

Action Items Agreed on in the APEX E-Meeting on 15 August 2002

- Each task leader will consult with his/her task performers and leaders of other overlapping tasks to generate a brief (~2 pages) description of planned activities for next fiscal year (FY03). These include discussion of key issues and proposed subtasks with key people and level of effort. The work plans are due by September 16, 2002 and will be used as the basis for developing the overall APEX work plan and recommending adjustments in funding levels in FY03.
- Papers describing in detail the technical work performed in the different APEX tasks since the APEX Interim Report of November 1999, will be written for a special issue of Fusion Engineering and Design. The collection of these papers will be considered as the comprehensive report for work performed in the past three years. The task leaders are responsible for organizing these papers with writing assignments. Each task leader should prepare a list of papers to be written on work performed in his/her task including titles, authors, and tables of contents. These lists are to be made available before the November meeting and will be finalized during the meeting. The full written papers are due on March 1, 2003.
- The next project meeting is scheduled for the first three days of the week of November 4, 2002 and will be followed by the ALPS meeting. The meeting will be hosted by PPPL. Bob Kaita will shortly send details of local arrangement including location of the meeting and list of available hotels.
- The FT4-5 HPD workshop was originally scheduled to be held at PPPL in the period October 30-November 1, 2002 preceding the APEX meeting. Most APEX participants who plan to attend the workshop are in the west coast and the Japanese delegation is not planning to stay over for the APEX meeting. Clement Wong will check with Prof. Toda about the possibility of moving the workshop to UCLA in conjunction with the JUPITER-II meeting.