



Parent PLUS Loan Refund/Bookstore Charge Authorization

Federal law requires that any excess Parent PLUS Loan funds be returned to the parent/borrower unless the parent/borrower authorizes (in writing) that the funds may be released to the student.

TO BE COMPLETED BY THE PARENT/BORROWER ONLY: By completing and returning this form you are authorizing that refunds on the below student's account, resulting from disbursements of your Parent PLUS Loan, to be refunded or used by the student.

Student Name: _____ Student ID: _____

Parent/Borrower Name: _____

Parent/Borrower Signature: _____

Date: _____

Session(s) to cover: Summer _____ Fall _____ Winter _____

Bookstore Charges and remaining PLUS funds to Student: YES NO

Bookstore Charges ONLY: \$ _____ (balance after charges refunded to parent)

This authorization will remain in effect at Siena Heights University unless revoked by contacting the Office of Student Accounts in writing at studentaccounts@sienaheights.edu.

PLUS Loans must be applied for the 22-23 Academic Year, on or after April 1, 2022. If approved remember to complete the PLUS Master Promissory Note required to finalize the loan.

Completed form can be returned by:

Mail: Siena Heights University
Office of Student Accounts
1247 E. Siena Heights Drive
Adrian, MI 49221
Fax: 517-264-7728

Email: studentaccounts@sienaheights.edu

For office use only:	
<input type="checkbox"/> Summer – Added to bookstore file	Notes _____
<input type="checkbox"/> Fall – Added to bookstore file	_____
<input type="checkbox"/> Winter – Added to bookstore file	_____