Complete PTIP Rotation Entry in AHEC Portal

1. Click "Home"
2. Click "PTIP Rotations"

3. Click "New"
4 Click the "PTIP Preceptors*" field.

5 Type "tom enter"
6  Click "Close this window"

7  Click the "PTIP Preceptors*" field.
8  Type "Smith enter"

9  Click "Hannah Smith"
10 Click "--None--"

11 Click "EM"
12 Click "--None--"

13 Click "DO"
14 Click the "PTIP Preceptor Site*" field.

15 Click here.
Click the "Rotation End Date*" field.

Click "16"
18 Click the "# of Rotation Hours*" field.

19 Type "40"
20  Click "--None--"

21  Click "Completed"
22 Click the "PTIP Student** field.

23 Click here.
24 Click "--None--"

25 Click "DO"
26 Click "Save"

- # of Rotation Hours: 40
- Status: Completed
- University/Department: Troy University - Nursing
- *Student Type: DO

27 Click "PTIP Rotations"