

This worksheet is to help establish guidelines for successful roommate relationships. We strongly advise completing this worksheet before living with potential roommates. Please ensure that all the following topics have been discussed and additional details are provided as necessary. You may want to include the following information on the lease ([Visit Our Lease Guide](#)).

Topic covered		Topic Area	Topic Details
Yes	No	TENANTS # of Tenants Length of Tenancy Room Assignments Subletting Plans	Discuss logistics of tenancy. This topic should also be on lease.
Yes	No	FINANCES Rent Utilities Common area items	Discuss the who, what, and when of finances.
Yes	No	LIFESTYLE Noise Guests Alcohol Other substances Cleaning	Discuss lifestyle conditions to ensure a comfortable environment.
Yes	No	COMMUNICATION Method Dispute Resolution	Discuss how to communicate and how to resolve conflicts.

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Complete, date, and send this checklist to all roommates.

