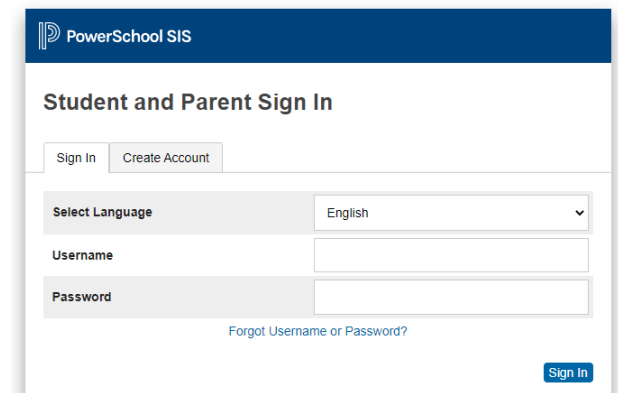


SOCSD's PowerSchool Portal (Secondary)

PowerSchool Portal works best in an updated browser such as Chrome, Edge, or Safari. It does not always work well in Explorer.

NOTE: Many features of PowerSchool Portal do not work with the mobile app. Please use a browser.

The screenshot shows the PowerSchool SIS login interface. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". A "Select Language" dropdown menu is set to "English". Below that are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

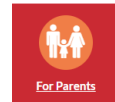
Accessing the Portal

There are two ways to access PowerSchool Portal:

1. Type <https://socsd.powerschool.com/public/> in your browser

OR

2. From the SOCSD homepage (<https://www.socsd.org/>), click on **For Parents link** and is under **"Family Resources – PowerSchool Portal."**



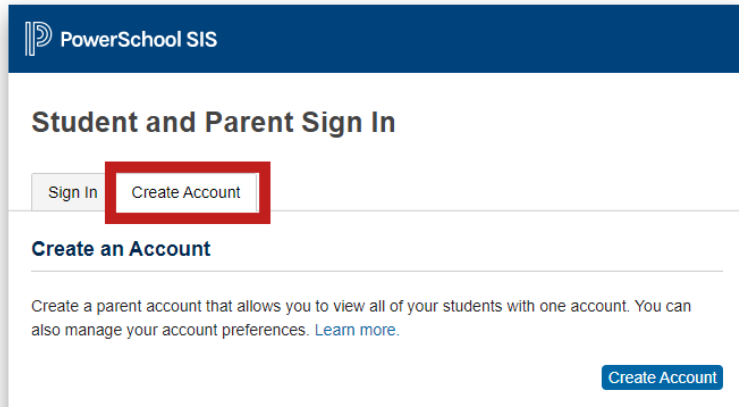
Helpful Hint: Once you are at the login screen, add a bookmark or save it to your favorites so it is easier to find next time.

- Parents and Students log in from the SAME portal login.
- Secondary students have their own username and password that is created for them by the school. Students should inquire at school if they do not know their username and password.
- Parents must create their own account. This feature of PowerSchool allows each parent to have his/her own account and to add multiple children to one account.
- Parents must have the Access ID and Access Password for each child to create a new account. If you do not have this information, please contact your child's school.

The PowerSchool Portal will be available throughout the school year. However, access to certain portions of the portal will be disabled periodically to help facilitate the entry of comments, grades and scheduling.

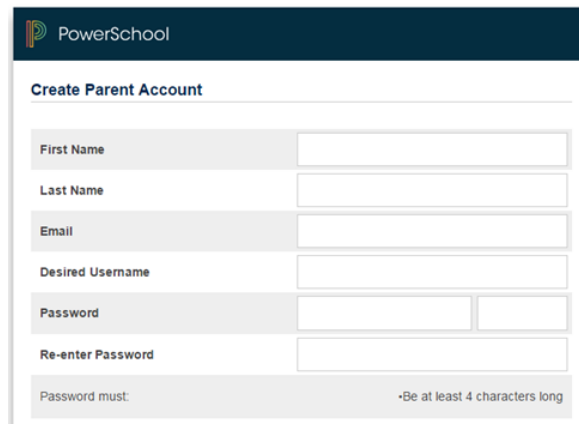
Steps to Create a New Parent Portal Account

1. Go to the PowerSchool portal login and click on the Create Account tab then click the Create Account button.



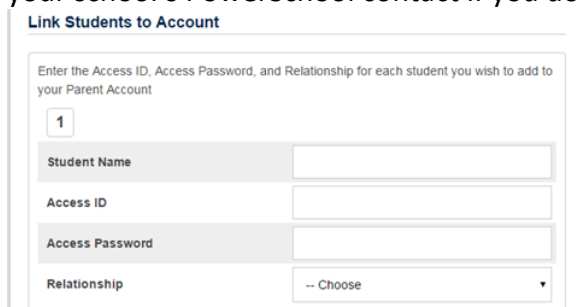
The screenshot shows the PowerSchool SIS login page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page is titled "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a red rectangular box. Below the buttons, there is a section titled "Create an Account" with a brief description and a "Create Account" button at the bottom right.

2. Fill out the top portion of the form with **YOUR** information (not your child's). Create a username and password of your choice.
 - Username should NOT have spaces.
 - The password MUST be at least 8 characters long.



The screenshot shows the "Create Parent Account" form. It has a dark blue header with the PowerSchool logo. The form fields are: First Name, Last Name, Email, Desired Username, Password (split into two boxes), and Re-enter Password. At the bottom, there is a note: "Password must: -Be at least 4 characters long".

3. Fill out the "Link Students to Account" section. You can enter up to seven children. You must have the **Access ID** and **Access Password** for each child. Contact your school's PowerSchool contact if you do not have this information.



The screenshot shows the "Link Students to Account" form. It has a title "Link Students to Account" and a subtitle "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". There is a small box with the number "1" in it. Below that are four fields: Student Name, Access ID, Access Password, and Relationship (a dropdown menu with "-- Choose" selected).

For “**Relationship**” select your relationship to the child. At the bottom of the screen hit Enter. If successful, you will be returned to the login screen.

Log into the portal with your new username and password, you will come to the “**Grades and Attendance**” screen. If it asks you to Verify your account, please go to your email and verify your account.

To update your password or add students to your account, click on the **Account Preferences**



Account Preferences

on the left navigation pane.

Account Preferences - Profile

Profile

Students

If you want to change the e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username or password. To change your name, please contact the school administrator.

First Name:

[Redacted]

Last Name:

[Redacted]

Changing the **Account Email** will also change your Unified Classroom **PowerSchool ID** and **Recovery Email**.

Account Email:

[Redacted]

Select Language

Select a Language ▾

Username:

[Redacted]

[Redacted] New Username:

New Password:

[Empty field]

Confirm Password:

[Empty field]

Cancel

Save

Grades and Attendance

For SOMS and TZHS students:

“Grades and Attendance” will show attendance for this school year as well as grades. Click on any grade and the Class Score Detail screen will appear. This gives you all the homework, classwork and tests that make up this grade. For questions about grades, please contact your child’s teacher.

Grades and Attendance: [Redacted]

Exp	Last Week					This Week					Course	Q1	Q2	M1	F1	B1	Q3	Q4	S2	Y1	Absences	Tardies
	M	T	W	T	F	M	T	W	T	F												
1(1-6)												96	99	98			96	--	--		0	0
2(2-6)												100	100				--	--	100	100	1	0
3(3-6)																	100	--	100		0	0
4(4-6)												99	96	92			99	--	--		3	0
5(5-6)												99	94				99	--	--		3	0
6(6-6)												99	96	99			97	--	--		4	0
7(7-6)												96	99	94			96	--	--		3	0
8(8-6)												99	99	94			99	--	--		3	0
9(9-6)												99	99	94			99	--	--		3	0
10(10-6)												99	99	94			99	--	--		3	0
11(11-6)												99	99	94			99	--	--		3	0
12(12-6)												99	99	94			99	--	--		3	0
13(13-6)												99	99	94			99	--	--		3	0
14(14-6)												99	99	94			99	--	--		3	0
15(15-6)												99	99	94			99	--	--		3	0

Class Score Detail:

Course	Teacher	Expression	Final Grade ¹
Italian V	BRUNO, M	3(1-6)	96 96%

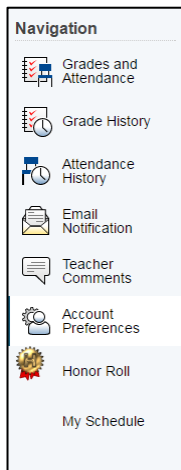
Teacher Comments:
 Section Description:
 Grade stored on 02/02/2017

¹ - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

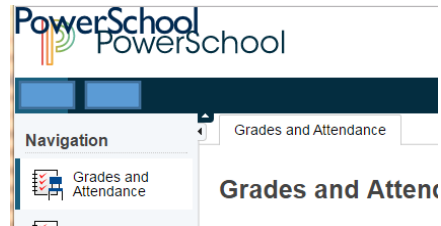
Assignment Scores

Due Date	Category	Assignment	Codes	Score	%	Grd
11/07/2016	Communication	Se- Cer/No		100/100	100	100
11/09/2016	TestandQuizzes	Esamio- Se		101/100	101	100
11/19/2016	HW	HW 11/7-11/10		100/100	100	100
11/18/2016	HW	HW 11/14-11/18		80/100	80	80
11/18/2016	TestandQuizzes	Exam- Cong Imp		104/100	104	100
11/23/2016	HW	HW 11/21-11/23		100/100	100	100
12/01/2016	TestandQuizzes	Esamio Vocab 1		102/100	102	100
12/02/2016	TestandQuizzes	Esamio Vocab 2		102/100	102	100
12/02/2016	HW	HW 11/28-12/2		100/100	100	100
12/08/2016	HW	HW 12/5-12/9		100/100	100	100
12/14/2016	TestandQuizzes	Exam-3MSC		99/100	99	99
12/16/2016	HW	HW 12/12-12/16		100/100	100	100

You can move around to different screens using the Navigation pane on the left.



You can also move to your other children's information (if applicable) by clicking the name on the dark blue banner at the top of the page.



Navigation Pane

- 1) **Grade History** is where you can view prior year's grades.
- 2) **Attendance History** is where you can view attendance for the quarter. Scroll to the bottom of the screen for **definition of Attendance Codes**.
- 3) **Email Notification** gives you the ability to have grades and attendance and/or detailed class assignment or attendance reports sent to you via email. You can specify the email address, frequency and type of report. You can also have it sent to you immediately by selecting **"Send now for"**.

- 4) **Teacher Comments** will be shown for the current quarter and will be populated with current comments at the half quarter and end of quarter.
- 5) **Honor Roll** displays all instances that Honor Roll was granted since Middle School.

Additional Navigation icons:

- 6) **Returning Student Verification** needs to be completed at the beginning of each year. It only needs to be completed once and it verifies student demographic and contact information.
- 7) **Forms** is where forms such as the Daily COVID screening form can be found.

We hope this guide has helpful. If you still have questions or problems with the portal, please contact your building's PowerSchool contact or email portal@socsd.org :

South Orangetown Middle School

Virginia Bonardi
vbonardi@socsd.org
845 680-1106

Tappan Zee High School

Mary Beth Vero
mvero@socsd.org
845 680-1654