

## **Women's Caucus Executive Board Meeting**

**March 26, 2021 (10:00AM to 12:00PM)**

### **Zoom**

**Present:** Meaghan Davidson, Megan Wenner, Barbara Ley, Jennifer Semrau, Leah Dodd, Lauren Bailes, Naomi Nash, Diana Goldsmith, Barbara Settles, Libbey Bowen,

**Excused:** Kelsey Cummings, Tywanda Cuffy, Zainab Shah, Elaine Warrick

**Annual Report:** Kelsey Cummings and Leah Dodd sent out the first few issues of the Annual Report. The next issue is set to go out next week. They noted that Institutional Research provided feedback on our last round of data presentation, which they want us to address in future data presentations. We need to be mindful of their feedback, as they are giving us access to the data.

**Spring General Meeting:** The meeting is scheduled for April 14<sup>th</sup> at 1:00. Megan Wenner and Meaghan Davidson will develop the formal agenda soon, and they said that the meeting will include a presentation of data from the Annual Report, breakout rooms, and small group discussions. Ideally, the breakout rooms will be kept small, and one or two Board Members will moderate each room. Libbey Bowen noted that participants at the Fall General Meeting wanted more time in the breakout rooms, so Megan Wenner and Meaghan Davidson said they would try to spend less time speaking with the big group to provide more time for small group discussions. We discussed the possibility of allotting 30-35 minutes in the breakout rooms. Leah Dodd said that she will add the General Meeting invitation to the UD events calendar, and that the invite will be included in the upcoming issue of the Annual Report.

Kelsey Cummings said that the IRE gave her and Leah Dodd access to the data dashboard. She noted that there is additional data that we can discuss at the general meeting if we wanted to.

The Outreach Subcommittee will get together after this current Board Meeting to discuss plans for the upcoming General Meeting.

**Torch Award:** We discussed the need to advertise the Torch Award and seek nominations for it. The Outreach Subcommittee will discuss this matter soon, and Megan Wenner suggested that we mention it at the upcoming General Meeting.

**Executive Board elections:** Elections for board positions are coming up soon. At the General Meeting, Meaghan Davidson will encourage people to consider running for one of the open

positions. Megan Wenner noted that no current member is up for re-election, but she also requested that current members state on the shared spreadsheet whether they plan to remain on the Board this upcoming year.

**Diversity Caucuses meeting:** Meaghan Davidson discussed the Diversity Caucuses meeting last month. Michael Vaughn said that part of Fatimah Conley's new role is to work with the caucuses and possibly have their Chairs meet with higher administration folks. Relatedly, we also discussed the possibility of inviting Adam Foley to an upcoming Board meeting to develop ways to formalize our relationship (along with other caucuses) with the university.

**UD Anti-Racism Initiative:** Megan Wenner mentioned that the Asian American subcommittee is seeking volunteers from various caucuses—including the Women's Caucus—to serve as panelists for discussions related to two upcoming film showings. Barbara Ley and Jennifer Semrau volunteered to potentially serve as panelists depending on their schedules.

**COVID survey:** We agreed to send out one final reminder for the COVID survey. We will make sure to send the reminder to UD ADVANCE, Lerner, WIT, Adam Foley, and College of Engineers Faculty and Staff email. We will close the survey on April 6<sup>th</sup>. Based on Barbara Settles' suggestion, we agreed to present a preliminary analysis of the data at the upcoming general meeting; we will conduct deeper analyses of the data at a later point. Barbara Ley will follow-up with the policy subcommittee about doing this preliminary data analysis.

**Upcoming newsletter:** Megan asked whether we have received any "Kudos" to write about in our upcoming newsletter. Leah Dodd said that we have received only one response so far. We agreed to think about colleagues whose recent accomplishments we can write about.

Meaghan Davidson and Naomi Nash created a list of consortium organizations to get folks together. Will reach out soon to set up that meeting.

**Picture A Scientist film:** Jennifer Semrau mentioned the possibility of using the film, *Picture a Scientist*, as a potential teaching tool that can be watched by departments and/or other groups of faculty, students, and staff in the upcoming year. She wondered whether the Women's Caucus could help to organize these viewing sessions.

### **Next Executive Board Meeting**

April 30, 2021 (10:00AM to 12:00PM)

Zoom

