

Department Website

- <https://www.newpaltz.edu/communication/>

Department Blog

- <https://hawksites.newpaltz.edu/comm/>

Major Plans

- [https://www.newpaltz.edu/ugc/las/comm media/major elec.html](https://www.newpaltz.edu/ugc/las/comm_media/major_elec.html)



Important Progress Report Notes

- You must have 120 credits to graduate.
- You must have 45 upper division credits to graduate (300 or 400-level courses).
- You must have 90 Liberal Arts credits to get your BA.
- 30 Credits Must be Taken in Residence at SUNY New Paltz
- Last 15 Credits Must be Taken at SUNY New Paltz.
- General Education Requirements
- SUNY New Paltz Graduation Requirements
 - Writing Intensive Course
 - Diversity Courses



Organizational

Relational

Strategic

Walking Through Your Progress Report



State University of New York at New Paltz

Student name	Smith, Jane	Degree progress
Student ID	N04123469	Overall GPA
Degree	Bachelor of Arts	0.00
Audit date	05/04/202x 5:00 PM	

Level Undergraduate Classification 02-Sophomore Major Communication Studies (505) Program Bachelor of Arts - School of Liberal Arts Concentration Comm: Organizational Communication (505O) College Liberal Arts and Science

Degree in Bachelor of Arts

INCOMPLETE

Credits required: 120 Catalog year: 2023-2024

A minimum of 30 credits must be taken in residence.

A MINIMUM OF 120 CREDITS ARE REQUIRED TO GRADUATE. A MINIMUM OF 150 CREDITS ARE REQUIRED FOR A DUAL DEGREE. IF YOU ARE REPEATING A COURSE IN YOUR FINAL SEMESTER, AND HAVE RECEIVED AN EMAIL STATING SUCH, PLEASE DOUBLE CHECK YOUR OVERALL CREDIT TOTAL. YOU CANNOT RECEIVE CREDIT TWICE FOR THE SAME COURSE.

<input type="radio"/> Total Credit Requirement	Still needed:	A minimum of 120 total credits are required. You may need more than 120 credits to complete all degree requirements.
<input checked="" type="checkbox"/> You meet the minimum GPA requirement.		
<input checked="" type="checkbox"/> Student Information		
<input type="radio"/> Upper Division Requirement	Still needed:	See Upper Division Requirement section
<input type="radio"/> Liberal Arts Requirement	Still needed:	See Liberal Arts Requirement section
<input type="radio"/> Writing Intensive Requirement	Still needed:	See Writing Intensive Requirement section
<input type="radio"/> General Education 5 Program	Still needed:	See General Education 5 Program section
<input type="radio"/> Major Requirements	Still needed:	See Major in Communication Studies section

Blocks included in this block
[Undergraduate Student Information](#)
[Upper Division Requirement](#)
[Liberal Arts Requirement](#)
[Writing Intensive Requirement](#)
[General Education 5 Program](#)
[Major in Communication Studies](#)
[Concentration in Organizational Communication](#)



Undergraduate Student Information

INCOMPLETE

✓ Admission Term	Fall 2023
✓ Admission Type	Transfer
State University of New York at New Paltz	Smith, Jane - N040123456
✓ Spanish Placement Level	4
✓ Math Placement Level	6
✓ Academic Standing	Good
✓ Transfer Credits In Progress (includes repeated credits in progress)	16
✓ Total Credits In Progress (includes repeated credits in progress)	16
✓ Transfer Credits Completed	36
✓ New Paltz Credits Completed	18
✓ Total Credits Completed	54



Ellucian University

Student name	Doe, Jonathan M	Degree progress
Student ID	*****XXX	Overall GPA
Degree	Bachelor of Arts	0.00
Audit date	01/01/20xx 10:59 PM	

Level Undergraduate Classification 03-Junior Major Communication Studies (505) Minor History Program Bachelor of Arts - School of Liberal Arts Concentration Comm: Organizational Communication (505O) College Liberal Arts and Science

Degree in Bachelor of Arts INCOMPLETE

Credits required: 120 Catalog year: 20xx-20xx

A MINIMUM OF 120 CREDITS ARE REQUIRED TO GRADUATE. A MINIMUM OF 150 CREDITS ARE REQUIRED FOR A DUAL DEGREE. IF YOU ARE REPEATING A COURSE IN YOUR FINAL SEMESTER, AND HAVE RECEIVED AN EMAIL STATING SUCH, PLEASE DOUBLE CHECK YOUR OVERALL CREDIT TOTAL. YOU CANNOT RECEIVE CREDIT TWICE FOR THE SAME COURSE.

☐ Total Credit Requirement Still needed: A minimum of 120 total credits are required. You may need more than 120 credits to complete all degree requirements. You have 92 credits (including in-progress). You still need 28 credits.

☒ You meet the minimum GPA requirement.

☒ Undergraduate Student Information

☐ Upper Division Requirement Still needed: See [Upper Division Requirement](#) section

☐ Liberal Arts Requirement

☐ Writing Intensive Requirement

☐ Diversity Requirement

☒ General Education 4 Requirements Waived - AA/AS Degree

☒ Honors Program Requirements

☐ Major Requirements Still needed: See [Major in Communication Studies](#) section

If you have an AA or an AS coming in as a transfer student, your GE 4 Requirements are Waived.





Upper Division Requirement

INCOMPLETE

Credits required: 45 Catalog year: 2023-2024

Unmet conditions for this set of requirements: 45 credits are required. You currently have 7, you still need 38 more credits.

	Course	Title	Grade	Credits	Term
○ 45 Upper Division Credits Required	SPA 301	Adv Conversational Spanish I	TIP	(4)	Spring 2023
	Satisfied by:	SPA207 - Adv Conversational Spanish I - Happy Valley CC			
	PSY 412	Abnormal Psychology	TIP	(3)	Spring 2023
	Satisfied by:	PSY300 - AbbyNormal Psych- Happy Valley CC			
	Still needed:	Any 300 or 400 level course will apply to this category.			



Liberal Arts Requirement

INCOMPLETE

Credits required: 90 Catalog year: 2023-2024

Unmet conditions for this set of requirements: 90 credits are required. You currently have 70, you still need 20 more credits.

	Course	Title	Grade	Credits	Term
○ 90 Liberal Arts Credits Required	ARH 201	Art History I	TIP	(3)	Spring 2023
	Satisfied by:	ART100 - MidJourney Art I -Happy Valley CC			
	BIO 201	Bio 1	TA+	3	Fall 2021
	Satisfied by:	BIO105 - General Biology I - Happy Valley CC			
	BIO 202	Bio 2	TC-	3	Spring 2022
	Satisfied by:	BIO106 - General Biology II -Happy Valley CC			
	BIO 211	General Biology I	TA	1	Fall 2021
	Satisfied by:	BIO105 - General Biology I - Happy Valley CC			
	BIO 212	General Biology II	TB	1	Spring 2022
	Satisfied by:	BIO106 - General Biology II - Happy Valley CC			
	CHE 201	Chemistry I	TC	3	Fall 2022
	Satisfied by:	CHE100 - Chemistry I - Happy Valley			
	CHE 211		TC	1	Fall 2022
	Satisfied by:	CHE100 - General Chemistry I - Happy Valley CC			
	CMM 001	Public Speaking	TA	3	Fall 2021
	Satisfied by:	COM105 - Public Speaking - Happy Valley CC			
	ELT 000	First Year	TA	1	Fall 2020
	Satisfied by:	FYE100 - First Year Happy Valley CC			
	ENG 160	I Writes Good 1	TA	3	Fall 2020
	ENG 170	I Writes Good 2	TB	4	Spring 2021
	GLG 100	Planet Earth - The First Frontier	TIP	(3)	Spring 2023
	Satisfied by:	ESC102 - Planet Earth - Happy Valley CC			
	HIS 207	Western Civilization I	TIP	(3)	Spring 2023
	Satisfied by:	HIS100 - West Civilization I - Happy Valley CC			
	HIS 222	American History II	TA	3	Fall 2022
	Satisfied by:	HIS101 - American History II - Happy Valley CC			Fall 2020
	MAT 152	College Algebra	TB	3	
	MAT 181	Precalculus - Why God Why!?	TA	4	Spring 2021
	MAT 241	Elem Statistics	TB	3	Fall 2022
	Satisfied by:				
	MAT 251	MAT211 - Statistics 01 - Happy Valley CC	TA	4	Fall 2021
	POL 216	All Politics is Local	TB+	3	Fall 2021
	Satisfied by:				
	PSY 101	General Psychology	TB-	3	Fall 2022
	Satisfied by:	PSY101 - General Psychology - Happy Valley			
	PSY 412	AbbyNormal Psych	TIP	(3)	Spring 2023
	Satisfied by:				
	SPA 201	Intermediate Spanish I	TA-	4	Fall 2020
	Satisfied by:	SPA201 - Intermediate Spanish I - Happy Valley CC			
	SPA 202	Intermediate Spanish II	TA	4	Spring 2021
	Satisfied by:	SPA202 - Intermediate Spanish II - Happy Valley CC			
	SPA 301	Adv Conversational Spanish I	TIP	(4)	Spring 2023
	Satisfied by:	SPA207 - Adv Conversational Spanish I - Happy Valley CC			
	Still needed:	Any course in the schedule of classes with a Liberal Arts (LA) attribute will apply to this category			

Writing Intensive Requirement

INCOMPLETE

Credits required: 3 Catalog year: 2023-2024

Unmet conditions for this set of requirements: 3 Credits needed

COURSE MUST BE COMPLETED AT NEW PALTZ

☐ Writing Intensive Course

Still needed: 3 to 4 Credits in @@ ATTRIBUTE = WI AND Grade <> S* AND Grade <> U* AND Grade <> U#

The Capstone Seminars in ALL three concentrations will take care of the Writing Intensive Requirement. You Do NOT need a second Writing Intensive course to graduate.










General Education 5 Program

INCOMPLETE

Credits required: 30 Catalog year: 2023-2024

Unmet conditions for this set of requirements: A minimum of 30 credits are required. You currently have 27 credits (including in-progress). You still need 3 credits. You may need more than 30 credits to complete all requirements.

	Course	Title	Grade	Credits	Term
✔ COMMUNICATION - WRITTEN AND ORAL					
✔ Communication - Oral	ENG 170	Writing and Rhetoric	B	4	Spring 2022
✔ Communication - Written	ENG 170	Writing and Rhetoric	B	4	Spring 2022
○ Diversity: Equity, Inclusion, & Social Justice	Still needed:	1 Class in ANT 364 or BUS 431  or CMD 202 or CMM 214 or 359 or 375 or ECO 101 or EDS 380 or 383 or ENG 231  or 333  or 353  or GEO 413  or HIS 302 or 331 or MUS 252 or PHI 360 or PSY 130 or SOC 350 or SPE 142 or THE 420 or WOM 220			
✔ Mathematics (and Quantitative Reasoning) - All of these Math courses require an MPL of 3 or better. If you don't have MPL 3 or better, you will need to first take a Math course to raise your MPL.	MAT 152	College Algebra	B	3	Fall 2020
✔ ONE 4 CREDIT LAB OR TWO 3 CREDIT NON-LAB NATURAL SCIENCES (AND SCIENTIFIC REASONING) COURSES					
✔ General Chemistry	CHE 100	Chemistry I	TB	3	Fall 2021
	Satisfied by: CHE100 - Chemistry I - Happy Valley CC				
	CHE 101	General Chemistry I	TB	1	Fall 2021
	Satisfied by: CHE101 - Chemistry I Lab - Happy Valley CC				
✔ Humanities Satisfied					
✔ Social Sciences	PSY 101	General Psychology	TB-	3	Fall 2022
	Satisfied by: PSY101 - General Psychology - Happy Valley CC				
ℹ The Arts	ARH 201	Art History I	TIP	(3)	Spring 2023
	Satisfied by: ART100 - MidJourney Art I - Happy Valley CC				
✔ US History and Civic Engagement	POL 216	All Politics is Local	TB+	3	Fall 2021
	Satisfied by: POSC100 - All Politics is Local - Happy Valley CC				
ℹ World History & Global Awareness	HIS 207	Western Civilization I	TIP	(3)	Spring 2023
	Satisfied by: HIS101 - Western Civilization I - Happy Valley CC				
✔ WORLD LANGUAGES					
	TWO CONSECUTIVE ELEMENTARY LEVEL COURSES OR ONE INTERMEDIATE LEVEL(OR ABOVE) COURSE REQUIRED.				
✔ Intermediate Spanish I, II, or Comp	SPA 201	Intermediate Spanish I	TA-	4	Fall 2020
	Satisfied by: SPA201 - Intermediate Spanish I - Happy Valley CC				



Major in Communication Studies

INCOMPLETE

Credits required: 40 Catalog year: 2023-2024 GPA: 0.00

Unmet conditions for this set of requirements: 40 credits are required. You currently have 0, you still need 40 more credits.
A minimum of 20 credits must be taken in residence.

A MINIMUM GRADE OF C- OR BETTER IS REQUIRED FOR MAJOR COURSES.

☐ Organizational Communication Concentration

Still needed: See [Concentration in Organizational Communication](#) section

Concentration in Organizational Communication

INCOMPLETE

Catalog year: 2023-2024 GPA: 0.00

<input type="radio"/> Public Speaking	Still needed:	1 Class in CMM 104
<input type="radio"/> Interpersonal Communication	Still needed:	1 Class in CMM 202
<input type="radio"/> Introduction to Strategic Communication	Still needed:	1 Class in CMM 315
<input type="radio"/> Persuasion & Social Influence	Still needed:	1 Class in CMM 353
<input type="radio"/> Organizational Communication	Still needed:	1 Class in CMM 360
<input type="radio"/> Business & Professional Communication	Still needed:	1 Class in CMM 302 <input checked="" type="checkbox"/>
<input type="radio"/> Required Methods Course	Still needed:	1 Class in CMM 352 or 354
<input type="radio"/> Organizational Communication Seminar	Still needed:	1 Class in CMM 454 <input checked="" type="checkbox"/>
<input type="radio"/> Concentration Electives	Still needed:	9 Credits in CMM 204 or 318 <input checked="" type="checkbox"/> or 334 <input checked="" type="checkbox"/> or 362 or 374 or 430 or 450 or 452
<input type="radio"/> Upper Division Elective	Still needed:	3 Credits in CMM 300:499
<input type="radio"/> Additional Elective	Still needed:	3 Credits in CMM 100:499

Preregistered

Credits applied: 16

Classes applied: 5

Course	Title	Grade	Credits	Term
ARH 201	Art History I	TIP	(3)	Spring 2023
Satisfied by:	ART100 - MidJourney Art 1 Happy Valley CC			
GLG 100	Planet Earth	TIP	(3)	Spring 2023
Satisfied by:	ESC102 - Planet Earth - Happy Valley CC Western			
HIS 207	Civilization I	TIP	(3)	Spring 2023
Satisfied by:	HIS101 - Western Civilization I - Happy Valley CC			
PSY 412	AbbyNormal Psych	TIP	(3)	Spring 2023
Satisfied by:	PSY200 - AbbyNormal Psych- Happy Valley CC			
SPA 301	Adv Conversational Spanish I	TIP	(4)	Spring 2023
Satisfied by:	SPA207 - Adv Conversational Spanish I - Happy Valley CC			

Legend



Complete



Complete (with classes in-progress)



Prerequisite



Not complete



Nearly complete - see advisor



Any course number

Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

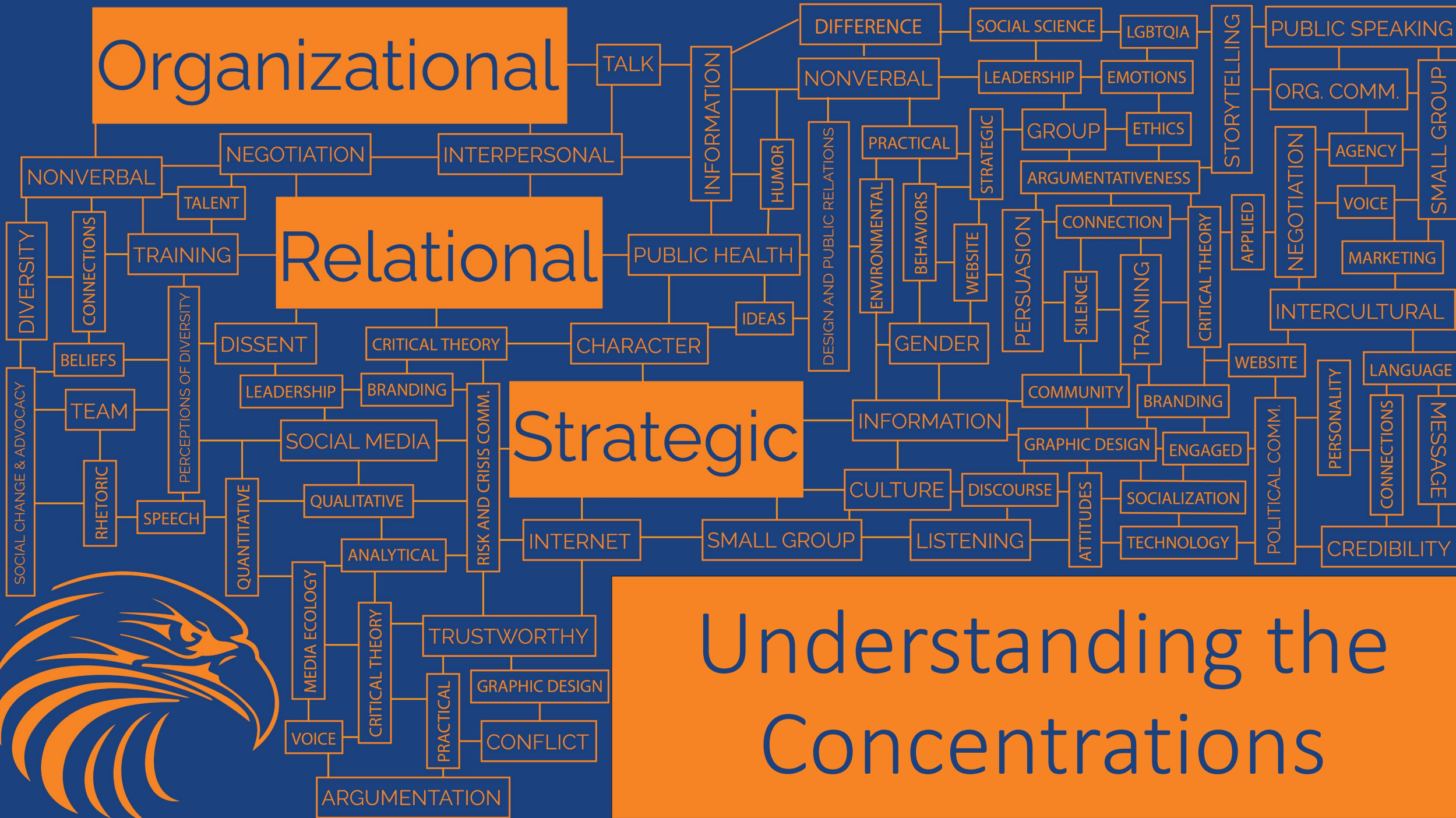


Organizational

Relational

Strategic

Understanding the Concentrations



Department of Communication Concentrations

Required core courses (*all concentrations*).....15 credits

CMM104 Public Speaking (3)

CMM202 Interpersonal Communication (3)

CMM315 Introduction to Strategic Communication (3)

CMM353 Persuasion & Social Influence (3)

CMM360 Organizational Communication (3)



Organizational (505O)

Professional communication skills course.....3 credits
 CMM302 Business & Professional Communication (3)
Required methods course.....3 credits
Select one of the following:
 CMM352 Qualitative Communication Research Methods (3)
 CMM354 Quantitative Communication Research Methods (3)
Concentration electives.....9 credits
Select three of the following:
 CMM204 Small Group Communication (3)
 CMM318 Organizational Reputation & Stakeholder Engagement (3)
 CMM334 Communicating Corporate Social Responsibility (3)
 CMM362 Leadership & Communication (3)
 CMM374 Language & Everyday Conversation (3)
 CMM430 Training & Development (3)
 CMM450 Negotiation
 CMM452 Communication & Gender (3)
Elective courses.....6 credits, including at least 3 upper-division credits
Capstone seminar.....4 credits
 CMM454 Organizational Communication Seminar (4)

Relational (505C)

Professional communication skills course.....3 credits
 CMM302 Business & Professional Communication (3)
Required methods course.....3 credits
Select one of the following:
 CMM352 Qualitative Communication Research Methods (3)
 CMM354 Quantitative Communication Research Methods (3)
Concentration electives.....9 credits
Select three of the following:
 CMM214 Storytelling & Culture (3)
 CMM325 Computer-Mediated Communication (3)
 CMM355 Nonverbal Communication (3)
 CMM359 Communication Among Cultures (3)
 CMM374 Language & Everyday Conversation (3)
 CMM379 Communication, Culture & Difference (3)
 CMM389 Perceptions of Diversity in Communication (3)
 CMM452 Communication & Gender (3)
Elective courses.....6 credits, including at least 3 upper-division credits
Capstone seminar.....4 credits
 CMM455 Relational Communication Seminar (4)

Strategic (505T)

Professional communication skills course.....3 credits
 CMM231 Writing for Public Relations (3)
Required methods course.....3 credits
Select one of the following:
 CMM352 Qualitative Communication Research Methods (3)
 CMM354 Quantitative Communication Research Methods (3)
Intermediate concentration core.....9 credits
 CMM312 Design & Public Relations (3)
 CMM316 Strategic Public Relations Campaigns (3)
 CMM317 Social Media & Public Relations (3)
Concentration electives.....6 credits
Select two of the following:
 CMM318 Organizational Reputation & Stakeholder Engagement (3)
 CMM324 Crisis, Risk & Disaster Communication (3)
 CMM326 Environmental Communication (3)
 CMM334 Communicating Corporate Social Responsibility (3)
 CMM375 Social Change & Advocacy Communication (3)
 CMM451 Political Communication (3)
Capstone seminar.....4 credits
 CMM456 Seminar in Strategic Communication (4)

https://www.newpaltz.edu/ugc/las/comm_media/major_elec.html



Organizational

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Understand Future Advising



- Check your progress report to see who your major advisor is at the beginning of the semester.
 - Create a tentative schedule using My Schedule Planner.
 - Watch for an email from your advisor (about the mid-point of the semester).
 - Schedule an appointment to see your advisor. The earlier you do this, the better.
-
- ADVISORS are there to help you with courses, add/drop, progress toward graduation– signatures on paperwork, etc...but also to discuss grad school and career options, internship opportunities, etc.
 - Include your Banner number (“N” number) on ALL correspondence with your advisor or the department advisor when asking about schedule changes, progress report questions, etc.



Meeting with Your Advisor

- You will go over your My Schedule Planner choices.
- Your advisor RELEASES YOU TO REGISTER so that when your registration time assignment comes up, you can register directly (your time assignment is the date you will register on my.newpaltz.edu).
- Let's be clear about time assignments – they are the time you must log in to register for courses you and your advisor discussed in advance.
- Do not wait until your time assignment to meet with advisor: That's TOO LATE.

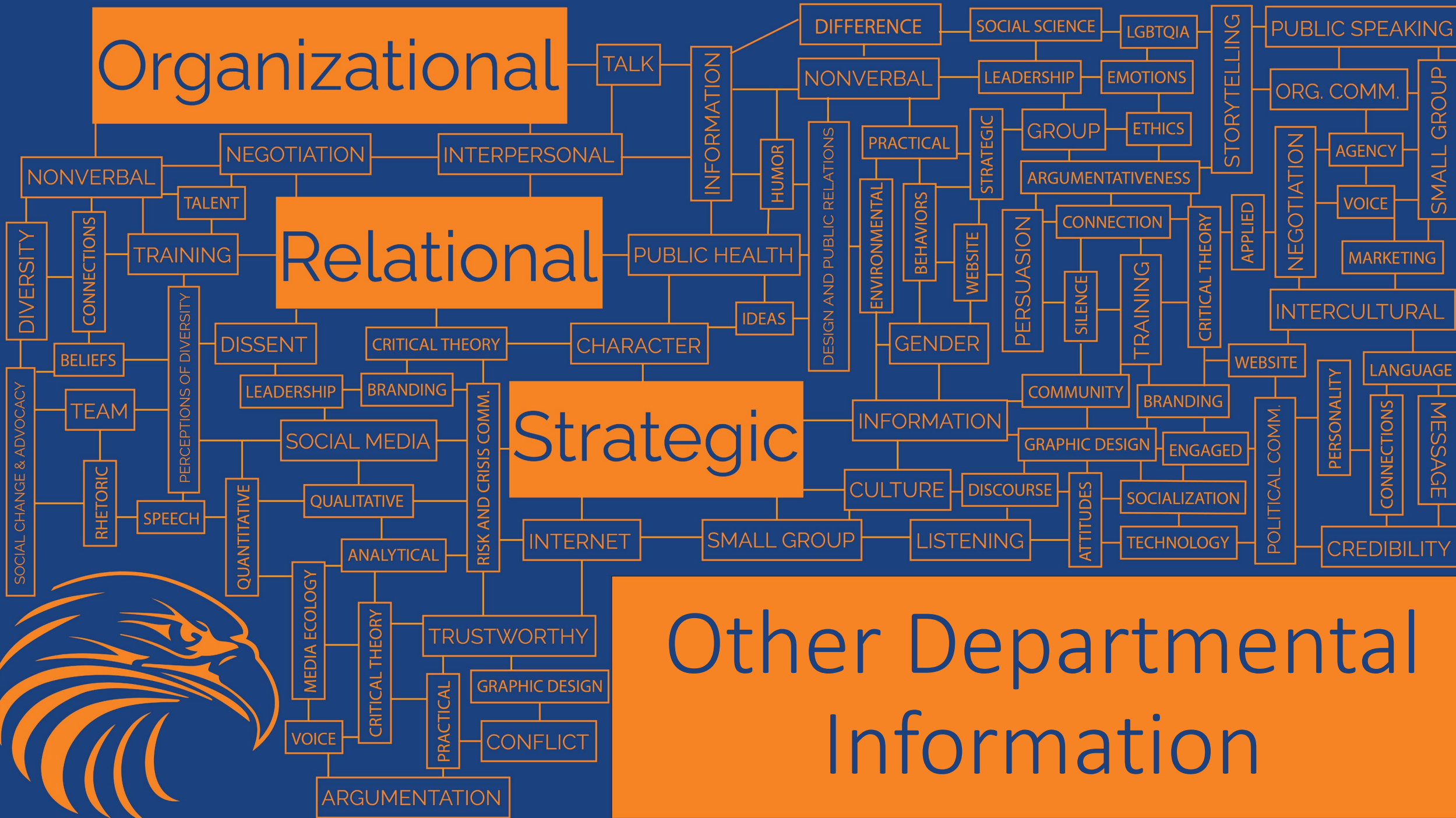


Organizational

Relational

Strategic

Other Departmental Information



Getting Involved

- We urge transfer students to get involved in extracurriculars and get to know us -- meet with faculty during office hours.
- We have a Comm honors society (Lambda Pi Eta) that recognizes students at graduation time if they meet GPA of 3.5 (brunch, ceremony, graduation cord for their gown, etc.).
- There's an active Media & Journalism Society that welcomes Communication majors; they have guest speakers, field trips, an alumni panel in the spring; weekly meetings with pizza. Learn more on Facebook page.



Internships

- Internships are also encouraged but not mandatory.
- Must have 30 credits at NP and must apply for dept certification ONE SEMESTER BEFORE YOU START LOOKING for a placement.
- Application is in dept office, on website and CMM blog
 - <https://hawksites.newpaltz.edu/comm/>
- Part of the internship application is getting your advisor's signature, so please make sure you plan in advance. If you wait until the due date for the internship application, you may have a problem getting in touch with your academic advisor.



