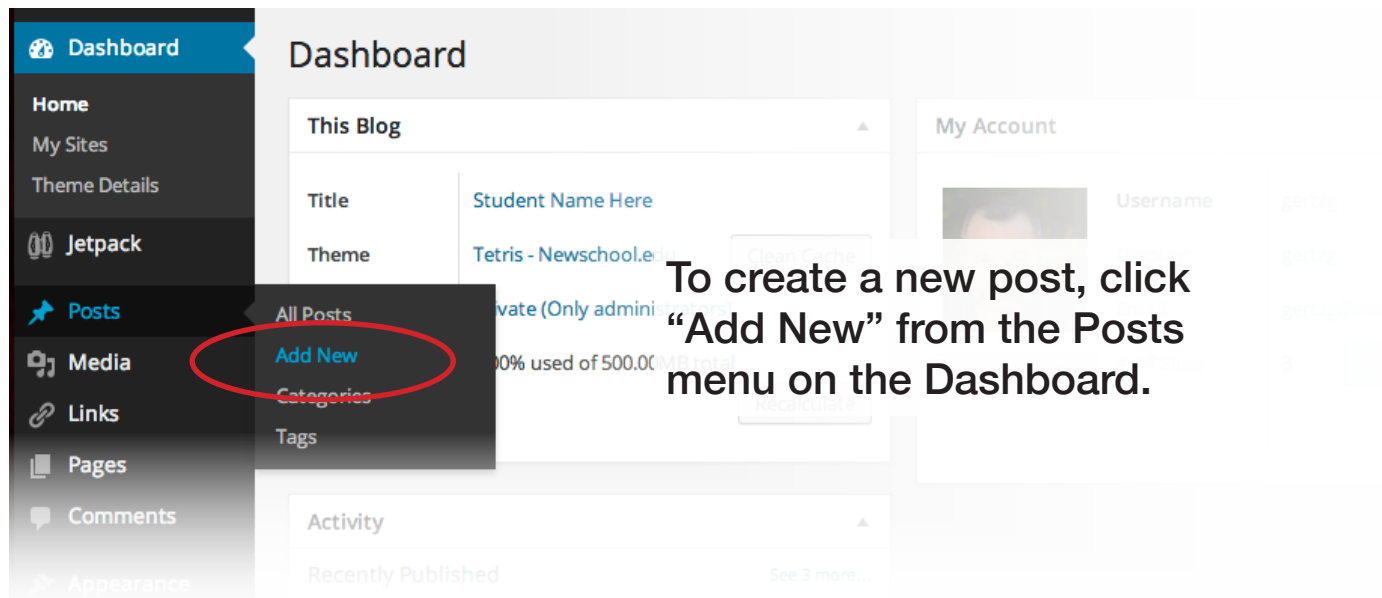


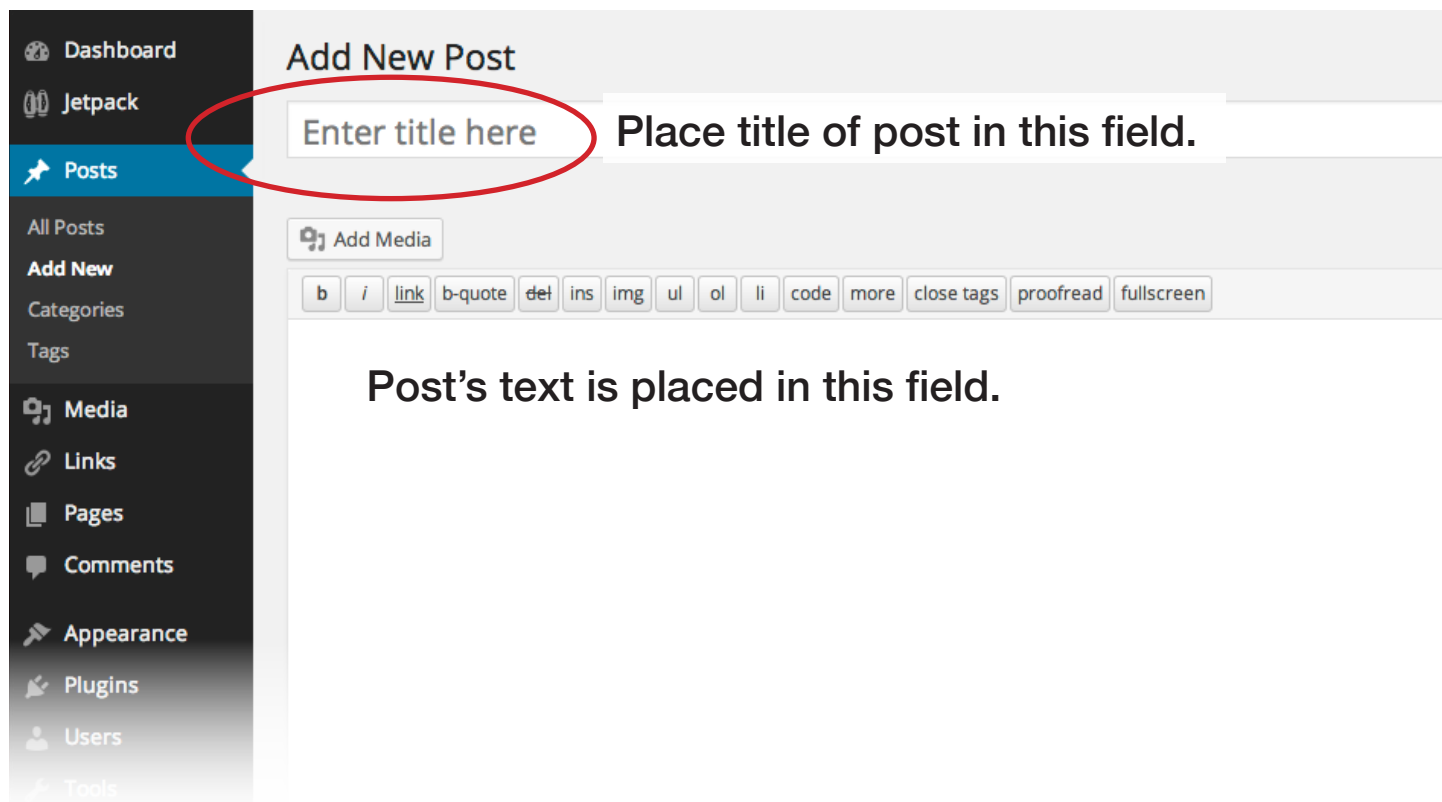
Creating A Standard Post

If you're not sure which format to pick, start with this one. You can always add in media, but generally this is for a traditional blog post that includes text and maybe one or two images (optional).

Step 1

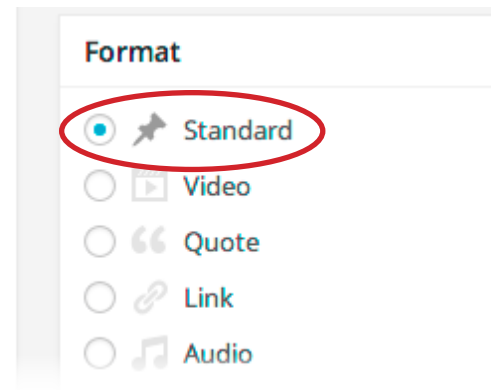


Step 2

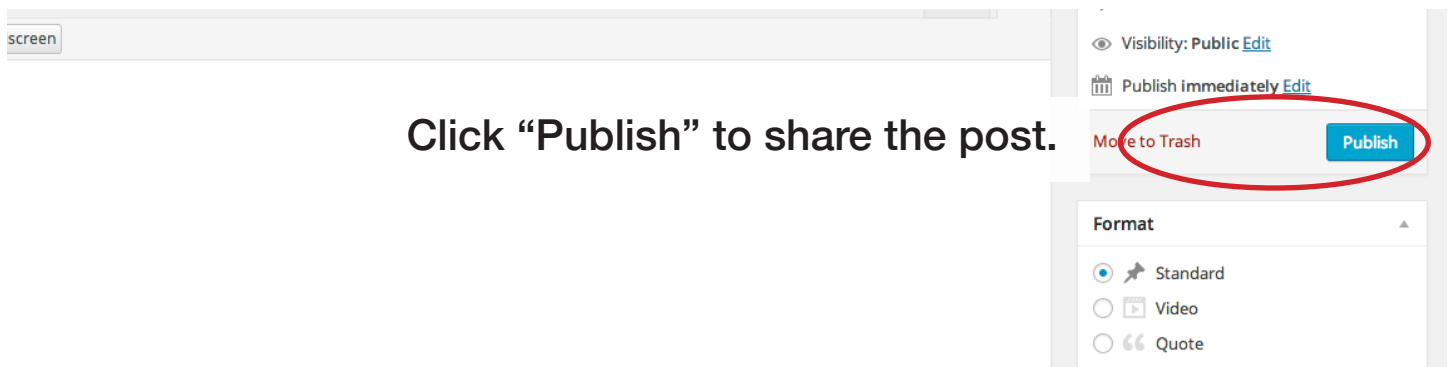


Step 3

To the right of the page select the radio button for “Standard” under Format.

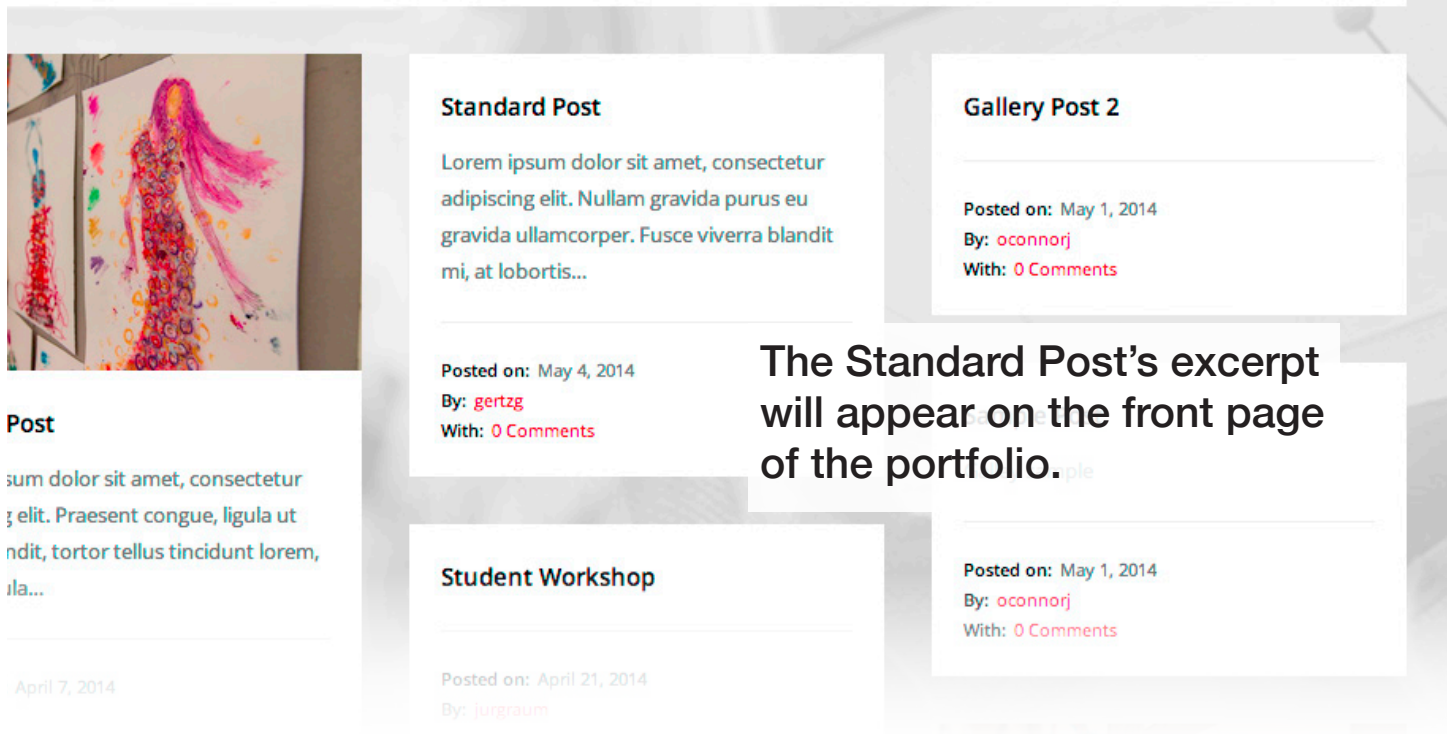


Step 4

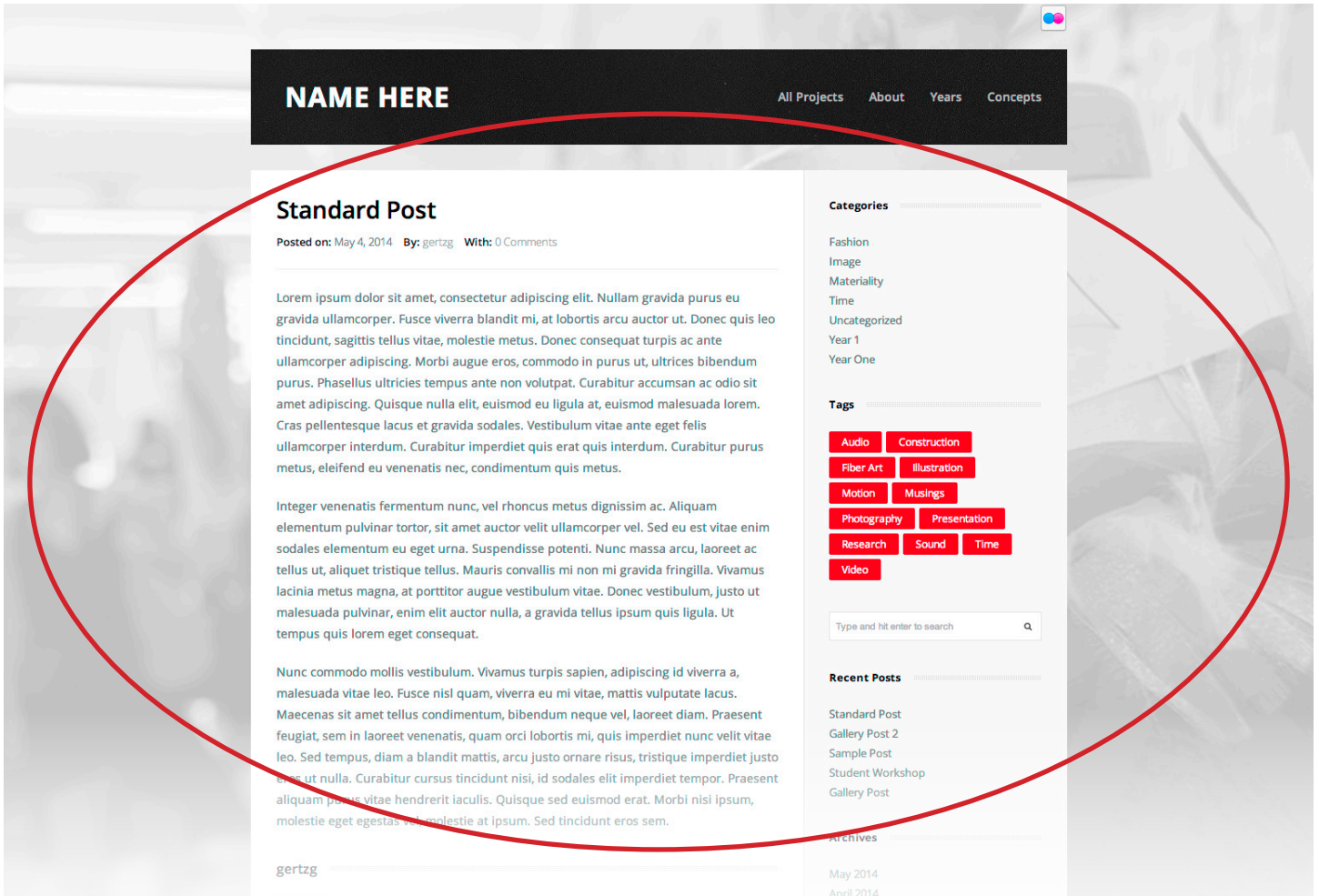


Step 5

Learning Portfolio



Step 6

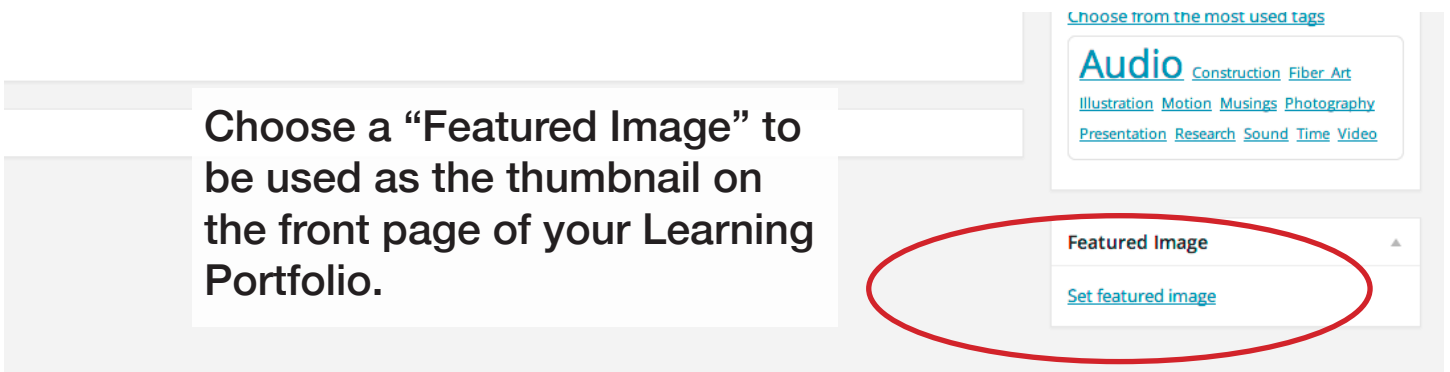


The text appears in the post's body.

If you would like to include a thumbnail and image above the post body, follow these steps.

Step 1

Choose a "Featured Image" to be used as the thumbnail on the front page of your Learning Portfolio.

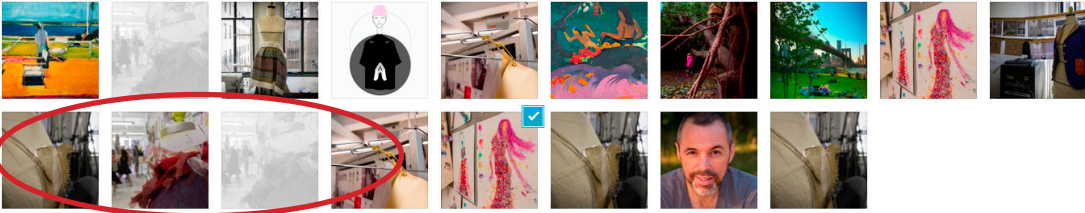


Step 2


Set Featured Image ✕

Upload Files | Media Library

Images Search



ATTACHMENT DETAILS

 sketch-1m7lgk.jpg
April 6, 2014
1500 × 1000
[Edit Image](#)
[Delete Permanently](#)

Title: sketch-1m7lgk.jpg

Caption:

Alt Text:

Description: <http://portfolio.newschool.edu/gertzg/files/2014/04/sketch-1m7lgk.jpg>

[Set featured image](#)


Select the image that you want to be used as the post thumbnail from the WP media panel.

At the bottom of the page, click “Set featured image”.

Step 3

The image for the “Featured Image” will appear in this field on the post admin page.

Featured Image ▲



[Remove featured image](#)

Step 4

screen

Click "Publish" to share the post.

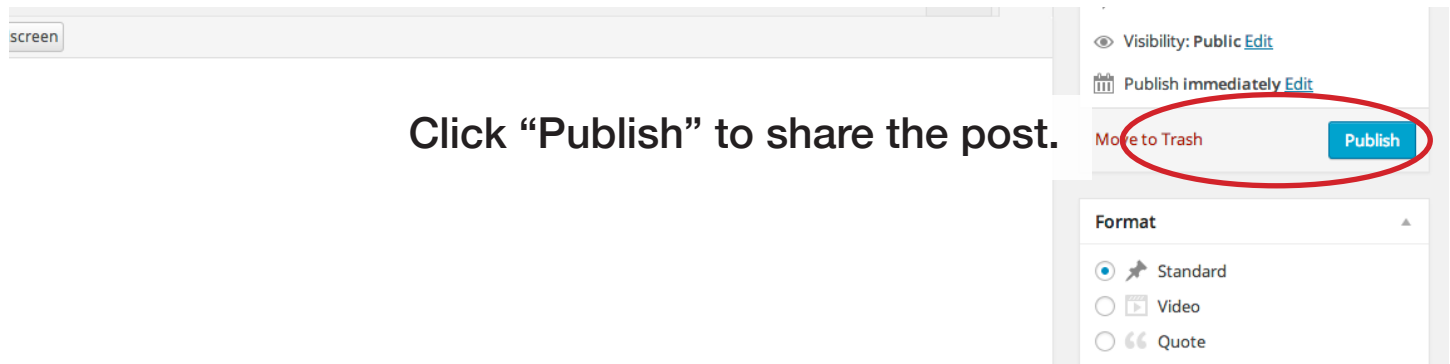
Visibility: **Public** [Edit](#)

[Publish Immediately](#) [Edit](#)

[Move to Trash](#) [Publish](#)

Format

- Standard
- Video
- Quote



Step 5

Standard Post

Featured Image: A photograph of a person in a red and white costume, possibly a clown or a character, in a public space.

Posted on: April 7, 2014
By: [gertzg](#)
With: [1 Comment](#)

Video Post

Featured Image: A video player showing a scene with a person in a red and white costume.

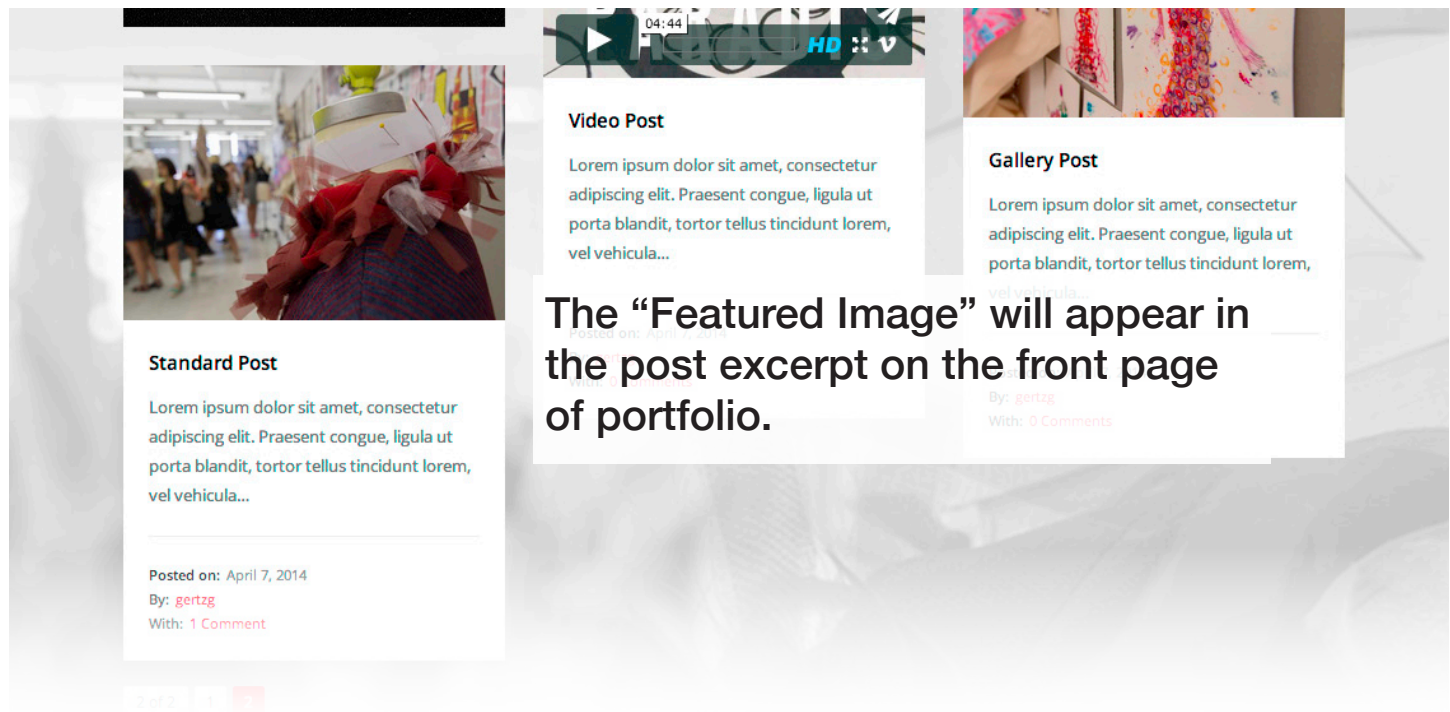
Gallery Post

Featured Image: A photograph of a person in a red and white costume, possibly a clown or a character, in a public space.

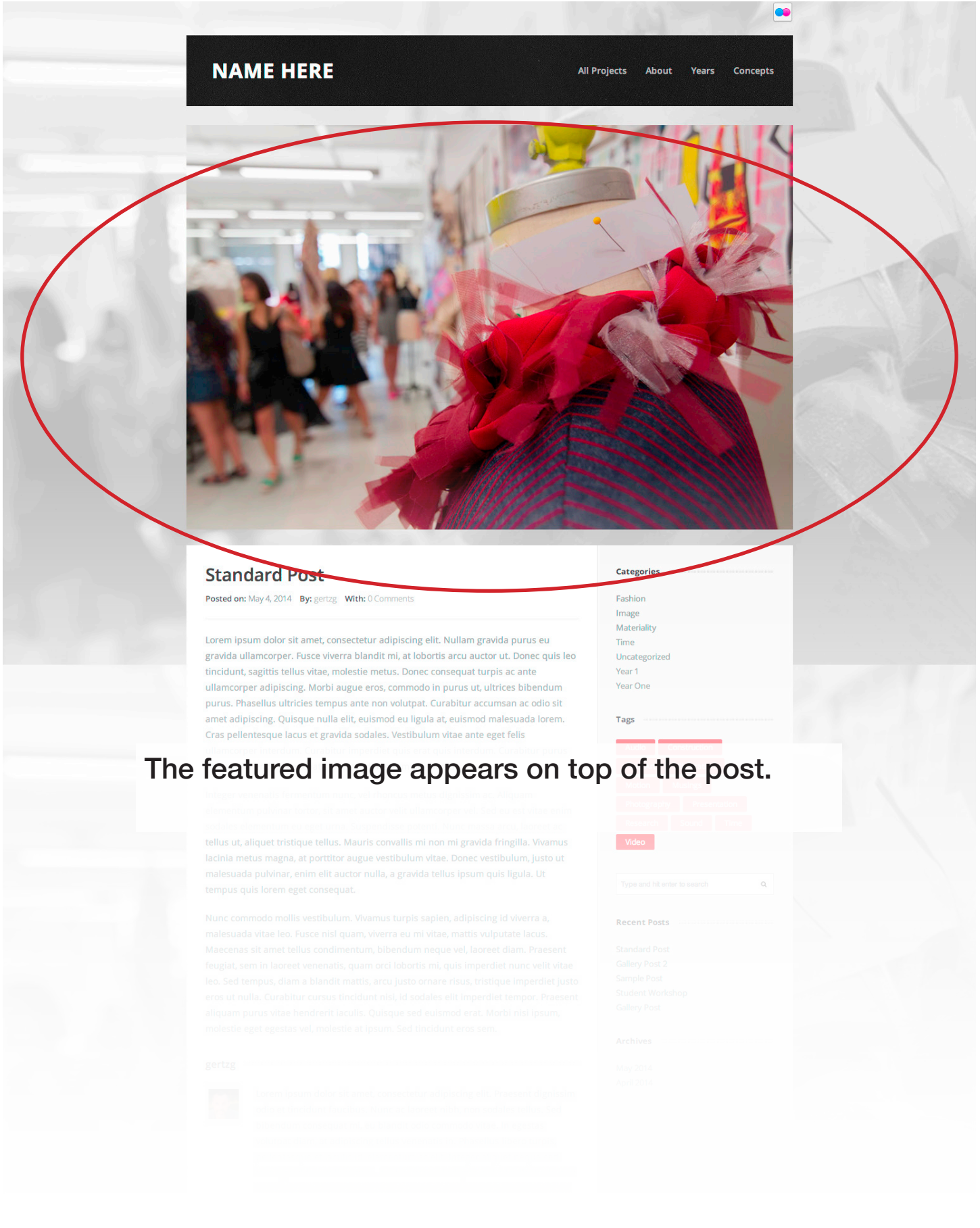
By: [gertzg](#)
With: [0 Comments](#)

The "Featured Image" will appear in the post excerpt on the front page of portfolio.

2 of 2 | 1



Step 6



The featured image appears on top of the post.