

University of Delaware Association of Retired Faculty (UDARF)  
Executive Committee Meeting Minutes  
Thursday, December 7, 2023 - 3:00 pm  
Lobby– Courtyard by Marriott

Present: Philip Goldstein, Janet Johnson, Carolyn Manning, James O’Neill, William Saylor

President Saylor called the meeting to order at 3 pm.

1. Minutes of September 19, 2023, Executive Committee Meeting – approved as written
2. Treasurer’s Report
  - Funding for 2023-24 from the Provost’s Office
    - President Saylor reported that he has learned that Kawkab Rasheed, Assoc VP, Academic Budget, is now handling the budget administration for UDARF as Lisa Huber retired last summer.
    - Treasurer Goldstein is to make an appointment to meet with her about UDARF so that the invoices from UDARF events get processed. The October 2023 Marriott Courtyard invoice is yet to be paid.
  - Balance of “Gift Account” & methods to supplement
    - President Saylor reported that the ‘Gift Account” used for wine at the My Intellectual Journey events appears to be empty.
    - To replenish this account the committee approved charging \$5 per glass at the April 4<sup>th</sup> event & to notify members in the event announcement about this charge.
  - Name tags
    - Treasurer Goldstein announced that going forward the luncheon reservation nametags will be supplied by Secretary Manning.
    - Secretary Manning also announced the purchase of a box of Avery Name Badge Insert Refills & a card box with an index for unused member name badges (\$43.07) – to keep name tags organized.
3. Planning for 2023-24 events
  - Luncheon Series at The Audion
    - March 6 – Daniel Freeman – Horn Entrepreneurship Program at UD (Vice President O’Neill is the contact person)
    - April 25 – no speaker yet. Treasurer Goldstein to contact a possible speaker on Israel & the Middle East.
      - C. Manning suggested Jonathan Cox, professor of art & design, who has a photographic story telling project with Ukrainian refugees in Slovakia

- My Intellectual Journey series at The Courtyard by Marriott  
April 4 – options that need to be contacted:  
Susan McGeary (President Saylor is the contact) or  
possibly one of our 2022 UDARF Research Grant recipients: Fritz Nelson  
(Geography) or Harvey Price (Music Education)
4. Survey of UDARF Membership
- Purpose is to get feedback on our programs (speaker, venue, food) & to see if there are other events UDARF can offer (e.g. trips according to zip codes & location).
  - President Saylor will draft the questionnaire for review & suggestions by executive committee before the next meeting on January 23, 2024.
5. Update on Retirees Health Benefits
- President Saylor announced, as we know, that our current health benefits will continue through 2024
  - The next RHBAS committee meeting is December 20 per Joan DeFattore's last email to UDARF members.
6. Other Business
- Need to set up the Nominating Committee which is composed of 3 members.
    - Will have vacancies in 2023-2024 for VP, Secretary & Treasurer. The members of the Executive Committee serve 2 yr terms
    - For the 2021-2022 election committee members selected by the President: Lou Hirsch, Leslie Goldstein, Bob Taggart

The meeting ended at 4:10 pm with the next Executive Committee meeting scheduled for Tuesday, January 23 at 2 p.m.

*Minutes prepared and submitted by Carolyn K Manning, UDARF Secretary.*