

UDARF Executive Committee Meeting
2:00 PM January 23, 2024
Courtyard by Marriott Lobby

Present: Janet Johnson, Carolyn Manning, James O'Neill, William Saylor
Absent: Philp Goldstein

President Saylor called the meeting to order at 2 pm.

1. Minutes of December 7, 2023, Executive Committee Meeting – approved
2. Treasurer's Report
 - a. Funding for 2023-2024 from the Provost's Office
 - A deposit was made into our account & the Audion invoice was paid.
 - Do not know if the Courtyard By Marriot invoice was paid – VP O'Neill will follow-up on this
 - b. Balance in 'Gift Account' and methods to supplement
 - This account is depleted as reported at our December 7, 2023, meeting and need to get a statement from our new contact at the Provost's Office, K Rasheed, Assoc VP, Academic Budget. President Saylor will work on this as Treasurer Goldstein is out of town.
 - There will be a \$5 charge per glass of wine at the next My Intellectual Journey on April 4, 2024.
 - The cost per bottle of wine we pay at The Courtyard by Marriot is \$31+ gratuity for the bartender.
3. Planning for Spring 2024 events - the UDARF webpage is now updated with these speakers:
 - a. Luncheon Series at The Audion
 - March 6th speaker is Dr Daniel J Freeman – Associate Professor of Marketing, *Director, Horn Program in Entrepreneurship* at UD
 - April 22nd speaker is Dr Stuart Kaufman – Professor, Political Sci & International Relations (note date is a Monday)
 - b. Agreed to invite the Vice Provost for Faculty Affairs M. Kinservic to our April luncheon to familiarize him with UDARF

- c. My Intellectual Journey Series at The Courtyard by Marriott
 - April 4 – Patricia Martin-DeLeon
 - Discussed having few high top tables & small tables to encourage & make easier chatting over the refreshments. Secretary Manning will contact Stacie Ann Bailey, the Courtyard contact person.

4. Nominating Committee – President Saylor has a list of members to ask to serve & will contact them. Did not need a Nominating Committee last year as there were no vacancies for 2023-2024. Now have vacancies for VP, Secretary & Treasurer to serve 2024-2025.

5. 2024 UDRF Research Fund Grants – agreed setting April 1 as the application deadline. Vice President O’Neill will ask 2 UDRF members who were previous recipients of the grants to review the applications.

6. Survey of UDARF membership – President Saylor presented a draft survey which we reviewed & suggested edits. Past President Johnson will continue working on it with President Saylor to have it finalized by our next meeting

7. Other Business
 - a. Word Press access for retired faculty in UDARF – retired faculty in UDARF who use Word Press for our webpages now have access to Word Press which IT normally allows only for current faculty.

 - b. New UDARF meeting contact on UDARF webpage for Executive Committee Meetings 2023-2024
 - The UDARF secretary will now be the contact person

8. The meeting ended at 3:20 pm & next meeting is scheduled for Tuesday, April 16, 2024.

Minutes prepared and submitted by Carolyn K Manning, UDARF Secretary.