



# LUFKIN ISD

## Skyward Finance Software Access



Person Needing Access \_\_\_\_\_ Date \_\_\_\_\_

Access Option Requested \_\_\_\_\_

Reason/Purpose for Access \_\_\_\_\_

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Person Requesting the Access \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature for Approval \_\_\_\_\_ Date: \_\_\_\_\_

Approved by CFO \_\_\_\_\_ Date: \_\_\_\_\_

Date Received by Finance Security Supervisor: \_\_\_\_\_

Date Completed by Finance Security Supervisor: \_\_\_\_\_

Finance Security Supervisor \_\_\_\_\_

**\*All information must be completed.**