

ROCKLAND BOCES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

65 PARROTT ROAD, WEST NYACK, NY 10994
PHONE: 845.627.4700 • WWW.ROCKLANDBOCES.ORG

AUTHORIZATION CONSENT FORM
Family Educational Rights and Privacy Act
STUDENT RELEASE

Student's Full Name: _____ Last 4 digits of #: _____

Educational Records are available for your review through the Family Educational Rights and Privacy act of 1974 (FERPA) within 45 working days of the request. If you would like to share any of these documents with another person or agency, complete below the **Student's Authorization for Disclosure**.

___ I would like to schedule an appointment to review my educational records.

___ I hereby wave my rights under the Family Educational Rights and Privacy Act of 1974, complete the following **Student's Authorization for Disclosure**:

Student's Authorization for Disclosure

I hereby waive my rights under the Family Educational Rights and Privacy Act of 1974 (FERPA) and authorize Rockland BOCES to discuss and/or disclose the following education records to the person listed below:

___ Transcripts

___ Financial Records

___ Disciplinary Records: _____

___ Other (specify incident): _____ ___ All

information regarding enrollment at Rockland BOCES without limitation

Name of Authorized Person: _____

Relationship to Student: _____

Address of Authorized Person: _____

Telephone: _____ Cell: _____

E-mail: _____

The purpose for releasing this information is: _____

I understand that this authorization will be in effect as long as I am a student in Rockland BOCES or until I revoke this authorization in writing.

I affirm that I have carefully read the foregoing authorization and that I fully understand the meaning and intent of this document. I affirm that I have signed this authorization voluntarily.

Student Signature: _____ Date: _____

This authorization form is not required when school transmits information to state and federal agencies concerning processing of Title IV aid. This authorization is not also required if student files are subject to institutional, state and federal program review and audit.

Information Release via Telephone

No information concerning any student is released to any individual, group or organization via telephone, cellular phone or other similar devices unless that individual, group or organization is involved in the awarding and processing of student's Title IV aid.