



## RHA Storage Room Borrowing Agreement

RHA Storage Room Borrowing Agreement is made and entered into as of the date of signature by and between the Resident Hall Association (RHA) and the borrower.

### **Condition of Items**

The Borrower acknowledges that the borrowed item(s) are in clean, intact condition at the time of borrowing. The Borrower agrees to return the item(s) in the same condition.

### **Responsibilities of the Borrower**

The Borrower agrees to:

Use the borrowed item(s) responsibly and for their intended purpose only.

Keep the borrowed item(s) clean and in good condition.

Report any damage, loss, or theft of the item(s) immediately to the Lender.

Return the item(s) on or before the agreed return date and time.

### **Penalties for Damage or Loss**

The Borrower understands and agrees that returning them in a damaged or unclean condition, may result in penalties, including but not limited to:

Repair or replacement costs for any damaged or lost item(s).

Temporary or permanent suspension of borrowing privileges.

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**Borrowed Items**

The Borrower agrees to borrow the following item(s) from the Lender:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

Today's date: \_\_\_\_\_

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**Borrowing Period**

The Borrower agrees to return the borrowed item(s) by the following date and time:

Return Date and Time: \_\_\_\_\_

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**Borrower's Acknowledgment**

By signing below, the Borrower acknowledges that they have read, understood, and agreed to the terms and conditions of this Agreement.

**Borrower's Information:**



Name: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Lender's Information:**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_