

The Tiger Way: Dunbar Procedures

Welcome to a new school year Dunbar families! We are so excited that your child will be with us for a fun year of learning. We aim to provide the best learning environment for your child. To do so, we need your help! Please review the following procedures we have in place for the 2023-2024 school year.

Drop Off/Pick Up

- Arrival Car Riders: Our doors open at 7:15am in the front of the building with cars entering the circle drive in one line. All drivers are required to pull to the curb nearest the building for morning drop off. A Dunbar staff member will open the door to greet your child. Please make sure your child has already unbuckled and gathered his/her belongings, so our car line can move quickly. If you need to visit the office or help your child carry something, you may park and enter the building at the front office door. Children not in the building at 7:40am will be considered tardy and must be escorted by a parent to sign them in.
- Arrival Parent Walk-Up: We also offer parent walk-up on the cafeteria side of the building. The gate will open at 7:20am and will close at 7:35am. Drivers are required to park in the large parking lot and walk their child to the gate where they will be greeted by a Dunbar staff member. Children are not allowed to walk alone or be dropped off at the curb on this side of the building. Families who walk to school may use this entrance. If you need to visit the office or help your child carry something, you may enter the building at the front office doors.
- Arrival/Dismissal Bus Riders: Students can be signed up to ride the bus through the LISD Transportation Department. Call 936-632-7461 for more information. Many daycares offer an afternoon pickup as well.
- Dismissal Car Riders: Car riders will be dismissed starting at 3:10pm in the front of the building with cars entering the circle drive in two lines. All drivers are required to display their car tag until their child has been safely loaded into the vehicle. If a tag is not displayed, the driver will be asked to park on the cafeteria side of the building and bring their I.D. to the office. We cannot check IDs in the car line. Thank you in advance for your patience and understanding as we work to load all students safely. Our car rider line will take longer in the beginning, but we promise it will move quicker!
- Dismissal Walkers: Students who live in the nearby apartments are permitted to walk home from school as long as a parent meets them at the crosswalk at 3:05pm. Parents who are picking up their walker must also have their pick up tag. Please bring a copy of your lease agreement to the office to sign your child up to be a walker.
- Changing Transportation/Early Checkout: Please send a note with your child or call the front office to make a transportation change for your child. We do not make transportation changes or dismiss students to parents after 2:30pm. After 2:30pm, you will be asked to join the car rider line.

Cafeteria

- Breakfast: We provide breakfast free of charge to all students in the cafeteria beginning at 7:00am for bus riders and 7:15am for car riders and walkers. Our cafeteria will stop serving breakfast at 7:45am. Outside breakfast is not allowed, as students may eat that meal before arriving. If your child will be tardy, please ensure they have breakfast before coming to school. Cafeteria menus can be found online.
- Lunch: We provide lunch free of charge to all students in the cafeteria. If your child is bringing a lunch kit, please send items that can be easily opened by your child. Dunbar staff members will be available to assist them if needed. Cafeteria menus can be found online.

Please feel free to come by or call the school's office at any time at 936-630-4500. Great partnerships with our Tiger families are important to us and we welcome your questions, comments, and concerns.

Denetra Slaughter, Principal
Tricia Freeman, Assistant Principal