

TDP Planning Sheet

Plan your progress through the TDP

The pace of your progress through the TDP is up to you, as long as you complete a track while enrolled at Columbia. Requirements for the Foundational Track could technically be fulfilled within a semester, and requirements for the Advanced Track could be fulfilled within two years. However, due to the timing of teaching opportunities and the many other obligations of graduate student life, you may wish to pursue TDP track completion over a longer period of time.

For your convenience, here is an overview of the availability of TDP track elements:

TDP requirement	Availability
Preparing to Teach	Guidance available anytime in CTL's online Orientation to Teaching
Essentials of Teaching and Learning series	Four session sequence each semester
Pedagogy workshops	Many each semester
Application and Practice: Microteaching	Sessions scheduled during semester, custom sessions by request
Application and Practice: Teaching Observations	Scheduled by request
Application and Practice: Mid-Course Reviews	Scheduled by request
Seminars and institutes	At least one seminar each semester, including summers

Use the **checklist on the reverse side of this sheet** to tally up what you have already completed and plan for completing a track.

TDP Event Finder

Find and register for upcoming programs that count for TDP track completion by visiting the TDP Event Finder at <https://tdp.ctl.columbia.edu/events>

TDP FAQs

Have a specific question about what counts or how to move through the program?

- Browse Frequently Asked Questions at <https://tdp.ctl.columbia.edu/faqs>, or
- Email CTLgrads@columbia.edu

TDP requirements checklist

Foundational Track requirements				
	Sessions	Reflection(s)	Artifact	Complete?
Preparing to Teach	On-demand orientation (optional)		First Day of Class plan & Policy Sheet	<input type="checkbox"/>
Essentials of Teaching & Learning series	4	1 per workshop*	* Substitute if approved: Annotated syllabus reflecting aptitude in topics covered by Essentials	<input type="checkbox"/>
Other CTL pedagogy workshops	3	1 per workshop		<input type="checkbox"/>
One of the following:		1		
• CTL teaching observation				<input type="checkbox"/>
• Microteaching				<input type="checkbox"/>
• Mid-course review				<input type="checkbox"/>
Exit reflection on teaching development		Skip if going on to complete Advanced Track		<input type="checkbox"/>

Additional Advanced Track requirements				
	Sessions	Reflection(s)	Artifact	Complete?
Additional CTL pedagogy workshops	3	1 per workshop		<input type="checkbox"/>
CTL Seminar or Institute	varies (usually 4-5)	1 cumulative	Intensive-specific developed artifact	<input type="checkbox"/>
CTL teaching observation		1		<input type="checkbox"/>
Observation of faculty instructor		1		<input type="checkbox"/>
Observation of peer instructor		1		<input type="checkbox"/>
Teaching portfolio	Includes summary of teaching roles and responsibilities, teaching statement, sample syllabus, sample course materials, evidence of teaching effectiveness			<input type="checkbox"/>
Exit reflection				<input type="checkbox"/>
Exit interview with CTL				<input type="checkbox"/>

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