



SIENA HEIGHTS
UNIVERSITY

Office of Accessibility

Emotional Support Animals Residential Policy

Siena Heights University (SHU) recognizes under the Fair Housing Amendments Act (FHAA) the importance of emotional support animals (ESAs). ESAs provide emotional support for individuals with documented disabilities. The FHAA ensures that people with documented disabilities be allowed to have an ESA in their living unit with them if the animal is necessary for the individual to have full benefit, enjoyment, and use of the residential facility. SHU is committed to supporting students with ESAs in residence. This policy explains the specific requirements applicable to an individual's use of an ESA in university housing. This policy pertains to ESA only, and not to service animals. SHU reserves the right to amend this policy as circumstances require or as the law changes.

Although it is the policy of SHU that individuals are prohibited from having pets on campus, SHU will consider a request by an individual with a documented disability for reasonable accommodation(s). **However, an ESA may not be kept in university housing at any time prior to the individual receiving approval as a reasonable accommodation pursuant to this policy.**

ESAs are a category of animals that provide necessary emotional support to an individual with a psychological disability that alleviates one or more identified symptoms of an individual's disability, but which are not considered Service Animals under the ADA Amendments Act of 2008 (ADAAA) and SHU's Service Animal Policy. Some ESAs receive professional training, but in other cases, ESAs provide the necessary support to individuals without any formal training or certification.

Determinations on allowances for ESA will be based on the necessity of providing accommodation(s) for individuals to enjoy equal access to university housing and the reasonableness of the presence of the ESA in university housing. These determinations will be made on a case-by-case basis.

Acknowledgement

By my signature below, I verify that I have read, understand, and will abide by the guidelines outlined and I agree to provide additional information required to complete my Request for a Reasonable Accommodation under the University's Emotional Support Animal Policy.

Resident Owner's Signature

Date

Resident Owner's Cell Phone

OA Director Signature

Date

Emergency Contact Name

Relationship

(_____)_____
Telephone Number

Address

Email Address

Section 1: Definitions

- A. **Emotional Support Animal:** An Emotional Support Animal (ESA) is an animal that alleviates one or more identified symptoms or effects of a person's disability. An ESA is prescribed to an individual with a disability by a licensed professional with expertise in the area of the disability/condition (Therapist, Psychiatrist, Psychologist, Neurologist, etc.). An ESA does not assist a person with a disability with activities of daily living, nor does it accompany a person with a disability at all times.

* It is important to note that animals needed because of a disability may be identified by various names. For example, an individual may identify the animal as a companion animal, therapy animal, or emotional support animal.

- B. **Owner:** The owner is the individual who has requested the accommodation and has received approval to bring an ESA into university housing.
- C. **Approved ESA:** Approved Emotional Support Animal (ESA) is an animal that has been permitted in designated areas of residential communities as a reasonable accommodation under this policy.
- D. **Pet:** A pet is an animal kept for ordinary use and companionship. A pet is not considered an Emotional Support Animal or a Service Animal. Individuals are not permitted to keep or bring pets in university housing. Being found with an unapproved animal on campus may result in Code of Conduct charges.
- E. **University Housing:** Any building owned or operated by the University for the purpose of housing residential students, whether leased or owned by the University and regardless of location. Residence Life is the administrative office that manages all university housing.
- F. **Documented Disability:** Medical/Mental Health documentation/record submitted to the Office of Accessibility from a student who has a physical or mental impairment that substantially limits one or more major life activity.

Section 2: Housing Policy and Access to University Facilities

- A. Residential students are not permitted to keep pets in university housing. Exceptions apply for approved emotional support animals and registered/unregistered service animals.
- B. If a student is approved for an ESA, they are only permitted to have **one**.

- C. **ESAs are approved for university housing only** and are not permitted in other university buildings (e.g. dining facilities, libraries, academic buildings, athletic buildings and facilities, classrooms, labs, etc.).
- D. It is not appropriate to have an ESA in public areas of the residential community such as lobbies and lounges, except for transporting the animal in and out of the assigned residence hall room or university apartment.
- E. Where applicable, ESAs are permitted in designated outdoor spaces, primarily for natural relief and exercise.
- F. Residential students must re-register their ESA each academic year by submitting updated vaccination and vet records. Failure to comply with this will result in removal of the animal by the owner until records are provided and re-approval is granted.

Section 3: Criteria for Determining if Presence of the ESA is Reasonable:

On-campus housing is unique in several aspects including the mandatory assignment of roommates for many individuals and the mandate that individuals must share a room or suite or apartment. To ensure that the presence of an ESA is not an undue administrative burden or fundamental alteration of university housing, Siena Heights University reserves the right to assign an individual with an ESA an alternative housing assignment, including a single room without a roommate.

- A. For all requests for an ESA, the Office of Accessibility (OA) shall consult with Residence Life in making a determination on a case-by-case basis of whether the presence of an ESA is reasonable. A request for an ESA may be denied as unreasonable if the presence of the animal: 1) imposes an undue financial and/or administrative burden; 2) fundamentally alters university housing policies; and/or 3) poses a direct threat to the health and safety of others or would cause substantial property damage to the property of others, including University property.
- B. Siena Heights University may consider the following factors, among others, as evidence in determining whether the presence of the ESA is reasonable or in the making of housing assignments for individuals with an ESA:
 - 1. ESA's are required to be at least 12 months of age unless an exception to this requirement has been approved by the Office of Accessibility.
 - 2. The size of the ESA is too large for available assigned housing space;
 - 3. The ESA's presence would force another individual from individual housing (e.g. serious allergies);
 - 4. The ESA's presence otherwise violates individuals' right to peace and quiet enjoyment;
 - 5. The ESA is not housebroken or is unable to live with others in a reasonable manner;

6. The ESA's vaccinations are not up-to-date;
 7. The ESA poses or has posed in the past a direct threat to the individual or others, such as aggressive behavior towards or injuring the individual or others;
 8. The ESA causes or has caused excessive damage to housing beyond reasonable wear and tear;
 9. Dangerous, poisonous, oversized, and/or illegal animals are not permitted, as these would not be considered a reasonable accommodation in a community living environment.
- C. Siena Heights University will not limit room assignments for individuals with an ESA to any particular building or buildings because the individual needs an ESA or because of a Disability.

Section 4: Responsibility and Expectations of Persons with Emotional Support Animals

- A. Permission for an ESA in University Housing: ESAs may not reside in university housing without expressed approval from OA or designee.
- B. Care and Supervision: Care and supervision (custody) of the animal is the sole responsibility of the Owner and must meet the following requirements:
1. An ESA must be contained in the Owner's privately assigned individual living accommodations (room or apartment) except to the extent the student is taking the animal out for natural relief, exercise or transportation.
 2. The ESA must be properly housed and restrained or otherwise under the control of the Owner at all times (i.e. leash, harness, crate etc.).
 3. An ESA **may not be left overnight in university housing to be cared for by any individual other than the Owner. If the Owner is to be absent from his/her residence hall overnight or longer, the animal must accompany the Owner.**
 4. The Owner must provide contact information for an alternative caregiver/emergency contact who will take responsibility of the ESA and remove it from campus should the Owner be unable to care for it (e.g. hospitalization, accident). The caregiver/emergency contact must reside OFF campus and must be available to remove the ESA in a timely manner.
 5. The Owner must notify Residence Life or designee and OA of any emergency during which the Owner is unable to care for the ESA. Notification of

such a situation and removal of the ESA must occur in a timely manner appropriate for the animal species and needed care.

6. SHU personnel and SHU students shall not be required to provide food, care or any additional space for any ESA. This includes, but is not limited to, removing the animal during an emergency evacuation for events such as a fire alarm. Emergency personnel will determine whether to remove the animal and may not be held responsible for the care, damage to, or loss of the animal.
7. The ESA is allowed in university housing only as long as it is necessary because of the Owner's documented disability. The Owner must notify OA in writing if the ESA is no longer needed, or is no longer in residence. To replace an ESA, the new animal must be necessary because of the Owner's disability and the Owner must follow the procedures in this policy when requesting a different animal.
8. RL staff will alert the incoming roommate of the presence of the ESA. Should the housing situation change during the academic year, the new roommate must be alerted, prior to the student moving into the new setting.
9. The owner must comply with all applicable laws regarding the keeping of an animal and is responsible for making sure the ESA does not disrupt the residential community.
10. ESAs must be taken out of the building by way of the shortest and most direct path, and must be maintained under standard restraints such as a carrier and/or leash when outdoors, in public areas, or in transit and must be confined to the residence when not in transit.

C. Waste Management and Cleaning:

1. The ESA must be housebroken or housed in species appropriate cages/crates/habitats. Pee pads are not permitted for toileting.
2. The Owner is responsible for managing all cleaning tasks associated with keeping and caring for their ESA, including hair/fur, waste management, litter and bedding. University housekeeping equipment, facilities and/or supplies may not be used for any ESA bathing.
3. Owners are responsible for properly cleaning up after, containing and disposing of all animal waste. Solid waste (such as cat litter, soiled bedding, etc.) must be disposed of in a designated dumpster. Litter boxes should be placed on mats so that feces and urine are not tracked onto carpeted surfaces. Owners may work with physical plant staff to determine appropriate location to clean litter box and cages--this is not to be done in the residence bathing areas or kitchens.

4. ESA odor and waste accumulation must not exceed reasonable standards. Litter boxes and cage bedding must be maintained such that odors are not apparent outside of the student's living space.
5. For animals that must be toileted outside, SHU will designate appropriate areas near the Owner's residential location for regular toileting of their animal. Outdoor animal waste/feces, must be immediately cleaned up, contained (placed in a plastic bag and securely tied) and disposed of by the Owner in a designated outside trash can. Improper waste disposal is grounds for the removal of the animal.

D. Health and Well-Being:

1. The Owner must abide by current city, county and state ordinances, laws and/or regulations pertaining to licensing, vaccination, noise, restraint, at-large animals, dangerous animals and other requirements for animals. It is the Owner's responsibility to know and understand these ordinances, laws and regulations. The University has the right to require documentation of compliance with such ordinances, laws and/or regulations, which may include a vaccination certificate. The University reserves the right to request documentation showing that the animal has been licensed.
2. City of Adrian/Lenawee County requires that all dogs obtain a dog license. Proof of licensing must be provided to OA annually.
<http://www.lenawee.mi.us/642/Dog-Licenses>
3. The ESA must be immunized against disease common to that type of animal.
 - i. Dogs and cats must have proof of current rabies vaccination. A copy of the current licensing documentation for the animal will be kept on file and must be kept current.
 - ii. Dogs must wear a current rabies vaccination tag.
 - iii. List of Required vaccinations:
Dogs-DHLPP + C, Bordatella, Rabies (Please indicate 1 or 3 year), strongly recommend heartworm/flea treatment
Cats-FVRCP, FeLV, Rabies (Please indicate 1 or 3 year), strongly recommend flea treatment
Other-Per vet recommendation
4. ESA must have an annual clean bill of health from a licensed veterinarian (see Vet Verification form below).
5. The Owner is required to ensure the ESA is well cared for at all times. Any suspected or observed issues related to mistreatment or abuse of the ESA will be reported to the proper investigatory authorities, may result in immediate removal of the ESA, and may subject the responsible individual to disciplinary action.

The following standards must be met for each animal:

Dogs:

- All required immunizations must be up-to-date.
- A copy of the immunizations must be on file with the OA.
- You must obtain a dog license from the Lenawee County Treasurer's Office (see above).
- Dogs must be spayed or neutered.
- A copy of *Vet Verification Form* must be on file with the OA.
- Dogs must be housebroken (this means ESAs that are too young to be housebroken will be denied).
- Collars and tags must be worn and visible at all times.
- The dog must be under control (leashed) at all times when outside the resident's room/suite/apartment/townhouse.
- Dogs must never be allowed to run off-leash.
- Dogs are only permitted at athletic events if they are a service animal.
- Dogs must possess friendly and sociable characteristics.
- A specific dog can be restricted from the premises by the Director of Residence Life based on any confirmed threatening or territorial behavior.
- Dog obedience and training programs are highly recommended.

Domestic Cats:

- All required immunizations must be up-to-date.
- A copy of the immunizations must be on file with the OA.
- Cats must be spayed or neutered.
- A copy of the veterinarian's report must be on file with the OA.
- Collars and tags must be worn and visible at all times.
- The cat must be under control at all times when outside the resident's room/suite/apartment/townhouse.
- Cats must never be allowed to run freely.
- Cats must possess friendly and sociable characteristics.
- A specific cat can be restricted from the premises by the Director of Residence Life based on any confirmed threatening and/or harmful behavior.

Any Other Animal:

- A copy of the veterinarian's report must be on file with the OA.
- All required applicable immunizations must be up-to-date.
- A copy of applicable immunizations must be on file with the OA.
- The animal must be under control, at all times, when outside the resident's room/suite/apartment/townhouse.
- The animal must never be allowed to roam freely.
- The animal must possess friendly and sociable characteristics.
- A specific animal can be restricted from the premises by the Director of Residence Life based on any confirmed threatening and/or harmful behavior.

E. ESA Behavior:

1. The ESA may not pose a direct threat to the health and safety of persons on the University campus, cause physical damage to property, or fundamentally alter the nature of the University operations.
2. The ESA's behavior and/or noise must not exceed reasonable standards for a well-behaved animal. These factors should not create unreasonable disruptions for other residents. The ESA may be excluded from the university campus if the ESA behaves in an unacceptable way and/or the student does not control the ESA. Uncontrolled barking, jumping on other people, biting, growling, or running away from the owner are some examples of unacceptable behavior for an ESA.
3. The Owner, not the University, is responsible for the actions of the ESA including bodily injury or property damage.
4. The owner will hold the University blameless in the event the ESA goes missing. University staff is not responsible for the retrieval of the ESA in the event the animal escapes or becomes lost.

F. Financial Responsibility:

1. Siena Heights University will not ask for or require an individual with a disability to pay a fee or surcharge for an approved ESA.
2. The Owner may be charged for any damage caused by his or her ESA beyond reasonable wear and tear to the same extent that it charges other individuals for damages beyond reasonable wear and tear. The Owner's living accommodations may also be inspected for fleas, ticks, or other pests if necessary as part of the University's standard or routine inspections. **If fleas, ticks or other pests are detected through inspection, the residence will be treated using approved fumigation methods by University-approved pest control service. The Owner will be billed for the expense of any pest treatment beyond standard pest management in university housing. The University has the right to bill the Owner's account for unmet obligations under this provision. The Owner will be required to treat their ESA for any such infestation at their expense.**
3. Any cost for the actions of the ESA, including bodily injury, property damage, and/or non-standard cleaning, must be met by the Owner. The university reserves the right to bill the student's account for charges related to the ESA.
4. The Owner is responsible for the fee's associated with the City of Adrian/Lenawee County dog license.

G. General Responsibilities:

1. Owners are responsible for feeding and watering their animal within their personal room. Bowls of food and water should be placed on mats so that water and food do not get on the carpet/floor. If food or water is spilled, the Owner is responsible for cleaning the floor of their residence immediately.
2. Food for the ESA should be kept in a sealed container within the confines of the Owner's room. Open bags of food are not permissible, as they attract insects and rodents. Live feed must be contained.
3. If the ESA becomes sick and vomits and/or becomes incontinent, it is the responsibility of the Owner to make sure it is cleaned up immediately.
4. The ESA should be kept clean and free from odor; however, Owners may not use hall or apartment showers, sinks or baths to clean their ESAs. Owners are encouraged to find a local groomer.
5. When submitting a work order, for repair in your room or apartment, ESA owners are encouraged to note they have an animal in their room. This is for the safety of the animal and physical plant staff.

Section 5: Removal of ESA

Siena Heights University may require the Owner of an ESA to remove the animal from University property if:

- A. The ESA poses a direct threat to the health or safety of others or causes substantial property damage to the property of others.
- B. The ESA's behavior is unruly or disruptive (e.g., barking, growling, running around, and/or displaying aggressive behavior). If such behavior persists, the Owner may be prohibited from bringing the animal on campus until the Owner takes significant and effective remedial steps to correct the animal's behavioral problems. These remedial steps must be documented and submitted to OA.
- C. The ESA is ill. Animals that are ill or in poor health must not be taken into public areas.
- D. The Owner fails to properly clean up and dispose of the animal's waste.
- E. The ESA is otherwise unclean or unkempt.

- F. The animal or its presence creates an unmanageable disturbance or interference with the University community.
- G. There is evidence of abuse or neglect of the animal by the owner.
- H. The animal's presence results in a fundamental alteration of a University program.
- I. The Owner does not comply with this policy.

When it is determined, an ESA must be removed from University property, the Owner will be notified in person and by email. The ESA must be removed from campus within 24 hours of the notification. This determination will be made by RL and OA staff. Residence Life will visit the residence to assure the animal and related supplies are removed. If the animal is not removed, Residence Life staff will work with Department of Public Safety and involve local animal control agencies to remove the animal.

If the presence of the animal presents a health and safety risk to others, RL may work with DPS to have the animal removed immediately.

Section 6: Failure to Comply

This policy has been adopted as a University Policy. Violations of this policy fall within the SHU Student Conduct Code .

Should an owner not comply with this policy:

- A report will be created by the observing party-likely an RA.
- Report will be submitted to Housing & Residence Life staff and reviewed.
- The owner may be charged with a violation of the student conduct code.
- As with all violations, students are given an opportunity to discuss the incident(s) with a Residence Life staff member.
- Continued violations or compounding issues, or reported concerns will escalate the case and it may be moved to Student Conduct, or Dean for Students for review.
- Outcomes may include determination that the animal must be removed, financial payment, request for animal behavior modification, or formal plan for correction.

Section 7: Non-retaliation Provision

Siena Heights University will not retaliate against any individual because that individual has requested or received a reasonable accommodation in university housing, including a request for an ESA.

Section 8: Procedure for Requesting Emotional Support Animals (ESA) in University Housing

The procedure for requesting an ESA follows the general procedures set forth in the University Housing Reasonable Accommodation Policy ("Reasonable Accommodation Policy") and the requirements set forth below. However, to the extent the requirements and procedures in this Policy conflict with the Reasonable Accommodation Policy, this policy shall control.

Approval of an ESA and approval of the particular animal requested by the student is determined on a case-by-case basis. Students must renew their application each academic year to have an ESA in university housing (updated documentation may be required) due to changing residential assignments and settings. Siena Heights University will accept and consider requests for reasonable accommodation in university housing at any time.

- A. Owner/student will complete *Disability Services Application* (see below) through Office of Accessibility (OA).
- B. OA will provide the Owner/student with a copy of the Emotional Support Animals Residential Policy for review (this document).
- C. Meeting with the OA, Policy Review and Agreement:
 - 1. Appointment: The Owner may schedule and participate in an appointment with the OA, during which the student's request to have an ESA in university housing will be discussed. This is strongly suggested, but not required.
- D. Documentation of Disability: The Owner will reference the *Form to Request an Emotional Support Animal (ESA) in Housing*, available below or through OA, to be completed by the treating mental health professional.
- E. Animal Information: The Owner's Veterinarian will complete the *Vet Verification Form* (see below) and submit to OA, or copies of appropriate vaccination documentation and current veterinary Health Certificate with vet information and Release of Information if there are questions regarding care of animal.

- F. Review: Office of Accessibility (OA) will review the Owner's request, information gathered in the consultation, documentation and completed forms for the ESA to determine if the request is reasonable and necessary for the Owner to use and enjoy university housing.
1. Approved Request: If OA and RL determine the requested ESA accommodation is necessary and is not unreasonable:
 - a. OA will notify Residence Life and the Owner. The policy and agreement as well as specific information pertaining to the approved ESA will be reviewed and the Owner will be given an approved move in-date by RL.
 - b. The RL Director will alert the on-site RL staff and the roommate of the ESA via email. The on-site staff will alert the Resident Advisor. Resident is encouraged to alert their roommates as well.

Should changes in housing assignment for the Owner or roommates be required, Residence Life staff will meet with the individuals and arrange for room assignment changes.

The Owner may opt to use an *ESA Notification Poster*, provided by OA.

Denial of Accommodation/Appeal: Denials of Requests for Emotional Support Animals. The University is not required to provide accommodations that would pose a direct threat to the health or safety of others. Thus, if a particular animal requested by a student with a disability has a history of dangerous behavior or an unsafe disposition, the University will deny the request for an emotional support animal. The University will also deny requests that would: (1) result in substantial physical damage to the property of others unless the threat can be eliminated or significantly reduced by a reasonable accommodation; (2) pose an undue financial and administrative burden on the University; or (3) fundamentally alter the nature of the University's Student Life operations. If your request for an emotional support animal is denied, please contact OA for further clarification of its decision.

- A. If OA denies the request for an ESA accommodation, OA will contact the student and the Residence Life in writing.
- B. If the individual is unwilling to accept the denial, the Owner may appeal the decision. OA will provide written notification, via SHU email, including the reasons for the denial and the procedures for the appeals process. The appeals notification shall be in writing and made within ten (10) business days of the notification to the individual.

C. All appeals are reviewed by Siena Heights University Dean for Students. If the appeal is denied, Office of Accessibilty shall provide written notification of the denial to the individual and a written explanation with all of the reasons for the denial.

PLEASE RETURN COMPLETED FORM TO:

Cody Marie Mathis
Director of Accessibility
ADA Coordinator
cmathis1@sienaheights.edu

Tel: 517-264-7683
Fax: 833-413-2849

Siena Heights University
1247 East Siena Heights Drive
Univeristy Center 211 Adrian,
MI 49221

Office of Accessibility

Form to Request an Emotional Support Animal (ESA) in Housing

To be completed by licensed medical or therapeutic professional



To determine eligibility for an ESA, current documentation is required regarding a mental health condition and its impact on the student's function. This documentation must be supplied by a licensed medical or therapeutic professional qualified to diagnose and treat the condition(s). Clinicians should be licensed in the state of MI, or the students home state

Specifically, in your judgement does this individual have a mental health disability? * (see end of document for definition)

To be completed by a mental healthcare provider: psychiatrist, psychologist, or licensed therapist.

Note: If insufficient information is provided, we require 3rd party verification within 7 days.

Patient's Birthdate:	Date of Diagnosis:
Date of first appointment:	Date of most recent apt.:
Number of sessions you have had with patient:	Date ESA was prescribed:
Species of ESA that was prescribed:	Length of time the patient has lived with current ESA:
If ESA is a new approach, what date will effectiveness or ongoing need be confirmed:	
DSM-5 Diagnosis:	

Briefly describe patient's current ESA

Species:	Color:
Gender:	Approximate Age:

Have you discussed with the individual the challenges of living in dormitory housing with the ESA?	Yes	No
Do you believe the individual is able to provide all care needs for the ESA without support?	Yes	No
Have you and the individual discussed how they will cope if their ESA becomes disruptive/destructive and is evicted from housing?	Yes	No
Have you assisted the individual in working out a care plan for the ESA if the individual should have to leave campus, be hospitalized etc. (The ESA cannot remain on campus in even the temporary absence of their person.)	Yes	No

Office of Accessibility

Contact us: cmathis1@sienaheights.edu, 517-264-7683

University Center, Room 211

Do you believe that the recommended animal serves a role in mitigating the impacts of the disability in ways that go beyond the benefits that the typical individual receives from a pet?

Describe your professional relationship with the individual on which you are basing your treatment plan that the recommendation of an ESA is part of, i.e. is your principle clinical relationship with the individual for the condition for which the ESA is prescribed?

Explain how the animal helps alleviate the impact of the condition:

Are there specific negative impacts of the person not having the animal with them and if so what are they?

How many hours/days can the person be away from their ESA before these negative impacts typically begin?

If approved, do the care/responsibilities for the animal provide increased stress, anxiety or other concerns that need to be addressed?

How often will you be following up with the individual?

Office of Accessibility

Form to Request an Emotional Support Animal (ESA) in Housing



SIENA HEIGHTS
UNIVERSITY

Professional's Name (Print)

Signature

License, ID #, State/s Licensed

Date

Note: This is a 3-page document; incomplete documents – documents missing information – cannot be processed.

Under the Americans with Disabilities Act Amendments Act (ADA AA) revised in 2008, the term "disability" includes (a) a mental impairment that substantially limits one or more of the major life activities of an individual; (b) a record of such an impairment; or (c) being regarded as having such an impairment. The ADA further defines mental impairment to include any mental or psychological disorders such as emotional or mental illness.

The American Psychiatric Association's Diagnostic and Statistical Manual of Mental Disorders, 5th Edition (DSM-5) is frequently used as guidance for identifying psychiatric, behavioral, and mental health disorders. However, not all conditions listed in the DSM-5 are disabilities or even impairments for purposes of the ADA. Diagnosis by a licensed mental health professional, including licensed clinical social workers, licensed professional counselors, psychologists, psychiatrists and/or an advanced practice psychiatric nurse practitioner *(PMH-APRN) is required. *The diagnostician must be an impartial evaluator who is not a family member nor in a dual relationship with the student.*

****(NPs filling out this form must have PMH, PMHCNS-BC, or PMHNP-BC licensure/credentialing to qualify)***

I request that this form be completed and returned to Office of Accessibility, Siena Heights University, Fax: 833-413-2849, or by email: cmathis1@sienaheights.edu

Student Name: _____ Signature: _____

Student ID #: _____

Student SHU email: _____ Date: _____

Student's permanent Address: _____

Date received in office: _____

Documentation included: ☐ Yes ☐ No

Documentation complete: ☐ Yes ☐ No

Form complete: ☐ Yes ☐ No



SIENA HEIGHTS
UNIVERSITY

Emotional Support Animal (ESA) Veterinarian Verification Form

The following information to be completed by vet of record:

Name and Clinic Information:

Address:

City, State, Zip:

Phone number and Fax:

ESA Information:

Owner's name:

ESA's name:

Animal Type and Breed: _____

Sex: Male Female Spayed/Neutered: Yes No

Please initial and indicate date of vaccination for all that apply:

General Well Check Completed (for all ESAs)

➤ Canine vaccinations (initial and provide date given and next due):

_____ DHLPP + C (Distemper, Hepatitis, Leptospirosis, Parvovirus, Parainfluenza, Corona)
_____ Bordatella
_____ Rabies (Please indicate 1 or 3 year)

➤ Feline vaccinations (initial and provide date given and next due):

_____ FVRCP (Panleukopenia, Rhinotracheitis (Herpes), Calicivirus, Chlamydophila)
_____ FeLV (Feline Leukemia)
_____ Rabies (Please indicate 1 or 3 year)

➤ Other: (please specify):

- I verify the above mentioned animal has all current vaccinations as required.
- I verify that all the above vaccinations will remain current through at least one year.
- I verify the above mentioned animal has been given a stool sample test for internal parasites.
- I verify that the above animal is in general good health.

Veterinarian's Signature

Date: