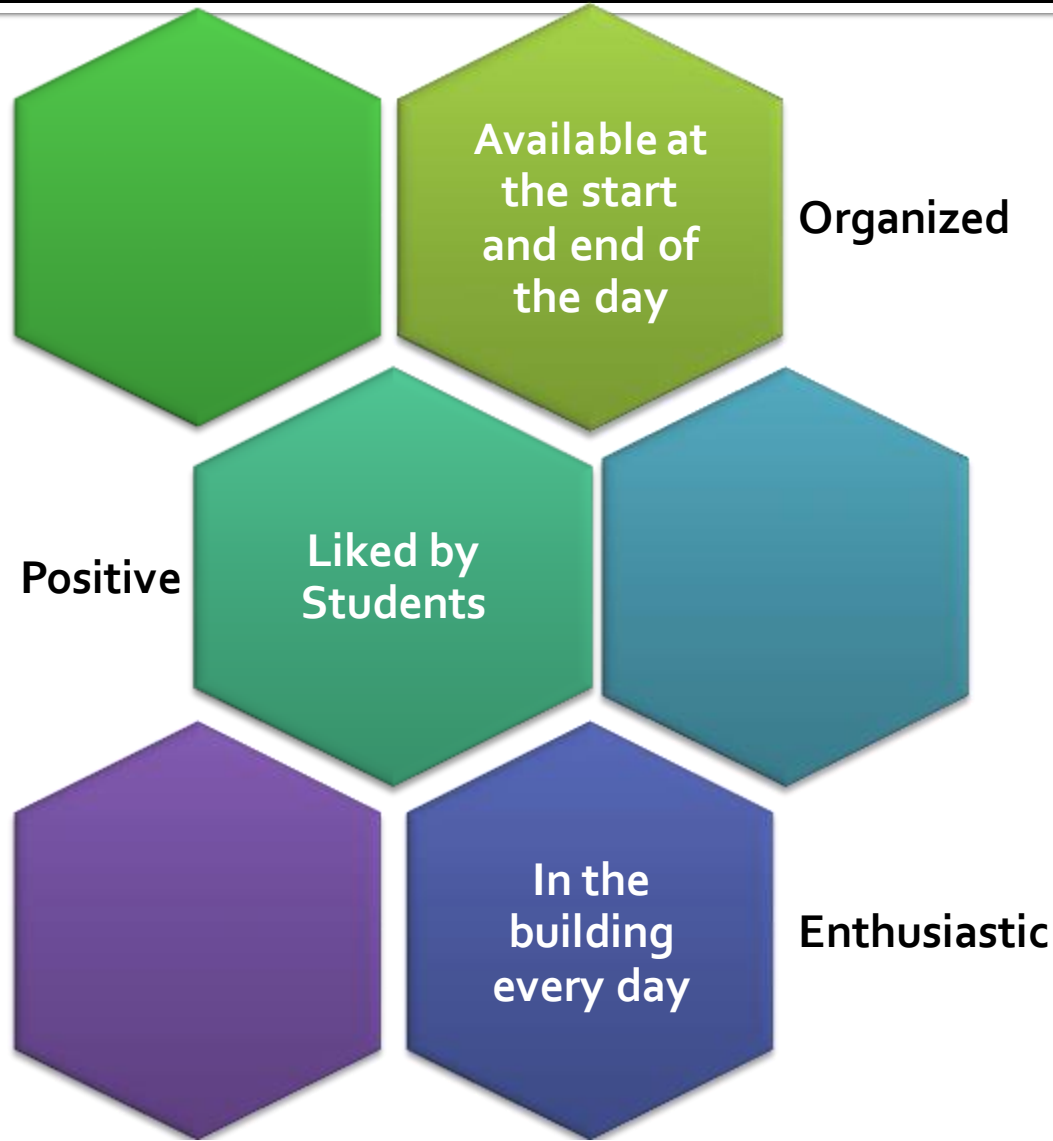
Plan for back up
for the
coordinator
position

CICO Coordinator: Selection Criteria and Considerations

- **Who** would be a good coordinator?
- What **other duties/responsibilities** will he/she have?
- Do we need to **adjust schedules/time/workload** for this person?
- How will we **train** the coordinator?
- Does the coordinator **posses effective behavior management skills**?
- Who will be our **back-up coordinator**?
- What **steps** do we need to take to accomplish this?

CICO Mentor:

A good candidate is. . .



Getting Creative: CICO Mentors

The background of the slide is a collage of various school-related images. At the top, there's a photo of a person's head and shoulders in an office setting. Below that, on the left, is a photo of a mop on a dark floor. In the center, there's a photo of a person's hands writing in a yellow spiral notebook. On the right, there's a photo of a desk with a computer monitor, a map, and other office supplies. The text boxes are overlaid on these images.

School
custodian

School
office staff

Teachers

Librarian

Yard Duty

Consider these individuals to check in and out with students!

Team Work Time



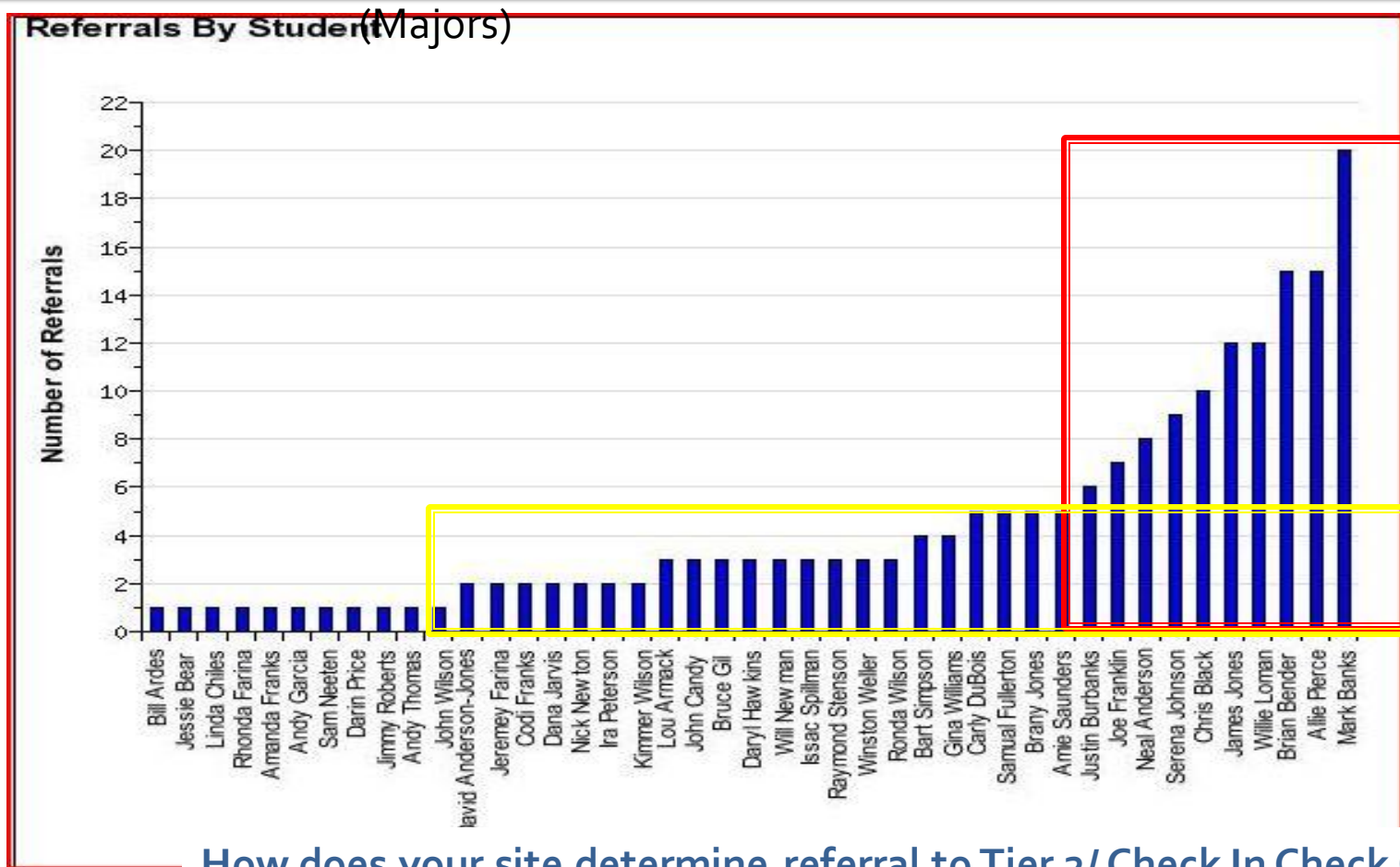
Guiding question	Team task	Use
Who will fill the CICO roles? <ul style="list-style-type: none">• Coordinator• Mentor(s)	Identify individuals for each role. Begin completing the CICO Planning Guide.	CICO Planning Guide Part A Document 305



Identifying Students for Check In Check Out

Referrals by Student

One way to assess Tier 2 support need



How does your site determine referral to Tier 2/ Check In Check Out?

- Students with 2-5 referrals?
- This varies for grade level, school site

CICO: Students Who Benefit

More than a
minimum
number of
referrals

Across several
different settings

Not dangerous
to self/others

Like or want
adult attention

Externalizing Behaviors

Disruptive

Talks out

Tardy

Defiant

Unprepared

Talks back to
teacher

Refuses to
do work

Difficulty
taking turns

Uses
inappropriate
language

Off task

Refuses to
share

Out of seat

Internalizing Behaviors

Attendance
Issues

Health room
visits

Refusal to talk

Reluctance to
socialize

Unresponsive
in class

Alone during
unstructured
times

Counselor
visits

Need to use
phone
frequently

These students may not receive office referrals, how will your team know that they may need additional support?

Pick Your Candidate...



George

- 17 referrals
- From multiple classrooms, cafeteria, hall, and bus
- Disruption, defiance, fighting
- Caught with box opener

Emma

- 5 referrals
- From playground
- Defiance, inappropriate language

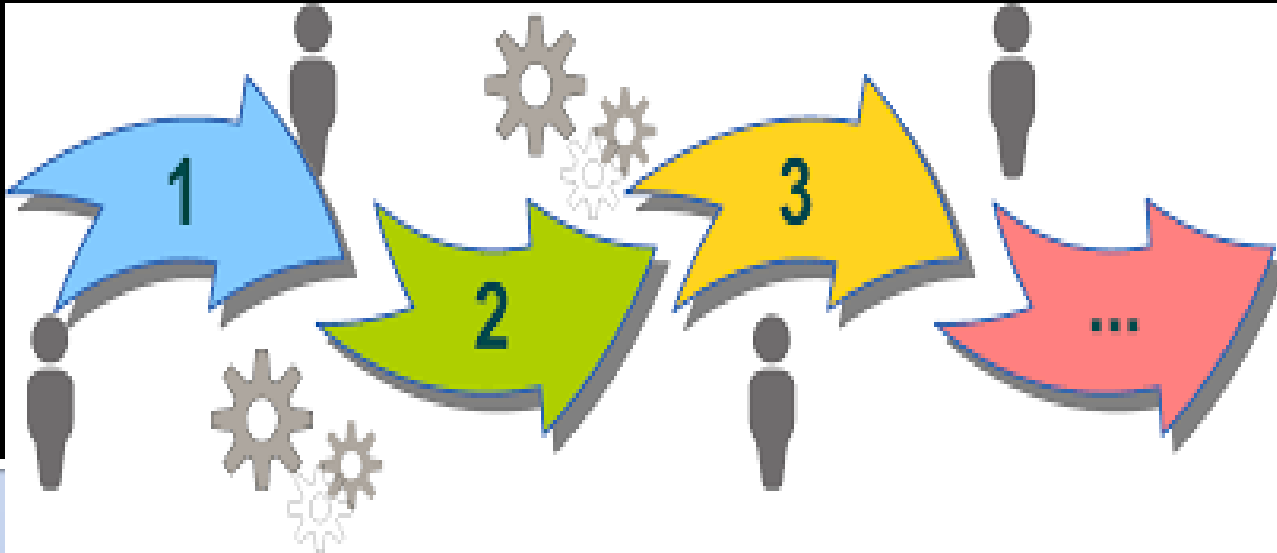
John

- 5 referrals
- 2 from classroom, 2 from hall, 1 from bus
- Disruption, defiance, tardy, harassment

Student behaviors which may need other Interventions:

- Dangerous/Violent behavior
- Bringing a weapon to school
- Injuring or attempting to injure themselves
- Having a high number of referrals
- Referrals from only one setting, teacher, or time
- Students who find adult attention aversive, or try to avoid it





Referral Process and Student Selection

CICO Request for Assistance—MTSS Form

Use the same process for all Tier 2 interventions

1. How will staff/families/students refer?
2. Where will the referral go?
3. How will we inform teachers of the MTSS process?
4. What will we do if a student does not appear to be a good fit for CICO?

Identification and Referral: Two Main Sources

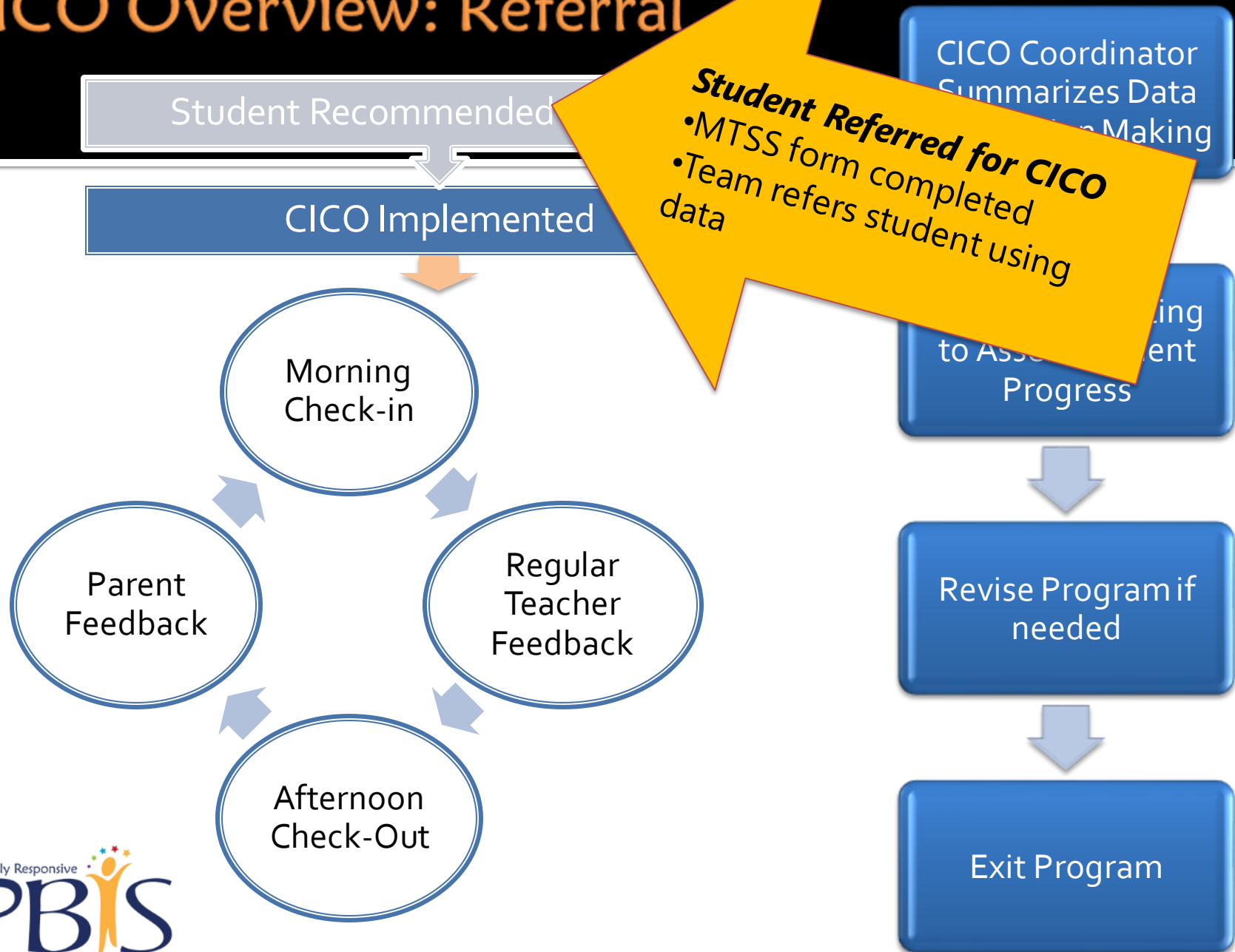
- Data indicates at-risk status based on data
- Staff, Student or Family requests assistance



OR



CICO Overview: Referral



Team Work Time



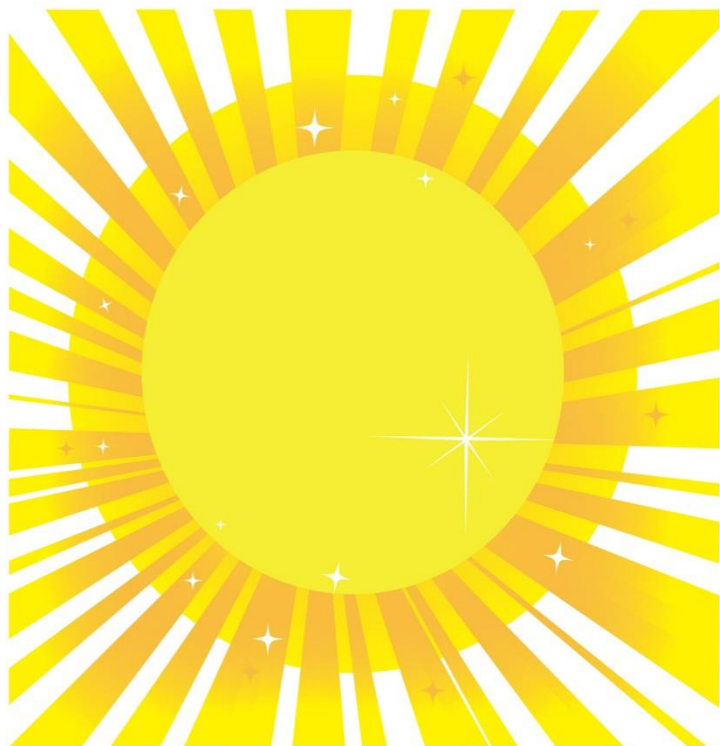
Guiding question	Use
Discuss the process for your site's "two doors" of identification and referral: (a) MTSS form (b) Data	Tier 2 Action Plan MTSS Form CICO Planning Guide Part B (Document 305)
What is your site's response time to a Request for Assistance?	



Name _____	Date _____					
Goals	1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period	6 th Period
Expectation						
Academic	2 1 0	2 1 0	2 1 0	2 1 0	2 1 0	2 1 0
Behavior						
Expectation						
Academic	1 0	2 1 0	2 1 0	2 1 0	2 1 0	2 1 0
Behavior						
Expectation						
Academic	2 1 0	2 1 0	2 1 0	2 1 0	2 1 0	2 1 0
Behavior						
Assignments Recorded	1 0	1 0	1 0	1 0	1 0	1 0
Points 2 Met expectations (Great job!) 1 Met some expectations (Good work!) 0 Met few or no expectations (Room for improvement)						
Check in Points	Was prepared				1 0	
	Had homework				1 0	
Check out Points	Attended check-out				1 0	
	Teacher signature(s) on tracker				1 0	
Today's Goal _____	Today's Total _____		Goal Met?		Yes	No
Parent Signature	All work due is complete _____ All work due is not complete _____					

Developing a Point Card

Align with School Culture



SUNSHINE CLUB

- Make it your own!
- Use a School name, mascot, or motto:
 - Sunshine Club
 - Hawk Report
 - HUG – Hello, Update, Goodbye

Hawk Report



Point Card Guidelines



- CICO Daily Point Sheet requirements
 - Standard for all students
 - 3-5 school wide rules
 - 3 point rating scale (0, 1, 2 or 1, 2, 3)
 - No more than 10 check in periods
- Keep it simple
 - Quick & easy for staff to complete
 - Small (half sheet) and easy to carry around

HAWK Report - Helping A Winning Kid

Name: _____ Points received _____

Date: _____

Daily Goal _____ Daily goal reached? Yes No

GOALS	8:30-10	Recess	10:15-11:30	Lunch	12:15-1:15	1:15-3:00
Be Safe	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2
Be Respectful	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2
Be Responsible	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2	0 1 2
TOTAL						

Point Sheet Example



Ellen Feickert Elementary Check In Check Out Daily Point Sheet



Name: _____

Date: _____

	Points			Intervals			% Goal: _____	
	0	1	2	Before 1 st Recess	After Lunch	Before Dismissal	Domain Totals	Domain % Goal
Safe	Hard time using calming strategies	Okay time using calming strategies	Great job using calming strategies!					
Respectful	Hard time being respectful to others	Okay time being respectful to others	Great job being respectful to others!					
Responsible	Hard time following directions	Okay time following directions	Great job following directions!					
Totals:								
Teacher/Parent Comments:								
<div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div>								

Additional Point Descriptions:				
0=	Goal not met	Hard time...	Needs improvement...	Needed many reminders...
1=	Ok job...	So-so...	Needed a few reminders...	
2=	Excellent job...	Met goal!	Independently met goal	

Modifying CIICO: Younger students



Name: _____

Date: _____

😊 = 2 points

😐 = 1 point

☹ = 0 points

Points received _____

Points possible _____

Daily goal reached? Yes No

GOALS	Morning	PE/Music	Reading	Math	Afternoon
Safe	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹
Respectful	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹
Responsible	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹	😊 😐 ☹

- Less words, more pictures
- More frequent check-ins
- Earn rewards more often

Modifying CICO: Older students

Oregon High School

Name _____

Points: _____

CLASS	Perseverance			Respect			Integrity			Discipline			Excellence			Teacher initial
1 st period _____	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2	
2 nd period _____	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2	
3 rd period _____	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2	
4 th period _____	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2	

Parent / Guardian signature _____

Category	School Academic Progress			School Effort Progress			School Academic Progress		
	Good	Satis.	Unsat.	Good	Satis.	Unsat.	Good	Satis.	Unsat.
Course: _____ Teacher: _____									
Course: _____ Teacher: _____									
Course: _____ Teacher: _____									
Course: _____ Teacher: _____									
Course: _____ Teacher: _____									
Course: _____ Teacher: _____									

CICO Point Card

(Same size, printed on same color paper)

Athletics Eligibility Progress Report

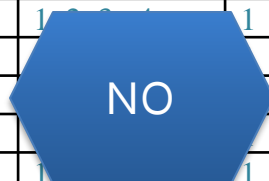
- Vary rewards
- Less frequent check-ins
- Card looks similar to other widely used card (e.g. athletic eligibility)

Example and Non-Example...



Name:					
Date:					
	Block 1	Block 2	Block 3	Block 4	
Safety	0 1 2	0 1 2	0 1 2	0 1 2	
Organization	0 1 2	0 1 2	0 1 2	0 1 2	
Achievement	0 1 2	0 1 2	0 1 2	0 1 2	
Respect	0 1 2	0 1 2	0 1 2	0 1 2	

Name:	Pencil sharpened	Homework completed	Raise hand to talk	Be on time	Keep hands to self
Date:					
1. Check in	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
2.	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
3. Music on MWF	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
4. PE on T TH	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
5. Math	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
6. Lunch	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
7. Recess	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
8.	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
9. Language arts	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
10. Snack	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4
11. Research projects	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4	1 2 3 4



1. Standard for all students?
2. 3-5 expectations?
3. 3-point rating scale?
4. No more than 7 check in periods?

Team Work Time



Guiding question	Team task	Use
How will your daily point cards be formatted?	Develop Daily Point Card Continue working on CICO Implementation Guide	Sample CICO Point Cards (306, 307, 308) CICO Planning Guide Part C



Developing a Check In Check Out Acknowledgement System

Reward Students for:

Checking In...

Checking Out...

Turning in Daily
Progress Card....

with
Positive
Adult
Interaction

Keep earning
points and
working toward
their goal!

Keys to Successful Rewards

- Rewards must be FEASIBLE, and VALUED by the student.
- We HAVE to follow through with delivering the reward when we say we will.
- May need to start with daily rewards for success, then fade to building up points over time to earn reward.

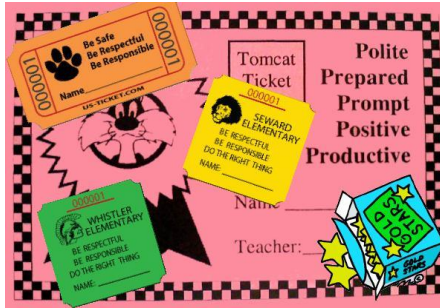


The most important acknowledgement??

Positive Adult Attention!! 😊



Additional Recognition Ideas:



Sample Reinforcers (Elementary)

REWARD OPPORTUNITIES (Days at 80% or more)	Non-consecutive days! ∞ REWARDS ∞
2	<ul style="list-style-type: none"> • Pencil • Lunch line pass
3	<ul style="list-style-type: none"> • Work quietly with peer on homework (during homework sessions only). • School Lanyard • Help in classroom
5	<ul style="list-style-type: none"> • Lunch line pass with a friend • Computer time
10	<ul style="list-style-type: none"> • Friday popcorn • 30 min Activity time

Document 309

Sample Reinforcers (Secondary)

REWARD OPPORTUNITIES (Days at 80%)	REWARDS
2	<ul style="list-style-type: none"> • Capri Sun • Granola Bar
3	<ul style="list-style-type: none"> • Work quietly with peers (work sessions only). • School Lanyard • Pack of gum
5	<ul style="list-style-type: none"> • Pop Corn with a friend and Academic Seminar teacher • Coffee card
7	<ul style="list-style-type: none"> • Choice to use class room computer for assignment
10	<ul style="list-style-type: none"> • Lunch with Academic Seminar teacher
14	<ul style="list-style-type: none"> • Two coffee cards
18	<ul style="list-style-type: none"> • School T-Shirt
23	<ul style="list-style-type: none"> • Lunch paid for by the school
30	<ul style="list-style-type: none"> • Reduced / free tickets to school sporting event, dance, etc. • Pizza party for your Academic Seminar Class

Document
309

Team Work Time



Guiding question	Team task	Use
How will your daily point cards be used with your acknowledgement system?	Determine reinforcers for students and staff	CICO Planning Guide – Section D Document 309





Initial Meeting: Agreement/Contracts

CICO Overview

Student Recommendation

CICO Implementation

Prior to CICO Implementation
Initial Meeting/ Agreements
Clarify Roles & Responsibilities
Teach CICO processes

CICO Coordinator

Bi-weekly Meeting to Assess Student Progress

Revise Program if needed

Exit Program

Morning Check-in

Parent Feedback

Regular Teacher Feedback

Afternoon Check-Out

Communicating Agreements



Obtain parental permission

Obtain student agreement

Outline individual Roles and Responsibilities

CICO Home Report Example

Name: _____

Date: _____

_____ **I met my goal today**

_____ I had a hard day

One thing I did really well today was: _____

Something I will work on tomorrow is: _____

Comments:

Parent/Guardian Signature: _____

Comments:

Parent Support Strategies

Review child's daily
report, provide
incentives



Encourage good
effort and a fresh
start

**Provide
Positive Focus &
Encouragement**

Do not punish
child if they don't
meet their school
goal



Try to reduce
"tough mornings"
before school

Orienting the Student to CICO

Teach program logistics

- Responsibilities: Student, Teacher, Coordinator, Specialists, Parents
- Where & with Whom to Check-in & Check-out

Teach Desired Behaviors

Teach Point Card & Rating

- What Behaviors = 0/1/2
- Role Play with student
- Have student role play as teacher & score their own behavior





Create Program Description

Why Have a CICO Program Description?

Provides consistent information for all staff

Provides sustainability year to year

Reminds staff and families of the purpose

Can be revised as needed for improvement

Can be created in a variety of formats

Team Roles and Responsibilities

Coordinator/Mentors

- Facilitate a.m. & p.m. checks
- Get signed form from students, provide new form
- Maintain positive, constructive environment
- Acknowledge and share successes

Teachers

- Obtain form from student daily
- Monitor student behavior and mark card accurately
- Provide feedback to student in positive and constructive manner

Students

- Check in and out each day
- Give form to teacher
- Meet expectations
- Take form home for parents to sign daily, bring back to school each morning

Communicating with Staff

Intro to CICO
&
Request for
Assistance Form
(MTSS) process

EGUSD Website
CICO Tab

Description of CICO

- Why it is important
- Roles & Responsibilities
- Rating the Point Card
- Importance of being positive

Team Work Time



Guiding question	Team task	Use
<p>How will we communicate with families about the CICO program?</p> <p><i>Phone call, Note home, Text, Email?</i></p>	Develop communication plans	CICO Planning Guide Part E
How will we train the students?	Create documents to put in your Site CICO Handbook	CICO Planning Guide F
How will we orient our staff? (include a guest teacher component)	Create Program Overview Document	Sample CICO Handbook
How will we explain our program?		

Tasks to be completed



Review and fill out Tier 2 Day 3 Action Plan

Tasks To Be Completed	Completed?	Who is Responsible?	When will it be started?	When will it be completed?	When evalu
<u>Day 3</u>					
<input type="checkbox"/> CICO Coordinator Identified					
<input type="checkbox"/> CICO Mentor(s) Identified					
<input type="checkbox"/> Staff and family commitment for CICO					
<input type="checkbox"/> Student Identification process established					
<input type="checkbox"/> Daily CICO Point Card developed					
<input type="checkbox"/> CICO routines and procedures are identified					
<input type="checkbox"/> Acknowledgement System for CICO established					
<input type="checkbox"/> System created for family communication					
<input type="checkbox"/> Morning, teacher and afternoon check-ins and check-out routines established					
<input type="checkbox"/> Process developed for training students, staff and families					
<input type="checkbox"/> Substitute staff communication established					
<input type="checkbox"/> Provide overview of CICO to staff					

Overview of Tier II PBIS Training

Date	Content
Day 1	Solidify Tier I Practices Classroom and TIPS Extension Stop, Walk and Talk/Expect Respect—Bully Prevention Navigating PBIS Assessment Intervention Team Established Communication System for Tier I and Tier II Teams
Day 2	Intervention Team Roles/Template Identifying Students for Tier II Tier II Interventions Identifying Community Supports Check In Check Out Introduction
Day 3	Check in Check Out Roles Identified Check In Check Out Process Check in Check Out Communication System
Day 4	Behavior Tracker Overview & Data Entry Assess fidelity and outcomes in CICO Decision Rules Established Targeted Intervention Guide



Questions, Comments and Evaluations



Thank you!



PBIS Coaches & Behavior Support Specialists
Elk Grove Unified School District PBIS
<http://blogs.egusd.net/pbis/>