

Boston Community Ambassadors

Job Description

8 Hours/Week (\$15.00/hour)

Off Campus Engagement and Support at Northeastern provides educational programming and engagement opportunities to learners living off campus in Boston and throughout Northeastern's network. We are dedicated to connecting students to their community, fostering campus engagement, and providing education and resources to support students in Boston's neighborhoods.

The mission of the Community Ambassadors is to foster and enhance the off-campus student living experience through education, advocacy, and involvement opportunities. Community Ambassadors are paid student employees who work with Off Campus Engagement and Support Services as liaisons in outreach, program planning, and community building for off-campus students.

Responsibilities:

Education & Outreach

- Be a model citizen and role model for other students residing in local neighborhoods
- Regularly communicate with students on issues related to off-campus living
- Promote awareness of tenant rights and responsibilities
- Host weekly office hours for general advising and help with lease review education
- Inform and educate students about city services and resources

Program Planning

- Plan and present educational programs and events related to off-campus living
- Develop marketing and educational materials to reach new student audiences
- Plan community building programs for students in the neighborhood
- Create and develop social media content (posts, stories, newsletter articles)

Community Building

- Keep students connected to the university and the community
- Lead students in community service events (i.e. Breakfast Club, etc.)
- Attend neighborhood association meetings
- Promote civic engagement off campus

Qualifications:

- Upper-class or graduate student
- Reside off campus in local neighborhood both fall and spring semesters (not eligible for Boston CA role if leaving town for a co-op position; but may apply for Network Housing CA outside of Boston)
- Good standing at the university (academic & judicial)
- Satisfactory completion of training (August & January)

Skills:

Responsible and dependable; community-minded; strong communication & interpersonal skills; ability to work independently and in a team; leadership/mentor skills; creative program ideas