

Contact Information

For AV support:

In Case of an AV Emergency Call:

607-255-0778

Email: Eng. Classtech Support

engrclasstech@cornell.edu

AV Support Availability:

Monday thru Friday, 8:00am to 5:30pm

For Facilities assistance:

Thom Quinn

tlq3@cornell.edu

607-255-3540

For Emergencies

Dial: 911

CU Police: 607-255-1111

Room Equipment

2 Projectors

2 Projector Screens

VGA Connection

VGA/HDMI Adapter

Assisted Listening

Microphones

Wireless Presentations (Solstice Pod)

Connecting Your Device

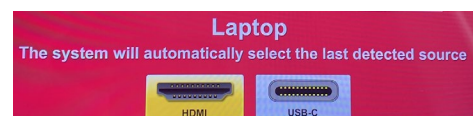
Start-up

- Touch the Crestron touch panel to turn on.
- Select desired source(s) and send to one or both displays.



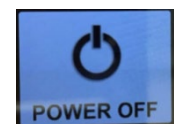
Connecting a Laptop

- Plug the proper video cable into your personal device (using HDMI or USB-C cable).
- Touch/tap your desired source and then touch the icon for the correct cable, then click "Send Source" to send your laptop's display to desired projectors.
- Make sure your cable is completely seated all the way in your laptop.



Shut-down

- Press the POWER OFF button located in the bottom left of the Crestron Touch panel. This will shut down the room.



Wireless Presentation (Solstice Pod)



Press the SOLSTICE POD box near the top right corner of the Crestron screen and send to the desired screen/display.

Follow the prompted instructions on the projector screen(s). Set up should take no longer than one minute.

If your content is **not fully projected** on the screen:

Windows:

1. Press the "Windows" Key + P.
2. Choose **Duplicate**.

Mac:

1. Click on the **Apple** at the top of your computer screen.
2. Click on **Preferences**.
3. Click on **Display**.
4. Click on **Arrangements**.
5. Click on **Mirror Display**.

Audio**Voice Audio**

Using the lapel microphone provided, turn on the unit and adjust the **microphone volume** using the up and down Voice arrows located on the right side of the Crestron.

Extra batteries are provided.

**Source Audio**

To adjust the room **speaker volume**, use the up and down Source arrows located on the right side of the Crestron.

**Optional Equipment Available**

For a list of available optional equipment, please visit:

<https://www.engineering.cornell.edu/MTEI/mtei-equipment-check-out#no-back>