Important information

**Important**: Please read this guide before you start your online visa application.

Please check the status of your nearest application centre before you make your visa application:
- **TLS Contact**: if you are in Europe, Africa and parts of the Middle East.
- **VFS Global**: for all other countries.

You **MUST** obtain your CAS statement before you make your Student Visa application.

You **MUST** complete your visa application and obtain your Student Visa before coming to the UK.

You **CANNOT** switch to a Student Visa in the UK if you only have visitor permission.

If you cannot get your visa in time, or cannot travel due to flight cancellation, please contact the Visa Compliance Team at visa@nulondon.ac.uk to discuss your options.

Please read this guide along with the detailed [Student and Child Student](#) guidance issued by UK Visas and Immigration.
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The Student Visa Process

1. Upload all required documentation to CAS Shield
2. NU London Visa Compliance Team issues you with a CAS once all documents meet the requirement

- EU/EEA/Swiss
  - Use the UK Immigration ID Check app to complete ID Verification
  - Use the CAS and other documentation to make your online Student Visa application and pay the Immigration Health Surcharge

- All Other Nationals
  - Attend biometric appointment (You may need to submit your passport at this stage)

3. Receive Entry Clearance, and upload required document to CAS Shield for pre-enrolment
4. Travel to the UK
5. Collect BRP visa card (Only applies to non-EU/EEA/Swiss nationals)
How to Apply

You can make your visa application in your country of nationality or if you are a legal resident in a different country, you can apply there. You cannot normally apply from a country that you are only visiting.

You can only apply in the UK in limited circumstances, click see here for further information.

You cannot enter the UK as a visitor or without a visa and then apply for your Student Visa.

You must have your Confirmation of Acceptance for Studies (CAS) from NU London before you can apply. The NU London Visa Compliance team will provide you with your CAS.

You cannot apply for your visa earlier than six months before your course start date as stated on your CAS. Your CAS number is valid for six months.

Students who are eligible to apply for their visa in the UK can apply for their visa no earlier than three months before their course start date.

When you apply in your home country for a Student Visa you need to register for and complete an online application.

Starting the Online Visa Application

Here is the link for applicants who are applying outside the UK.

Applicants who are applying from inside the UK, please click here.

Completing the Online Visa Application Form

Where are you planning to live?
Select 'England, Scotland, Wales or Northern Ireland'

Do you have a current EU, EEA or Swiss passport?
Choose as appropriate.

Select a country to provide your biometrics (non-EEA/Swiss applicants only)

Enter the name of the country where you are making your visa application, remembering that you must apply either in your country of nationality or you can apply in the country where you live if different. If there is no centre for providing biometrics in your country of application, you will be told where you need to go for biometrics. Do not select 'United Kingdom' here, unless the Visa Team have specified that you can make an in-country application.

You then need to confirm you can get to a biometric enrolment location in your country.
Register an Email and Telephone Number

Follow the instructions to create a password for your application. UKVI will send a link to your email address. You will need to confirm that the email address is yours.

You can add additional emails, including your parent’s address here too.

Add your telephone numbers.

Scholarship

Do you have a Marshall, Chevening or Commonwealth scholarship?
Select ‘No’

Your Confirmation of Acceptance for Studies
Select ‘Yes’ and enter your CAS number exactly as it is shown on your CAS letter - you should copy and paste it.

**DO NOT** submit an application without a CAS number.

Personal Details

Given name(s)/Family name
Write your name exactly as shown in your passport and CAS letter. Include middle/other names with your Given name(s).

If you only have one name, click on ‘I do not have a current passport or travel document’ and then ‘I do not have both a given and family name’ and then you can enter one name.

Have you had any other names?
Only answer ‘Yes’ and provide information for this question if you have officially or legally been known by another name.

Complete the information regarding your gender (as shown on your passport), and relationship status.

Address
Enter your address. If you use another address for correspondence, please make sure that you click ‘No’ and provide your mailing address. This is important because the UKVI may contact you about your application via mail.

Complete the information regarding your residential property. You have to fill in your residential address for the past two years to continue the application.
Passport/Travel Document

You need to have one blank page/side in your passport for your visa vignette.

Your passport must be valid at the time of application and for your intended arrival in the UK. It is not necessary at the time of your application to have a passport that will be valid for the entirety of your course. This is because you will be issued a 90-day travel visa vignette/sticker in your passport and then you will collect a Biometric Residence Permit (BRP) card on arrival in the UK which will be valid for your course duration and some additional time. This BRP card does not need changing or updating when you renew your passport in the future.

**Passport number**
Enter exactly as it appears on your passport and must match the passport number on your CAS.

Enter all other passport details as they appear on your passport.

**Identity Card**
Answer as applicable.

**Your Nationality, Country and Date of Birth**

Your nationality, country and date of birth
Select the nationality that is written on your CAS and passport.

Your other nationalities
Answer as applicable.
If you have a second nationality and still hold that nationality, you can leave the ‘Date held to’ question blank and tick the ‘I still hold this nationality’ box.

Do you have a valid passport?
If you have a valid passport for your other nationality, please complete the details of the passport.

Do you have a valid national identity card?
If you have a valid national identity card for your second nationality, please complete the details of that identity card.

**English Language**

Before you complete this part of the form, find and check the ‘Evidence used to Obtain Offer’ section on your CAS to see if NU London has listed an English test (e.g. TOEFL or IELTS) or a qualification.
If you cannot find any test or qualification listed as evidence of English Language, then the NU London may have used an option to exempt your English language requirement for any of the following reasons:

- Migrant is from majority English speaking country; or
- Student is coming to study a study abroad programme; or
- Migrant holds degree from a majority English speaking country.

There are several options on the application form for meeting the English language requirement, you only need to answer yes to one of them. Once you have selected an option you will not see any of the remaining options. Please contact visa@nulondon.ac.uk if you are not sure about it.

Have you provided evidence of your English language ability in a previous application?
This means have you had a UK non-visitor visa before, for which you had to prove you met an English language requirement at the same level as you need to meet for this application, for example, a Student Visa for a degree course or a Skilled worker visa. Please contact visa@nulondon.ac.uk if you are not sure about this.

Spoken language preference
You must answer ‘English’ to this question.

Do you have an English language or literature qualification from a UK school?
If your CAS stated that you meet the English requirement by any English qualification from a UK school, then choose ‘Yes’, otherwise, please choose ‘No’.

Are you coming to the UK to study at a higher education provider with a track record of compliance?
Select ‘Yes’.

Your English language ability was assessed by the University on your CAS. You do not need to provide test certificates or other English Language evidence with your visa application.

Information about Spouse or Partner
Although a separate application must be made for each dependant(s) coming to the UK with you, you are also required to give information on your own application about a partner or spouse and whether they will accompany you to the UK or not.
Information about Dependents

Although a separate application must be made for each dependant(s) coming to the UK with you, you are also required to give information on your own application about any dependant(s) who are financially relying on you, whether they will accompany you to the UK or not.

Information about your Family

You will then need to enter information about your parents, and any close family members who live in the UK.

Your Planned Travel Information

Are you travelling as part of an organised group?
Answer as appropriate. For the majority of students, this will be 'No'.

Will you be travelling to the UK with someone who is not your partner, spouse, or dependant?
Answer as appropriate.

Accommodation in the UK

Do you know where you will be staying in the UK?
If you have accommodation arranged in the UK, give the details here. If you don't know yet where you will be living, state 'No' and go to the next question.

Staying with family
If you have indicated that you have family members in the UK and you plan to stay with them while you are in the UK, please indicate the family member you will be staying with and provide their contact details.

If you will not be staying with a family member, click save and continue.

Other places you will stay in the UK
Answer as appropriate.
Include details of where you are hoping to stay if not confirmed.

UK Travel History

Have you been to the UK in the last 10 years?
If so, give the details for up to the most recent 3 visits.
Medical Treatment
If you have been to the UK in the last 10 years you will be asked to include details and dates of any medical treatment received in the UK including visits to a doctor’s surgery (known as a General Practitioner or GP) and whether you had to pay for your treatment.

Give information about any treatment as accurately as possible. Having used the UK’s National Health Service (NHS) when eligible to do so, for example, because you held a long-term visa and/or paid the Immigration Health Surcharge with the visa application, will not be a problem for this visa application.

UK Leave to Remain
Have you applied for leave to remain in the UK in the past 10 years?
Select as appropriate.

National Insurance Number
You will only have a National Insurance Number if you applied for one in the past, for example, if you undertook any work during a previous UK stay.

UK Driving Licence
Do you have a UK driving licence?
Answer as appropriate. If you have had a licence before you can enter your licence number.

Public Funds
Have you received any public funds (money) in the UK?
This includes low-income, housing and child benefits.
Answer as appropriate. If you have received public funds in the past you will need to provide details of the funding you have received.

International Travel History
How many times have you visited the following places in the past 10 years?
You are asked to record any visits to Australia, Canada, New Zealand, USA, Switzerland and the European Economic Area in the past 10 years. Follow the instructions and give the information as accurately as you can.

Have you been to any other countries in the past 10 years?
The form continues to ask about travel to all other countries. Again, try to answer this to the best of your ability.
Date you plan to arrive in the UK?
Enter the date you plan to arrive, but this must not be more than a maximum of \textit{one month before} your course start date as given on your CAS. You will be given an initial Entry Clearance Visa valid for 90 days to enter the UK. This visa's start date will be either 7 days before your intended travel date, or one month before your course start date, whichever is later. You can use the visa to come to the UK between its start date and end date. If it expires before you travel you will need to apply to replace it.

\textbf{We strongly recommend that you do not make any travel arrangements before you receive your visa.}

\section*{Immigration History and Criminal Convictions}

Problems with immigration to the UK and other countries
It is very important that you give the required information about any immigration problems in the UK and other countries. Contact \url{visa@nulondon.ac.uk} if you are worried about this section.

Convictions and other penalties, and further security questions
It is very important that you answer this section accurately and give details however long ago any offence occurred.

The form continues with further security questions and then another section about war crimes, terrorist activities and certain forms of employment.

\textbf{Note:} previous convictions will not necessarily lead to a visa refusal, particularly for non-custodial offences, but failure to disclose information that is requested here is likely to lead to a refusal.

Contact \url{visa@nulondon.ac.uk} if you are worried about this section.

\section*{Sponsor Licence and Address}

This section is asking for information from your CAS about your course, the title, level, etc. \textbf{If you do not have a CAS number yet, you cannot proceed with your application.} If you are reapplying after a visa refusal, you \textbf{must} get a new CAS.

The following information you need for this section will appear on your CAS Letter:
\textbf{Sponsor Licence Number: 62FXQV13 (Northeastern University - London).}
\textbf{Sponsor's address: Devon House, 58 St. Katharine's Way}
\textbf{Town/City: London}
\textbf{Postcode: E1W 1LP}
What type of sponsor will you be studying with?
NU London is a Higher Education Provider with a track record of compliance.

Is this the site where the majority of your study will take place?
Select 'Yes'

Did you apply for your course through UCAS?
Answer 'No' unless you are coming for an undergraduate degree or postgraduate degree and you are confident that you have applied through UCAS. If you are unsure, please check with the Visa Compliance Team at visa@nulondon.ac.uk.

Academic Technology Approval Scheme Certificate (ATAS)
Select 'No', unless you are studying a PhD.

If you are studying a PhD programme, please refer to your CAS.

Official Financial Sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?
Answer 'Yes' if you will receive funding for the study from the UK government, your home Government, a university (including any funding from Northeastern University) or an international company or organisation.

'Wholly sponsored' means funding for your course or at least your first year if longer than a year to cover all your fees and at least £1,334 per month for living expenses for 9 months (£1,334 X 9 = £12,006).

If your funding comes from another source, for example, a private individual (who is not your parent or legal guardian) or a non-international organisation or company, you must answer 'No' here.

Note: you cannot use a private individual or non-international organisation or company as evidence of funding for your visa application. They would need to transfer the money to you in advance and you would need to demonstrate it had been in your own bank account for 28 days.

If you will be funding your studies using a student loan, answer 'No' here.

Course Information

Name of sponsor institution
Enter 'Northeastern University - London'.
Course name
Enter the Programme Title given on your CAS.

Qualification you will get
Select the appropriate ‘Course Level’ as shown on your CAS.

Are you going to be a student union sabbatical officer?
Select ‘No’

Course start date
If you are starting a new course, enter the course start date noted on your CAS.
If you are a continuing student applying for more time to complete a course, including returning to NU London after a leave of absence, enter your actual course start date as it appears in the ‘Evidence Used to Obtain Offer’ section of your CAS.

Course end date
Use the ‘Expected End Date’ from your CAS letter

Accommodation Payments
Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?
Please select ‘No’.

Course Fees
What are your course fees for your first year?
Enter the ‘Tuition Fee for first year’ figure from your CAS Letter.

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?
Select ‘Yes’ here if you have paid anything towards your fees and this is shown on your CAS. If you have made a payment that does not appear on your CAS, e-mail visa@nulondon.ac.uk to request an updated CAS letter.

Maintenance Funds
Are any of the funds required for this application in the form of a student loan?
Select as appropriate.

Are all of the maintenance funds required for this application in a bank account with your name on it?
If you are self-funding, answer ‘Yes’. For other sources of funding answer, ‘No’ and continue to the next question.
Are you relying on money held in an account under your parent(s) or legal guardian(s) name? Answer ‘Yes’ or ‘No’. Some students will be answering ‘No’ to both of these questions because they will be funded through a scholarship or a student loan. If you are using a bank statement for evidence you must use your own or a parent’s or legal guardian’s bank statement.

If you have a partner who already has a visa for the UK or is applying at the same time you can use evidence from their bank account. You can’t use evidence from a partner if they will not be with you in the UK during your studies.

For full information, read the Home Office’s Guidance on Financial Evidence for Student Route Applicants.

Additional Information
Add anything here that you think is relevant to your application, particularly where you were unable to answer one of the application questions in the field provided.

Documents
You will now have to confirm that you are providing the documents listed.

You may be able to submit the required documents by uploading them before your visa appointment, although this varies by country so read the instructions you are given by your local visa application centre.

Note that you will always have to submit your physical passport at some stage of your visa application.

You must follow the requirements for evidence of funding as specified in the UK Visas and Immigration’s Guidance and get translations if necessary.

If you are showing evidence of money held in either your account or a parent/guardian's account, you must be able to show that you have held the required level of funding for 28 consecutive days prior to application. Any documents must also be dated within 31 days of the date you submit and pay for the application, otherwise, your application is likely to be refused.

Documentary evidence of academic qualifications
Since you are coming to NU London for degree-level study, you do not need to provide evidence of qualifications. The UK Visas and Immigration allows NU London as a Higher Education Provider (HEP) with a track record to assess your academic ability and your CAS will state what the assessment was based on.

You must have completed any qualifications listed as the UK Visas and Immigration will not accept provisional documents.
For full information on evidence for qualifications see the UK Visas and Immigration's Guidance.

Declaration
You must then make a declaration that all the information is correct to the best of your knowledge. Note that you will not be able to edit your application after completing the declaration.

Immigration Health Surcharge
For information about how the IHS is calculated please see the government website.

Note that you will not be able to edit your visa application after clicking through to the IHS website. You will be asked to re-enter your course start and end date again on the IHS website and answer some other questions. Use the course start date and the expected end date from your CAS.

Application Payment
After you have paid the application fee you will be prompted to arrange an appointment to provide your biometrics (fingerprint and face scan) and select where you will collect your BRP card after arrival in the UK.

Arranging to collect your Biometric Residence Permit
You can nominate NU London as your BRP collection site. NU London ACL code is: 3HE367.

Biometric Appointment
You will be prompted to book an appointment to give biometric information at a Visa Application Centre (VAC) or a VFS Global Centre. Please follow the instructions on the application.

Mail your Documentation and Passport
Some visa applicants may be required to post their application and passport for processing after their biometric appointment. Please refer to the documentation you are given at your biometrics appointment for instructions on how to do this.

If you are required to send your passport for processing you must do this within 5 days of your biometrics appointment.
Visa Processing Time
The visa processing time starts once you have attended your appointment and provided your biometric information at a visa application centre.

You should get a decision on your visa within approximately 3 weeks after your appointment at the visa application centre, however, the processing time may vary.

We strongly recommend that you do not make any travel arrangements before you receive your visa decision.

After Your Visa is Issued
Once your application has been processed you will be issued with a 30 or 90-day entry clearance visa, which will be a sticker (vignette) in your passport, and an explanatory letter confirming where to collect your BRP.

Please upload a copy of your entry clearance visa to your CAS Shield account.

The date you can enter the UK will be the 'valid from' date on your entry clearance visa vignette.

Further Help
If you experience any difficulties during your visa application, please email visa@nulondon.ac.uk for advice. Please do not send multiple emails about the same issue as this slows down our response times.

If your visa application is refused, please email us a copy of the refusal notice (all pages) so we can advise you before a new CAS number is issued.

If you think you have made a mistake on your application, please do not take any further action until you have contacted us via visa@nulondon.ac.uk and have received advice on how to proceed.