Due Date	Package Type
9/16/2024	**Tenure Track Faculty Promotion and Tenure**

Due Date	Package Type
10/23/2024	**Research Faculty Promotion -** **Principal Researcher** **Researcher II or Senior Researcher**

Due Date	Package Type
11/5/2024	**Non-Tenure Track (Academic Professional & Lecturers) Promotion and** **Lecturer Third Year Review**

Due Date	Package Type
11/15/2024	**Regents' Entrepreneur, Professor, & Researcher Nomination**

Due Date	Package Type
12/9/2024	**Third Year Critical Review of Tenure-Track Faculty**

Due Date	Package Type
2/24/2025	**Post Tenure Review of Tenured Faculty**

Due Date	Task	Who
	Tenure Track Faculty Promotion and Tenure School Deadlines	
4/1/2024	Candidate should be drafting materials and getting feedback. Confirm profile in PROMOTE is correct.	Candidate
5/1/2024	Candidate Materials are due to RPT Administrator for review	Candidate
5/8/2024	Feedback due to candidate to correct any errors	RPT Administrator
5/15/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission; Candidate is allowed 2 total updates via PROMOTE for the duration of the review process**	Candidate
5/16/2024	External Letter Requests sent out with a letter response deadline of July 22. If necessary, continue to request letters until August 1, 2024	School Chair/RPT Admin
8/1/2024	Area Committee letters are due	Area Committee
8/1/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school committee **REMINDER: Candidate is allowed two updates total**	Candidate
9/3/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
9/3/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	Candidate
9/13/2024	School Chair Letters are due to RPT Administrator	School Chair
9/16/2024	**Packages are due to Dean's Office**	**RPT Administrator**
9/27/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate
11/1/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean **REMINDER: Candidate is allowed two updates total**	Candidate

Research Faculty Promotion School Deadlines for candidates seeking promotion to Principal Researcher		
7/1/2024	Deadline for Candidate profile in PROMOTE	Candidate/Unit RPT Administrator
7/1/2024	Candidate should be drafting materials and getting feedback. Confirm profile in PROMOTE is correct.	Candidate
8/1/2024	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor/Unit RPT Admin
8/1/2024	Candidate Materials are due to RPT Administrator for review	Candidate for Principal
8/8/2024	Feedback due to candidate to correct any errors	RPT Administrator
8/15/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission**	Candidate for Principal
8/16/2024 - 9/18/2024	External Letter Requests sent out with a letter response deadline of September 9. If necessary, continue to request letters until September 18, 2024	School Chair/RPT Admin
10/7/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/11/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	**All Research Promotion Candidates**
10/22/2024	School Chair letters are due to the RPT Administrator	School Chair
10/23/2024	**Packages are due to Dean's Office**	**RPT Administrator**
11/1/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate
12/2/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean **REMINDER: Candidate is allowed two updates total**	Candidate

Research Faculty Promotion School Deadlines for candidates seeking promotion- All other ranks except Principal Researcher		
7/1/2024	Deadline for Candidate profile in PROMOTE	Candidate/Unit RPT Administrator
7/1/2024	Candidate should be drafting materials and getting feedback. Confirm profile in PROMOTE is correct.	Candidate
8/19/2024	Supervisor letter due to RPT Administrator to be uploaded into PROMOTE under additional documents	Supervisor/Unit RPT Admin
8/19/2024	Candidate Materials are due to RPT Administrator for review **(non-Principal promotion candidates)**	**All non-Principal Research Promotion Candidates**
8/26/2024	Feedback due to candidate to correct any errors **(non-Principal promotion candidates)**	RPT Administrator
9/4/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission**	**All non-Principal Research Promotion Candidates**
10/7/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/11/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	**All Research Promotion Candidates**
10/22/2024	School Chair letters are due to the RPT Administrator	School Chair
10/23/2024	**Packages are due to Dean's Office**	**RPT Administrator**
11/1/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate
12/2/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean **REMINDER: Candidate is allowed two updates total**	Candidate

	Non-Tenure Track (Academic Professional & Lecturers) Promotion School Deadlines	
2/14/2024-7/19/2024	Peer Evaluation of Teaching - Lecturers seeking promotion should be getting peer observation of teaching completed by two different individuals.	Candidate
7/1/2024	Deadline for Candidate profile in PROMOTE	Candidate/Unit RPT Administrator
5/1/2024-7/31/2024	Candidate should be drafting materials and getting feedback. Confirm profile in PROMOTE is correct.	Candidate
8/1/2024	Candidate Materials are due to RPT Administrator for review	Candidate
8/12/2024	Feedback due to candidate to correct any errors	RPT Administrator
8/19/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes** Allowed After this Submission	Candidate
8/20/2024 - 9/24/2024	External Letter Requests sent out with a letter response deadline of September 15. If necessary, continue to request letters until September 24, 2024	School Chair/RPT Admin
10/4/2024	Supervisor letter due to RPT Administrator (optional)	Supervisor/RPT Admin
10/18/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/24/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	Candidate
11/4/2024	School Chair letters are due to the RPT Administrator	School Chair
11/5/2024	**Packages are due to Dean's Office**	**RPT Administrator**
11/20/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate
1/6/2025	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean **REMINDER: Candidate is allowed two updates total**	Candidate

	Lecturer Third Year Review School Deadlines (not done in PROMOTE)	
2/14/2024- 9/13/2024	Peer Evaluation of Teaching - Lecturers seeking promotion should be getting peer observation of teaching completed by two different individuals.	Candidate
7/1/2024- 9/3/2024	Candidate should be drafting materials and getting feedback.	Candidate
9/6/2024	Candidate Materials are due to RPT Administrator for review	Candidate
9/13/2024	Feedback due to candidate to correct any errors	RPT Administrator
9/20/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission**	Candidate
10/4/2024	Supervisor letter due to RPT Administrator (optional)	Supervisor/RPT Admin
10/18/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
10/24/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	Candidate
11/4/2024	School Chair letters are due to the RPT Administrator	School Chair
11/5/2024	**Packages are due to Dean's Office**	**RPT Administrator**
11/12/2024	Packages to the College Committee for Consideration	
11/20/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate

	Third Year Critical Review of Tenure-Track Faculty School Deadlines	
7/1/2024	Deadline for Candidate profile in PROMOTE	Candidate/Unit RPT Administrator
7/1/2024- 9/2/2024	Candidate should be drafting materials and getting feedback. Confirm profile in PROMOTE is correct.	Candidate
9/4/2024	Candidate Materials are due to RPT Administrator for review	Candidate
9/11/2024	Feedback due to candidate to correct any errors	RPT Administrator
9/18/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission; Candidate is allowed 2 updates via PROMOTE for the duration of the review process**	Candidate
10/9/2024	Area Committee letters are due	Area Committee
11/13/2024	School RPT Committee letters are due to RPT Administrator	School RPT Committee
11/18/2024	School Deadline for Candidate Updates to School RPT Administrator for approval if you want update considered by school chair **REMINDER: Candidate is allowed two updates total**	Candidate
12/6/2024	School Chair letters are due to the RPT Administrator	School Chair
12/9/2024	**Packages are due to Dean's Office**	**RPT Administrator**
1/3/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the college committee **REMINDER: Candidate is allowed two updates total**	Candidate
1/31/2024	College Deadline for Candidate Updates to College RPT Administrator for approval if you want update considered by the Dean **REMINDER: Candidate is allowed two updates total**	Candidate

	Post Tenure Review of Tenured Faculty School Deadlines	
Needs to be completed by 10/1/2024	Election by the tenured faculty members in a School to determine: 1. PTR Committee Members and 2. If one Committee will Review all PTR cases or if a subcommittee of three (3) elected PTR committee members will review PTR candidates	Tenured Faculty/School Faculty Advisory Committee for each School
10/1/2024	PTR Candidates are contacted for selection of review criteria and effort distribution; No response from the faculty member defaults to the conventional workload distribution of 40-40-20% (education-research- service)	School Chair/RPT Administrator
10/15/2024	Deadline for Candidates to provide/confirm review criteria	Candidate
10/29/2024	PTR candidates provide materials to RPT administrator for review	Candidate
11/8/2024	Feedback due to candidate to correct any errors	RPT Administrator
11/8/2024	Candidate is notified of the composition of their PTR committee	RPT Administrator
11/18/2024	Deadline for candidate to provide input about their PTR committee or notify RPT administrator that they are not requesting changes to the committee. No response from the faculty member defaults to the PTR committee chosen.	Candidate
12/2/2024	Final Version of Candidate Materials are due to RPT Administrator **No Changes Allowed After this Submission**	Candidate
12/6/2024	Deadline for PTR Committee Composition to be finalized for each faculty member under review	PTR Committee/RPT Administrator
1/6/2025	School Chair Assessment letter + five years of annual evaluations are due to the RPT Administrator	School Chair
1/8/2025	RPT Administrator shares a copy of the School Chair Assessment Letter with PTR candidate	RPT Administrator
1/15/2025	Deadline for PTR Candidate to provide an optional rebuttal statement to the School Chair Assessment letter. No response by this date indicates that the PTR Candidate has no rebuttal.	PTR Candidate
1/16/2025	PTR packages provided to the PTR committee(s)	RPT Administrator
2/21/2025	School PTR Committee letters are due to RPT Administrator	School PTR Committee(s)
2/24/2025	**Packages are due to Dean's Office**	**RPT Administrator**