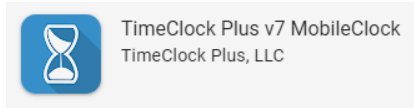


MobileClock App Set Up Guide Siena Heights University (272664)

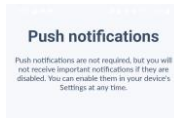
1. Download “Timeclock Plus V7 MobileClock” App to your smart phone device



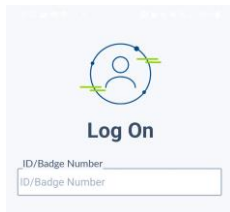
2. Upon launching, the app will ask for Customer Number, use 272664 and click Next



3. Click Next to acknowledge that push notifications can be sent to you.



4. Enter your ID number and click Next



5. Enter your Pin (Default pin if you have not changed it is the last 4 digits of your ID, padded with leading zeros if necessary) and click Next
6. You should now see the Mobile Clock options available to you.
7. Additional items can be found by swiping up from the bottom at the wide arrow that is just above the few icons in the app at the bottom of the screen.