Turn on the Stapler Feature -Ricoh Copiers Turn on the IRIS-SHU-Print copier, stapler feature.		
1. U G a l 2. Fi 2	Inder the top Finder menu , tap on Go, and drop down and tap on pplications. From applications , tap on System Preferences , and tap on the Printers & Scanner icon.	
3. Ta 4. Ta b	ap on the Iris-SHU-Print printer. ap on the options and Supplies outton,	Printers & Scorers Q. Sector Vision 2 Control 45 Scorers Q. Sector Vision 2 Control 45 Scorers Control 45 Scorers Vision 2 Control 45 Scorers Control 45 Scorers Vision 2 Vision 2 Control 45 Scorers <
5. Ti th S ta	Tap on the Options tab , and under the Finishe r select the Finisher 3R3210 , for the IRIS-SHU-Print and tap on the OK , button.	One and Others Supply Lowes The delaboration of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the construction of the provide the delay lower accounter when the delay lower accounter accounter when the delay lower accounter acco

Using Stapler Feature from Microsoft Word

- 1. From **Microsoft Office Word** from your application folder and have at least two documents ready to print.
- 2. From the **File menu**, of the Microsoft Word drop-down and tap on **print**, and **tap** on the Iris-IRIS-SHU-Print copier.
- 3. Under the Copies & Pages, tap the drop-down arrow to Printer Features,
- 4. Under the Feature Sets, tap on Finishing.
- 5. Under the Staple, **tap** on your **preference** for which corner you would prefer the stapling for your document.