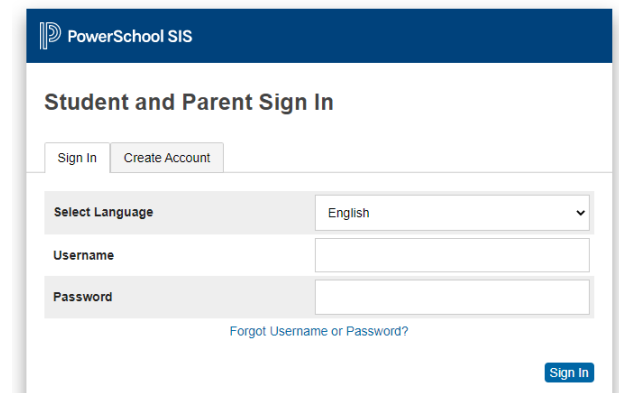


SOCSD's PowerSchool Portal (Elementary)

PowerSchool Portal works best in an updated browser such as Chrome, Edge, or Safari. It does not always work well in Explorer.

NOTE: Many features of PowerSchool Portal do not work with the mobile app. Please use a browser.

The screenshot shows the PowerSchool SIS login interface. At the top is a blue header with the PowerSchool SIS logo. Below the header is the title "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". A "Select Language" dropdown menu is set to "English". Below that are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

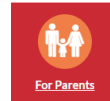
Accessing the Portal

There are two ways to access PowerSchool Portal:

1. Type <https://socsd.powerschool.com/public/> in your browser

OR

2. From the SOCSD homepage (<https://www.socsd.org/>), click on **For Parents link** and is under **"Family Resources – PowerSchool Portal."**



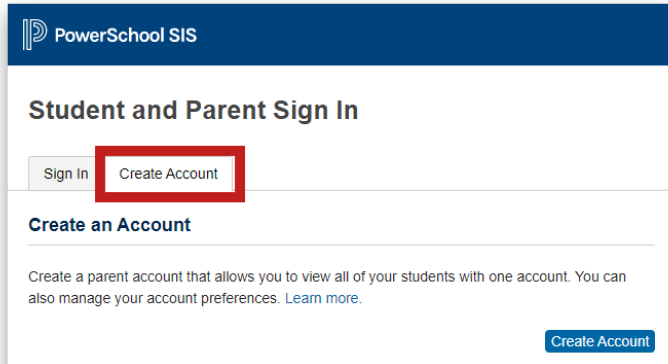
Helpful Hint: Once you are at the login screen, add a bookmark or save it to your favorites so it is easier to find next time.

- Parents and Students log in from the SAME portal login.
- Secondary students have their own username and password that is created for them by the school. Students should inquire at school if they do not know their username and password.
- Parents must create their own account. This feature of PowerSchool allows each parent to have his/her own account and to add multiple children to one account.
- Parents must have the Access ID and Access Password for each child to create a new account. If you do not have this information, please contact your child's school.

The PowerSchool Portal will be available throughout the school year. However, access to certain portions of the portal will be disabled periodically to help facilitate the entry of comments, grades and scheduling.

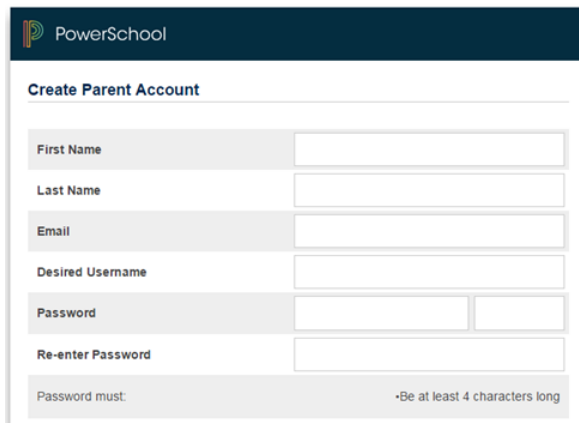
Steps to Create a New Parent Portal Account

1. Go to the PowerSchool portal login and click on the Create Account tab then click the Create Account button.



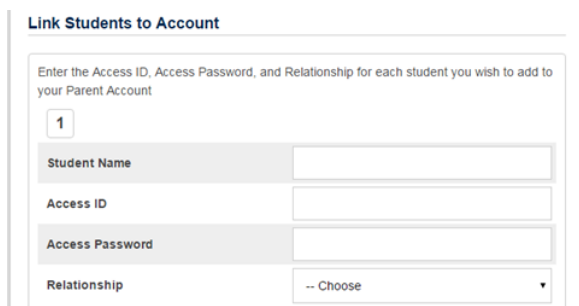
The screenshot shows the PowerSchool SIS login page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page is titled "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a red rectangular box. Below the buttons, there is a section titled "Create an Account" with a sub-header "Create an Account". The text below reads: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" At the bottom right of this section, there is a blue button labeled "Create Account".

2. Fill out the top portion of the form with **YOUR** information (not your child's). Create a username and password of your choice.
 - Username should NOT have spaces.
 - The password MUST be at least 8 characters long.



The screenshot shows the "Create Parent Account" form. At the top, there is a blue header with the PowerSchool logo. Below the header, the page is titled "Create Parent Account". The form contains several input fields: "First Name", "Last Name", "Email", "Desired Username", "Password" (with a strength indicator), and "Re-enter Password". At the bottom of the form, there is a note: "Password must: *Be at least 4 characters long".

3. Fill out the "Link Students to Account" section. You can enter up to seven children. You must have the **Access ID** and **Access Password** for EACH child. Contact your school's PowerSchool contact if you do not have this information.




The screenshot shows the "Link Students to Account" section. At the top, there is a blue header with the PowerSchool logo. Below the header, the page is titled "Link Students to Account". The text below reads: "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". There is a small box with the number "1" next to it. Below this, there are four input fields: "Student Name", "Access ID", "Access Password", and "Relationship". The "Relationship" field is a dropdown menu with "-- Choose" selected.

For “**Relationship**” select your relationship to the child. At the bottom of the screen hit Enter. If successful, you will be returned to the login screen.

Log into the portal with your new username and password, you will come to the “**Grades and Attendance**” screen. If it asks you to Verify your account, please go to your email and verify your account.

To update your password or add students to your account, click on the **Account Preferences**

 Account Preferences on the left navigation pane.


Account Preferences - Profile

Profile **Students**

If you want to change the e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username or password. To change your name, please contact the school administrator.

First Name: [Redacted]

Last Name: [Redacted]

 Changing the **Account Email** will also change your Unified Classroom **PowerSchool ID** and **Recovery Email**.

Account Email: [Redacted]

Select Language [Select a Language ▼]

Username: [Redacted] **New Username:** [Redacted]

New Password: [Redacted]

Confirm Password: [Redacted]

Grades and Attendance

For WOS and CLE students:

“Grades and Attendance” will show Attendance for this year. Details about attendance are found below. Any questions that you have regarding attendance should go to your child’s teacher first and then to the main office.

Report Cards

NOTE: Report cards are NOT accessible via the PowerSchool Mobile App. You will need to access Portal via desktop/laptop browser.

To access the printable report cards, click on the **Student Reports** tab and choose **Elementary Report Cards**

The screenshot shows the PowerSchool portal interface. At the top, there are tabs for 'STUDENT', 'STUDENT3', 'Student4', and 'STUDENT2'. Below the tabs is a navigation menu with icons for 'Attendance History', 'Account Preferences', 'Student Information Verification', 'Forms', and 'Student Reports' (which is highlighted with a red box). The main content area is titled 'Grades and Attendance: SAMPLE, STUDENT3'. It features a 'Grades and Attendance' tab. Below this, there are two tables: 'Attendance By Class' and 'Attendance By Day'. Both tables show zero absences and tardies. The 'Attendance By Class' table has columns for 'Exp', 'Last Week' (M-F), 'This Week' (M-F), 'Course', 'T1', 'T2', 'T3', 'Y1', 'Absences', and 'Tardies'. The 'Attendance By Day' table has columns for 'Last Week' (M-F), 'This Week' (M-F), 'Absences' (22-23, YTD), and 'Tardies' (22-23, YTD). Below the tables, there is a section for 'Current weighted GPA (T1):' and a link 'Show dropped classes also'.

NOTE: Report cards are NOT accessible via the PowerSchool Mobile App. You will need to access Portal via desktop/laptop browser.

We hope this guide has helpful. If you still have questions or problems with the portal, please contact your building’s Main Office or email portal@socsd.org:

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