



## Margarita Muñiz Academy | 10th Grade AmeriCorps Massachusetts Promise Fellow

AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations, and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, an effective education, and an opportunity to serve.*

### Service Description

The 10th grade Massachusetts Promise Fellow at Margarita Muñiz Academy will serve as the Coordinator and Academic Coach for the support program that will engage with a select group of 15-20 students in 10th grade who need sustained academic support. This support program will focus on scholastic engagement, academic skill-building, and tutoring. The Fellow will build relationships, work one-on-one with students, as well as reach out to the parents of the assigned cohort of students. The Fellow will work with a team of teachers to maintain weekly contact with assigned students' families and track students' academic progress throughout the year to create academically rigorous, meaningful, and fun learning experiences for students.

**Primary Location:** 20 Child St, Jamaica Plain, MA 02130

More information about the Margarita Muñiz Academy can be found at [www.munizacademy.org](http://www.munizacademy.org)

### Essential Functions

- Coordinate 6-8 hours weekly of after-school programming and academic skill building
- Work with students to create and implement individual student success plans
- Collaborate with teachers, administrators, and guardians to track students' academic progress and encourage student engagement throughout the school year
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- Plan activities and one-on-one check in on meetings that will establish rapport and build a sense of community among the 15-20 intervention cohort students
- Complete required MPF data and evaluation requirements
- Travel at least once per month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Marginal Functions

- Lead field trips and other fun extracurricular activities for this group of students



### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
[masspromise.sites.northeastern.edu](http://masspromise.sites.northeastern.edu)



## Qualifications

- Passionate about social justice, youth development, and working with people from diverse backgrounds
- Ability to speak Spanish fluently, strongly preferred
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \*Eligibility to participate in MPF is contingent on the results of this screening

## Fellow Schedule

Mon-Thu: 8:30a.m. to 5:00p.m.

Fri: 8:30a.m. to 4:00p.m.

**Supervisor Name:** Antonio Arvelo

**Supervisor Email:** [aarvelo@bostonpublicschools.org](mailto:aarvelo@bostonpublicschools.org)

## Host Site Specific Benefits

MBTA Pass ♦ Professional Development every week

## Benefits

For an 11 month full-time commitment (minimum of 1,700 hours of AmeriCorps service) Fellows receive:

A taxable living allowance of up to \$23,000/year ♦ Loan forbearance and \$6,895 Segal education award that can be used on past or future educational expenses ♦ Training and professional development ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Travel reimbursement 15+ miles for Fellow monthly meetings ♦ Career coaching and support ♦ Healthcare benefits

**Apply ASAP!** Applicants are selected on a rolling basis through July 12, 2023.

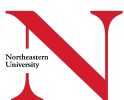
Please contact Yuliya Lantsman at [y.lantsman@northeastern.edu](mailto:y.lantsman@northeastern.edu) or 617-373-5609 if you would like to request an accommodation for the application and/or interview process.

## More Info

- Interviews will take place during February-July 2023.
- Selection decisions will be made on or before July 28th, 2023 to guarantee an on time program start. **All position offers will be provisional until 2023-2024 federal funding has been confirmed.**
- MPF Program dates are August 14th, 2023 - July 14th, 2024.
- Visit [masspromise.sites.northeastern.edu](https://masspromise.sites.northeastern.edu) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.



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