

## **BASIC ENROLLMENT DOCUMENTS INSTRUCTIONS**

### **Cadet Application and Enrollment Record (CC Form 139R)**

- Only complete the first, second, and third (blocks 48 thru 53) pages

### **Academic Worksheet Plan (CC Form 104R)**

- Please use the instructions
- The format of each row is fall/spring
- You will need to list every class required for your bachelors/masters
- Start in box 7.a
- Your Instructor must review this before your Advisor signs.

### **Medical Fitness Statement (DA Form 3425)**

- This can be signed off by any Provider

### **Army ROTC Indemnification and Release/Waiver of Liability**

- Fill out the form
- Print your name on page 1
- Enter the city, state and date at the bottom of page 2
- Enter your information on the bottom of page 2

### **Briefing on Government Sponsored Benefits (CC Form 136R)**

- Fill out the form

### **Authorization/Declination for Access to Student Records (CC Form 137R)**

- This is a two-part form
- Part I is you giving both the DOD and your parents' permission to access your academic records
- Part II is where you can decline permission for your parents to access your academic records. We do not share academic information with parents regardless if you gave permission or not. We send everyone to the Registrar's Office.

### **Dental Exam Requirements**

- Fill out the form
- Provide the information for where your dental records are located at
- We cannot use MEDPROS