

**Women's Caucus Board Meeting  
Meeting Minutes**

Date: March 11, 2013  
 Location: Office of Development and Alumni Relations  
 Time: 9:00 – 11:00 am

Board members present: Rebecca Davis, Marcia Nickle, Gretchen Bauer, Shannon Lennon-Edwards, Sue Stewart, Megan Gaffney, Christine Scheirer, Helga Huntley, Stephanie Kerschbaum, Christine Grott

Excused: Deborah Kirwan

Topic	Main Discussion Points	Actions and Follow-ups
Agenda	Agenda was approved	None
Meeting Minutes	Amended meeting minutes from January BOD and February BOD meeting were approved.	None
Chairs report	<p>R. Davis reported.</p> <ul style="list-style-type: none"> <li>a. Caucus Chairs meeting 2/13/13: Only 3 caucus chairs present and OEI. Was discussed that caucuses would like to play a greater advocacy role although that was not the original intention of the caucuses.</li> <li>b. DEC Meeting 2/25/13: Avron Abraham spoke about the FYE. Theater professor is creating Campus Chatter to explore campus bullying. Asking for students who have stories to share.</li> <li>c. Ombudsperson memo update 2/27/13: M. Andersen, T. LaPenta, B. Kolli, A. Ardis, J. Turkel present. R. Davis and G. Bauer brought memo on ombudsperson written by C. Sheirer and S. Stewart. Made the case that it should be a faculty person.</li> <li>d. Schedule for spring meetings:            April: Thursday, April 18, 9-11            May: Thursday, May 16, 10-12            Location is Development office</li> </ul>	None.
Spring General Meeting	<ul style="list-style-type: none"> <li>a. Logistics &amp; Postcard: Will try to use Development room, food will be drinks and cookies. Postcard will be mailed out with date and location</li> <li>b. Elections/ballots: Board members will decide by 3/15 if they plan to run again and let S. Lennon-Edwards know. Need a new co-chair to replace M. Nickle.</li> <li>c. Listserv will be emailed to solicit nominations to run for board</li> </ul>	<p>M. Nickle will verify room &amp; order food. C. Scheirer will get postcard out</p> <p>S. Lennon-Edwards will email listserv</p>
Spring Social Event	<p>To be held May 14 from 4-6pm</p> <ul style="list-style-type: none"> <li>a. Logistics: discussed several venue options. Food and drink will be the same as last year</li> <li>b. R. Davis continuing to contact M. Carter</li> <li>c. M. LaBerge will share the oral history she has gathered on M. Carter</li> </ul>	<p>M. Nickle will explore venues</p> <p>R. Davis will verify if M. Carter attending</p>
M. Andersen	M. Andersen came to discuss our ombudsperson proposal. She agreed	Will wait to hear from

	<p>that much confusion exists on campus in regards to where individuals should go to seek help and that the current OEI chart is confusing and very legal looking. Currently, there is much transition on campus with a new provost starting Aug 15, and current searches for a HR director and Finance V.P. M. Andersen proposed that her website and the OEI list 4 individuals who could be contacted if they have an issue. M. Andersen, B. Kolli, T. LaPenta, and B. Fogerty would be listed with contact info. We would reassess in the fall to gauge success of approach. M. Andersen would also discuss with D. Hayes (new OCM Director) about an article on UDaily regarding this and perhaps memo from M. Andersen's office. Would first need to train caucus chairs and dept chairs.</p>	M. Andersen
Sub-Committee reports	<ul style="list-style-type: none"> <li>a. Publications: H. Huntley reported that most work will be done this summer.</li> <li>b. Leave Policies: Not discussed. D. Kirwan not present.</li> <li>c. Childcare: S. Stewart reported that the group will meet in March.</li> <li>d. Staff Promotion and Development: C. Grott meeting tomorrow at 10am for mentor program. Continue to work on staff promotion issues.</li> <li>e. Website: (Update sent via email prior to meeting): S. Kerschbaum working with R. Davis and M. Laberge to put M. Carter video and use site to celebrate/honor 40<sup>th</sup> anniversary of Women's Studies/the CSW.</li> </ul>	None
New business	A student organization STAND contacted us and asked for our assistance in promoting some of their issues. Will pass on their information to the listserv.	S. Lennon-Edwards will send info to listserv

Meeting minutes submitted by S. Lennon-Edwards