

PHILLIPS 213 INSTRUCTIONS

Contact Information

For AV support:

In Case of an AV Emergency Call:
Email: Eng. Classtech Support
AV Support Availability:

607-255-0778
engrclasstech@cornell.edu
Monday thru Friday, 8:00am to 5:00pm

For Facilities support:

Patty Gonyea

plq27@cornell.edu

(607)255-8588

For Emergencies

Dial: 911

CU Police: 607-255-1111

Room Equipment

Projector & Screen	HDMI Connection	VGA Connection
Speakers	Portable Microphones	Assisted Listening

Basic Presentation

- 1) Connect to your laptop using either HDMI or VGA. Ensure that the cable is plugged into your laptop as well as the wall plate.
- 2) Turn projector on using Sony remote power button. Use the same button to shut the room down when finished.



Room Audio

- Using HDMI
 - Ensure that laptop is properly connected to and displaying.
 - Check where your audio is routed to. Your audio should be going to HDMI-Crestron.
- Using VGA
 - Plug in AUX cable to headphone jack on your laptop
 - Ensure that the AUX cable is also plugged into the 'Audio In' plug on the wall plate.
 - Check where your audio is routed to. Your audio should be going to Headphones.
- Adjusting audio levels
 - Using the Volume knob above the wall plate to adjust the volume in the room.



If your content is **not fully projected** on the screen:

Windows:

1. Press the "Windows" Key + P.
2. Choose **Duplicate**.

Mac:

1. Click on the **Apple** at the top of your computer screen.
2. Click on **Preferences**.
3. Click on **Display**.
4. Click on **Arrangements**.
5. Click on **Mirror Display**.

Optional Equipment Available

For a list of available optional equipment, please visit:

<https://www.engineering.cornell.edu/MTEI/mtei-equipment-check-out#no-back>