

SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT

**Policy 1400
Level C**

**SOUTH ORANGETOWN CENTRAL SCHOOL DISTRICT
(To Be Completed by Superintendent or Designee)**

Decision of Superintendent or Designee and Action Taken:

Signature Superintendent or Designee

Date

Date Forwarded to Complainant: _____

Date Forwarded to Employee: _____

Date Forwarded to Principal/Supervisor: _____

Date Forwarded to Board of Education: _____

This form will be mailed to complainant within 14 days of receipt of complaint.

Copy:

- Employee
- Principal/Supervisor
- Board of Education