

Job Families

KEY DATES

We are creating a comprehensive career system which includes implementing new job families and creating well-defined career pathways for staff employees. Below are some key dates and actions taking place in December and January for the implementation of the first four of 12 job families in Wave 1: **Finance, Human Resources, Information Technology, and Research Administration.**

Nov 22

Recommended job title updates shared with executive sponsors to review and finalize any remaining edits by Dec. 11.



Dec 2

HR Partners receive documents to review with leaders in their units to approve including the:

- Crosswalk
- Impacted employee list
- Instructions for next steps



Dec 4

GTTHR Begins publishing weekly updates for campus community on hr.gatech.edu/job-families

Dec 2 to 13

HR Partners will be working with supervisors to confirm which actions to take for each employee. This includes deciding who should and should not be moved to an updated title because their roles may require further review for other recommended changes **no later than Dec. 13.**



Dec 9 to 13

Training for entering transactions in OneUSG Connect provided for HR partners



Dec 11

Deadline for executive sponsors to share final edits with HR.

Dec 16

GTTHR teams prepare final lists for title updates, and audits submissions from units.



Dec 18 to Jan 17, 2025

HR Partners begin to key Wave 1 transactions into OneUSG Connect.

Dec 18

Wave 1 list finalized and supporting details are published on website.

Jan 13, 2025

Actions begin to update roles for employees who did not move to new titles and require further action e.g. reclassifications.

