



Extenuating Financial Circumstances Application For Housing Exemption 2024/2025

University policy states that all fulltime students must live on campus for three years. Some students may be exempt if they meet certain criteria. A Housing Exemption Application must be filled out each year until the residency requirement is met.

A COMPLETE application must be submitted no later than August 16, 2024 – incomplete applications or applications received after August 26, 2024, will be processed for the Winter semester. Applications for the Winter semester are due January 3, 2025

There are rare occasions where a student and/or their supporters may experience a recent and significant change that affects the student’s ability to afford their education. These changes may create an extenuating financial circumstance to warrant an exemption from our Housing Requirement. Factors prior to enrollment are not considered. Students requesting an exemption must have a completed FAFSA on file. Applications for Extenuating Financial Circumstance must be submitted with proper documentation including statements from both the students and their parents/guardian along with documentation of extreme hardship. Because Extenuating Financial Circumstances are outside of the Standard Exemption Categories, this application is considered an appeal process. No further appeals will be available.

Note: Requests for residing off campus for financial savings is not a valid reason for a financial hardship.

Name: _____ ID#: _____	
Address: _____	
City: _____	State: _____ Zip Code: _____
Home Phone #: _____	Student Cell Phone #: _____
Class Status (Please circle): Freshman Soph Junior Senior Semester(s) application is for: _____	
SHU Email Address: _____ (Decisions regarding this application will be emailed to this address including approvals, denials, and requests for additional information.)	

Please Check:	Criteria for the Extenuating Financial Circumstance Request:
Yes <input type="checkbox"/> No <input type="checkbox"/>	I have a completed FAFSA on file. If you do not file a FAFSA, please include an explanation <i>as to why you do not/did not</i> in your personal statement
Yes <input type="checkbox"/> No <input type="checkbox"/>	I have attached a personal statement from both myself and parent/guardian
Yes <input type="checkbox"/> No <input type="checkbox"/>	Attached supporting documentation reflecting financial hardship. To support the financial hardship request, documentation could include, but is not limited to the following types of evidence: evidence of recent employment termination, death of a primary income provider, NEW medical expenses exceeding insurance maximum coverage, or proof of recent job change resulting in significant income loss.

By signing, I agree the above information is correct and I have attached the proper documentation. I also give Siena Heights University permission to contact any individual named in the supporting documentation to substantiate the information.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY:

Date Reviewed: _____ Approved: _____ Denied _____ Signature: _____

Communication with Student _____ Revised 3/15/2024