

SUMMER OPPORTUNITIES

Learning & Development

We invite you to explore the full course catalogue for this summer's learning opportunities. All courses are available through Genius. To find the best time and date, log in using your GT credentials and search for the course you are interested in.



To Sign Up Visit gatech.geniussis.com or scan the QR Code

Employee Development & Culture

Available June through August | Virtual

- Search Committees Best Practices
- InterCultural Awareness
- Inclusivity In the Workplace

Workday and Financial Management Courses

Self-Paced and Available Throughout the Year

- Workday Overview and Basics
- Workday Reporting
- Accounting 101
- Workday Foundation Data Model
- Workday Journals
- Workday Managing Transactions and Approvals
- Workday Procurement
- Accounts Payable Training
- Budget 101: "The Colors of Money"
- Fundamentals of Travel Policies and Procedures
- Procurement Policies and Procedures
- Workday Pcard Process and Approvals
- Procure to Pay High-Level Overview
- Workday Grants Concepts
- Workday Business Assets for Property Coordinators
- OneUSG Connect Manager Self-Service: Commitment Accounting

Professional Development and Leadership Skills

June & July | Virtual & In person

- Managing Your Performance
- Conflict Management
- Managing Student Employees
- Welcome to Tech
- How to Make and Defend Decisions
- Giving and Receiving Feedback
- Seizing Your Career
- Welcome to Tech
- Leading Congruently (Psychological Safety)

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