

# Burley Primary

## Start and Stay Strong!

### Back-to-School Safety Guidelines



Welcome back!!! We know that this year brings excitement, as well as apprehension, and we are here to make our COVID related procedures as safe and kid-friendly as possible! **Guidelines and processes are listed below.**

- All staff will wear masks and/or face shields. Students are encouraged to wear masks, but are not required at the K-2 level. However, masks *are* mandatory on buses for riders of *all ages*.
- At our Curbside Meet the Teacher, each student will receive a wristband to wear on the first day of school. Please put this on your child for the first day of school. This will allow us to better guide your child to their classroom.
- **Arrival:**
  - Morning car riders will need to be dropped off in the front circle drive from 7:05-7:40. Students may not be dropped off prior to 7:05. Staff will be opening doors until 7:40, and tardies will begin at 7:40.
  - All students will use hand sanitizer immediately upon entering the building.
  - Due to COVID safety regulations, parents will not be allowed to walk students to classrooms.
  - Prior to teachers' arrival time at 7:30, students will be guided to designated areas where they will sit with their classmates while being monitored by our support staff.
  - All students will be offered a grab-and-go breakfast between 7:15-7:40. They will eat in the cafeteria, following social distancing guidelines.
- **Dismissal:**
  - During Curbside Meet the Teacher, each parent will receive a car tag to be used for daily pickup for the remainder of the year.
  - All car riders will be picked up in the car circle at 3:05. For student safety and traffic flow purposes, parents will not be allowed to walk up to pick up their children. Please remain in the car line, and we assure you that the process will get faster each day. We appreciate your patience as we start the year with new social distancing measures in place for our students during this busy time of the day.
- **Campus Visitors:**
  - Parents and outside visitors are not permitted to come to school for lunch until further notice.
  - The sign-in/sign-out table will be in the school foyer. If you need to sign your child out early, please sign them out and call the receptionist at 936-639-3100. She will have your child meet you in the foyer. If you do not have a phone to call the receptionist, she will buzz you in the office.
  - Visitors will be limited throughout the day. Parent conferences will be held virtually or through phone calls. All visitors must wear a face mask upon entering. If this is impossible, an appointment will be made and the visitor will be screened before meeting the staff. Social distancing guidelines will be followed.
  - Only one family will be allowed in the school foyer at a time. We will ask others to wait outside, six feet apart, until further notice.
  - Class birthday celebrations with families in attendance are on hold until further notice. Students may bring store-bought individually wrapped snacks in their backpack to share with the class. Teachers will certainly do their best to make each child feel special on their birthday.
- Class Dojo will be our primary campus communication tool. Please ensure you are connected to your child's class. You may also message me through Class Dojo.
- Staff will be disinfecting during transitions and disinfecting instructional materials between use. Students will be socially distanced as much as possible throughout the day. Barriers are in the process of being purchased by the district to further distance students in various areas.
- Students are encouraged to bring their own water bottles, labeled with their names, to school each day. Water fountains will be disabled/turned off. Where applicable, teachers should keep student supplies in individually assigned spaces.
- All field trips are suspended until further notice and will be re-visited throughout the year.
- All staff will be trained in COVID-19 procedures in order to be better equipped to prevent the spread of the illness.

We wanted our Burley families to be aware of the COVID-19 protocols in place at our campus to keep students and staff safe throughout this school year. Thank you for your understanding and for trusting us with your child. Please contact your child's teacher or call the office at 936-639-3100 if you have any questions or concerns.