

GEA Meeting Minutes
Wednesday, October 10th
3 PM
Troy Moore Library

Members Present: Jen Carter, Ben Leake, Carlye Schock, Brittney Byrom, Allison Gunn

Order of Business:

1. End of semester social gathering in December: What is the current budget? \$180-\$200 target budget. Possibly at Manuel's. Suggested date: Thursday, December 13th, at 7 PM.
2. National Day on Writing: Wednesday, October 17th, 10 AM to 2 PM. GEA sponsored book sale. 10:00 AM to 12:00 PM shift: Carlye, Jen, Brittney, 12:00 PM to 2:00 PM: Ben, possibly Stephanie and/or Shari.
3. University family leave updates for graduate students: new policy will be emailed to the listserv.
4. Changes to officer terms (moving from calendar to academic year): will be changed to the academic year, effective immediately.
5. Mentoring program/partnership with CASA: freestyle forums and workshop series. Next step: decide on topic and theme for initial form and workshop series, to take place in the spring. Begin recruiting graduate students and advertising for undergraduate participation. Possible certificate program incentive for undergraduate participants sponsored by CASA. Brittney will email Kay to explore suggestions for the workshop series, to be further outlined at the November meeting. How will STD participate in the program?
6. Possible department event: invite the director of fellowships/grants/outside funding to come speak to the department.
7. WomenLead program and possible collaboration.

Agenda for Next Meeting:

1. Revisions to by-laws (starting with treasury related info)
2. Outline mentoring forums and workshop series

Next Meeting: Wednesday, November 14th at 3 PM