Working Groups

The Research Strategic Initiative: Growth with Purpose Executive Steering Committee (ESC) is supported by six Working Groups. Working Groups will consist of stakeholders with a vested interest and expertise in each infrastructure opportunity area. Each Working Group is led by Co-Chairs and includes members-at-large. In general, Working Groups serve in an advisory capacity to the ESC and help implement recommendations around infrastructure opportunities that are essential to support research growth. Working Groups may create sub-groups as needed to ensure the effective implementation of recommendations within the opportunity areas that are larger in scope.

Charges:

- Review the feasibility of the recommendations (see Final Report) to enhance and improve the research infrastructure; refine, add, delete recommendations as appropriate.
- Formulate the action plan and monitor its implementation. The action plan needs to be specific, measurable, attainable, resourced, and time-based and must be submitted to the Executive Steering Committee for review and approval.
- Set WG annual work plans, identify key performance metrics/deliverables, and work with the relevant units/departments to ensure effective implementation and continuous monitoring of the progress/outcome during the implementation.
- Provide timely reports on key performance metrics and deliverables.

The role of Working Group Chair is to:

- Set agendas and lead meetings.
- Lead the development of annual work plans that include goals, objectives/action plans, outcomes, activities, risk assessment and change management plans.
- Establish a regular cadence of meetings.
- Communicate the work plans, performance metrics and submit progress reports to the RSI: Growth with Purpose Executive Steering Committee Chair, Vice Chair, and the Project Director of Strategic Initiatives within the Office of the President.
- Present the progress reports to the RSI: Growth with Purpose Executive Steering Committee during quarterly meetings.
- Serve as change champions in change management team and provide advice and input on possible barriers to implementation, resolution to identified barriers, staffing implications, other impacts of the new system and business processes, need for skill up, training, recognition etc.

Time commitment:

The duration of each working group's membership depends on the annual work plans it develops. Working Group progress and membership will be reviewed annually.