



## Morning Arrival and Afternoon Dismissal Procedures

Drop-off and pick-up procedures will proceed smoothly if all persons adhere to the following directions. In the process of arrival and dismissal, we have altered our procedures to implement social distancing as much as possible. We appreciate your patience in this process this year, as we are all learning together. The priority is the safety of our students and staff in order to focus on providing quality education for your child. At our Curbside Meet the Teacher, students will receive a teacher name bracelet to wear on the first day of school, which will help us direct them to their classrooms. Due to COVID regulations, parents will not be able to walk students to their rooms, but we promise to make this a pleasant experience for your children!

**Entrances:** There are two entrances to the campus: The first entrance (closest to Hwy. 69) is for Burley parent traffic. For traffic flow purposes, the second entrance (closest to Slack) will be for buses and staff only.

**Breakfast:** All students have the option of receiving breakfast at no charge and will eat in the cafeteria, with social distancing measures in place. Students who do not need a school breakfast will proceed to their classrooms.

**Classroom Instruction:** Classroom instruction begins promptly at 7:40 a.m.

**Change of Transportation:** As transportation changes arise, we ask that parents call the office before 2:30. In order to ensure children are dismissed properly, transportation changes will not be accepted after 2:30.

### Morning Drop Off:

- Our front doors for car riders will open at 7:15 a.m. to welcome our students and guide them to their correct area.
- Bus riders will be dropped off in the bus lane.
- For the safety of your child and staff, parents/guardians will not be able to enter to campus to escort their child until further notice.

### Afternoon Dismissal

- Car riders will be dismissed at 3:05 p.m. each day. **Please send a written note to your child's teacher or call the office before 2:30 p.m. if you plan on changing your child's form of transportation.**
- **Please remember that there is one entrance lane and one exit lane. Please do not form two lines or pass others at any time, as this will block and slow down our traffic.**
- All students will be dismissed at the front of the building. Place your car rider sign on the rear-view mirror of your vehicle. Call the office for extra car tags, and we will be glad to send one home with your child.
- Parents will remain in their vehicles and staff members will load students into the cars.
- As students learn the procedures, we learn the cars, and more students begin riding the bus, the lines will move more quickly. Please be patient. 😊

Thank you for your assistance and helping us keep our Burley Bobcats safe! Please call 639-3100 if you have any questions.