



## Emergency Response Guidelines

### HOSTAGE OR TERRORIST SITUATION

#### Hostage Situation

If you hear or see a hostage situation:

- Immediately remove yourself from any danger
- Immediately notify emergency services
  - 911
  - Adrian Campus Public Safety 517-264-7800

Be prepared to give Public Safety the following information:

- Location and room number of incident
- Number of possible hostage takers
- Physical description and names of hostage takers, if possible
- Number of possible hostages
- Any weapons the hostage takers may have
- Your name
- Your location and phone number

#### If you are taken hostage:

- Remain calm, be polite and cooperate with your captors
- DO NOT attempt escape unless there is an extremely good chance of survival. It is safer to be submissive and obey your captives
- Speak normally. DO NOT complain, avoid being belligerent and comply with all orders and instructions
- DO NOT draw attention to yourself with sudden body movements, statements, comments or hostile looks
- Observe the captors and try to memorize their physical traits, voice patterns, clothing or other details that can help provide a description later
- Avoid getting into political or ideological discussions with the captors
- Try to establish a relationship with your captors and get to know them. Captors are less likely to harm you if they respect you
- If forced to present terrorist demands to authorities, either in writing or on tape, state clearly that the demands are from your captors. Avoid making a plea on your own behalf
- Try to stay low to the ground or behind cover from windows or doors, if possible

**In a rescue situation:**

- DO NOT RUN. Drop to the floor and remain still. If that is not possible, cross your arms, bow your head, and stand still. Make no sudden moves that a tense rescuer may interpret as hostile or threatening
- Wait for instructions and obey all instruction you are given
- Do not be upset, resist, or argue if a rescuer isn't sure whether you are a terrorist or a hostage
- Even if you are handcuffed and searched, DO NOT resist. Just wait for the confusion to clear.
- You will be taken to a safe area, where proper identification and status will be determined

**EMERGENCIES at Siena Heights**

*From a Campus Phone: Call 9-911 or Ext 7800 (Public Safety)*

*From a Cell Phone: Call 911 or (517) 264-7800 (Public Safety)*

*SHU Tips: Text "SHUTIPS" and your message to 79516*

**Provide the Location, Nature of Emergency, Who You Are & Any Other Relevant Information**

**SHU Alerts**

Sign up to receive emergency text message services for students, parents, faculty/staff & the community by visiting our website or by:

*texting ADRIAN to 79516*