

South Orangetown Central School District is pleased to announce our new online Registration System for new students. In order to register your child successfully, please read to the following directions.

You will need to create an account *if this is your first time using InfoSnap*. Creating an account will allow you to securely save your work and allow you to come back at another time if necessary. Once the account is created, you can return at any time and login using your email address and password.

Create Account / Sign In

Create an Account

Not an InfoSnap account holder?

With an account, you can...

- Complete forms online
- Save and return to forms in progress
- Print form history

It only takes a minute!

Create Account

Create an Account

Enter the following required information to continue. **This account is meant to be created by an adult family member.** It is important to create only one account per household so that the system will be able to save and access your information correctly.

Adult Account Holder

* Email Address: Used for sign in and important communication.

* Re-Type Email Address:

* Password: Must be at least 6 characters.

* Re-Type Password:

* First Name:

* Last Name:

* Daytime Phone: Used to provide support, if requested. Enter entire number, including area code.

You will then be able to start the registration process. Follow the steps and complete each form by clicking on next on each page or you can use the navigation bar at the top of the registration form. You will also be able to review all of your information before you submit the registration.

Navigation Bar

New Student Registration (Tony) [Introduction](#) > [FORMS](#) > [Review & Submit](#)

Forms [Registration](#) > [Student](#) > [New Student](#) > [Family](#) > [Medical](#) > [Emergency](#) > [Agreements](#) >

SIGNATURE

For all incoming Kindergarten students and new or returning students, please select ***New Students at South Orangetown Central School District*** and ***General or Special Education***. The navigation bar above shows the forms that will need to be completed before you submit the registration. You will complete STUDENT BASIC DATA, FAMILY DATA, MEDICAL DATA (including Health History), EMERGENCY CONTACT INFORMATION, AGREEMENTS (including lunch eligibility, internet use policy, photo release and FERPA).

Registration Type

* Please identify your registration type:

New student at South Orangetown Central School District

Transportation ONLY (not attending a South Orangetown School)

* Select one General Education

Special Education requested services

Taking a look at the student registration screen, you will notice several fields that contain a red asterisk. Please note that all of the fields with the asterisk **must be completed** and cannot be left blank. On most pages you will see either a dropdown arrow from which you can select the appropriate data, or simple Yes or No questions.

Student Information

* First Name

Middle Name

* Last Name

Suffix

Please note on the Student Registration screen, if your mailing address differs from your physical address, click on the button for **“Check here if the student’s mailing address is different than the physical address listed above”** to add the mailing address. Moving on to the continuation of Student data, please complete all fields that pertain to your child.


Previous Address

* Address

* City

* State

* Zip

 Check here if the student's mailing address is different than the physical address listed above.

Next is the Family information screen which includes parent data and legal guardian information and is followed by the Medical information screen which contains fields for Physician information, student health history, and any medications your child is currently taking.

Medical Information

Student's Pediatrician

Pediatrician Name

Phone

Health History

Please comment, in detail, if any of the following medical concerns apply, including age and severity

* Allergies Yes No

* Fevers Yes No

* Seizures Yes No

The emergency contact form allows for adding three emergency contact records. Please indicate up to three additional contact numbers to be called by our Emergency Notification System. Also note, in the event of an early dismissal because of inclement weather or other unforeseen emergencies, the South Orangetown School District will send students home on their regularly assigned buses. It is imperative that if your child does not have access to his/her home, an alternate plan be adopted by the parent/guardian and communicated to the student and the school.

Emergency Contact Information

In addition to the student's home and parent daytime phone numbers, please indicate up to three additional contact numbers to be called by our Emergency Notification System.

Contact #1

* First Name

* Last Name

* Relationship to Student

* Phone Type (best # to call in case of emergency)

* Phone

On the agreement page, you will be able to download the application for Free/Reduced price meals, the District Internet Usage policy, the Photo Release policy, and information regarding Family Educational Rights and Privacy Act ("FERPA"). The agreement form also contains links to the student handbook. Following are abbreviated screenshots:

Free and Reduced-Priced Meals

Click the following links for information and applications for Free & Reduced Price School Meals/Milk:
[English Application/Information](#)
[Spanish Application/Information](#)

Internet Use Policy

[Click here](#) to download the Internet Acceptable Use Policy.

Photo Release and Authorization

I hereby give permission for photos of my child to be published in newspapers, or magazines, the District newsletter or similar District publications, and on the District website.
I understand that a school official will be present each time photos are taken of school activities, that students will be identified by name and age only, and that addresses are never released to the press.

Annual FERPA Notice

[Click here](#) to download the Annual FERPA Notice.

School Handbook

[Click here](#) to download and review the Student Handbook.

The last form is your electronic signature. Choose the dropdown menu to agree to accuracy of this registration, type in your name, and select the date.

Electronic Signature

The electronic signature below and its related fields are treated by South Orangetown Central School District like a handwritten signature on a paper form.

I affirm that all the information provided is true and correct to the best of my knowledge.

At this point, you will be able to verify your data. If you missed any required fields, click on the word REQUIRED in red and you will be able to answer the question. Ensure to answer all required fields. When finished, please scroll to the bottom to submit the form.