



BOARD of TRUSTEES

MEETING BOOKLET

December 13, 2016
3:00 p.m.
Multi-purpose Rooms
Trabant University Center



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|---------------------------------------|--|
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Address of record for members of the University of Delaware Board of Trustees:

University of Delaware
 Office of the Vice President and University Secretary
 126 Hullahen Hall
 Newark, DE 19716



**BOARD of TRUSTEES
December 13, 2016
3 p.m.
Multi-Purpose Rooms
Trabant Student Center**

AGENDA

- I. CALL TO ORDER**
- II. ATTENDANCE REPORT AND REPORT OF THE TREASURER**
- III. SPECIAL RECOGNITION:** UD Field Hockey Team
- IV. RATIFICATION OF ACTIONS TAKEN AT MAY 17, 2016 MEETING**
 - See Appendix A for list of specific action items; full meeting materials from the May 2017 meeting are included in Appendix C
- V. APPROVAL OF THE MINUTES:**
 - Semi-Annual Spring Meeting of May 17, 2016
 - Annual Board Retreat of September 29-30, 2016
- VI. REPORTS OF THE PRESIDENT AND THE PROVOST**
- VII. REPORTS AND RECOMMENDATIONS OF THE STANDING COMMITTEES**
 - A.** Honorary Degrees & Awards
 - B.** Student Life and Athletics
 - C.** Grounds & Buildings
 - D.** Academic Affairs
 - E.** Finance
 - F.** Public Affairs & Advancement
 - G.** Nominating
 - H.** Executive
- VIII. CONSENT AGENDA OF RESOLUTIONS RECOMMENDED FOR APPROVAL BY THE BOARD AT ITS MEETING OF DECEMBER 13, 2016**
 - A.** Approve the revisions, as recommended, for Articles 1, 2 and 3 of the University of Delaware Bylaws (See Appendix B)
 - B.** Approve the following projects and authorize the Administration to take such further action as they deem necessary to implement, complete and pay for the projects:
 - Drake Laboratory – Phase II - \$15,000,000
 - Pearson Hall Gym – Makerspace - \$1,430,000
 - Worrlow Hall – Food Processing Center - \$1,100,000
 - Audion project – construction budget of \$3,600,000 and projected annual lease payment of \$296,158
 - C.** Approve the STAR Phase III – 10 Story Tower and authorize 1743 Holdings, LLC to take such further action as it deems necessary to implement, complete and pay for the project
 - D.** Recognize gifts to the University

- E.** Request Trustee under the will of Edward C. Davis to pay income from the Trust for University support
- F.** Increase Financial Signature Authority limits for the President, Executive Vice President and Provost
- G.** Recognize personnel actions, including new tenure appointments, emeritus appointments and appointments to named professorships

IX. SPECIAL RECOGNITIONS

X. ADJOURNMENT

Meeting materials are available at <https://udel.edu/vp-sec.>



APPENDIX A:

RATIFICATION OF ACTIONS TAKEN BY THE BOARD OF TRUSTEES AT ITS SEMI-ANNUAL MEETING OF MAY 17, 2016

ITEMS FOR RATIFICATION:

1. Approve the revisions, as recommended, for Article 3 of the University of Delaware Bylaws.
2. Approval of the minutes of the December 8, 2015 meeting.
3. Increase the University dining plan rates an average of 2.0 percent effective fall 2016.
4. Implement variable room rates for first-year students living in designated first-year residence halls at rates similar to rates used for upper division housing effective fall 2016.
5. Increase the rate for University traditional residence hall rooms by an average of 2.0 percent effective fall 2016
6. Maintain the student Comprehensive fee for full-time students at \$299 per semester and \$50 per semester fee for part-time students and \$50 fee per winter and summer sessions for all students effective fall 2016.
7. Maintain the Student Health Services fee at \$227 per semester and the \$88 Summer Session fee and the \$66 Winter Session effective fall 2016.
8. Maintain the University Student Centers fee at \$119 per semester effective fall 2016.
9. Maintain the graduate recreation fee at \$50 per semester for full-time graduate students and an optional \$25 per semester fee for part-time graduate students effective fall 2016.
10. Authorize Russell Dining Hall Renovations.
11. Authorize McKinly 3rd Floor Renovations.
12. Approve the following individuals to receive UD Honorary Degrees during the 2016 Commencement ceremony on May 28, 2016: **Bryan A. Stevenson, Patrick T. Harker, The Honorable Ruth Ann Minner, and Dr. Nancy M. Targett.**
13. Present the University of Delaware Medal of Distinction to Ms. Susan Brynteson.
14. Recognize faculty *emeriti* and promotions and tenure personnel actions.
15. Grant the change in name of the BS in Energy and Environmental Policy.
16. Grant approval to change the name of the Department of Hotel, Restaurant and Institutional Management to the Department of Hospitality Business Management.
17. Grant approval to disestablish the B.S. degree in Environmental Soil Science.
18. Grant approval to disestablish the B.S. degree in Plant Protection.

19. Grant approval to a name change for the Bachelor of Arts in Mathematical Sciences to a Bachelor of Arts in Mathematics.
20. Approve the recommendation that the Master of Science in Finance (MS Finance) Program be granted permanent status.
21. Grant approval to disestablish the BS in Health and Physical Education Program.
22. Grant approval to disestablish the BS Degree in Environmental Soil Science.
23. Grant approval to disestablish the BS Degree in Plant Protection.
24. Grant approval that the name of the BS in Mathematical Sciences be changed to the BS in Mathematics, effective September 1, 2016.
25. Grant approval to permanent status for the MS in Finance.
26. Grant approval that the name for the major in Animal and Food Sciences be changed to the major in Animal Science effective July 1, 2016.
27. Grant approval of a name change for the Honors BS – Animal and Food Sciences to the Honors BS – Animal Science, effective July 1, 2016.
28. Grant approval to the establishment of an Honors Bachelors of Science degree in the Department of Plant and Soil Sciences.
29. Grant approval of permanent status for the BS in Hospitality Industry Management.
30. Grant approval that the Sport Management major be moved to the Department of Hotel, Restaurant and Institutional Management.
31. Grant approval that the BS in Marine Science be granted permanent status effective September 1, 2016.
32. Grant approval that the BA in Linguistics be granted permanent status effective September 1, 2016.
33. Grant approval that the major entitled Music History and Literature within the degree Bachelor of Music be granted permanent approval effective September 1, 2016.
34. Grant approval that the major entitled Music Composition within the degree Bachelor of Music, be granted permanent status effective September 1, 2016.
35. Grant approval that the MS in Water Science and Policy be granted permanent status effective September 1, 2016.
36. Grant approval that the name change of the Adult/Gerontology program be changed to Adult/Gerontology Primary Care Nurse Practitioner Program.
37. Grant approval that the School of Nursing Family Nurse Practitioner Program name

be changed to Family/Individual Across the Lifespan Nurse Practitioner Program.

38. Accept gifts to the University and thank donors.
39. Approve the endowment pooled portfolio distribution of \$3.90 per unit in Fiscal Year 2017 which represents 4.24% of the endowment pooled portfolio average market value over the twelve trailing quarters through December 31, 2015.
40. Approve the write-off of a student account in the total of \$20,103.
41. Change the Trustee Committee on Finance Committee Responsibility #4 effective immediately to read: "Review and approve accounts receivable write-offs in excess of \$100,000."
42. Authorize the President of the University to confer degrees on May 28, 2016, on such students as shall have completed by that time all the requirements pertaining to such degrees.
43. Approval of other special recognition items.



BOARD OF TRUSTEES

May 17, 2016

Minutes

The Board of Trustees of the University of Delaware held its spring semi-annual meeting on May 17, 2016, in the Multi-purpose Rooms of Trabant Student Center. The meeting began at 3 p.m.

TRUSTEES PRESENT:

John R. Cochran, Chair; Tony Allen; James C. Borel; Tom Burns; I.G. Burton III; Mariah Calagione; Allison B. Castellanos; William B. Chandler III; Joan F. Coker; Howard Cosgrove; Bill DiMondi; Stuart M. Grant; Terri Kelly; Michael Lynch; Carey McDaniel; Terry Murphy; Claudia Peña Porretti; Donald J. Puglisi; Nathaniel Rosal; A. Gilchrist Sparks III; Nancy M. Targett; Sherman L. Townsend; Mary Jane Willis

TRUSTEES EXCUSED:

Carol Ammon; Chai Gadde; Michael Geltzeiler; Teri Quinn Gray; Jack Markell; Kenneth C. Whitney

APPROVED BY MOTION MADE AND SECONDED:

The minutes of the December 8, 2016 semi-annual meeting of the Board

RESOLUTIONS:

The following resolutions were approved by the Board of Trustees:

1. **WHEREAS**, Carey McDaniel has for ten years served as a member of the University of Delaware Board of Trustees, having been first elected to the Board in 2006, and

WHEREAS, during her Trustee service, Ms. McDaniel has made important contributions as a member of the Trustee Committee on Student Life and Athletics, the Trustee Committee on Public Affairs and Advancement, and the Executive Committee; and

WHEREAS, Ms. McDaniel very ably served as Secretary-Treasurer to the Board of Trustees from 2008 to 2015; and

WHEREAS, Ms. McDaniel's thoughtful counsel and perspective have often informed and aided the deliberations of her fellow University Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Trustee service of Carey McDaniel is hereby acknowledged, with sincere gratitude, by the University of Delaware Board of Trustees.

2. **RESOLVED**, that, effective for fall 2016 the University dining plan rates will be increased an average of 2.0 percent.
3. **RESOLVED**, that, effective fall 2016, variable room rates for first-year students living in designated first-year residence halls be implemented at rates similar to rates used for upper division housing.
4. **RESOLVED**, that, effective fall 2016, the rate for University traditional residence hall rooms will be increased by an average of 2.0 percent.
5. **RESOLVED**, that, effective fall 2016, the student Comprehensive fee for full-time students remain at \$299 per semester and that the \$50 per semester fee for part-time students and the \$50 fee per winter and summer sessions for all students shall remain the same.
6. **RESOLVED**, that, effective fall 2016, the Student Health Services fee shall remain at \$227 per semester and that the \$88 Summer Session fee and the \$66 Winter Session shall remain the same.
7. **RESOLVED**, that, effective fall 2016, the University Student Centers fee shall remain at \$119 per semester.
8. **RESOLVED**, that, effective fall 2016, the graduate recreation fee shall remain at \$50 per semester for full-time graduate students and as an optional \$25 per semester fee for part-time graduate students.
9. **RESOLVED**, that the University Administration is authorized to proceed with the Russell Dining Hall Renovations.
10. **RESOLVED**, that the University Administration is authorized to proceed with the McKinly 3rd Floor Renovations.
11. **RESOLVED**, that the following individuals are approved to receive UD Honorary Degrees during the 2016 Commencement ceremony on May 28, 2016: **Bryan A. Stevenson, Patrick T. Harker, The Honorable Ruth Ann Minner, and Dr. Nancy M. Targett.**
12. **RESOLVED**, that the University of Delaware Medal of Distinction be presented to Ms. Susan Brynteson.

13. RESOLVED, to recognize the personnel actions (faculty emeriti and promotions and tenure) presented in the April 14, 2016 meeting booklet of the Trustee Committee on Academic Affairs.

14. WHEREAS, the BS in Energy and Environmental Policy was given provisional approval in April, 2009, and thus needs to gain permanent status, and

WHEREAS, the Center for Energy and Environmental Policy has been offering the BS in Energy and Environmental Policy for Five years and the number of majors has grown from 1 to 48, and

WHEREAS, Energy and Environmental Policy is a truly interdisciplinary study that meets all of the goals of undergraduate education and fits the Path to Prominence, and

WHEREAS, students who have graduated with a BS in Energy and Environmental Policy have an excellent placement history in entry level positions and graduate school, and

WHEREAS, this program has received the full support of the ENEP Program Faculty, the Faculty Senate of the College of Arts and Sciences, the Dean of the College of Arts and Sciences and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants approval for the permanent status of the BS in Energy and Environmental Policy.

15. WHEREAS, the Department of Hotel, Restaurant and Institutional Management (HRIM) offers the Hotel, Restaurant and Institutional Management (HRIM) major and the Hospitality Industry Management (HSIM) major; and a Master of Science in Hospitality Business Management, and

WHEREAS, the HRIM faculty and advisors found that prospective students were confused with the Department name being the same as one of the undergraduate major names – Hotel, Restaurant and Institutional Management major, and

WHEREAS, the proposed department name change, will provide an umbrella for the two undergraduate majors – Hotel, Restaurant and Institutional Management and Hospitality Industry Management, and one Master of Science in Hospitality Business Management, so it better represents the department as a whole, and

WHEREAS, the Faculty Senate recommends that the Department of Hotel, Restaurant and Institutional Management become the Department of Hospitality Business Management,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to change the name of the Department of Hotel, Restaurant and Institutional Management to the Department of Hospitality Business Management.

- 16. WHEREAS**, total enrollment for the B.S. in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014; and

WHEREAS, there are currently no students enrolled in the major; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15);

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Environmental Soil Science.

- 17. WHEREAS**, total enrollment for the B.S. in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014; and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of spring 2016 and no other students are enrolled; and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15),

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Plant Protection.

- 18. WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the B.A. in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to a name change for the Bachelor of Arts in Mathematical Sciences of Bachelor of Arts in Mathematics.

19. WHEREAS, the MS Finance Program was provisionally approved on March 4, 2008, and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the MS Finance Program be given permanent status, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the Faculty Senate recommends that the MS in Finance Program be granted permanent status,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to permanent status for the MS in Finance.

20. WHEREAS, the BS in Health and Physical Education program has experienced a consistent decline in enrollment over the past decade, and

WHEREAS, despite efforts to address the decline, student applications and enrollment continued to decrease, and

WHEREAS, faculty expressed concern the enrollment trend would not provide the needed critical mass to effectively educate students, and

WHEREAS, other surrounding institutions of higher education can meet future Delaware Health and Physical Education needs, and

WHEREAS, BHAN faculty voted in favor of disestablishing the BS in Health and Physical Education program, and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS in Health and Physical Education Program.

- 21. WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the BS in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the recommendation of the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the name of the BS in Mathematical Sciences be changed to the BS in Mathematics, effective September 1, 2016.

- 22. WHEREAS**, an academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the major in Animal and Food Sciences to the major in Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

- 23. WHEREAS**, an external academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the Honors BS – Animal and Food Sciences to the Honors BS – Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

- 24. WHEREAS**, the Bachelors of Science: Landscape Architecture degree has been established by the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the Honors Bachelors of Science: Landscape Architecture degree would benefit students in the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the degree has been endorsed by the Honors Program, and

WHEREAS, establishment of such a major does not require the addition of any new courses or library resources, and

WHEREAS, the Faculty Senate recommends that an Honors Bachelors of Science degree be established in the Department of Plant and Soil Sciences,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the establishment of an Honors Bachelors of Science degree in the Department of Plant and Soil Sciences.

- 25. WHEREAS**, the Faculty Senate granted provisional approval for five years to the BS major in Hospitality Industry Management effective, September 2011, and

WHEREAS, the Hospitality Industry Management major has been successful in attracting excellent students, and

WHEREAS, the Hospitality Industry Management major meets the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, the Faculty Senate recommends permanent approval of the BS in Hospitality Industry Management in the Alfred Lerner College of Business and Economics effective September 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval of permanent status for the BS in Hospitality Industry Management.

- 26. WHEREAS**, the Sport Management major within the Department of Business Administration within the Alfred Lerner College of Business and Economics; and

WHEREAS, the Sport Management major is a business major that has a focus on an industry within the realm of business; and

WHEREAS, the Department of Hotel, Restaurant and Institutional Management is a department that has a focus on an industry within the realm of business; and

WHEREAS, faculty in both departments have determined that the Sport Management major has a better academic fit within the Department of Hotel, Restaurant and Institutional Management based on undergraduate curriculum, student needs, and an industry focus; and

WHEREAS, the faculty in both departments voted unanimously in favor of the Sport Management major to move to the Hotel, Restaurant and Institutional Management department, and the Faculty Senate approves of the move,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the Sport Management major be moved to the Department of Hotel, Restaurant and Institutional Management.

- 27. WHEREAS**, the BS in Marine Science was provisionally approved on February 7, 2011, and

WHEREAS, the School of Marine Science and Policy has been offering the BS in Marine Science for five years with continued increased enrollment, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the program has received full support of the SMSP faculty as well as the faculty in all programs affected by the curriculum, and

WHEREAS, at the end of the provisional period an external review team recommended that the BS in Marine Science be granted permanent status, and the Faculty Senate agrees,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BS in Marine Science be granted permanent status effective September 1, 2016.

- 28. WHEREAS**, the Department of Linguistics and Cognitive Sciences has been offering the BA in Linguistics for five years and the number of majors has grown from 8 to 18, and

WHEREAS, Linguistics is a scientific and humanistic study that meets all of the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, most major universities in the area and the nation offer degrees in linguistics, and

WHEREAS, the curriculum for the BA in Linguistics also serves other programs such as the very large BS in Cognitive Science, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BA in Linguistics be granted permanent status effective September 1, 2016.

- 29. WHEREAS**, the Department of Music has offered, provisionally for five years, a major in Music History and Literature within the Bachelor of Music, and

WHEREAS, the Department of Music continues to have a growing number of students who choose to study Music History and Literature, and

WHEREAS, these students have been served well by a rigorous academic degree that prepares them for graduate study in Musicology, and

WHEREAS, the study of Music History and Literature adds an important element of interdisciplinary study in the area of music, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music History and Literature within the degree Bachelor of Music be granted permanent approval effective September 1, 2016.

- 30. WHEREAS**, the composition of music is a vital activity that maintains our musical culture, and

WHEREAS, the study of Music Composition has previously been an integral part of the music program within the degree Bachelor of Music with a major in Music Theory and Composition, and

WHEREAS, the study of Music Composition represents an endeavor that blends the academic and artistic in ways that differ in emphasis from the study of Music Theory and Music History and Literature, and

WHEREAS, the Department of Music has offered provisionally, for five years, the degree program, Bachelor of Music with a major in Music Composition, and

WHEREAS, the major in Music Composition has been a highly successful program, graduating students that have gone on to prestigious graduate programs and successful careers, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music Composition within the degree Bachelor of Music, be granted permanent status effective September 1, 2016.

- 31. WHEREAS**, the MS in Water Science and Policy was given provisional approval in September 1, 2011, and thus needs to gain permanent status, and

WHEREAS, the Water Science and Policy is a university-wide program supported by four colleges and the Delaware Environmental Institute and meets the goals of graduate education and fits the Path to Prominence, and

WHEREAS, Water Science and Policy program is a truly interdisciplinary program that prepares students to address water-related challenges that are not only scientifically sound, but

economically viable, socially acceptable and environmentally sustainable, and

WHEREAS, the Water Science and Policy program has grown rapidly from zero to 20 graduate students in five years (including two that have graduated) and

WHEREAS, students who have graduated with a MS in Water Science and Policy have an excellent placement history in the environmental and water industry, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the MS in Water Science and Policy be granted permanent status effective September 1, 2016.

- 32. WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, according to these guidelines, all Adult/Gerontology nurse practitioner programs are focused on either acute care or primary care and have specific certification exams, and

WHEREAS, the School of Nursing Adult/Gerontology program has a primary care focus, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the name change of the Adult/Gerontology program be changed to Adult/Gerontology Primary Care Nurse Practitioner Program.

- 33. WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, the family nurse practitioner role is now referred to as Family/Individual Across the Lifespan, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the School of Nursing Family Nurse Practitioner Program name be changed to Family/Individual Across the Lifespan Nurse Practitioner Program.

- 34. WHEREAS**, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Spring 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

- 35. WHEREAS**, prudence suggests that endowment policy consider the preservation of endowed principal along with spending needs of the University, and

WHEREAS, the University endowment spending policy guideline provides for an annual distribution in the range of 4 - 5% of the pooled endowment portfolio average market value over the twelve trailing quarters through December of the year prior to the new fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the endowment pooled portfolio distribute \$3.90 per unit in Fiscal Year 2017 which represents 4.24% of the endowment pooled portfolio average market value over the twelve trailing quarters through December 31, 2015.

- 36. WHEREAS**, it has been determined that the accounts of one student is uncollectible: (identified by student # in Appendix B of the Executive Session Meeting Booklets for security purposes);

NOW, THEREFORE, BE IT RESOLVED, that the write-off of this account in the total of \$20,103 be, and hereby is approved.

- 37. RESOLVED**, that the Trustee Committee on Finance Committee Responsibility #4 be changed effectively immediately to read: "Review and approve accounts receivable write-offs in excess of \$100,000."

- 38. RESOLVED**, that the Board of Trustees approves the revisions, as recommended, for Article 3 of the University of Delaware Bylaws.

- 39. RESOLVED**, that authorization be, and hereby is, given to the President of the University to confer degrees on May 28, 2016, on such students as shall have completed by that time all the requirements pertaining to such degrees.

- 40. WHEREAS**, the Board of Trustees wishes to acknowledge and celebrate faculty excellence, and to enter such acknowledgement into the formal record of Board proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees congratulates each of the individuals for respective personnel actions *(as listed at the conclusion of these minutes)*.

41. WHEREAS, Dr. Nancy M. Targett has been a member of the University of Delaware faculty since 1984, and

WHEREAS, Dr. Targett served as Dean of the College of Earth, Ocean, and Environment and Director of the Delaware Sea Grant College Program from 2005 until July 1, 2015, when she became Acting President of the University, and

WHEREAS, Dr. Targett oversaw the growth of the former graduate-only College of Marine Studies to become the College of Marine and Earth Studies in 2006, adding the Department of Geological Sciences, and

WHEREAS, Dr. Targett further expanded the College in 2009 with the addition of the Department of Geography, renaming it as the College of Earth, Ocean, and Environment, and forming the School for Marine Science and Policy within the College, and

WHEREAS, Dr. Targett also served as Director of the Delaware Sea Grant College Program for 10 years, focusing on the wise use, conservation and management of marine and coastal resources through high-quality research, education and outreach activities that benefit the public and the environment, and

WHEREAS, Dr. Targett coordinated the partnership with Gamesa Technology Corporation to install a two-megawatt wind turbine on the University's Hugh R. Sharp Campus in Lewes, which has since supported research studies and has generated clean energy for the campus and the community, and

WHEREAS, Dr. Targett is a highly regarded marine chemical ecologist and a nationally known expert on ocean issues, who has held leadership positions with the Consortium for Ocean Leadership, the International Society of Chemical Ecology, the National Research Council, the Mid Atlantic Fisheries Management Council and others, and

WHEREAS, Dr. Targett is most recently the co-principal investigator on a National Science Foundation climate education study totaling more than \$5 million, and

WHEREAS, the faculty of the College of Earth, Ocean, and Environment has voted to confer upon Dr. Targett the title of Distinguished Professor *Emerita* of Marine Biosciences; and

WHEREAS, the Provost has also approved the conferral of the title of Distinguished Professor *Emerita* of Marine Biosciences and Dean Emerita as an honor to Dr. Targett; and

WHEREAS, the Board of Trustees wishes to express its deep appreciation and admiration to Dr. Targett for her leadership, dedication and vision during her tenure as a Faculty Member and Dean in the College of Earth, Ocean, and Environment at the University of Delaware,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of Delaware hereby honors Nancy M. Targett by conferring upon her the title of Dean *Emerita* and Distinguished Professor *Emerita* of Marine Biosciences, with all the rights and privileges thereto appertaining.

42. WHEREAS, Nancy M. Targett has served the University of Delaware as Acting President since July 1, 2015; and

WHEREAS, her term will conclude on June 5, 2016; and

WHEREAS, Dr. Targett had led the University through this period of transition with clarity, vision and boundless energy; and

WHEREAS, Dr. Targett has addressed major issues facing the institution with insight and foresight; and

WHEREAS, Dr. Targett has strengthened the administration's relationships with the faculty and staff and has won the admiration, support and affection of the University's students, alumni and donors; and

WHEREAS, Dr. Targett has been a powerful advocate and spokesperson for the University with the institution's external audiences in the state, the region, the nation and the world; and

WHEREAS, Dr. Targett's leadership has enabled the University to build on its forward momentum and achieve its goals during this transition period,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of Delaware thanks and honors Dr. Targett for her

exemplary service, removes the word Acting from her title and officially recognizes her as the 27th -- and first female -- President of the University of Delaware.

OPENING:

Chairman Cochran convened the meeting at 3 p.m. and welcomed all those in attendance.

Mr. Cochran welcomed Chrissi Rawak as the new Director of Intercollegiate Athletics and Recreation Services. He also thanked Carey McDaniel for her years of devoted service to the Board and read into the record a resolution honoring her trustee service.

Mr. Cochran then requested a moment of silence in remembrance of friends of the University who had recently passed away. Mrs. Willis then presented the Attendance Report.

APPROVAL OF THE MINUTES:

On a motion made and seconded, the minutes of the Board's meeting of December 8, 2015 were approved as presented in the Meeting Booklet.

REPORTS OF THE PRESIDENT AND PROVOST:

In her final presentation to the University of Delaware Board of Trustees, Dr. Targett lauded the contributions of students, faculty and staff. She said that serving as Acting President helped enlarge her perspective on changes occurring across the landscape of higher education, both nationally and at the state's flagship university.

She highlighted outstanding student events and achievements during the 2015-16 academic year, including the UDance marathon which raised a record \$1.7 million to benefit the Andrew McDonough B+ Foundation for children with cancer, as well as the contributions of the nearly 350 students who performed service projects in communities around the country during their spring break. Academically, UD students have won prestigious Fulbright, Truman, Goldwater, Gates-Cambridge and Hollings scholarships. Dr. Targett also thanked the UD staff and faculty for their continued dedication to create the unique UD experience. She expressed her appreciation to the Board for their confidence in asking her to serve as Acting President.

Provost Grasso expressed his appreciation for Dr. Targett's service and her skill in guiding UD through a year of transition and challenge. He also took the opportunity to recognize the outstanding scholarship, research and community service efforts of several students attending the meeting. Dr. Grasso also noted UD's involvement in addressing changes yet to come involving cybersecurity, big data, energy research, health and

well-being, transportation and public policy – issues that also require contributions from the social sciences and the arts and humanities.

SPECIAL PRESENTATION:

Dr. Cole Galloway, professor of physical therapy, and Devina Kumar, a doctoral student, offered a video presentation on Go Baby Go and the Gravity restaurant concept that incorporates the harness systems used on UD's Science, Technology and Advanced Research (STAR) Campus.

REPORT ON ADMISSIONS AND ENROLLMENT MANAGEMENT:

Chris Lucier, vice president for enrollment management, gave a preview of the Class of 2020, the members of which will be arriving as first year students this fall. This is the smallest incoming class in three years.

He noted that almost 26,000 applications were received, including a record 3,712 from First State students applying for attendance on the Newark campus or the Associate in Arts Program, which represents a 20 percent increase over 2013. He added that a record number of applications -- 4,407 -- were received from underrepresented minority students, marking a 25 percent increase, and the most admitted in UD history.

Mr. Lucier noted that, academically, the Class of 2020 will arrive with average SAT scores of 1810, and a 3.7 grade point average, the highest ever. Also, UD is enrolling 480 Honors Program students and nine Unidel Eugene du Pont Memorial Scholars from five states, a cohort that includes four minority students.

Mr. Lucier added that recruiting and admitting students in a highly competitive enrollment environment requires that UD be nimble and responsive to the market, and continue to build and promote academic excellence and distinctiveness that deliver real opportunities for students at graduation.

TRUSTEE COMMITTEE ON STUDENT LIFE AND ATHLETICS:

Dr. Allen reported on the Committee's meeting of April 12, 2016. Highlights included:

- Presentations and student panel discussions on UD's Living Learning Communities and Blue Hens in the Community – UD's Student-Athletes in Community Service;
- Approval of rates and fees for the 2016-17 academic year;
- Department reports;
- Updates on facilities projects, intercollegiate athletics and recreation services;
- A report from the Office of Equity and Inclusion.

TRUSTEE COMMITTEE ON GROUNDS & BUILDINGS:

Mr. Burns reviewed the highlights of the Committee's meeting of April 12, 2016:

- Construction project completed;
- Construction projects in progress;
- Projects in planning and design;
- Projects requiring action;
- An update on the STAR Campus and the additional space request from the College of Health Sciences.

TRUSTEE/FACULTY COMMITTEE ON HONORARY DEGREES AND AWARDS:

On behalf of Ms. Ammon, Mr. Cochran reported on the Committee's meeting of April 13, 2016. Highlights included:

- Review and approval of candidates for the Honorary Degree Class of 2016;
- Strategic discussion of candidates for the Honorary Degree Class of 2017;
- Approval of a UD Medal of Distinction for Susan Brynteson.

TRUSTEE COMMITTEE ON ACADEMIC AFFAIRS:

Mr. Borel presented the report on the Committee's meeting of April 14, 2016. Highlights included:

- An update on undergraduate admissions;
- An overview on promotion and tenure process and procedures;
- An overview of graduate and professional education;
- A review of faculty and professional personnel actions;
- A review of several academic program resolutions;
- An update on proposed revisions to Article 3 of the University's bylaws.

TRUSTEE COMMITTEE ON PUBLIC AFFAIRS AND ADVANCEMENT:

Mr. Grant reported on the Committee's meeting of April 14, 2016. Highlights included:

- A report on local, state and federal government relations;
- A report from the Office of Communications and Public Affairs on collaborative efforts with various departments throughout the institution;
- A report on the new UD website and plans for launch;

- A report and update on development and alumni relations, including an update on the status of the planning for the public phase of the comprehensive campaign and presidential transition activities.

TRUSTEE COMMITTEE ON FINANCE:

Dr. Puglisi presented a report on the Committee's meeting of April 28, 2016. Highlights included:

- An update on upcoming bond financing actions;
- An update on the review and update to the University's 403(b) plan;
- A report of the Investment Visiting Committee and an update on the University's endowment portfolio;
- A discussion and recommendation for the endowment spending rate for FY 2017;
- A review of accounts receivables delinquencies and accounts recommended for write-offs;
- An update on the Morris Special Projects Endowment.

NOMINATING COMMITTEE:

Ms. Kelly presented the report of the Nominating Committee. The Committee recommended the following actions:

- Re-election of William B. Chandler III for a six-year term;
- Election of David W. Spartin for a six-year term.

On a motion made and seconded, the Board approved the recommendations as presented.

Mr. Sparks then excused Mr. Cochran, Mr. Chandler, Ms. Kelly and Mrs. Willis, and proceeded to present the Slate of Officers for the 2016-17 year:

John R. Cochran, Chair
William B. Chandler, III, Vice Chair
Terri L. Kelly, Vice Chair
Mary Jane Willis, Secretary/Treasurer

On a motion made and seconded, the Slate of Officers was approved as presented. The officers then returned to the room to the applause of those assembled.

EXECUTIVE COMMITTEE:

Mr. Cochran reported that the Executive Committee met on May 10, 2016 and received reports from all of the Committee chairs. He noted that the Executive Committee approved the resolutions brought forward by each of the Committees, all of which are presented in the Consent Agenda for action by the full Board of Trustees.

In addition, Mr. Cochran expressed his gratitude to President Targett and Gil Sparks for their work on the project which resulted in recommended changes to Article 3 of the University of Delaware Bylaws. He noted that they led a very thoughtful and inclusive effort which resulted in an updated version of Article 3 that is more in keeping with accepted governance practices in higher education.

Mr. Cochran added that the revised version of Article 3 represents a compromise based on inputs provided by the faculty, the administration and the Board which address issues of concern for the trustees (primarily, a more appropriate apportionment of governance responsibilities between the faculty and the administration, specifically the President and Provost) while maintaining the spirit of shared governance that is an essential part of University culture.

Mr. Cochran noted that Dr. Targett and Mr. Sparks had presented their recommendations to the Executive Committee and the Executive Committee voted to approve the revisions to Article 3, and noted that those revisions were presented for the full Board's review in the Appendix of the May 17 meeting materials. He added that there would be no formal presentation on this issue, so with the inclusion of the recommended changes in the Appendix as an information item for the Board's review, a resolution was included in the Consent Agenda for approval of these changes as recommended.

CONSENT AGENDA:

Mr. Cochran then called for approval of the resolutions presented in the Consent Agenda. On a motion made and seconded, all resolutions in the Consent Agenda were approved unanimously, as presented.

Mr. Cochran noted the additional resolution on faculty personnel actions, as provided for each of the trustees. On a motion made and seconded, the Board approved the resolution recognizing faculty personnel actions. Those members of the faculty who were present were asked to stand for recognition and applause by those gathered.

ADDITIONAL RECOGNITIONS:

Mr. Cochran then invited Dr. Targett and Provost Grasso to join him at the podium for some special recognitions. He provided an overview of Dr. Targett's work over the past year and expressed appreciation on behalf of the Board and members of the UD Community for her dedication and commitment to the best ideals of the University.

Mr. Cochran read into the record a resolution recognizing Dr. Targett as Dean *Emerita* and Distinguished Professor *Emerita* of Marine Biosciences. He then read into the record a second resolution recognizing and

acknowledging her contributions during her tenure as Acting President, and honored her for her exemplary service by removing the word “Acting” from her title, and officially recognizing her as the 27th – and first female – President of the University of Delaware.

On a motion made and seconded, the Board unanimously and enthusiastically approved the two resolutions as presented.

Dr. Targett was greeted with enthusiastic applause and a standing ovation by those assembled. She expressed her sincere gratitude to all members of the Board and the UD community.

ADJOURNMENT:

With no further business, the meeting was adjourned at approximately 4:30 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Jeff Garland', written in a cursive style.

Jeffrey W. Garland
Vice President and University Secretary

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unidel Foundation, Inc. (FP) | \$ 10,482,422.00 | University Wide, Engineering, Arts and Sciences, Morris Library, Earth, Ocean and Environment, Agriculture and Natural Resources, Business and Economics | Unidel 80L E. Du Pont Memorial Scholars, Unidel A. Gilchrist Sparks III Faculty Chair in the Social Sciences, MRI Facility Academic Director: Research Support, Advancing Robotic Environmental Informatics Systems, Purchase Online Journals to Expand Scholarly Access and to Create Library Space, Ensuring UD's Future as a Leader in Material Culture Studies, Blue Hen Proof of Concept Fund, Building a 21st Century Design Studio for World-Class Prototyping, Post-Doctoral Innovation Fellows, UDairy Creamery Expansion: New Products, New Learning, Broadening Educational Opportunities to Accelerate the University's Transformation to a Culture of Innovation & Entrepreneurship, Interdisciplinary Environmental Graduate Fellowships, University of Delaware World Scholars Program, Student Group Study Rooms in the Morris Library, Telephone Counseling and Crisis Response, Spring Forward: First Year Student Mid-Year Activation |
| Dr. William H. Severns, Jr. ('50/EG) and Mrs. Jacqueline S. Severns (PP) | \$ 4,000,000.00 | Engineering | William H. Severns Jr. Distinguished Chair of Chemical Engineering, William H. Severns Jr. Faculty Support Fund |
| Mr. Allan R. Ferguson ('65/EG) and Mrs. Myra C. Ferguson ('66/AS) | \$ 3,500,000.00 | Engineering | Allan and Myra Ferguson Distinguished Chair of Chemical and Biomolecular Engineering, Allan and Myra Ferguson Professor of Chemical and Biomolecular Engineering |
| Friedkin, Thomas Dan (FR) | \$ 2,296,000.00 | Earth, Ocean and Environment | Project Recover |
| Longwood Gardens, Inc. (CP) | \$ 675,000.00 | Agriculture and Natural Resources | Longwood Graduate Program |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| E.T. International Inc. (CP) | \$ 402,848.00 | Engineering | Department of Electrical & Computer Engineering |
| Estate of Nancy du Pont Cooch (PP) | \$ 387,535.71 | Arts and Sciences | Fine Arts |
| Estate of Mr. Frank S. Craig, Jr. ('50/BE) and Mrs. Jane Craig ('49/AS) | \$ 300,000.00 | Arts and Sciences, Business and Economics | Elizabeth Jane Craig Endowed Fund to support the Department of Art, Frank S. Craig, Jr. Endowed Fund to support the College of Business & Economics |
| Mrs. Martina B. Hayward ('74/EHD) and Mr. Pierre du Pont Hayward (RF) | \$ 250,000.00 | Arts and Sciences | Center for Political Communication Director's Fund |
| Mr. David R. Helwig ('73/EG) and Mrs. Constance A. Helwig ('73/BE) | \$ 250,000.00 | Engineering | Helwig Mechanical Engineering Fellowship |
| Mr. William C. Allen ('72/AS) and Mr. W. Cannon Spotswood (FR) | \$ 132,000.00 | Arts and Sciences | Allen & Spotswood CGA 2015 in support of Art History, History, the Center for Historic Architecture & Design, and the Winterthur Program in American Material Culture |
| Estate of Gladys M. Helm '41 '64M | \$ 113,388.08 | Education and Human Development | Gladys S. Helm Fund to support the College of Education and Human Development |
| American Chemical Society - PRF (OO) | \$ 110,000.00 | Arts and Sciences | Probing Iconic Liquid-Vapor Interface by Ambient Pressure X-ray Photoelectron Spectroscopy - ACS |
| The Carski Foundation, Inc. (CF) [Dr. Theodore H. Carski ('86/ANR) and Dr. Janet C. Ruhl ('92/AS)] | \$ 100,000.00 | University Wide | The Carski Foundation DENIN Fellows Fund |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------|
| Mr. Wayne E. McCabe ('57/EG) | \$ 100,000.00 | Engineering | Wayne E. McCabe CGA in support of Mechanical Engineering |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

NAMED PROFESSORSHIPS:

| Name | Title and Department |
|------------------------|-----------------------------------------------------------|
| Erica Armstrong Dunbar | Blue & Gold Professor Black American Studies & History |
| Lesa Griffiths | T. A. Baker Professor Animal & Food Sciences |
| Laura Field | Donald J. Puglisi Professor of Finance |

FACULTY EMERITI:

| Name | Title | Department |
|-----------------|-----------------------------------------|---------------------------------------------|
| David Ames | Professor Emeritus | School of Public Policy & Administration |
| Deborah Andrews | Professor Emerita | English |
| Ralph Begleiter | Rosenberg Professor Emeritus | Communication |
| Anne Boylan | Professor Emerita | History |
| Sandra Carberry | Professor Emerita | Computer & Information Sciences |
| Anna Cuilla | Professor Emerita | Medical Laboratory Sciences |
| Henry Glyde | Unidel Professor Emeritus | Physics & Astronomy |
| Beth Haslett | Professor Emerita | Department of Communication |
| M. Jo Kallal | Professor Emerita | Fashion & Apparel Studies |
| Peter Kolchin | Henry Clay Reed Professor Emeritus | History |
| James Kolodzey | Charles Black Evans Professor Emeritus | Electrical & Computer Engineering |
| James Magee | Judge Hugh M. Morris Professor Emeritus | Political Science & International Relations |

| | | |
|------------------|------------------------------------|--------------------------|
| Frank Murray | H. Rodney Sharp Professor Emeritus | School of Education |
| James O'Neill | Professor Emeritus | Economics |
| Harold White III | Professor Emeritus | Chemistry & Biochemistry |

PROMOTION AND/OR TENURE:

Promotion from Associate Professor to Professor (all were granted tenure previously), effective September 1, 2016.

| Name | Department |
|-------------------------|----------------------------------------------|
| Alice Ba | Political Science & International Relations |
| Srikanth Beldona | Hotel, Restaurant & Institutional Management |
| Robert Coulter | Mathematical Sciences |
| Theodore Davis | Political Science |
| Abigail Donovan | Art |
| Erica Armstrong Dunbar | Black American Studies |
| David Edwards | Kinesiology & Applied Physiology |
| Thomas Epps | Chemical & Biomolecular Engineering |
| Jeffrey Heinz | Linguistics & Cognitive Science |
| Melissa Ianetta | English |
| Muqtedar Khan | Political Science & International Relations |
| Edward Larkin | English |
| Doug Miller | School of Marine Science |
| Christopher Modlesky | Kinesiology & Applied Physiology |
| Meredith Ray | Languages, Literatures and Cultures |
| Christopher Sommerfield | School of Marine Science |
| Lawrence Stomberg | Music |
| Charles Swanik | Kinesiology & Applied Physiology |
| Satoshi Tomioka | Linguistics & Cognitive Science |
| Fabrice Veron | School of Marine Science |
| Christopher Williams | Entomology & Wildlife Ecology |
| Lance Winn | Art |

Promotion from Associate Professor to Professor, without tenure, effective September 1, 2016.

| Name | Department |
|-------------|---------------------------------|
| Chaoying Ni | Materials Science & Engineering |

Promotion from Assistant Professor to Associate Professor, with tenure, effective September 1, 2016.

| Name | Department |
|-----------------------|----------------------------------------------|
| Carlos Asarta | Economics |
| Kamile Asli Basoglu | Accounting & Management Information Systems |
| Nayantar Bhatnagar | Mathematical Sciences |
| Nerissa Brown | Accounting & Management Information Systems |
| Pascha Bueno-Hansen | Women & Gender Studies |
| Sarah Dodson-Robinson | Physics & Astronomy |
| Jason Hustedt | Human Development and Family Studies |
| Pak-Wing Fok | Mathematical Sciences |
| Amy Hicks | Art |
| Tobias Kukulka | School of Marine Science & Policy |
| Lucas Lu | Mechanical Engineering |
| Melissa Melby | Anthropology |
| Phillip Penix-Tadsen | Languages, Literatures & Cultures |
| Ioannis Poulakakis | Mechanical Engineering |
| Tania Roth | Psychological & Brain Sciences |
| Sharon Rozovsky | Chemistry & Biochemistry |
| Daniel Stevens | Music |
| Jillian Trabulsi | Behavioral Health & Nutrition |
| Joseph Trainor | School of Public Policy & Administration |
| Dana Veron | Geography |
| Mary Watson | Chemistry & Biochemistry |
| Chengmo Yang | Electrical & Computer Engineering |
| Jung Eun Yoo | Hotel, Restaurant & Institutional Management |

Promotion to Associate Professor without tenure, effective September 1, 2016.

| Name | Department |
|----------------|------------|
| Duane Cottrell | Music |

Associate Professors recommended for tenure, effective September 1, 2016.

| Name | Department |
|-------------------|-----------------------------------|
| Anjana Bhat | Physical Therapy |
| Steve Amendum | School of Education |
| Persephone Braham | Languages, Literatures & Cultures |

Promotion to Assistant Professor without tenure, effective September 1, 2016.

| Name | Department |
|------------------------|---------------------|
| Stephanie Kotch Jester | School of Education |

Promotion to Assistant Professor (Continuing Track):

| Name | Department |
|--------------|--------------------------------|
| Ken Cranker | The English Language Institute |
| Scott Duarte | The English Language Institute |

Recommended for tenure, effective June 1, 2016.

| Name | Department |
|-------------------|------------------------|
| Dennis N. Assanis | Mechanical Engineering |



**BOARD OF TRUSTEES
September 29-30, 2016**

ANNUAL RETREAT

Minutes

The Board of Trustees of the University of Delaware held its Annual Retreat on September 29 and 30, 2016. Meeting sessions were held at the UD Courtyard Marriott in Salons A, B, and C. Attendance at the meeting was open to the UD community and the general public.

TRUSTEES PRESENT FOR SESSION ON *SEPTEMBER 29, 2016*:

Dennis Assanis; John Cochran; Jim Borel; Tom Burns; IG Burton III; Mariah Calagione; Allison Castellanos; Joan Coker; Bill DiMondi; Chai Gadde; Mike Geltzeiler; Stuart Grant; Teri Gray; Terri Kelly; Terry Murphy; Claudia Peña Porretti; Don Puglisi; Gil Sparks; David Spartin; Sherman Townsend; Mary Jane Willis

TRUSTEES PRESENT FOR SESSION ON *SEPTEMBER 30, 2016*:

Dennis Assanis; John Cochran; Tom Burns; IG Burton III; Mariah Calagione; Allison Castellanos; Joan Coker; Chai Gadde; Mike Geltzeiler; Stuart Grant; Teri Gray; Terry Murphy; Claudia Peña Porretti; Don Puglisi; Gil Sparks; David Spartin; Sherman Townsend; Mary Jane Willis

TRUSTEES EXCUSED:

Tony Allen; Carol Ammon; Bill Chandler; Howard Cosgrove; Michael Lynch; Jack Markell; Niño Rosal; Ken Whitney

ADMINISTRATORS AND OTHERS PRESENT:

Jeff Garland; Deb McCredie; Sarah Janus; Alan Brangman; Laure Ergin; Domenico Grasso; Mary Remmler; Beth Brand; Glenn Carter; Chrissi Rawak; Dawn Thompson; Greg Oler; Kathy Dettloff; Peter Krawchyk

Presenters and representatives of Academic Analytics: Dr. Lawrence Martin, Dr. Bob Berdahl, Tynan Heller and Tricia Stapleton

MEETING SESSIONS:

On Thursday, September 29, the Meeting Session included the following;

- A presentation by President Dennis Assanis;
- A presentation by Dr. Lawrence Martin of Academic Analytics;

- Updates on new executive staff; Student Life & Athletics; Finance; Delaware Innovation Space.

On Friday, September 30, 2016, the Meeting Session included the following:

- A presentation by Dr. Bob Berdahl of Academic Analytics;
- A presentation by Dr. Ann Ardis on a possible Graduate School.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Jeff Garland', with a stylized, flowing script.

Jeffrey W. Garland
Vice President and University Secretary



**TRUSTEE/FACULTY COMMITTEE
on
HONORARY DEGREES and AWARDS**

October 31, 2016

Minutes

A meeting of the Trustee/Faculty Committee on Honorary Degrees and Awards of the Board of Trustees was held on October 31, 2016 beginning at 11:30 a.m. in Room 105 of Hullihen Hall.

MEMBERS PRESENT:

P. Gabrielle Foreman; Dawn Elliott; Michael Geltzeiler (via phone); John R. Cochran; President Dennis Assanis

MEMBERS EXCUSED:

Carol Ammon; Chai Gadde; Matthew Kinservik

ADMINISTRATORS AND OTHERS PRESENT:

Beth Brand, Interim VP for Development and Alumni Relations; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Deborah McCredie, Associate University Secretary

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of June 24, 2016

CALL TO ORDER:

Mr. Cochran chaired the meeting in Ms. Ammon's absence. He convened the meeting at 11:30 a.m. and welcomed all in attendance.

HONORARY DEGREE CLASS OF 2017:

The Committee discussed the candidates for the Honorary Degree Class of 2017. Responses in the affirmative have been received by two of the invitees, with others pending. The Committee discussed an additional individual as a nominee and also to serve as keynote speaker for the Commencement. It was agreed that Dr. Assanis would contact this individual to ascertain interest and availability. Pending responses, a full slate of nominees is expected to be finalized and recommended for approval at the Committee's meeting in for Spring 2017.

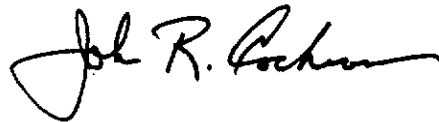
COMMITTEE DISCUSSION:

The Committee again discussed ideas for conferring the UD Medal of Distinction. The consensus of the Committee is that this special recognition should be extended to multiple recipients each year and a special event might be appropriate for this, with preference expressed for the event to be held in the spring. The Committee asked that a proposal on this matter be developed and brought forward for the Committee's consideration at a special meeting planned for January or February 2017.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 1 pm.

APPROVED:

A handwritten signature in black ink, appearing to read "John R. Cochran". The signature is fluid and cursive, with a large initial "J" and "C".

John Cochran *for*
Carol Ammon, Chair



**TRUSTEE COMMITTEE
on
STUDENT LIFE AND ATHLETICS**

November 1, 2016

Minutes

The Trustee Committee on Student Life and Athletics met on November 1, 2016 beginning at 10 am in the Carpenter Club of the Bob Carpenter Center.

COMMITTEE MEMBERS PARTICIPATING:

Tony Allen, Chairman; Allison Burris Castellanos; Niño Rosal; David Spartin; Mary Jane Willis; John R. Cochran and President Dennis Assanis

IG Burton was a guest of the Committee

MEMBERS EXCUSED:

Stuart Grant; Michael Lynch

ADMINISTRATORS AND OTHERS PRESENT:

Jen Becnel-Guzzo, Associate VP and Deputy General Counsel; Alan Brangman, EVP and University Treasurer; Laure Ergin, VP and General Counsel; Adam Foley, Program Coordinator, Diversity & Inclusion, OEIP; Jeff Garland, Vice President and University Secretary; Domenico Grasso, Provost; Sue Groff, Director, Institutional Diversity and Title IX, Office of Equity and Inclusion; Martin Inglesby, Head Men's Basketball Coach; Jennifer Judy, Senior Associate Athletic Director, Student Services and Sports Administration and SWA; Peter Krawchyk, Interim VP for Facilities, Real Estate and Auxiliary Services; Deborah A. McCredie, Associate University Secretary; Chrissi Rawak, Director of Intercollegiate Athletics and Recreation Services; Mary Remmler, VP for Strategic Planning and Analysis; Jordan Skolnick, Senior Associate Athletic Director, Development; Dawn Thompson, Vice President for Student Life

FACULTY AND STUDENT REPRESENTATIVES PRESENT:

Matt Robinson and Meghan McInnis, Faculty Representatives
Matt Rojas and Natalie Criscenzo, Undergraduate Student Representatives

Edward Marks and Cesar Caro, Graduate Student Representatives

APPROVED ON MOTION MADE AND SECONDED:
Minutes of the Committee's meeting of April 12, 2016

RESOLUTIONS:

There were no resolutions brought forward for the Committee's action.

CALL TO ORDER:

Dr. Allen convened the meeting at 10 a.m. and welcomed all in attendance.

INTRODUCTIONS OF NEW STAFF MEMBERS:

The Committee recognized new staff members and received a brief overview from each on their respective backgrounds and plans for their work at UD:

- **Jessica Rickmond**, Associate Director, Special Investigations, Office of Equity and Inclusion;
- **Adam Foley**, Program Coordinator, Diversity and Inclusion, Office of Equity and Inclusion;
- **Martin Ingelsby**, Head Men's Basketball Coach, UD Athletics.

PRESENTATION ON STRATEGIC PRIORITIES:

Dr. Assanis made a special presentation on his strategic priorities as President of the University. He reviewed detailed information on his plans with respect to institutional goals, strategic planning, aspirations, the emerging set of peer institutions, and strategic principles. Dr. Assanis noted that he planned to make a similar presentation to all the committees at their respective fall meetings.

PRESENTATION ON INTERCOLLEGIATE ATHLETICS AND RECREATION SERVICES:

Ms. Rawak reviewed the mission, vision, and core values of the department, and outlined plans for enhancing functional areas within the department. She reviewed several draft goals including:

- Development of a five-year master plan for athletics to be incorporated to UD Campus Master Plan;
- Development of a revenue generation plan to increase overall revenue by 5 to 10%;
- A fundraising feasibility study to create and launch major fundraising effort with 40% of goal reached by December 2017;
- An organizational refresh in all functional areas that achieves/sustains a leadership position through

collaboration/innovation/high performance externally and internally by December 2017;

- In partnership with UD, a brand and engagement evaluation will be undertaken to create/enhance sustainable engagement with all audiences, but specifically students, alumni, campus community by September 2017;
- An evaluation of conference opportunities with a focus on UD criteria, benchmarking of other programs, financial and brand implications;
- Efforts to build and implement strategy for each athletic program to better align resources with goals/expectations/metrics for success for coaches that allow UD to consistently compete for conference championships and post-season play;
- In conjunction with academic and student life partners, an evaluation will be undertaken to determine next steps in health/wellbeing and support services for student athletes by June 2017.

Dr. Allen expressed appreciation to Ms. Rawak for her report and noted that the Committee will likely plan a special meeting for February 2017 to receive an updated report on these matters.

PRESENTATION ON A PROPOSAL TO INCREASE ENROLLMENT BY 200 STUDENTS FOR FY18:

Ms. Thompson provided an overview of a proposal to increase enrollment by 200 students for FY18. She noted that the plan would require 185 triple rooms (14% of first-year students), while continuing to guarantee housing for all transfers and also continuing to guarantee housing for all four years. She added that the increased needs in Student Services could be absorbed with the exception of Career Services. With respect to the triple room arrangements, amenities would include large rooms in newer air-conditioned buildings, with three complete sets of furniture for the occupants. In addition, variable housing rates would be effective for 2016-2017. Ms. Thompson noted that these amenities had resulted in significantly increased satisfaction of students/families.

Ms. Thompson also discussed the impact of increasing enrollment by 1,000 students over the next five years. In this longer term scenario, 450-475 triple rooms would be in use by FY2022 (35% of first-year students), also while continuing to guarantee housing for all transfers and housing for all four years. Overall capacity increases would be predicted to rise from 102% in Fall 2017 to 107% in Spring 2022, and would preclude the possibility of moving to a sophomore residential requirement. In the area of Student Services, international student needs would have to be addressed; Ms. Thompson noted that a study is currently underway to determine resources needed in this area. With respect to Career

Services, UD's Student to Staff ratio would be 894:1 vs. a Peer ratio of 609:1. The needs of international students would again need to be addressed, and a possible overall program review for Career Services could be needed.

Ms. Thompson also discussed continued efforts to enhance success and build on an environment for inclusive excellence. She noted that currently a search is underway to fill the position of Assistant VP – Student Life Diversity & Inclusion. Plans are also being discussed for a Multicultural Center on campus.

DEPARTMENT UPDATE ON EQUITY AND INCLUSION:

Dr. Groff reviewed the **kNow More** Awareness Campaign rollout, noting that this program provides unified messaging across campus to communicate the goals of the plan while reinforcing that UD 1) takes matters of sexual misconduct seriously; 2) has a commitment to address sexual misconduct; 3) has a commitment to ongoing efforts to increase safety, education and awareness on the UD campus.

Dr. Groff also reviewed the broad efforts across campus in the areas of Education and Prevention. She noted that six information sessions would be offered during the spring semester. She also reviewed completion rates for online training to date of 67% full-time faculty; 99% full-time staff; 62% part-time faculty and staff, for an overall completion rate of 71%.

Dr. Groff also provided a summary of incident reports, noting that there are currently seven active investigations.

ADJOURNMENT:

With no further business, the meeting was adjourned at 11:35 a.m. for a brief Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read 'Tony Allen', with a long horizontal stroke extending to the right.

Tony Allen
Chairman



**TRUSTEE COMMITTEE
ON
GROUNDS AND BUILDINGS**

November 1, 2016

Minutes

The Trustee Committee on Grounds and Buildings met on November 1, 2016 in the Board Room of Hullihen Hall.

COMMITTEE MEMBERS PARTICIPATING:

Thomas J. Burns, Chair; I.G. Burton III; William J. DiMondi; Chai Gadde; Donald J. Puglisi; Sherman L. Townsend; John R. Cochran and President Dennis Assanis

MEMBERS EXCUSED:

Carol Ammon

ADMINISTRATORS AND OTHERS PRESENT:

Alan Brangman, EVP and University Treasurer; Kathy Dettloff, Chief Budget Officer; Laure Ergin, VP and General Counsel; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Chris Hudson, Director, Planning and Operations, Office of the EVP; Marci Hutton, Director, Planning and Project Delivery, FREAS; Peter Krawchyk, Interim VP for Facilities, Real Estate, Auxiliary Services; Kathy Matt, Dean, College of Health Sciences; Augie Maurelli, Assistant VP, Analysis and Operations, Office of the VP for Finance; Deborah A. McCredie, Associate University Secretary; Greg Oler, VP for Finance and Deputy Treasurer; Mary Remmler, VP for Strategic Planning and Analysis; Charlie Riordan, Deputy Provost for Research and Scholarship; Fatimah Stone, Assistant General Counsel; Jeremy Sunkett, Director of Real Estate, FREAS

FACULTY AND STUDENT REPRESENTATIVES:

Dallas Hoover and Jennifer Nauen, Faculty Representatives

Haley LaMontagne and Sarah Brotzman, Undergraduate Student
Representatives
Stijn Koshari and Cesar Caro, Graduate Student Representatives

APPROVAL OF MINUTES:

On a motion made and seconded, the minutes of the regular session meeting of April 12, 2016 were approved as presented.

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

1. **WHEREAS**, the Committee has reviewed the capital projects materials, described on pages 10 through 15, of the November 1, 2016 meeting materials of the Committee on Grounds and Buildings;

WHEREAS, the specific capital projects (herein collectively referred to as the “Projects”) and project budget costs as follows:

- Drake Laboratory – Phase II - \$15,000,000;
- Pearson Hall Gym – Makerspace - \$1,430,000; and
- Worrilow Hall – Food Processing Center - \$1,100,000

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Projects and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Projects as listed above.

2. **WHEREAS**, pursuant to that certain Ground Lease, dated August 29, 2012, between 1743 Holdings, LLC, as Landlord, and STC Phase II Venture, LLC, as Tenant, the Landlord must approve the construction of new buildings by Tenant;

WHEREAS, the Landlord has reviewed the Tenant’s proposed construction project of the STAR Phase III –10 Story Tower, contained on pages 17 -19 of the November 1, 2016 meeting materials of the Grounds and Building Committee (the “STAR Tower Project”), and recommends its approval by the Committee.

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the STAR Tower Project and (2) the authorization of 1743 Holdings, LLC to take such further action as they deem necessary to implement, complete and pay for the STAR Tower project as listed above.

3. **WHEREAS**, the Committee has reviewed the STAR Campus – Audion Project, contained on pages 21-22 of the November 1, 2016 meeting materials of the Grounds and Buildings Committee (the “Audion Project”);

WHEREAS, the specific Audion Project costs are: construction budget \$3,600,000 and projected annual lease payment of \$296,158;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Audion Project and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Audion Project as listed above.

CALL TO ORDER:

Mr. Burns convened the meeting at 1:30 p.m. and welcomed all in attendance.

PRESENTATION ON STRATEGIC PRIORITIES:

Dr. Assanis made a special presentation on his strategic priorities as President of the University. He reviewed detailed information on his plans with respect to institutional goals, strategic planning, aspirations, the emerging set of peer institutions, and strategic principles. Dr. Assanis noted that he would make a similar presentation to all the committees at their respective fall meetings.

DEFERRED MAINTENANCE:

Mr. Krawchyk presented an overview of A Program for the Renewal of Existing Facilities, prepared by the Office of Facilities, Real Estate and Auxiliary Services (FREAS). He noted that this program has been developed to document and understand the gradual deterioration of building components and systems and to develop a strategic approach to fund, plan, and renew our physical assets, all while supporting the University’s strategic vision.

The report was developed using the AuditMate database, and provides a comprehensive presentation of the deferred maintenance needs as well as an examination of every building component for all UD buildings (roofing, windows, interior finishes, etc.). In 2016, FREAS completed an assessment of 433 buildings and determined for each the Facilities Condition Index (FCI - the industry assessment standard). The FCI will be used as the benchmark by which facilities can be prioritized for needed action. Mr. Krawchyk noted that over one-third of UD’s square footage

falls in the 50- to 70-year building renewal window. FREAS assessed the top 25 UD facilities with the highest FCI rating, 11 of which are academic buildings and eight of which are research facilities. The recommended action plan for facility renewal will require the addition of approximately \$18 million per year to the capital projects budget for FY18 through FY22, with approximately three percent of that funding being used for program management.

Mr. Krawchyk noted that he will continue to provide this report to the Committee at future meetings, including updates on actions taken.

IRS 990 OVERVIEW:

Mr. Oler reviewed the University's 2014 IRS Form 990 Part I Summary, Line 19, which showed \$216 million revenues less expenses. He noted that some members of the UD community have interpreted this to mean the University has a large surplus available to support operating activities. In an effort to clarify this issue, Mr. Oler felt it was appropriate to review the \$216 million revenues less expenses and its relationship to the operating surplus reflected in the audited financial statements.

Mr. Oler provided an overview reconciling the IRS 990 form to the audited financial statements, particularly the IRS 990 Part 1 Summary revenue less expenses (\$216 million for fiscal 2015) and its relationship to the GAAP operating surplus.

Part I of the 990 only shows realized gains and losses and does not display the reversal of the unrealized gains and losses that had been recognized in previous years.

Mr. Oler emphasized that the University's audited financial statements are the best resource for information on the University's financial position.

PROJECT SUMMARY:

Mr. Krawchyk reviewed a new Project Summary that provides a comprehensive view of projects requiring approval, project notification(s), projects in progress, and projects in planning and design in a quick-reference format. Mr. Krawchyk noted that the new summary also provides information on scope, schedule, and budget for each of the projects, but that full details for the individual projects were available in the Appendix of the meeting materials.

CAPITAL PROJECTS FUNDING PLAN:

Ms. Hudson reviewed the capital projects funding plan for FY2017 through FY2020. The presentation of the information has been revamped to correspond to the categories of projects as they are presented in the Project Summary, previously outlined by Mr. Krawchyk.

PROJECTS REQUIRING APPROVAL:

Mr. Krawchyk outlined three projects requiring approval, including the description, project schedule and project budget for each:

- Drake Hall – Phase II Renovations;
- Pearson Hall – Makerspace;
- Worrilow Hall – Food Processing Center.

Following review and discussion on each of the projects, on a motion made and seconded, the Committee approved the three projects as presented.

REAL ESTATE:

Mr. Sunkett reviewed the details of several real estate matters, including descriptions, project schedule and budget projections:

- STAR Campus – Phase III: a new 10-story tower, planned by Delle Donne & Associates, Inc., will provide needed expansion space for the College of Health Sciences and corporate partners. This project will be developed under the existing ground lease between Delle Donne & Associates, Inc. (STC III) and 1743 Holdings, Inc.
- STAR Campus – Audion: as an enhancement to the STAR Campus' goal of fostering innovation and entrepreneurship, the Audion space will provide state-of-the-art conference capabilities for the University community and our corporate partners.
- STAR Campus – College of Health Sciences Facility Lease: an expansion of the College of Health Sciences will be housed in the new tower planned by Delle Donne & Associates, Inc., and will be leased to provide needed space for the College's teaching and research mission.

Following review of the details of each of these projects and following discussion on each, on motions made and seconded, the Committee approved the accompanying resolutions for each of these projects.

Mr. Sunkett also reviewed continued efforts on the STAR Campus – Newark Regional Transportation Center. Presently, several agreements are being drafted between the University and DelDOT for the land transfers, ground lease and easements which are necessary to move this project forward. Mr. Sunkett noted that requests for final approvals on this project are expected to be brought forward for the Committee's consideration at its February 2017 meeting.

Mr. Sunkett added that a letter of interest has been released by the Office of Real Estate to solicit interest from the hospitality marketplace in the development of a full service hotel with restaurant and conference center for the STAR campus. A report will be provided to the Committee on the responses received.

OTHER MATTERS:

There were no additional matters for the Committee's consideration.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 3:38 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read "Tom Burns", written over a horizontal line.

Tom Burns
Chairman



**TRUSTEE COMMITTEE
ON
ACADEMIC AFFAIRS**

November 2, 2016

Minutes

The Trustee Committee on Academic Affairs met on November 2, 2016 beginning at 10 a.m. in the Board Room of Hulliher Hall.

COMMITTEE MEMBERS PARTICIPATING:

James C. Borel; Mariah Calagione (via phone); Joan Coker; Stuart M. Grant; Teri Quinn Gray; Terri Kelly; Claudia Peña Porretti; John R. Cochran; President Dennis Assanis

MEMBERS EXCUSED:

William B. Chandler III; Stuart Grant; Teri Quinn Gray

ADMINISTRATORS AND OTHERS PRESENT:

Jen Becnel-Guzzo, Associate VP and Deputy General Counsel; Alan Brangman, Executive Vice President and University Treasurer; Glenn Carter, VP for Communications and Marketing; Trevor Dawes, Vice Provost, UD Libraries and Museums; Kathy Dettloff, Chief Budget Officer; Prasad Dhurjati, Professor and President of the Faculty Senate; Laure Ergin, VP and General Counsel; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Carol Henderson, Vice Provost for Diversity; Deborah A. McCredie, Associate University Secretary; Lynn Okagaki, Deputy Provost for Academic Affairs; Greg Oler, VP for Finance and Deputy Treasurer; Mary Remmler, VP for Strategic Planning and Analysis; Charlie Riordan, Vice Provost for Scholarship and Research; Doug Zander, Director of Admissions

FACULTY AND STUDENT REPRESENTATIVES PRESENT:

Steve Hastings and Charles Swanik, Faculty Representatives
Natalie Criscenzo and Haley LaMontagne, Undergraduate Student Representatives
Carrie Glenn and Cesar Caro, Graduate Student Representatives

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of April 14, 2016

RESOLUTION FOR APPROVAL:

On a motion made and seconded, the following resolution was approved:

RESOLVED, to recognize the personnel actions (faculty emeriti and promotions and tenure) presented in the November 2, 2016 meeting booklet of the Trustee Committee on Academic Affairs.

CALL TO ORDER:

Mr. Borel convened the meeting at 10 a.m. and welcomed all in attendance.

PRESENTATION ON STRATEGIC PRIORITIES:

Dr. Assanis made a special presentation on his strategic priorities as President of the University. He reviewed detailed information on his plans with respect to institutional goals, strategic planning, aspirations, the emerging set of peer institutions, and strategic principles. Dr. Assanis noted that he would make a similar presentation to all the committees at their respective fall meetings.

UPDATES FROM THE PROVOST:

Dr. Grasso provided updates on a variety of issues, including gift support from the Unidel Foundation of \$9.8 million this year, the largest amount the University has received in many years. He also highlighted the expansion of the College of Health Sciences on STAR Campus, and the incorporation of entrepreneurial studies as part of the General Education requirements.

COMMENTS FROM PRESIDENT OF THE FACULTY SENATE:

Dr. Dhurjati noted that his goals as President of the Faculty Senate include improving trust and respect among faculty, between faculty and administration, and between faculty and the Board. He also noted that transparency and use of technology can enhance the work environment and increase efficiency. He added that he also will focus on recruiting the best faculty to participate in Faculty Senate committees and serve as officers.

BLUE HEN SUCCESS COLLABORATIVE:

Dr. Okagaki, Deputy Provost for Academic Affairs, made a report on the Blue Hen Success Collaborative (BHSC), which is a coordinated effort led by faculty, staff, and academic leadership to implement the Education Advisory Board's (EAB) Student Success Collaborative Platform.

The BHSC will have a major impact on the work UD can do to support undergraduate students from initial enrollment to graduation. By combining technology, best practice research and predictive analytics, the BHSC will help UD leverage data and manage advising and academic support resources to increase retention and graduation rates for undergraduate students. This system will help advisors better recognize and intervene with at-risk students—increasing retention and graduation rates—particularly for those who are from underrepresented and underserved populations.

A pilot group of faculty and staff advisors, with representation from all of the colleges, will utilize the platform in fall 2016. The BHSC is being released over the course of three to four semesters with features being implemented in a strategic fashion. Additional advisors and campus service offices will be added throughout 2017-2018.

LIBRARY STRATEGIC PLAN:

Dr. Dawes, Vice Provost for Libraries and Museums and May Morris University Librarian, joined UD on July 1, 2016, succeeding Susan Brynteson, who retired in August, 2015.

He discussed the goals of the Morris Library, set within the parameters of five strategic themes identified by Dr. Assanis when he assumed the UD presidency:

- Enhancing the success of our students
- Building an environment of inclusive excellence
- Investing in our intellectual and physical capital
- Strengthening interdisciplinary and global programs
- Fostering a spirit of innovation and entrepreneurship

Dr. Dawes noted that the Library will undergo a strategic planning process that will help to more closely align its goals – and necessary actions – to the university's mission. This process will begin in fall 2016 with the planning process targeted to be complete in early 2017.

Dr. Dawes added that the Library has often been referred to as the “intellectual heart of the university.” While this is true because of the vast collections to which the Library provides access, the Library is much more than its collections. It is a boundary-spanning organization that brings people together; helps with the teaching, learning, research, and scholarly mission of the campus and broader community. The Library staff will continue efforts to enhance the perception of the Library and will continue to do so through the changes that can be expected under the new leadership – at the Library and across the campus. The planning process will be the first step in setting this new direction.

REVIEW OF FACULTY AND PROFESSIONAL PERSONNEL
ACTIONS:

The Committee reviewed the personnel actions outlined in the meeting booklet, including new tenurable appointments, emeritus appointments, and appointments to named professorships. On a motion made and seconded, the Committee approved a resolution recognizing these personnel actions as presented.

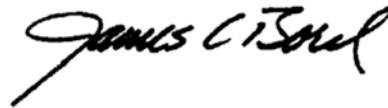
ACADEMIC PROGRAM RESOLUTIONS:

There were no academic program resolutions brought forward for the Committee's action.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 11:52 a.m. for a brief Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read "James C. Borel". The signature is fluid and cursive, with a long horizontal stroke at the end.

James C. Borel
Chair



**TRUSTEE COMMITTEE
ON
FINANCE**

November 4, 2016

Minutes

The Trustee Committee on Finance met on November 4, 2016, beginning at 10 a.m. in the Board Room of Hulliher Hall.

COMMITTEE MEMBERS PARTICIPATING:

Donald J. Puglisi, Chair; Thomas J. Burns; Howard E. Cosgrove (via phone); Michael Geltzeiler (via phone); Terry Murphy; A. Gilchrist Sparks III; David W. Spartin (via phone); Sherman L. Townsend; John R. Cochran; President Dennis N. Assanis

MEMBERS EXCUSED:

Carol Ammon; Ken Whitney

ADMINISTRATORS AND OTHERS PRESENT:

Alan Brangman, EVP and University Treasurer; Amy Nelson-Connell, Controller; Kathy Dettloff, Chief Budget Officer; Laure Ergin, VP and General Counsel; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Chris Hudson, Director, Planning and Operations, Office of the EVP; Peter Krawchyk, Interim VP, Facilities, Real Estate and Auxiliary Services; Chris Lucier, VP for Enrollment Management; Augie Maurelli, Assistant VP, Analysis and Operations, Office of the VP for Finance; Amanda Minner, Budget Analyst II, Office of the VP for Finance; Deb McCredie, Associate University Secretary; Greg Oler, Vice President for Finance and Deputy Treasurer; Mary Remmler, VP for Strategic Planning and Analysis; Gary Stokes, Director, Risk Management and Rental Housing; Keith Walter, Chief Investment Officer

Representatives of the Blue Hen Investment Club: Genevieve Vicari, Hayley Tenhoopen, Josh Carruthers and Professor Rich Jakotowicz, Advisor

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

- WHEREAS**, the limits of Financial Signature Authority were last increased by a Board resolution on November 12, 2007 as indicated in the table below;

WHEREAS, the Administration is recommending the limits for the President, Executive Vice President, and Provost be increased to aid in conducting routine financial transactions;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, the approval to increase Financial Signature Authority limits for the President, Executive Vice President, and Provost, as indicated in the table below:

UNIVERSITY OF DELAWARE - TABLE OF AUTHORITIES
(amounts in thousands of dollars)

| Authority | President(1) | Proposed | Provost / EVP(1) | Proposed |
|----------------------------------------------------------|--------------|----------|---------------------|----------|
| 1 Operating Budget Revision, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 2 Capital Budget Revisions, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 3 Capital Budget | | | | |
| a. budgeted | UL | | 1,000 | |
| b. unbudgeted | 1,000 | 2,500 | 500 | 1,500 |
| 4 Capital Asset Write-offs | 1,000 | 2,500 | 500 | 1,500 |
| 5 Normal Operating Purchases | UL | | 500 | 1,500 |
| 6 Per Transaction - Procurement Card | 25 | | 25 | |
| 7 Request for Check | UL | | 500 | 1,500 |
| 8 External Borrowings (3) | 5,000 | | | |
| 9 Pledge/Escrow Assets | 5,000 | | | |
| 10 Sponsored Contracts & Grants | UL | | 2,000 | |
| 11 Bad Debt Write-offs (2) | 10 | 100 | 5 | 10 |
| 12 Purchase/Sale of Real Estate | 1,000 | 2,500 | | 1,500 |
| 13 Leases (2) | 1,000 | 2,500 | 250 | 1,500 |

Notes:

UL - Unlimited

(1) - Current limit as approved by Board resolution dated November 12, 2007

(2) - Limited to President & Treasurer. Limits were increased per Board Resolution April 28, 2016.

(3) - Aggregate \$20 million

(4) - Transfers greater than \$500,000 will be reported to the Trustee Committee on Finance on a quarterly basis

- WHEREAS**, Wells Fargo is the Trustee under the will of Edward C. Davis, and

WHEREAS, the will provides that Trust income shall be paid to the University of Delaware "for scholarships for students in the School of Civil Engineering at the University of Delaware, or for such other purposes as the University shall, in writing, represent to the Trustee at the time of any such payment or payments that it needs for some specific purpose in advancing the efficiency of the School of Civil Engineering are greater than its needs for scholarships in that school."

NOW, THEREFORE, BE IT RESOLVED, that the President of the University be, and hereby is, directed to certify in writing to Wells Fargo that the University needs an estimated amount of \$180,000 for undergraduate scholarships during FY 2018, and that the University's need for the balance of the Trust income for

FY 2018 for fellowships for graduate students, for facilities renewal, and for faculty support of named professorships in the Department of Civil Engineering is greater than the University's need for additional undergraduate scholarships in that Department, and further,

BE IT RESOLVED, to request the Trustee to pay the income from the Trust to the University for such support.

3. **RESOLVED**, that the Committee approves the concept proposed by the Blue Hen Investment Club to provide a two percent payout of the Club's investment return annually to UD's charitable organizations that actively engage throughout the campus; and

BE IT FURTHER RESOLVED that, in the spirit of the educational experience associated with not only managing a fund, but engaging the UD student body, the following stipulations be included:

- 1) The Office of the Vice President for Student Life to approve all final charitable funding initiatives.
- 2) The Blue Hen Investment Club imposes limits on the amount any one charity can receive in terms of overall payout (currently established at \$10,000 per charitable organization).
- 3) Ensure there is clarification regarding communication of the strategy and mission of the funding and the criteria the Blue Hen Investment Club will use for selection.
- 4) Establishment of a two-year timeframe, after which this initiative will be re-evaluated.

CALL TO ORDER:

Dr. Puglisi convened the meeting at approximately 10 am and welcomed all in attendance.

PRESENTATION ON STRATEGIC PRIORITIES:

Dr. Assanis made a special presentation on his strategic priorities as President of the University. He reviewed detailed information on his plans with respect to institutional goals, strategic planning, aspirations, the emerging set of peer institutions, and strategic principles. Dr. Assanis noted that he would make a similar presentation to all the committees at their respective fall meetings.

RESOLUTION ON FINANCIAL SIGNATURE AUTHORITY:

Mr. Oler explained that the limits of Financial Signature Authority were last increased by resolution on November 12, 2007 by the Trustee Committee on Finance. Administration is recommending an increase in approval limits for

executive leadership including the President, Executive Vice President, and Provost to aid in conducting routine financial transactions. Mr. Oler reviewed the Table of Authorities provided in the meeting materials and the areas of the proposed increases in approval limits. Following discussion, on a motion made and seconded, the Committee approved the recommended increases as presented.

PRESENTATION BY THE BLUE HEN INVESTMENT CLUB:

The Blue Hen Investment Club presented the concept of introducing a 2% payout which would go toward charitable organizations that actively engage throughout the campus. A discussion around the involvement of student life, conflicts of interest, payout limits and allocations, as well as governance were all discussed.

In the spirit of the educational experience associated with not only managing a fund, but engaging the UD student body, on a motion made and seconded, the Committee approved a resolution approving the concept with the following stipulations included:

- 1) The Office of the Vice President for Student Life to approve all final charitable funding initiatives.
- 2) The Blue Hen Investment Club imposes limits on the amount any one charity can receive in terms of overall payout (currently established at \$10,000 per charitable organization).
- 3) Ensure there is clarification regarding communication of the strategy and mission of the funding and the criteria the Blue Hen Investment Club will use for selection.
- 4) Establishment of a two-year timeframe, after which this initiative will be re-evaluated.

INVESTMENT VISITING COMMITTEE REPORT:

Mr. Walter reviewed the oversight roles of the IVC, as delegated by the Trustee Committee on Finance. These include management oversight of the pooled endowment portfolio, reporting oversight of the Blue Hen Investment Club, Funds Held In Trust By Others and Life Income Funds. In 2015, the Executive Committee added oversight of the University's 403(b) Plan and the Finance Committee added management of the Intermediate Investment Pool.

Mr. Walter reported that both the Intermediate Investment Account and the Pooled Investment Portfolio increased in value. He added that these returns have been achieved while maintaining a lower risk profile than both the benchmark and investment peers. Compared to Public AAU Endowment peers, UD's FY15 return ranked in the 38th percentile, and by size, the endowment ranked 15th out of 26 peer universities. The UD Endowment ranks in the 38th percentile in endowment per student, and among Endowment and Foundations

of \$1-3 billion, UD's FY16 return ranked in the 38th percentile. The median endowment with assets of \$1-3 billion was -3.12% compared to UD's -2.34% net return.

Looking forward, the market environment is expected to be more challenging with low interest rates and stagnant growth rates. Future endowment returns are expected to be muted, however, for FY17 the endowment is off to a strong start with a return of +3.62% vs. +3.11% in the benchmark (at 8/31/16). All major asset classes, except for private investments, are outperforming their benchmarks. With respect to asset allocations, the endowment is slightly overweight in global equity, hedge funds are transitioning to Direct Investing from Fund-of-Funds, Private Investments are expected to meet the 25% allocation target by 2020, and the Fixed Income allocation is positioning for a rising interest rate environment.

REPORT ON INSURANCE/COVERAGE AND RATES:

Mr. Stokes provided a report on insurance coverage and rates for General Liability Coverage, Trustees' and Officers' Liability Insurance, Property Insurance, Owner Controlled Insurance Program, and Master Builders Risk Insurance. He noted that the insurance market continues to be favorable and stable, and that the University is somewhat insulated from market cycles due to UD's participation in Pinnacle and the University Risk Funding Group. Mr. Stokes added that the five-year rolling Owner Controlled Insurance Program expired September 1, 2016 and there are currently no projects that require this coverage. Cannon Laboratory and South Academy Street Residence Hall projects were added to the Master Builders Risk coverage this past fiscal year.

FINANCIAL PERFORMANCE OVERVIEW – FY2016:

Mr. Oler reported on the UD Audited Financial Statements for the fiscal year ending June 30, 2016. He noted several budget fluctuations, which included:

- Increase in cash and cash equivalents due to the new intermediate pool and operating cash strategy;
- Decrease in investments due to a return of -2.34%, endowment payouts and classification of investments;
- Increase in post-employment benefits liability due primarily to a decrease in interest rates in June 2016.

Mr. Oler added that the unrestricted operating surplus decreased significantly due to increased benefits costs in group health and post-employment benefit accruals, and the write-off associated with the anticipated sale of the Rodney property.

IRS 990 OVERVIEW:

Mr. Oler provided an overview reconciling the IRS 990 form to the audited financial statements, particularly the IRS 990 Part 1 Summary revenue less expenses (\$216 million for fiscal 2015) and its relationship to the GAAP operating surplus.

Part I of the 990 only shows realized gains and losses and does not display the reversal of the unrealized gains and losses that had been recognized in previous years.

Mr. Oler emphasized that the University's audited financial statements are the best resource for information on the University's financial position.

ACCOUNTS RECEIVABLE DELINQUENCES:

Mr. Oler provided an overview of Accounts Receivable Delinquencies including several write-offs of uncollectible student accounts, as authorized and delegated by the Trustee Committee on Finance. Past Due Miscellaneous Receivables write-offs included uncollectible accounts for the Physical Therapy Clinic and UD's Children's Campus (Early Learning Center/The College School). Sponsored Programs Receivables included write-offs of 32 uncollectible accounts. None of these write-offs needed to be brought forward for the Committee's approval.

STUDENT LOAN PROGRAM DEFAULT RATES:

Mr. Oler reviewed Student Loan Program Default Rates, including the Perkins Program and the Nursing Loan Program. All were routine and required no action by the Committee.

GIFTS:

Mr. Oler reviewed the details of gifts received and as reported to the Trustee Committee on Public Affairs & Advancement. During the period of July 1, 2015 and June 30, 2016, no gifts with undue financial obligations were reported.

DAVIS TRUST RESOLUTION:

The Committee reviewed the recommendation on the Edward C. Davis Trust for FY2018, which provides scholarship and operational support for the Department of Civil Engineering. For FY 2017, income is estimated to be \$279,084 (including a supplemental distribution of \$58,800 related to the prior year). For FY 2018, the Chair of the Department of Civil Engineering is asking that \$180,000 be approved for undergraduate scholarships, with the balance to be used for faculty support, fellowships for graduate student program development, and facilities

renewal. On a motion made and seconded, the Committee approved the resolution for the FY2018 disbursement, as outlined in the meeting materials.

RECOMMENDATIONS OF ENDOWMENTS:

Mr. Oler noted that there are times when the University seeks resolution on recommendations for endowments, for various reasons, seeking clarification on gift use and related restrictions. During FY 2016 there were 31 endowments created, for which no additional clarification was needed for gift use or restrictions.

ADJOURNMENT:

With no additional business, the regular session meeting was adjourned at 11 a.m.

APPROVED:

A handwritten signature in black ink, appearing to read 'D. Puglisi', with a stylized flourish at the end.

Donald J. Puglisi
Chair



**TRUSTEE COMMITTEE
on
PUBLIC AFFAIRS & ADVANCEMENT**

November 4, 2016

Minutes

The Trustee Committee on Public Affairs and Advancement met on November 4, 2016, beginning at 1:30 pm in the Board Room of Hullihen Hall.

COMMITTEE MEMBERS PARTICIPATING:

Stuart Grant, Chair; Mariah Calagione (via phone); Joan Coker; Claudia Peña Porretti; Don Puglisi; Mary Jane Willis; John Cochran; President Dennis Assanis

MEMBERS EXCUSED:

Tony Allen; Terri Kelly

ADMINISTRATORS AND OTHERS PRESENT:

Angela Anderson, Federal Relations; Jen Becnel-Guzzo, Associate General Counsel; Beth Brand, Interim Vice President, University Development; Glenn Carter, VP for Communications and Marketing; Rick Deadwyler, Assistant VP, Government Relations; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Deb McCredie, Associate University Secretary; Mary Remmler, VP for Strategic Planning and Analysis; Charles Riordan, Deputy Provost, Research and Scholarship

FACULTY AND STUDENT REPRESENTATIVES:

John Courtright and Mark Parcells, Faculty Representatives
Radhika Malhotra and Sarah Brotzman, Undergraduate Student Representatives
Tianhang Gao and Cesar Caro, Graduate Student Representatives

APPROVED ON A MOTION MADE AND SECONDED:
Minutes of the Committee's meeting of April 14, 2016

RESOLUTION FOR APPROVAL:

On a motion made and seconded, the following resolution was approved:

WHEREAS, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Fall 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

CALL TO ORDER:

Mr. Grant convened the meeting at 1:30 p.m. and welcomed all in attendance.

REPORT ON GOVERNMENT RELATIONS:

Mr. Deadwyler provided an update on state and local government relations, including:

- An overview of the State of Delaware financial outlook, including FY2017 State Operating and Capital Budgets and potential impacts for UD;
- A review of 2016 Legislative opportunities and impacts;
- A review of proactive approaches and engagement efforts to strengthen the relationship between UD and Delaware State Legislature;
- An overview of Government Relations engagement events during the Fall 2016 and Winter/Spring 2017.

Ms. Anderson presented a report on Federal government relations, with the following highlights:

- Activities of the past six months, including the submission of 13 appropriations requests to DE's Congressional delegation; 15 Congressional staff visits to UD's campus, Delaware National Lab Day, and UD's participation in USA Science and Engineering Festival;
- Forecasting of the 115th Congress;
- Issues to be addressed in the first 100 days of the 45th President;
- Upcoming Congressional Legislation and areas of concern;
- Upcoming UD Federal Relations events.

REPORT FROM THE OFFICE OF COMMUNICATIONS AND MARKETING (OCM):

Mr. Carter shared that in his new role, he is excited about the opportunity for the Office of Communications and Marketing to lend strategic value and competitive advantage to the University of Delaware. He noted that the keys to success will be collaboration and integration, and he reviewed concepts to enhance the UD Brand and bring it to life with creativity and impact, with the ultimate goal of showcasing UD as a university with extraordinary opportunities and yield a vibrant and connected community for creativity and learning.

REPORT AND UPDATE ON DEVELOPMENT AND ALUMNI RELATIONS (DAR):

Ms. Brand noted that the meeting materials included updates on the development efforts generally for the University and specifically for the Colleges and other focus areas. She encouraged the trustees to review the materials and to contact her team with any questions.

Ms. Brand reported that DAR had a very successful year and closed FY2016 with an historic fundraising total of more than \$67 million. DAR's development and campaign efforts for FY2017 will be focused on creating funding opportunities to support the strategic themes outlined by President Assanis. DAR will be identifying the principal gifts required to achieve the President's vision, engaging campaign counsel and completing a peer assessment to strengthen the University's fundraising potential.

DAR has launched a new opportunity for virtual alumni engagement through the UD Career Advising Network (UD CAN). The FY2017 goal of alumni advisors has been increased from 800 to 1,400 as the program's early success has to date attracted 854 alumni advisors and 392 student advisees. Presently, the network includes alumni advisors over five decades (1970s to 2010s), with young alumni making up 47% of the group. All colleges are represented with College of Arts and Sciences, Business and Engineering being the top three. The group is geographically diverse with advisors in 36 states, District of Columbia and 10 countries. Ms. Brand noted that this engagement is the first step for many of these alumni: 39.3% have no engagement history with UD following their graduation and 46.5% have no giving history. Ms. Brand also discussed the use of Brazen as a virtual networking tool where events can be customized to target specific audiences and on the day of the 'virtual event,' participants enter from a main screen and then move among the 'virtual booths' that are set up for networking and interaction.

Another of DAR's goals is increasing the alumni participation rate. Regional clubs and spirit cities will be engaged in a Regional Giving Challenge to leverage financial support for UD, while increasing the overall participation in alumni giving and capitalizing on the impact of peer-to-peer encouragement. The Regional Giving Challenge, which will be officially launched February 1,

2017, will be sponsored by the UD Alumni Association. The winner receives funds toward alumni programming for their club/spirit city. Special recognition will be given for highest rates of participation, highest increase in participation and highest increase in Young Alumni donors.

Efforts to expand UD's regional presence include plans to hire a Director of Special Gifts for the NYC region, due to the significant number of UD alumni and UD parents, many of whom are highly rated as donor prospects. It will be a considerable advantage to have someone dedicated to this metropolitan area to engage with alumni and parents on a more regular basis. Ms. Brand added that also under consideration is the establishment of a NY office for DAR. The venue could serve multiple purposes, including serving as a location to hold events for Admissions or Career Services, or as meeting space for traveling UD executives, UD advisory boards or committees.

RESOLUTION FOR APPROVAL:

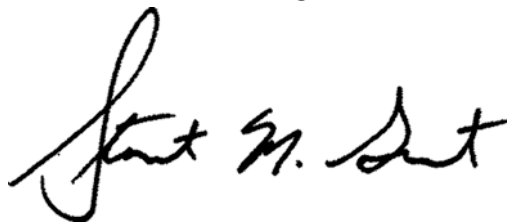
Mr. Grant called the Committee's attention to the resolution included in the Meeting Booklet to recognize the generosity of individual donors.

On a motion made and seconded, the Committee approved the resolution as presented.

ADJOURNMENT:

With no additional business, the meeting was adjourned at approximately 2:45 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read "Stuart M. Grant". The signature is fluid and cursive, with the first name "Stuart" being the most prominent part.

Stuart M. Grant
Chairman

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|----------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Mr. Mark Samuels Lasner (FS) | \$ 10,012,500.00 | Morris Library | Mark Samuels Lasner Collection |
| Dr. Donald J. Puglisi (TR) and Ms. Marichu C. Valencia (PP) | \$ 5,000,000.00 | Arts and Sciences | Donald J. Puglisi and Marichu C. Valencia Music Enrichment Fund |
| Anonymous (AP) | \$ 4,200,000.00 | Agriculture and Natural Resources | Worrilow Hall Project |
| Mr. John R. Cochran III (TR) and Mrs. Patricia A. Cochran (FR) | \$ 3,000,000.00 | University Wide | John R. Cochran III and Patricia A. Cochran in support of Diversity |
| Miss Sondra J. Arnsdorf ('69/AS) | \$ 2,000,000.00 | Education and Human Development | Dr. Val E. Arnsdorf and Deloris Bauer Arnsdorf Fellowship |
| The Delaware Bankers Association (OO) | \$ 785,000.00 | Business and Economics | Trust and Wealth Management Program |
| H. Fletcher Brown Trust (OO) | \$ 538,009.10 | University Wide | H. Fletcher Brown Trust |
| Anonymous (AP; CP) | \$ 450,000.00 | Agriculture and Natural Resources | UDairy Creamery Expansion |
| Professor Catherine V. Bieber ('56/EHD) and Mr. Homer L. Bieber (FR) | \$ 320,000.00 | Education and Human Development | Catherine V. Bieber Graduate Assistantship |
| Mr. David A. Plastino ('78/AS) | \$ 250,000.00 | Arts and Sciences | David A. Plastino Expendable Gift Fund and Undergraduate Research Fellows for the Department of Chemistry and Biochemistry |
| Estate of Walter Grunwald ('62/EHD) | \$ 180,000.00 | University Wide | Unrestricted Gifts |
| The Henry Francis du Pont Winterthur Museum (OO) | \$ 158,075.00 | Arts and Sciences | Winterthur Museum Grad Student Stipends |
| Estate of Gladys Mattie Helm ('41/EHD) | \$ 156,032.07 | Education and Human Development | Gladys S. Helm Fund to Support the College of Education and Human Development |
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| May & Stanley Smith Charitable Trust (FP) | \$ 120,000.00 | Education and Human Development | May and Stanley Smith Charitable Trust- Western States Leadership Institute on Developmental Disabilities |
| Dr. Michael A. Arenson (RF) and Mrs. Janet H. Arenson (FR) | \$ 100,000.00 | Arts and Sciences | Michael and Janet Arenson Music Theory Scholarship |
| Mr. Richard J. Horvath ('68/EG) | \$ 100,000.00 | Engineering | Dick Horvath Innovation Fund for Materials Science and Engineering |
| William and Muriel Elliott Fdn. (FP) | \$ 100,000.00 | Business and Economics | William and Muriel Elliott Scholarship in Entrepreneurship |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.



Report of the Nominating Committee

Fall 2016

Recommended for Re-Election to a term to expire on October 2, 2019:

- **A. Gilchrist Sparks III**
Member of the Board of Trustees since 2003

Recommended for Election to a six-year term:

- **Donna M. Fontana, '85 BE (bio follows)**
Senior Vice President of Sales, National Financial Services LLC,
A Fidelity Investments Company, New York, NY
- **Robert Rider Jr. (bio follows)**
Chief Executive Officer, O. A. Newton & Son Company
Bridgeville, Delaware
- **Edmond Sannini '78 BE (bio follows)**
Managing Director and Global Audit Director
Morgan Stanley

- **Donna M. Fontana, '85 BE**

Senior Vice President of Sales, National Financial Services LLC,
A Fidelity Investments Company, New York, NY

Ms. Fontana received a Bachelor of Science in business administration with a concentration in finance from the University of Delaware, and was awarded the Lerner Alumni Award of Excellence in 2012. She also received her EMBA from Columbia University in 1996. Ms. Fontana serves on the NYC Advisory Board for the University's Lerner College of Business and Economics.

Prior to joining National Financial in 2003, Ms. Fontana held Manager of Client Relations positions at UBS/PW Correspondent Services Division and Merrill Lynch/BCC. She volunteers at Citizens Schools, which provides expanded learning time for middle school students. Ms. Fontana has taught Financial Literacy, Healthy Eating, Getting to Know East Harlem, and is now teaching Storytelling: the Power of the Written Word. She takes great pride in the extraordinary learning gains demonstrated by her students. Ms. Fontana was recognized as Fidelity's Investments Citizen Teacher of the Year in 2012-2013.

Ms. Fontana is a staunch supporter of many philanthropic causes, including the World Wildlife Fund, The Nature Conservancy, Bridges to Community (which builds homes in impoverished countries) and Student Sponsor Partners, a program that provides tuition support to young adults attending Catholic school in New York City.

Ms. Fontana has been supporting the University of Delaware since 1990 and a Member of the University's Delaware Diamonds Society since 2011. In 2011, she created the Fontana Family Education Scholarship to support freshman students majoring in elementary education. In 2013, Ms. Fontana created the Fontana Graduate Tuition Scholarship in Education to support graduate students in the College of Education and Human Development.

- **Robert Rider Jr.**
Chief Executive Officer, O. A. Newton & Son Company
Bridgeville, Delaware

Mr. Rider is CEO of O. A. Newton & Son Company of Bridgeville, Delaware. A family owned business since 1916, O. A. Newton is a service and solution provider for the Agricultural Irrigation industry through the Mid-Atlantic and Northeast. The company is a dealer for Valley Center Pivots, Kifco Water Reels, and Micro-Irrigation products, among many others. The most recent change for O.A. Newton was in 2013, in which they began offering their customers a more extensive line of Farm and Ranch supplies, hardware and supplementary irrigation products in addition to the commercial irrigation products they are already known for. The store is now a self-service store layout serving the local community.

O. A. Newton is also in the Material Handling business which includes Engineering, Manufacturing and Installation of equipment for weighing and conveying “difficult-to-handle” raw materials for customers throughout North America, South America, and Europe. The industries include Wood Fiber Composites, PVC, Carbon Black, Friction Products and Bulk Dry Powders.

Mr. Rider and his wife, Susan, launched a new fitness facility in May 2015 in Seaford, DE. The facility, Body and Soul Fitness and Spa, features the most recent Cardio, Selectorized, and free weight equipment available and has introduced Functional Training to the community through the Alloy platform. With an emphasis on health and wellness, the facility aims to adopt programs that suit all levels of physical fitness with the special inclusion of bariatric and youth programs.

Mr. Rider currently serves on the Board of Governors for the Delaware State Chamber of Commerce, Trustee and Treasurer of The Nature Conservancy Delaware Chapter, and is a Director on the Delaware State Fair Board. He also serves on the Delaware Technical and Community College Development Council, Nanticoke Physician Network Board of Directors, Member of the Board of Directors for Sussex County Economic Development Action Committee, and Bridgeville Kiwanis Club (Past President). He is a member of the University of Delaware College of Agriculture and Natural Resources Advisory Board.

- **Edmond Sannini**

Ed Sannini '78 BE

Managing Director and Global Audit Director
Morgan Stanley

Ed Sannini, Managing Director, is Global Audit Director of Morgan Stanley, overseeing a global audit team of more than 300 professionals. He is also a member of the Firm's Management Committee.

Prior to his present appointment, he was a member of the Finance Division, responsible for Corporate Reporting and Analysis. These responsibilities included Firmwide budgeting and forecasting, Board of Director and Senior Management reporting, and corporate consolidation and external reporting. His global responsibilities included overseeing teams in New York, London, Tokyo, Hong Kong, and Budapest.

Prior to joining Morgan Stanley in 2004, Ed was the Controller of Freddie Mac from 2001 to 2004, overseeing their financial reporting functions during a period of extraordinary change and challenges.

From 1984 to 2001, Ed held roles of increasing responsibility at JP Morgan in their Audit and Finance functions in Delaware, Tokyo, London, and New York. His roles included Head of Asia and European Audit, Deputy Auditor, and CFO of Europe, Asia, and Africa. Ed worked for PricewaterhouseCoopers for five years upon graduation.

Ed is a graduate of the University of Delaware with a B.S. in Accounting in 1978. Ed is a Certified Public Accountant. He was awarded the University of Delaware's Alfred Lerner College of Business & Economics "Alumni Award of Excellence" in 2010. Ed is a member of the university's Audit Committee, the Lerner College Advisory Board and Chair of the New York City Deans Council.



EXECUTIVE COMMITTEE
November 28, 2016

Minutes

The Executive Committee met on November 28, 2016, beginning at 1:30 pm in Room 130 of Hulihan Hall.

TRUSTEES PARTICIPATING:

John R. Cochran, Chair; Tony Allen; James C. Borel; Thomas J. Burns; William B. Chandler III (via phone); Stuart Grant; Terri Kelly; Donald J. Puglisi; A. Gilchrist Sparks III; Mary Jane Willis; President Dennis N. Assanis

TRUSTEES EXCUSED:

Carol Ammon; Howard Cosgrove; Ken Whitney

ADMINISTRATORS AND OTHERS PRESENT:

Beth Brand, Interim VP, Development and Alumni Relations; Alan Brangman, EVP and University Treasurer; Glenn Carter, VP for Communications and Marketing; Kathy Dettloff, Chief Budget Officer; Laure Ergin, VP and General Counsel; Jeff Garland, VP and University Secretary; Domenico Grasso, Provost; Peter Krawchyk, Interim VP, Facilities, Real Estate and Auxiliary Services; Deb McCredie, Associate University Secretary; Greg Oler, VP for Finance and Deputy Treasurer; Mary Remmler, VP for Strategic Planning and Analysis; Charlie Riordan, Deputy Provost for Research and Scholarship

RESOLUTIONS:

The following resolutions were approved on motions made and seconded:

- 1. WHEREAS**, the Committee has reviewed the capital projects, described on pages 10 through 15, of the November 1, 2016 meeting materials of the Committee on Grounds and Buildings;

WHEREAS, the specific capital projects (herein collectively referred to as the "Projects") and project budget costs as follows:

- Drake Laboratory – Phase II - \$15,000,000;
- Pearson Hall Gym – Makerspace - \$1,430,000; and
- Worrilow Hall – Food Processing Center - \$1,100,000

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Projects and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Projects as listed above.

2. **WHEREAS**, pursuant to that certain Ground Lease, dated August 29, 2012, between 1743 Holdings, LLC, as Landlord, and STC Phase II Venture, LLC, as Tenant, the Landlord must approve the construction of new buildings by Tenant;

WHEREAS, the Landlord has reviewed the Tenant's proposed construction project of the STAR Phase III – 10 Story Tower, contained on pages 17 - 19 of the November 1, 2016 meeting of the Grounds and Building Committee materials (the "STAR Tower Project"), and recommends its approval by the Committee.

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the STAR Tower Project and (2) the authorization of 1743 Holdings, LLC to take such further action as they deem necessary to implement, complete and pay for the Project as listed above.

3. **WHEREAS**, the Committee has reviewed the STAR Campus - Audion project, contained on pages 21 - 22 of the November 1, 2016 meeting materials of the Grounds and Building Committee materials (the "Audion Project");

WHEREAS, the specific Audion Project costs are: construction budget \$3,600,000 and projected annual lease payment of \$296,158;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Audion Project and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Audion Project as listed above.

4. **RESOLVED**, to recognize the personnel actions (new tenurable appointments, emeritus appointments, and appointments to named professorships) presented in the November 2, 2016, meeting booklet of the Trustee Committee on Academic Affairs.
5. **WHEREAS**, the limits of Financial Signature Authority were last increased by a Board resolution on November 12, 2007 as indicated in the table below;

WHEREAS, the Administration is recommending the limits for the President, Executive Vice President, and Provost be increased to aid in conducting routine financial transactions;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, the approval to increase Financial Signature Authority limits for the President, Executive Vice President, and Provost, as indicated in the table below:

UNIVERSITY OF DELAWARE - TABLE OF AUTHORITIES
(amounts in thousands of dollars)

| | Authority | President (1) | Proposed | Provost/ EVP | Proposed |
|----|--------------------------------------------------------|---------------|----------|-----------------|----------|
| 1 | Operating Budget Revision, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 2 | Capital Budget Revisions, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 3 | Capital Budget | | | | |
| | a. budgeted | UL | | 1,000 | |
| | b. unbudgeted | 1,000 | 2,500 | 500 | 1,500 |
| 4 | Capital Asset Write-offs | 1,000 | 2,500 | 500 | 1,500 |
| 5 | Normal Operating Purchases | UL | | 500 | 1,500 |
| 6 | Per Transaction - Procurement Card | 25 | | 25 | |
| 7 | Request for Check | UL | | 500 | 1,500 |
| 8 | External Borrowings (3) | 5,000 | | | |
| 9 | Pledge/Escrow Assets | 5,000 | | | |
| 10 | Sponsored Contracts & Grants | UL | | 2,000 | |
| 11 | Bad Debt Write-offs (2) | 10 | 100 | 5 | 10 |
| 12 | Purchase/Sale of Real Estate | 1,000 | 2,500 | | 1,500 |
| 13 | Leases (2) | 1,000 | 2,500 | 250 | 1,500 |

Notes:

UL - Unlimited

(1) - Current limit as approved by Board resolution dated November 12, 2007

(2) - Limited to President & Treasurer. Limits were increased per Board Resolution April 28, 2016.

(3) - Aggregate \$20 million

(4) - Transfers greater than \$500,000 will be reported to the Trustee Committee on Finance on a quarterly basis

6. **WHEREAS**, Wells Fargo is the Trustee under the will of Edward C. Davis, and

WHEREAS, the will provides that Trust income shall be paid to the University of Delaware "for scholarships for students in the School of Civil Engineering at the University of Delaware, or for such other purposes as the University shall, in writing, represent to the Trustee at the time of any such payment or payments that it needs for some specific purpose in advancing the efficiency of the School of Civil Engineering are greater than its needs for scholarships in that school."

NOW, THEREFORE, BE IT RESOLVED, that the President of the University be, and hereby is, directed to certify in writing to Wells Fargo that the University needs an estimated amount of \$180,000 for undergraduate scholarships during FY 2018, and that the University's need for the balance of the Trust income for FY 2018 for fellowships for graduate students, for facilities renewal, and for faculty support of named professorships in the Department of Civil Engineering is greater than the University's need for additional undergraduate scholarships in that Department, and further,

BE IT RESOLVED, to request the Trustee to pay the income from the Trust to the University for such support.

7. **RESOLVED**, that the Committee approves the concept proposed by the Blue Hen Investment Club to provide a two percent payout of the Club's investment return annually to UD's charitable organizations that actively engage throughout the campus; and

BE IT FURTHER RESOLVED that, in the spirit of the educational experience associated with not only managing a fund, but engaging the UD student body, the following stipulations be included:

- 1) The Office of the Vice President for Student Life to approve all final charitable funding initiatives.
- 2) The Blue Hen Investment Club imposes limits on the amount any one charity can receive in terms of overall payout (currently established at \$10,000 per charitable organization).
- 3) Ensure there is clarification regarding communication of the strategy and mission of the funding and the criteria the Blue Hen Investment Club will use for selection.
- 4) Establishment of a two-year timeframe, after which this initiative will be re-evaluated.

- 8. WHEREAS**, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Fall 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

CALL TO ORDER:

Mr. Cochran called the meeting to order at 1:30 p.m. and welcomed all in attendance.

REPORTS AND RECOMMENDATIONS OF THE STANDING COMMITTEES:

Mr. Cochran noted that the Committees of the Board had reviewed several important matters in their recent meetings, and he asked each Committee Chair to present a brief report to the Executive Committee.

TRUSTEE/FACULTY COMMITTEE ON HONORARY DEGREES AND AWARDS:

Mr. Garland made the report on behalf of Ms. Ammon. He reported on the Committee's meeting of October 31, 2016, and noted that the Committee continued its efforts to formulate the 2017 Honorary Degree Class. It is anticipated that four Honorary Degrees will be conferred at UD's 2017 Commencement ceremony. A formal resolution will be brought forward for final approval at the Spring 2017 meeting of the Committee.

TRUSTEE COMMITTEE ON STUDENT LIFE AND ATHLETICS:

Dr. Allen reported on the Committee's meeting of November 1, 2016: Highlights included:

- A special presentation by Dr. Assanis on his strategic priorities for the University;
- Introductions of new staff members;
- A presentation by Director Chrissi Rawak on her plans for Intercollegiate Athletics and Recreation Services;
- Presentation of a proposal to increase enrollment by 200 students for FY2018 and related impacts;
- An update on efforts of the Office of Equity and Inclusion.

Dr. Allen noted that there were no resolutions for the Committee's approval.

TRUSTEE COMMITTEE ON GROUNDS & BUILDINGS:

Mr. Burns reviewed the highlights of the Committee's meeting of November 1, 2016:

- A special presentation by Dr. Assanis on his strategic priorities for the University;
- A presentation on deferred maintenance needs and plans for UD facilities;
- An overview reconciling IRS Form 990 to the audited financial statements;
- Review of a comprehensive project summary of projects requiring approval, project notification(s), projects in progress, and projects in planning and design;
- A review of capital projects funding plans;
- A review of three projects requiring approval;
- A review of real estate matters, including plans for the STAR Campus.

Mr. Burns reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

AUDIT VISITING COMMITTEE:

Mr. Sparks provided a report of the Committee's meeting on November 2, 2016. Highlights included:

- A special presentation by Dr. Assanis on his strategic priorities for the University;
- Review of the 2015-16 Audit Reports of the University;
- Presentation of the 2015-2016 Report of KPMG LLP;
- Report of the Director of Internal Audit.

There were no resolutions for the Committee's approval.

TRUSTEE COMMITTEE ON ACADEMIC AFFAIRS:

Mr. Borel presented the report on the Committee's meeting of November 2, 2016. Highlights included:

- A special presentation by Dr. Assanis on his strategic priorities for the University;
- Several updates provided by Provost Grasso;
- An overview of the Blue Hen Success Collaborative;

- An overview of the Morris Library Strategic Plan;
- Recognition of faculty and professional personnel actions.

Mr. Borel reviewed the resolution approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE COMMITTEE ON FINANCE:

Dr. Puglisi presented a report on the Committee's meeting of November 4, 2016. Highlights included:

- A special presentation by Dr. Assanis on his strategic priorities for the University;
- Approval of a resolution to increase the limits of Financial Signature Authority;
- A presentation by the Blue Hen Investment Club and an approval of the Club's concept proposal for providing a two percent payout to charitable organizations that actively engage throughout the campus;
- A report from the Investment Visiting Committee;
- A report on insurance coverage and rates;
- An overview of FY2016 financial performance;
- An overview reconciling IRS Form 990 to the audited financial statements;
- An overview of accounts receivable delinquencies, student loan program default rates, and gifts to the University;
- Approval of a resolution for FY2018 disbursements from the Edward C. Davis Trust to UD's Department of Civil Engineering;
- A report on the endowments established in FY2016, none of which required additional clarification for gift use or restrictions.

Dr. Puglisi reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE COMMITTEE ON PUBLIC AFFAIRS AND ADVANCEMENT:

Mr. Grant reported on the Committee's meeting of November 4, 2016. Highlights included:

- A report on local, state and federal government relations;
- A report from the Office of Communications and Marketing on collaborative efforts throughout the institution that will lend strategic value and competitive advantage to the University;
- A report and update on development and alumni relations, including a review of the departmental goals and progress in virtual alumni engagement and increasing the alumni participation rate;

- A review of plans to expand DAR's efforts in the NYC metropolitan area.

Mr. Grant reviewed the resolution recognizing gift support that was approved by the Committee and recommended to the Executive Committee for approval.

EXECUTIVE COMMITTEE APPROVALS:

Following the presentation of the Committee reports, Mr. Cochran called for approval of the resolutions presented by each of the Committees. On a motion made and seconded, the resolutions were all approved as presented.

ADJOURNMENT:

With no further business, regular session meeting was adjourned at approximately 2:10 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'J. Garland', with a stylized, sweeping flourish at the end.

Jeffrey W. Garland
Vice President & University Secretary

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|----------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
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| Dr. Michael A. Arenson (RF) and Mrs. Janet H. Arenson (FR) | \$ 100,000.00 | Arts and Sciences | Michael and Janet Arenson Music Theory Scholarship |
| Mr. Richard J. Horvath ('68/EG) | \$ 100,000.00 | Engineering | Dick Horvath Innovation Fund for Materials Science and Engineering |
| William and Muriel Elliott Fdn. (FP) | \$ 100,000.00 | Business and Economics | William and Muriel Elliott Scholarship in Entrepreneurship |
| NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors. | | | |

VIII. CONSENT AGENDA

The following resolutions, having originated with, and having been recommended for approval on motions made and seconded by the appropriate standing committees, and subsequently recommended by the Executive Committee for approval by the full Board, or approved by the Executive Committee, are hereby submitted to the Board for approval or ratification.

1. **WHEREAS**, the Committee has reviewed the capital projects, described on pages 10 through 15, of the November 1, 2016 meeting materials of the Committee on Grounds and Buildings;

WHEREAS, the specific capital projects (herein collectively referred to as the “Projects”) and project budget costs as follows:

- Drake Laboratory – Phase II - \$15,000,000;
- Pearson Hall Gym – Makerspace - \$1,430,000; and
- Worrilow Hall – Food Processing Center - \$1,100,000

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Projects and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Projects as listed above.

2. **WHEREAS**, pursuant to that certain Ground Lease, dated August 29, 2012, between 1743 Holdings, LLC, as Landlord, and STC Phase II Venture, LLC, as Tenant, the Landlord must approve the construction of new buildings by Tenant;

WHEREAS, the Landlord has reviewed the Tenant's proposed construction project of the STAR Phase III – 10 Story Tower, contained on pages 17 - 19 of the November 1, 2016 meeting of the Grounds and Building Committee materials (the “STAR Tower Project”), and recommends its approval by the Committee.

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the STAR Tower Project and (2) the authorization of 1743 Holdings, LLC to take such further action as they deem necessary to implement, complete and pay for the Project as listed above.

3. **WHEREAS**, the Committee has reviewed the STAR Campus - Audion project, contained on pages 21 - 22 of the November 1, 2016 meeting materials of the Grounds and Building Committee materials (the “Audion Project”);

WHEREAS, the specific Audion Project costs are: construction budget \$3,600,000 and projected annual lease payment of \$296,158;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, (1) the approval of the Audion Project and (2) the authorization of the Administration to take such further action as they deem necessary to implement, complete and pay for the Audion Project as listed above.

4. **RESOLVED**, to recognize the personnel actions (new tenurable appointments, emeritus appointments, and appointments to named professorships) presented in the November 2, 2016, meeting booklet of the Trustee Committee on Academic Affairs.

5. **WHEREAS**, the limits of Financial Signature Authority were last increased by a Board resolution on November 12, 2007 as indicated in the table below;

WHEREAS, the Administration is recommending the limits for the President, Executive Vice President, and Provost be increased to aid in conducting routine financial transactions;

NOW, THEREFORE, BE IT RESOLVED, the Committee recommends to the Board, the approval to increase Financial Signature Authority limits for the President, Executive Vice President, and Provost, as indicated in the table below:

UNIVERSITY OF DELAWARE - TABLE OF AUTHORITIES
(amounts in thousands of dollars)

| | Authority | President (1) | Proposed | Provost/ EVP | Proposed |
|----|--------------------------------------------------------|---------------|----------|-----------------|----------|
| 1 | Operating Budget Revision, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 2 | Capital Budget Revisions, Transfers & Allocations (4) | 1,000 | UL | 500 | UL |
| 3 | Capital Budget | | | | |
| | a. budgeted | UL | | 1,000 | |
| | b. unbudgeted | 1,000 | 2,500 | 500 | 1,500 |
| 4 | Capital Asset Write-offs | 1,000 | 2,500 | 500 | 1,500 |
| 5 | Normal Operating Purchases | UL | | 500 | 1,500 |
| 6 | Per Transaction - Procurement Card | 25 | | 25 | |
| 7 | Request for Check | UL | | 500 | 1,500 |
| 8 | External Borrowings (3) | 5,000 | | | |
| 9 | Pledge/Escrow Assets | 5,000 | | | |
| 10 | Sponsored Contracts & Grants | UL | | 2,000 | |
| 11 | Bad Debt Write-offs (2) | 10 | 100 | 5 | 10 |
| 12 | Purchase/Sale of Real Estate | 1,000 | 2,500 | | 1,500 |
| 13 | Leases (2) | 1,000 | 2,500 | 250 | 1,500 |

Notes:
UL - Unlimited

- (1) - Current limit as approved by Board resolution dated November 12, 2007
- (2) - Limited to President & Treasurer. Limits were increased per Board Resolution April 28, 2016.
- (3) - Aggregate \$20 million
- (4) - Transfers greater than \$500,000 will be reported to the Trustee Committee on Finance on a quarterly basis

6. WHEREAS, Wells Fargo is the Trustee under the will of Edward C. Davis,
and

WHEREAS, the will provides that Trust income shall be paid to the University of Delaware "for scholarships for students in the School of Civil Engineering at the University of Delaware, or for such other purposes as the University shall, in writing, represent to the Trustee at the time of any such payment or payments that it needs for some specific purpose in advancing the efficiency of the School of Civil Engineering are greater than its needs for scholarships in that school."

NOW, THEREFORE, BE IT RESOLVED, that the President of the University be, and hereby is, directed to certify in writing to Wells Fargo that the University needs an estimated amount of \$180,000 for undergraduate scholarships during FY 2018, and that the University's need for the balance of the Trust income for FY 2018 for fellowships for graduate students, for facilities renewal, and for faculty support of named professorships in the Department of Civil Engineering is greater than the University's need for additional undergraduate scholarships in that Department, and further,

BE IT RESOLVED, to request the Trustee to pay the income from the Trust to the University for such support.

7. WHEREAS, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Fall 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these materials)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|----------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Mr. Mark Samuels Lasner (FS) | \$10,012,500.00 | Morris Library | Mark Samuels Lasner Collection |
| Dr. Donald J. Puglisi (TR) and Ms. Marichu C. Valencia (PP) | \$ 5,000,000.00 | Arts and Sciences | Donald J. Puglisi and Marichu C. Valencia Music Enrichment Fund |
| Anonymous (AP) | \$ 4,200,000.00 | Agriculture and Natural Resources | WorriLOW Hall Project |
| Mr. John R. Cochran III (TR) and Mrs. Patricia A. Cochran (FR) | \$ 3,000,000.00 | University Wide | John R. Cochran III and Patricia A. Cochran in support of Diversity |
| Miss Sondra J. Arnsdorf ('69/AS) | \$ 2,000,000.00 | Education and Human Development | Dr. Val E. Arnsdorf and Deloris Bauer Arnsdorf Fellowship |
| The Delaware Bankers Association (OO) | \$ 785,000.00 | Business and Economics | Trust and Wealth Management Program |
| H. Fletcher Brown Trust (OO) | \$ 538,009.10 | University Wide | H. Fletcher Brown Trust |
| Anonymous (AP; CP) | \$ 450,000.00 | Agriculture and Natural Resources | UDairy Creamery Expansion |
| Professor Catherine V. Bieber ('56/EHD) and Mr. Homer L. Bieber (FR) | \$ 320,000.00 | Education and Human Development | Catherine V. Bieber Graduate Assistantship |
| Mr. David A. Plastino ('78/AS) | \$ 250,000.00 | Arts and Sciences | David A. Plastino Expendable Gift Fund and Undergraduate Research Fellows for the Department of Chemistry and Biochemistry |
| Estate of Walter Grunwald ('62/EHD) | \$ 180,000.00 | University Wide | Unrestricted Gifts |
| The Henry Francis du Pont Winterthur Museum (OO) | \$ 158,075.00 | Arts and Sciences | Winterthur Museum Grad Student Stipends |
| Estate of Gladys Mattie Helm ('41/EHD) | \$ 156,032.07 | Education and Human Development | Gladys S. Helm Fund to Support the College of Education and Human Development |
| Anonymous (AA; FP) | \$ 150,000.00 | Agriculture and Natural Resources | UDairy Creamery Expansion |
| May & Stanley Smith Charitable Trust (FP) | \$ 120,000.00 | Education and Human Development | May and Stanley Smith Charitable Trust-Western States Leadership Institute on Developmental Disabilities |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|--------------------------------------------------------------------|
| Dr. Michael A. Arenson (RF) and Mrs. Janet H. Arenson (FR) | \$ 100,000.00 | Arts and Sciences | Michael and Janet Arenson Music Theory Scholarship |
| Mr. Richard J. Horvath ('68/EG) | \$ 100,000.00 | Engineering | Dick Horvath Innovation Fund for Materials Science and Engineering |
| William and Muriel Elliott Fdn. (FP) | \$ 100,000.00 | Business and Economics | William and Muriel Elliott Scholarship in Entrepreneurship |
| NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors. | | | |

IX. AGENDA

Two resolutions of recognition will be brought before the Board at the semi-annual meeting on December 13, 2016:

- 1) A resolution honoring and recognizing the 2016 UD Field Hockey Team.
- 2) A resolution recognizing new faculty appointments, named professorships, and faculty *emeriti* appointments.



APPENDIX B:

REVISIONS TO

UNIVERSITY OF DELAWARE

BYLAWS

ARTICLES 1, 2, 3

AS RECOMMENDED

FOR APPROVAL BY THE

BOARD OF TRUSTEES

AT ITS SEMI-ANNUAL MEETING

DECEMBER 13, 2016

Bylaws of the University of Delaware
(Revised 1989, 1992, 1997, 1999, 2011, 2016)

ARTICLE 1: THE BOARD OF TRUSTEES

SECTION 1.1. COMPOSITION AND METHOD OF APPOINTMENT OF THE BOARD OF TRUSTEES

SECTION 1.1.1. *Composition of the Board; Method of Appointment.* The composition of the Board and method of appointment of Trustees shall be as prescribed by the Charter of the University.

SECTION 1.1.2. *Vacancies; Resignation; Removal of Trustees.*

SECTION 1.1.2.1. Any vacancy in the Board caused by the expiration of term, death, resignation or otherwise, of a Trustee who was appointed by the Governor shall be filled by the Governor, so that there shall at all times be eight members of the Board appointed by the Governor. All other vacancies shall be filled by election by the Board.

SECTION 1.1.2.2. Any Trustee may resign at any time by mailing or otherwise delivering a written resignation to the Chair of the Board or the Vice President and University Secretary.

SECTION 1.1.2.3. Any Trustee, upon recommendation by not less than two-thirds of the members of the Executive Committee, may be removed from the Board for any cause deemed by the Board to be appropriate, by the vote of two-thirds of the Trustees then serving.

SECTION 1.1.2.4. If any Trustee shall be convicted of a felony, whether the conviction resulted from a plea of guilty or nolo contendere or from a verdict after trial or otherwise, such member shall be deemed to have automatically resigned as a member of the Board as of the date of such conviction. If any Trustee shall be charged with a felony, such Trustee shall be placed on leave automatically during the pendency of the proceeding, unless thereafter by an affirmative vote of at least two-thirds of the Trustees the Board determines otherwise.

SECTION 1.1.3. *Attendance at Board Meetings.*

SECTION 1.1.3.1. The place of a Trustee who shall be absent from three successive regular meetings shall be vacated, unless the Board shall otherwise specially direct, and a vacancy thus created shall be filled as in other cases. The acceptance by the Board of an excuse for nonattendance shall be construed as a special direction that such absence shall not operate toward creating a vacancy. A Trustee appointed or elected and not accepting at or before the next regular meeting shall be considered as declining and a new appointment shall be made.

~~SECTION 1.1.3.2. Trustees shall attend Board meetings and meetings of standing, special, and visiting Board committees in person, except that a Trustee may, with advance permission of the Chair of the Board, participate in a meeting by means of telephone or video conference or similar medium that enables all persons participating in the meeting to hear one another.~~

SECTION 1.1.4. *Honorary Counselor to the Board.* The Board may in its discretion, from time to time, appoint any person to the office of Honorary Counselor to the Board, in recognition of long and distinguished service to the University. The Counselor to the Board shall be privileged to attend all meetings of the Board and speak on any matter coming before the Board and shall have such other functions as the Board may by resolution provide. An Honorary Counselor to the Board, not being a member of the Board, shall not be counted for the purpose of determining the presence of a quorum and shall have no vote.

SECTION 1.1.5. *Trustees Emeriti.* The Board may in its discretion, from time to time, appoint any former Trustee to the office of Trustee Emeritus of the Board in recognition of distinguished service to the University as a Trustee. A Trustee Emeritus shall be privileged to attend all meetings of the Board and speak on any matter coming before the Board and shall have such other functions as the Board may by resolution provide. A Trustee Emeritus of the Board, not being a member of the Board, shall not be counted for the purpose of determining the presence of a quorum and shall have no vote.

SECTION 1.2. POWERS OF THE BOARD OF TRUSTEES

SECTION 1.2.1. *Powers of the Board.* As provided in Section 5106 of the Charter of the University, the Board shall have the entire control and management of the affairs of the University; and nothing provided in these Bylaws shall diminish or reduce the Board's plenary authority over all matters related to the control and management of the affairs of the University.

SECTION 1.3. MEETINGS OF THE BOARD OF TRUSTEES

SECTION 1.3.1. *Regular Meetings.* Two regular meetings of the Board shall be held every year at the University or such other location as the Chair of the Board shall determine, one in the fall and the other in the spring, the specific day to be determined by the Chair of the Board. Other regular meetings may be held on the call of the President, which the President may make at the President's own discretion, and shall make on the written request of any two or more Trustees.

SECTION 1.3.2. *Special Meetings.* Special meetings may be held at the call of the Chair of the Board, which the Chair of the Board may make at his or her discretion and shall make on the written request of at least six Trustees.

SECTION 1.3.3. *Notice of Meetings; Electronic Notice.*

SECTION 1.3.3.1. The Secretary of the Board shall give notice of all regular meetings of the Board by sending to Trustees at their address of record a written notification at least two weeks in advance of regular meetings. At least three days' written or telephone notice shall be given of special meetings of the Board; *provided, however,* that the Chair of the Board

may call a special meeting upon less than three days' notice if special circumstances warrant. The time and place of all meetings and the purpose of special meetings shall be stated in the notice thereof, and the proceedings of special meetings shall be confined to the purposes therein stated and matters germane thereto.

SECTION 1.3.3.2. Notice in writing may be effected by mail, facsimile transmission, courier service, or email or similar electronic transmission, to each Trustee's last known address. Notice shall be deemed given on the date sent or transmitted.

SECTION 1.3.3.3. Attendance at a meeting shall constitute waiver of notice, except when a Trustee attends a meeting for the express purpose of objecting at the beginning of the meeting to the transaction of any business because the meeting was not lawfully properly called or convened.

SECTION 1.3.4. *Quorum*. Nine Trustees shall constitute a quorum to do business; a lesser number may adjourn.

SECTION 1.3.5. *Ex Officio Trustees*. Ex officio Trustees as specified in the Charter of the University shall be entitled to vote at all Board meetings.

SECTION 1.3.6. *Order of Business at Meetings of the Board*. Unless ordered by the Chair of the Board or other Trustee presiding in the absence of the Chair of the Board, the order of business at each regular meeting of the Board shall be:

1. Roll Call
2. Excuses for absences
3. Approval of minutes of the last meeting
4. Unfinished business
5. Reports of officers
 - (a) Treasurer of the Board
 - (b) President of the University
6. Reports and recommendations of standing committees
7. Reports and recommendations of special committees
8. Appointment of committees
9. Miscellaneous
10. Adjournment

SECTION 1.3.7. *Taking and Preservation of Minutes*. The Vice President and University Secretary shall take minutes of all meetings of the Board; shall file, index, and preserve all minutes, papers, and documents pertaining to the business and proceedings of the Board; and shall be custodian of all records of the Board.

SECTION 1.3.8. *New Business*. No business properly referable to a standing committee or committees of the Board shall, prior to such reference, be considered in a meeting of the Board without the consent of (1) a majority of the Trustees present who are members of the committee or committees concerned and (2) an affirmative vote of a majority of the Trustees present.

SECTION 1.3.9. *Executive Sessions.* By order of the Chair of the Board or by vote of a majority of the Trustees present at any meeting of the Board, the meeting or a portion thereof may be closed to the public, subject to the applicable requirements of State law concerning access to such meetings. Executive sessions of the Board shall include the Trustees (including the President), the Vice President & General Counsel and the Vice President and University Secretary; *provided, however*, that should the subject of an executive session be the performance of a specific Trustee, ~~or the~~ Vice President & General Counsel, or the Vice President and University Secretary, then that person shall not be entitled to attend. Other individuals may be invited to attend all or portions of an executive session as deemed necessary by the Chair of the Board or other Trustee presiding in the absence of the Chair of the Board.

SECTION 1.3.10. *Compliance with Delaware Freedom of Information Act.* In those instances where Delaware's Freedom of Information Act, 29 Del. C. Ch. 100 ("FOIA"), applies to activities of the Board, the Board shall act in compliance with FOIA.

SECTION 1.4. TRUSTEE CONFLICT OF INTEREST POLICY

SECTION 1.4.1. *Scope.* The purpose of this Conflict of Interest Policy is to protect the University's interest if a transaction or arrangement to which the University is a party might benefit or might be seen as benefiting the private interest of a Trustee.

SECTION 1.4.2. *Policy.* It is the policy of the University that Trustees shall act in a manner consistent with their fiduciary duty and responsibilities to the University, and that, should they have a conflict of interest, they shall recuse themselves from Board consideration of the matter giving rise to the conflict of interest.

SECTION 1.4.3. *Definitions.* As used in this Conflict of Interest Policy, the following terms shall have the meanings indicated.

SECTION 1.4.3.1. "Trustee" means (a) a person serving as a voting or nonvoting member of the Board; (b) an honorary counselor to the Board appointed under Section 1.1.4; (c) a Trustee Emeritus or Trustee Emerita appointed to the Board under Section 1.1.5; and (d) a non-Trustee appointed to a visiting committee under Section 2.13.2.

SECTION 1.4.3.2. "Conflict of interest" means a situation in which a Trustee's financial interest in a transaction for the provision of goods or services to the University for compensation or remuneration or his or her relationship with an organization compromises the Trustee's independence of judgment, allows a Trustee to exploit his or her position for personal or financial gain, or causes harm to the University's reputation.

SECTION 1.4.3.3. "Organization" means an individual, company, association, partnership, or other entity, whether incorporated or unincorporated and whether for-profit or not-for-profit, that provides or has expressed an interest in providing goods or services to the University for compensation or remuneration.

SECTION 1.4.3.4. "Affiliate" means (a) an organization of which a Trustee is an officer, director, trustee, partner, employee or agent; (b) an organization in which the Trustee has a

material interest; or (c) any spouse, parent, or child of a Trustee.

SECTION 1.4.3.5. “Material interest” means a financial interest in an organization by virtue of (a) ownership of five percent or more of the organization’s outstanding stock or comparable ownership interest in a non-corporate entity; (b) a paid consulting or employment relationship with the organization; or (c) receipt of a gift, favor, benefit, or service from the organization if the cumulative value of all such gifts, favors, benefits, and services received by such Trustee from such organization in any twelve-month period is \$100 or more.

SECTION 1.4.4. *No Compensation for Trustees.* Trustees serve as volunteers and are not compensated for their services. Consistent with this policy, no Trustee may serve as a paid consultant to or enter into a paid employment or contractual relationship with the University or otherwise provide services to the University for payment while he or she is a Trustee or for a period of one year after service as a Trustee ends; *provided, however*, that the prohibition in this sentence shall not be construed or applied to prohibit a contract of full-time employment between the University and any Trustee who is employed by the University as (1) President or (2) a full-time member of the University Faculty if such Trustee was so employed prior to his or her appointment as a Trustee.

SECTION 1.4.5. *Disclosure.* Each Trustee shall be required to file on an annual basis, and at such other times as a potential conflict of interest may arise, a Disclosure and Compliance Affirmation Statement disclosing his or her financial interest, or that of an affiliate, in a transaction for the provision of goods and services to the University for compensation or remuneration and affirming that (1) the Trustee has read the Conflict of Interest Policy contained in these Bylaws, and (2) the Trustee will avoid participating in any University decision involving or affecting such transaction or where for other reasons the Trustee’s independent judgment could be affected by a conflict of interest.

SECTION 1.4.6. *Recusal.* Trustees shall avoid participating in any University decision in which, by any reasonable standard, institutional or other connections could influence the Trustee’s independent judgment. Where the Trustee is in doubt as to whether he or she should avoid participating in a decision, the Trustee shall raise the issue in advance with the Chair of the Board for determination.

SECTION 1.4.7. *Quorum consideration.* A Trustee who is recused under Section 1.4.6 may be counted in determining the presence of a quorum but such Trustee shall not be counted for purposes of determining whether a quorum exists with respect to the requisite action. In the event that the Chair of the Board is an interested Trustee, the senior Vice Chair of the Board in the case of the Board or the senior Trustee in the case of a committee of the Board shall undertake the powers and duties of the Chair of the Board or committee chair in connection with the matter under consideration.

SECTION 1.5. OFFICERS OF THE BOARD AND THEIR DUTIES

SECTION 1.5.1. *Officers of the Board.* The officers of the Board shall be a Chair of the Board, one or more Vice Chairs of the Board, a Secretary, and a Treasurer. Officers shall be elected annually

by a majority vote of those present at the regular spring meeting of the Board. Officers shall each perform the duties imposed upon them in their respective offices by the Charter of the University, these Bylaws, and the general law, and shall hold their offices until their successors are elected.

One Trustee may hold more than one office. The Board reserves the power to remove any officer and to fill vacancies occasioned by death, resignation, removal, or any other cause. Officers of the Board shall not be deemed officers of the University.

SECTION 1.5.2. *Chair of the Board.* The Chair of the Board shall preside at all meetings of the Board when present. The Chair of the Board shall have the authority to perform the duties imposed by law, the Charter of the University, these Bylaws, and resolutions of the Board. The Chair of the Board shall perform generally the functions of the executive head of the Board. The Chair of the Board shall be an *ex officio* member of all standing and special committees of the Board. With the exception of the Executive Committee, the Chair of the Board shall not be counted for purposes of determining the presence of a quorum and shall have no vote in standing and special committees.

SECTION 1.5.3. *Vice Chair of the Board.* In the event of the absence or disability of the Chair of the Board, the powers and duties of the Chair of the Board shall devolve upon the senior Vice Chair of the Board. In the event the senior Vice Chair of the Board is absent or unable to serve, or elects not to serve, the next senior Vice Chair of the Board shall be eligible to serve, and so on. Seniority shall be determined by the length of service in the office of Vice Chair of the Board. In the case of contemporaneously elected Vice Chairs of the Board, seniority shall be determined by length of service as a Trustee.

SECTION 1.5.4. *Chair of the Board pro tempore.* In the absence of the Chair of the Board and the Vice Chairs of the Board, the Board shall elect a Chair of the Board pro tempore to preside at that particular meeting.

SECTION 1.5.5. *Secretary.*

SECTION 1.5.5.1. The Secretary, through the Vice President and University Secretary, shall perform duties imposed by law and usually incident to that office except as otherwise provided by the Board. The Secretary shall, in addition to the sending of notices of meetings herein provided for, see that copies of the minutes of the preceding regular meeting and of any special meeting held since the last regular meeting are sent to each Trustee. As soon as possible after each meeting, the Secretary shall transmit to the proper officer, or to the chairs of the appropriate committees, all papers, matters, or business that may have been referred to them respectively. The Secretary shall notify, by letter, all persons elected or appointed to office by the Board and shall notify those upon whom honorary degrees are to be conferred.

SECTION 1.5.5.2. The Secretary may delegate to the Vice President and University Secretary or other appropriate officer of the University any of the duties of notification and transmittal.

SECTION 1.5.6. *Treasurer.* The Treasurer, through the Executive Vice President and Treasurer of the University, shall have general supervisory authority over the funds and moneys of the

University and the disbursement thereof, except to the extent that the Board may otherwise provide. The Treasurer shall render each year to the Committee on Finance a full report and an inventory of the investments of the University. The Treasurer shall also submit to the Board at its regular meeting in December an auditor's report of all accounts up to the first day of the preceding July.

ARTICLE 2. COMMITTEES OF THE BOARD AND THEIR DUTIES

SECTION 2.1. STANDING COMMITTEES.

SECTION 2.1.1. The Standing Committees of the Board shall be: an Executive Committee; a Committee on Academic Affairs; a Committee on Finance; a Committee on Grounds and Buildings; a Committee on Honorary Degrees and Awards; a Committee on Public Affairs and Advancement; and a Committee on Student Life and Athletics. Each of these committees shall consist of not fewer than three members.

SECTION 2.1.2. Any matters appropriate for consideration by a standing committee ordinarily shall first be referred to that committee by the Chair of the Board, except when the Chair of the Board determines in his or her discretion that prompt action is needed. Matters determined to be appropriate for consideration by more than one standing committee may be referred by the Chair of the Board to one or more committees for consideration, jointly or serially, in his or her discretion.

SECTION 2.1.3. The chair of each standing committee, with the concurrence of the Chair of the Board, shall have the authority to establish and appoint members to such subcommittees as he or she deems necessary or desirable to properly discharge the committee's responsibilities and, when authorized by the Executive Committee, to appoint non-voting, advisory members who are not Trustees to attend and participate in the meetings of the standing committee or its subcommittees.

SECTION 2.2. EXECUTIVE COMMITTEE.

SECTION 2.2.1. The Executive Committee shall consist of ~~(1) the Chair of the Board, who shall preside; (2) all two Vice Chairs of the Board; (3) the Treasurer; (4) the Secretary; (5) the chairs of other standing committees of the Board; and (6) such three and seven~~ (1) the Chair of the Board, who shall preside; (2) all two Vice Chairs of the Board; (3) the Treasurer; (4) the Secretary; (5) the chairs of other standing committees of the Board; and (6) such three and seven additional Trustees as may be appointed by the Chair of the Board from time to time. Five members shall constitute a legal quorum for the transaction of business.

SECTION 2.2.2. In any interval between the regular meetings of the Board, the Executive Committee shall have authority to transact all business and do any act that could come before the Board.

SECTION 2.3. COMMITTEE ON ACADEMIC AFFAIRS. The Committee on Academic Affairs shall have the responsibility to ensure: the academic program is consistent with the University's mission and overall strategy; the allocation of resources within the comprehensive financial plan reflects the University's academic priorities; the faculty personnel policies and procedures complement academic priorities; the University's academic programs are appropriate

for its students; and the University assesses the effectiveness of its academic programs.

SECTION 2.4. COMMITTEE ON FINANCE. The Committee on Finance shall have general charge and control of the fiscal affairs of the Corporation. The Committee shall have prepared and shall submit to the Executive Committee a comprehensive financial plan for the University, showing under appropriate captions the estimated revenues, expenditures and transfers for the next fiscal year. When the comprehensive financial plan has been approved by the Executive Committee and the Board, no person shall have the authority to expend more than the amounts authorized in the comprehensive financial plan; but the Executive Committee may authorize revisions in accordance with University business control policies.

SECTION 2.5. COMMITTEE ON GROUNDS AND BUILDINGS. The Committee on Grounds and Buildings shall have oversight of all matters relating to real estate, construction, and maintenance of property. No real estate undertaking valued at one million dollars or more shall be approved by the Board without submission to and approval by the Committee on Grounds and Buildings.

SECTION 2.6. COMMITTEE ON HONORARY DEGREES AND AWARDS.

SECTION 2.6.1. The Committee on Honorary Degrees and Awards shall consist of seven members, four of whom shall be Trustees and appointed by the Chair of the Board, and three of whom shall be members of the University faculty appointed by the President of the University.

SECTION 2.6.2. Nominations for honorary degrees and awards may be made to the Chair of the Board, the President of the University, or to the chair of the Committee on Honorary Degrees and Awards.

SECTION 2.6.3. Honorary degrees and awards shall be granted by the Board upon the recommendation of the Committee on Honorary Degrees and Awards and, in the case of honorary degrees, after consultation with the University Faculty. Both honorary degrees and awards shall recite, as the sole authority for their issuance, the action of the Board granting the degree or award.

SECTION 2.7. COMMITTEE ON PUBLIC AFFAIRS AND ADVANCEMENT. The Committee on Public Affairs and Advancement is charged with monitoring the political, economic, social, and public policy environment in which the University operates, identifying through external and government relations, communications, and marketing activities those issues that directly impact the University and recommending appropriate courses of action; and advancing the University's mission and programs through the provision of policy direction for a vigorous and appropriate advancement program. These efforts shall align clearly with the stated goals and mission of the University, as approved by the Board or other appropriate authority. The Committee shall assist in the identification and the solicitation of major gifts to the University.

SECTION 2.8. COMMITTEE ON STUDENT LIFE AND ATHLETICS. The Committee on Student Life and Athletics shall have responsibility for all matters relating to services for students (other than academic services) or relating to athletics. It shall also consider all aspects of student

life and shall review annually the policies promulgated by faculty and student bodies bearing in mind that student governance is a faculty responsibility, as defined in Section 3.2.5 of these Bylaws, but that, under the Charter of the University, the Trustees may, if necessary, promulgate bylaws for the care, control and government of students.

SECTION 2.9. SPECIAL COMMITTEES. The Special Committees of the Board shall be a Compensation Committee, which shall have responsibility for approving compensation for the administrative officers of the University, and a Nominating Committee, which shall have responsibility to present nominees to fill vacancies of officers of the Board and in the twenty Board positions filled by the Board.

SECTION 2.10. APPOINTMENT OF COMMITTEES.

SECTION 2.10.1. Members of standing committees shall be appointed each year at the spring meeting of the Board by the Chair of the Board, and members shall hold office for one year or until successors are appointed, except that members of the Executive Committee may be appointed for shorter terms. Members of special committees shall be appointed by the Chair of the Board with the approval of the Executive Committee. Other committees of the Board and the members thereof shall be appointed by the Chair of the Board as occasion may require and for such periods as the Chair of the Board shall determine. The Chair of the Board shall have the power at any time to fill vacancies on committees that may occur and to name additional members to committees within limits prescribed by these Bylaws. The Chair of the Board shall also designate the chair of each of the committees.

SECTION 2.10.2. The President and Trustees who are not members of a standing or visiting committee may attend any standing or visiting committee, subject to the advance approval of the chair of such standing or visiting committee, but their presence shall not be counted for the purpose of determining the presence of a quorum and they shall have no vote. The President of the University shall be an *ex officio* member of each standing and visiting committee of the Board

SECTION 2.11. REPORTS OF STANDING COMMITTEES. All standing committees shall submit their respective reports and their recommendations to the Executive Committee. The Executive Committee shall consider the various recommendations contained in such reports and shall submit such reports and the Executive Committee's recommendations to the Board.

SECTION 2.12. REPORTS OF THE NOMINATING COMMITTEE. Reports of the Nominating Committee shall be presented orally to the Board at regular meetings of that body or at any special meeting called for the purpose of receiving such reports.

SECTION 2.13. VISITING COMMITTEES.

SECTION 2.13.1. *Creation of Visiting Committees.* Visiting committees may be created from time to time by the Executive Committee to serve under standing committees of the Board. A visiting committee would typically be created for the purpose of supporting a unit of the University. A visiting committee would typically be named to carry out other functions more specific or detailed than those which are the responsibility of a standing committee of the Board.

SECTION 2.13.2. *Appointment of Visiting Committees.* The chair of the standing committee served by a visiting committee, or a member of the standing committee designated by the chair of such standing committee, and the President of the University, or his or her designee, shall each serve ex-officio as a member of any visiting committee, but shall not be counted for the purpose of determining the presence of a quorum and shall have no vote. The chair and other members of a visiting committee shall be appointed, for the terms specified, by the Chair of the Board, and such appointees need not be Trustees.

SECTION 2.13.3. *Coordination.* The Vice President and University Secretary shall have responsibility for coordination of the affairs of the visiting committees, as in the case of other committees.

ARTICLE 3: THE FACULTY AND OFFICERS OF THE UNIVERSITY

SECTION 3.1. EDUCATIONAL SUBDIVISIONS OF THE UNIVERSITY

SECTION 3.1.1. *Educational Organization; Colleges.* Until otherwise ordered by the Board, the University shall have seven colleges, each headed by a dean: Agriculture and Natural Resources; Arts and Sciences; the Lerner College of Business and Economics; Earth, Ocean, and Environment; Education and Human Development; Engineering; and Health Sciences.

SECTION 3.1.2. *Changes to Educational Organization.* Recommended changes in the educational organization of the University shall come to the Board through the President of the University.

SECTION 3.2. THE FACULTY

SECTION 3.2.1. *Role of the Faculty.* Until otherwise ordered by the Board, and to the extent provided in these Bylaws, authority is hereby delegated to the University Faculty to formulate and administer the academic and educational policies of the University in accordance with the Charter of the University, provided that any changes in academic and educational policies having a material financial impact upon the University shall require approval of the Board.

SECTION 3.2.2. *Membership in the Faculty.*

SECTION 3.2.2.1. The voting membership shall consist of the following: the President of the University; academic administrators holding a faculty rank; full-time professors, associate professors, assistant professors, and instructors; and such other members of the administrative and professional staff as may be approved by the Trustees.

SECTION 3.2.2.2. The University Faculty may elect to honorary membership persons who have rendered meritorious service to the University.

SECTION 3.2.3. *Faculty Senate.*

SECTION 3.2.3.1. There exists a Faculty Senate, formed by the University Faculty through its Constitution, which shall function as the standing executive committee of the

University Faculty, and that shall, except during regular and special meetings of the University Faculty, exercise all the powers vested in the University Faculty of the University of Delaware by the Board of Trustees, and that shall be empowered to determine the duties that it will delegate to the faculty committees. The Faculty Senate shall have the power to adopt and to amend Senate Bylaws governing its composition, organization, and procedures. The Senate Bylaws shall provide for such standing and special committees as may be needed.

SECTION 3.2.3.2. The Faculty Handbook shall contain the major academic and educational policies and regulations of the University and shall be maintained jointly by the Faculty Senate and the Provost's Office. Changes to the Faculty Handbook (excluding the section on Personnel Benefits) may be proposed by the Faculty Senate, University Faculty or the Provost. Changes initiated through and approved by the Faculty Senate or University Faculty require approval of the Provost. Changes initiated by the Provost require approval of the Faculty Senate or University Faculty. Disapproval by either shall occur only for reasons that are communicated in writing. The parties then shall have the opportunity for further consideration. Conflicts between the Faculty Senate or University Faculty and the Provost, whether with respect to policies proposed by the Provost or originated by the Faculty Senate or University Faculty, shall be resolved by the President after transmittal of their respective views.

SECTION 3.2.4 *The President as Member of the Faculty*. The President of the University shall be the presiding officer of the University Faculty.

SECTION 3.2.5. *Responsibilities of the Faculty*. The University Faculty, ordinarily acting through the Faculty Senate, except when the University Faculty act through a University Faculty meeting (to be held upon call of the President of the University, a majority vote of the Faculty Senate, or a petition by fifteen percent of the voting members of the University Faculty), shall:

SECTION 3.2.5.1. Make recommendations on the rules and regulations for the government and discipline of the student body.

SECTION 3.2.5.2. Provide for the establishment of the curricula and courses at the University.

SECTION 3.2.5.3. Consult with the appropriate unit(s) and make recommendations for programs of extra-curricular education for students.

SECTION 3.2.5.4. Consult with the appropriate unit(s) and make recommendations on educational and academic policies of admission.

SECTION 3.2.5.5. Determine the requirements for academic degrees and recommend candidates for diplomas, academic degrees and academic certificates, which shall be conferred by the President of the University under the authority of the Board.

SECTION 3.2.5.6. Recommend policies concerning awards, prizes, and scholarships.

SECTION 3.2.5.7. Recommend policies relating to the administration of the University Library.

SECTION 3.2.5.8. Make recommendations for the conduct of formal academic exercises and public functions held under the auspices of the University.

SECTION 3.2.5.9. Adopt regulations governing its own procedures with authority to enact, amend, and repeal its Constitution and Senate Bylaws.

SECTION 3.2.5.10. Determine the duties that it will delegate to Faculty Senate committees and to the faculties of the several colleges and divisions of the University.

SECTION 3.2.5.11. Make recommendations concerning the establishment of any degree program or the disestablishment of any degree program.

SECTION 3.2.5.12. Consider and make recommendations for proposed changes in University organization. Changes in University organization shall include the establishment or abolition of academic departments, colleges or divisions; the transfer of a department or division from one college to another; and the establishment or abolition of administrative offices that are directly concerned with academic matters.

SECTION 3.2.6. *Privileges of the Faculty.* It shall be the privilege of the University Faculty:

SECTION 3.2.6.1. To consider matters of general interest to the University and make recommendations thereupon to the President for transmission to the Board.

SECTION 3.2.6.2. To make recommendations to the President or the President's designee, for transmission to the Board, concerning the formation of policies governing academic appointments, promotions, tenure, dismissals, and salaries.

SECTION 3.2.6.3. To propose to the President, for transmission to the Board, amendments to these Bylaws, *provided that* any such proposed amendment is proposed in writing at the preceding regular meeting of the University Faculty.

SECTION 3.2.7. *President and Faculty.* The University Faculty and Administrative Officers of the University shall administer the academic and educational policies of the University in a collaborative manner. All matters of conflicting jurisdiction as to the exercise of powers by the several colleges and divisions shall be decided by the President of the University in his or her sole discretion.

SECTION 3.3. ADMINISTRATIVE OFFICERS OF THE UNIVERSITY

SECTION 3.3.1. *Administrative Officers of the University.* The administrative officers of the University shall be the President of the University; the Provost; the Executive Vice President and Treasurer; the Vice President and University Secretary; and such University officers holding the rank of Vice President and such other administrative officers as the Board, by resolution, shall from time to time establish.

SECTION 3.3.2. *President of the University.*

SECTION 3.3.2.1. The President of the University is appointed by the Board and serves at the pleasure of the Board.

SECTION 3.3.2.42. The President, as the executive agent of the Board and the chief executive officer of the University shall have general supervision of the affairs of the University.

SECTION 3.3.2.63. Subject to confirmation by the Board, the President shall appoint the Provost, the Executive Vice President and Treasurer, the Vice President and University Secretary, the Vice Presidents of the University, and other officers of the University; and subject to approval-recommendation by the Provost and confirmation by the Trustees, the President shall appoint the Deans.

SECTION 3.3.32.4. In the event of a scheduled absence, the President may delegate administrative functions to any administrative officer.

SECTION 3.3.2.5. In the event of incapacity of the President that materially impairs the President's ability to discharge the responsibilities of the office, the Provost shall perform the duties of the President, unless the Board of Trustees shall direct otherwise.

SECTION 3.3.2.56. In the event of a vacancy in the office of the President, an Acting President shall be chosen by the Board to serve at the pleasure of the Board. ~~SECTION 3.3.2.2. In the event of a prospective or existing vacancy in the office of President, t~~ The Chair of the Board shall appoint a special committee, the members of which need not all be Trustees, that, pursuant to policies and procedures adopted by the Board, shall seek and evaluate candidates for the office. To be elected, a nominee must receive the affirmative vote of at least a majority of the voting members of the Board then in office.

SECTION 3.3.2.7. The President shall be removable from office only upon the affirmative vote of a majority of the voting members of the Board then in office.

SECTION 3.3.3. *The Provost.*

SECTION 3.3.3.1. The Provost shall be the chief academic officer of the University next in authority to the President of the University. The Provost shall report to the President and, in addition to the powers and duties specified in this Bylaw, shall have such additional powers and duties as shall be assigned from time to time by the President.

SECTION 3.3.3.2. As chief academic officer, the Provost shall be responsible for proposing academic and educational policies to the Faculty Senate and for reviewing and approving, prior to implementation, all academic and educational policies of the University which are initiated and approved by the Faculty Senate or University Faculty. Disapproval by the Provost of policies approved by the Faculty Senate or University Faculty shall occur only for reasons that are communicated in writing to the Faculty Senate or University Faculty

by the Provost. The Faculty Senate or University Faculty then shall have the opportunity for further consideration. Conflicts between the Faculty Senate or University Faculty and the Provost, whether with respect to policies proposed by the Provost or originated by the Faculty Senate or University Faculty, shall be resolved by the President after transmittal of their respective views.

~~SECTION 3.3.3.3. The Provost, subject to the authority of the President, shall have responsibility for overall academic, educational, research, student life, and outreach operations of the university, including the following: review and approve appointments and promotions of faculty; exercise strategic, academic, and budgetary oversight and authority for all colleges, departments, centers and other academic units; in partnership with the Executive Vice President and other responsible parties, develop and administer the university budget; develop and administer policies and operating procedures for enrollment services including admissions, registration, records, and scheduling; develop and administer services of the university libraries and other learning resources; and as the university's chief academic officer, coordinate all matters administratively assigned to the other vice presidents of the university that relate to the academic program of the university.~~

SECTION 3.3.3.43. The Provost shall receive through the Faculty Senate or University Faculty recommendations developed by the faculty and educational officers for consideration and recommendation to the President and Board of Trustees.

~~SECTION 3.3.3.54. In case of a temporary absence or disability of the President, the Provost shall perform the duties of the President, unless the Board of Trustees shall direct otherwise.~~

SECTION 3.3.4. *The Executive Vice President and Treasurer.* Under the direction of the President, the Executive Vice President and Treasurer is the chief administrative and financial officer of the University. ~~The Executive Vice President and Treasurer shall be responsible for the annual budget process and budget office, administration, information technologies, administrative services, facilities, facilities planning and construction, purchasing, occupational health and safety, and such other duties and responsibilities as the President of the University may assign.~~

SECTION 3.3.5. *The Vice President and University Secretary.*

SECTION 3.3.5.1. Under the direction of the President and the Board, the Vice President and University Secretary is responsible for the administration of matters related to the Board, its standing, special, and visiting committees, including the official record of actions considered and taken by the Board and its committees, and providing staff support for the Board and its committees. The Vice President and University Secretary is the liaison between the Board and the University administration.

~~SECTION 3.3.5.2. The Vice President and University Secretary shall prepare the materials to be considered at regular meetings of the Board and meetings of the several standing, special, and visiting committees and shall forward such materials and supporting exhibits to each member of the committee at least three days before the scheduled meeting thereof.~~

~~The materials for the semi-annual meetings of the Executive Committee shall include the semi-annual reports of the standing committees of the Board and the resolutions that are to be presented at the meeting of the Board immediately following; provided, however, that this section of these Bylaws shall not be applied so as to limit the consideration of any matter that may properly come before the Board or its Standing Committees.~~

~~SECTION 3.3.5.32. The Vice President and University Secretary shall be responsible for the records management and archives operations, and such other duties and responsibilities as may be assigned.~~

SECTION 3.3.5.432. The Vice President and University Secretary shall affix the seal of the University to such documents as may require it.

SECTION 3.4. ACADEMIC DEANS OF THE UNIVERSITY

SECTION 3.4.1. *Deans of Colleges.* Under the direction of the Provost, each of the University's colleges shall be managed and directed by a dean, who shall be appointed as provided in Section 3.3.2.6.

SECTION 3.4.2. *Duties of Deans.* The dean of any college, in addition to other duties, shall have immediate charge of supervising and coordinating all research, instructional, educational, budgeting and outreach activities of that college.

SECTION 3.5. CHAIRS/DIRECTORS OF ACADEMIC DEPARTMENTS/SCHOOLS

SECTION 3.5.1. *Appointments of Chairs/Directors of Academic Departments/Schools.* Department chairs/School directors shall be appointed by the President of the University, upon the recommendation of the appropriate deans and the Provost, with the President having the authority to replace a department chair/school director at any time if, in the opinion of the President, Provost, or the appropriate dean, such action shall be desirable.

SECTION 3.5.2. *Duties of Chairs/Directors.* The chair/director of any department/school, in addition to other duties, shall have immediate charge of supervising and coordinating all research, instructional, educational, and outreach activities of that department/school.

ARTICLE 4: INDEMNIFICATION AND ADVANCEMENT OF EXPENSES OF TRUSTEES AND OFFICERS

SECTION 4.1. ELIGIBILITY FOR INDEMNIFICATION. Any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, by reason of the fact that he or she is or was a trustee or officer of the University of Delaware, or is or was serving at the request of the University as a trustee, director, or officer of another corporation, partnership, joint venture, trust or other enterprise, shall be indemnified by the University against expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred in connection with such action, suit or proceeding, if the trustee, director, or officer acted in good

faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the University, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful; provided, however, the University shall indemnify any such person seeking indemnification in connection with a proceeding (or part thereof) initiated by such person only if such indemnification is authorized by the Board. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of *nolo contendere* or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he or she reasonably believed to be in or not opposed to the best interest of the University, and, with respect to any criminal action or proceeding, had reasonable cause to believe that his or her conduct was unlawful; provided, however, if the action referred to above is brought by or in the right of the University to procure a judgment in its favor, no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the University unless and only to the extent that the Court of Chancery of the State of Delaware or the Court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses that the said Court shall deem proper.

SECTION 4.2. INDEMNIFICATION AGAINST EXPENSES. To the extent that any such person has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in Section 4.1, or in defense of any claim, issue or matter therein, he or she shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred in connection therewith.

SECTION 4.3. DETERMINATION OF ELIGIBILITY. Except as provided in Section 4.2 or ordered by a court, any indemnification authorized by Section 4.1 shall be made by the University only as authorized in the specific case upon a determination that indemnification of the trustee, director, or officer is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Section 4.1. Such determination shall be made (1) by the Board by a majority vote of Trustees who were not parties to such action, suit or proceeding even though less than a quorum, or (2) by a committee of such trustees designated by majority vote of such trustees even though less than a quorum, or (3) if there are no such trustees, or if such disinterested trustees so direct, by independent legal counsel in a written opinion.

SECTION 4.4. ADVANCE PAYMENT OF EXPENSES. Expenses (including attorneys' fees) incurred by the persons identified in Section 4.1 in defending a civil or criminal action, suit or proceeding referred to in Section 4.1 shall be paid in advance of the final disposition of such action, suit, or proceeding upon receipt of an undertaking by or on behalf of such a person to repay such amount unless it shall ultimately be determined that he or she is entitled to be indemnified by the University as authorized by these Bylaws.

SECTION 4.5. MISCELLANEOUS. The foregoing rights of indemnification and advancement of expenses shall in no way be exclusive of any other rights of indemnification and advancement of expenses to which any such trustee, director, or officer may be entitled, under any other Bylaw, agreement, vote of disinterested trustees or otherwise, and shall continue as to a person who has ceased to be a trustee, director, or officer and shall inure to the benefit of the heirs, executors and administrators of such a person.

ARTICLE 5: AMENDMENT OF BYLAWS

SECTION 5.1. AMENDMENT OF BYLAWS. These Bylaws may be altered or amended at any meeting by a vote of a majority of all Trustees.



APPENDIX C:

COMPLETE MEETING MATERIALS FOR THE SEMI-ANNUAL MEETING OF THE BOARD OF TRUSTEES HELD ON MAY 17, 2016



BOARD of TRUSTEES

MEETING BOOKLET

May 17, 2016
3:00 p.m.
Multi-purpose Rooms
Trabant University Center



| BOARD OF TRUSTEES | |
|---------------------------------------|--|
| John R. Cochran, Chair | |
| Tony Allen | |
| Carol A. Ammon | |
| James C. Borel | |
| Thomas J. Burns | |
| Irwin G. Burton III | |
| Mariah D. Calagione | |
| Allison Burris Castellanos | |
| William B. Chandler III, Vice Chair | |
| Joan F. Coker | |
| Howard E. Cosgrove | |
| William J. DiMondi | |
| Chaitanya R. Gadde | |
| Michael S. Geltzeiler | |
| Stuart M. Grant | |
| Teri Quinn Gray | |
| Terri L. Kelly, Vice Chair | |
| Michael K. Lynch | |
| Jack Markell | |
| Carey McDaniel | |
| Terence M. Murphy | |
| Claudia Peña Porretti | |
| Donald J. Puglisi | |
| Nathaniel Rosal | |
| A. Gilchrist Sparks III | |
| Nancy M. Targett, Acting President | |
| Sherman L. Townsend | |
| Kenneth C. Whitney | |
| Mary Jane Willis, Secretary/Treasurer | |
| TRUSTEES <i>EMERITI</i> | |
| Robert A. Fischer Jr. | |
| Robert W. Gore | |
| Sally H. Higgins | |



BOARD of TRUSTEES
May 17, 2016
3 p.m.
Multi-Purpose Rooms
Trabant Student Center

AGENDA

- I. CALL TO ORDER
 - II. ATTENDANCE REPORT
 - III. APPROVAL OF THE MINUTES: DECEMBER 8, 2015
 - IV. REPORT ON ADMISSIONS/ENROLLMENT MANAGEMENT
 - V. REPORTS OF THE PRESIDENT AND THE PROVOST
 - VI. SPECIAL PRESENTATION: Dr. Cole Galloway
 - VII. REPORTS AND RECOMMENDATIONS OF THE
STANDING COMMITTEES
 - A. Student Life & Athletics
 - B. Grounds & Buildings
 - C. Honorary Degrees & Awards
 - D. Public Affairs and Advancement
 - E. Academic Affairs
 - F. Finance
 - G. Nominating
 - H. Executive
 - VIII. CONSENT AGENDA
 - IX. ADDITIONAL RESOLUTIONS FOR BOARD APPROVAL
 - X. CHAIRMAN'S REMARKS
 - XI. ADJOURNMENT
- APPENDIX: Recommended Revisions to Article 3 of the UD Bylaws



BOARD OF TRUSTEES

December 8, 2015

Minutes

A meeting of the Board of Trustees of the University of Delaware was held on December 8, 2015, in the Multi-purpose Rooms of Trabant Student Center. The meeting began at 3 p.m.

TRUSTEES PRESENT:

John R. Cochran, Chair; Tony Allen; James C. Borel; Tom Burns; I.G. Burton III; Mariah Calagione; Allison B. Castellanos; Joan F. Coker; Howard Cosgrove; Bill DiMondi; Chai Gadde; Michael Geltzeiler; Stuart M. Grant; Terri Kelly; Michael Lynch; Carey McDaniel; Terry Murphy; Claudia Peña Porretti; Donald J. Puglisi; Christopher H. Schell; A.Gilchrist Sparks III; Nancy M. Targett; Sherman L. Townsend; Mary Jane Willis

Trustee *Emeritus* Bobby Fischer was also in attendance.

TRUSTEES EXCUSED:

Carol Ammon; William B. Chandler III; Teri Quinn Gray; Jack Markell; Nathaniel Rosal; P. Coleman Townsend Jr.; Kenneth C. Whitney

APPROVED BY MOTION MADE AND SECONDED:

The minutes of the May 12, 2015 and November 18, 2015 meetings of the Board

RESOLUTIONS:

The following resolutions were approved by the Board of Trustees:

1. **RESOLVED**, that the University Administration is authorized to proceed with the Christiana Tower Site Work Improvements and Tunnel Repair, the Colburn Laboratory Water Infiltration Repairs and Roof Replacement, and the Perkins to Public Safety Steam and Condensate Piping Installation.
2. **WHEREAS**, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Fall 2015 meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

3. **RESOLVED**, to recognize the personnel actions (new tenurable appointments, *emeritus* appointments, and appointments to named professorships) presented in the October 16, 2015 meeting booklet of the Trustee Committee on Academic Affairs.
4. **RESOLVED**, by the Executive Committee as follows:

RESOLVED, that any two of the following: President of the University, Executive Vice President and University Treasurer, Vice President for Finance **and Deputy Treasurer**, Vice President and University Secretary, Assistant Vice President for Finance, **University Finance**, ~~Assistant Vice President for Treasury Services~~, **Assistant Vice President, Analysis and Operations** and Chief Investment Officer are authorized on behalf of the University of Delaware to open and close bank, brokerage, custody, trust, safekeeping, or other accounts on behalf of the University of Delaware, subject to the bylaws of the University of Delaware and resolutions of the Board of Trustees, and to enter into agreements governing the administration of such accounts upon such terms and conditions as such officers shall deem to be requisite and proper, said agreement to provide, among other things, the manner in which such securities and/or property so deposited and the income therefrom may be held, withdrawn and/or disposed of, and shall designate the employees of the University who shall give directions with respect to such securities, property and/or income and any other matters or things reasonably pertinent to the deposit of such securities and/or property.

Any two of the above named officers of the University, subject to the bylaws of the University of Delaware, the resolutions of the Board of Trustees and the laws of the State of Delaware, hereby are authorized on behalf of the University to do the following:

1. To establish checking accounts with international banks, such accounts to contain only sufficient funds to meet program needs and to designate individual employees single signature authority on such accounts where appropriate and with adequate controls.
2. To establish petty cash accounts in banks, such accounts to contain only sufficient funds to meet program needs and to

designate individual officers or employees signature authority on such accounts where appropriate and with adequate controls.

3. To open escrow accounts, pledge collateral, procure letters of credit or other surety instruments.
4. To issue instructions, written or oral, for deposits, withdrawals, or transfer of funds or securities to or from University accounts by electronic means, including, but not limited to, wire transfers, EFT, and lockboxes, or to designate to other individual officers and employees, with adequate controls, the power to take such actions whenever appropriate.
5. To open accounts in any publicly traded mutual fund in the name of the University of Delaware, for the purpose of accepting and holding gifts.
6. To instruct or permit any bank or brokerage firm holding any property of the University of Delaware to register said property in the name of such bank or firm's nominee.
7. To instruct or permit any bank or brokerage firm holding any property of the University of Delaware to deposit or arrange for the deposit of such property at Depository Trust Company or any other securities depository or clearing corporation, and to hold such property on behalf of the University of Delaware at any correspondent branch of said bank or firm. Such property may be registered in the depository, bank or firm's nominee name.

BE IT FURTHER RESOLVED, all and any resolutions previously adopted which are in conflict with this resolution be, and hereby are, revoked or amended to resolve such conflict.

5. RESOLVED, by the Executive Committee as follows:

RESOLVED, that any two of the following: President of the University, Executive Vice President and University Treasurer, Vice President for Finance **and Deputy Treasurer**, Vice President and University Secretary, Assistant Vice President for Finance, **University Finance**, Assistant Vice President for Treasury Services, **Assistant Vice President, Analysis and Operations** and Chief Investment Officer (subject to the bylaws of the University, the resolutions of the Board of Trustees and the laws of the State of Delaware, and the investment

decisions of the Investment Visiting Committee of the Board of Trustees), hereby are authorized on behalf of the University of Delaware to:

1. Open Accounts. To open accounts in any brokerage or publicly traded mutual fund in the name of the University of Delaware, for the purpose of accepting and holding gifts, or to carry out investment decisions approved by the Board of Trustees Committee on Finance.
2. Security Authority. To purchase, sell, transfer and endorse for sale or transfer any and all securities of the corporation, and to delegate to other individual officers and employees the power to take such actions as deemed appropriate and with adequate controls.
3. Investment Authority. To execute the policies of the Board of Trustees, the Board's Committee on Finance, and the Board's Investment Visiting Committee:
 - a. By investing the University's monies, including the endowment, in hedge funds,
 - b. By entering into interest rate exchange agreements, including agreements such as basis swaps, swaptions, and
 - c. By the purchase and sale of other derivative products, all upon such terms and conditions as such officers shall deem requisite, proper and in the best interest of the University.
 - d. Such officers may delegate to other officers and employees the power to take the foregoing actions whenever appropriate.
4. Authority to Take Other Appropriate Action. The President, Executive Vice President and University Treasurer, Vice President for Finance **and Deputy Treasurer**, Vice President and University Secretary, Assistant Vice President for Finance, **University Finance**, ~~Assistant Vice President for Treasury Services~~, **Assistant Vice President, Analysis and Operations** and Chief Investment Officer of the University are hereby authorized to take actions to execute and deliver any agreements, certificates or other documents to accomplish the purposes of this Resolution.
5. Effective Date. This resolution shall be effective upon its adoption.

BE IT FURTHER RESOLVED, all and any resolutions previously adopted which are in conflict with this resolution be, and hereby are, revoked or amended to resolve such conflict.

6. **WHEREAS**, it has been determined that the accounts of the three organizations are uncollectible, (\$60,000 from a state agency related to invoices dated March 2010; \$21,743 from a state agency related to invoices dated prior to January 2011; and \$25,125 from a federal agency related to invoices dated prior to February 2009);

NOW, THEREFORE, BE IT RESOLVED, that the write-offs of these accounts in the total of \$106,868 be, and hereby is, approved.

NOW, THEREFORE, BE IT RESOLVED, that the write-offs of these accounts in the total of \$106,868 be, and hereby is, approved.

7. **WHEREAS**, Wells Fargo is the trustee under the will of Edward C. Davis, and

WHEREAS, the will provides that Trust income shall be paid to the University of Delaware "for scholarships for students in the School of Civil Engineering at the University of Delaware, or for such other purposes as the University shall, in writing, represent to the Trustee at the time of any such payment or payments that it needs for some specific purpose in advancing the efficiency of the School of Civil Engineering are greater than its needs for scholarships in that school."

8. **NOW, THEREFORE, BE IT RESOLVED**, that the President of the University be, and hereby is, directed to certify in writing to Wells Fargo that the University needs an estimated amount of \$180,000 for undergraduate scholarships during FY 2017, and that the University's need for the balance of the Trust income for FY 2017 for fellowships for graduate students, for facilities renewal, and for faculty support of named professorships in the Department of Civil Engineering is greater than the University's need for additional undergraduate scholarships in that Department, and further,

BE IT RESOLVED, to request the Trustee to pay the income from the Trust to the University for such support.

9. **WHEREAS**, The University has received \$677,051 from the Edward C. Brown Trust,

NOW, THEREFORE, BE IT RESOLVED, that the Edward C. Brown Family Fund be established as a Fund Functioning as Endowment, with the income to be used for scholarships and fellowships for agriculture students in the College of Agriculture and Natural Resources in memory of the Edward C. Brown Family.

10. **WHEREAS**, P. Coleman Townsend Jr. has for 18 years served as a member of the University of Delaware Board of Trustees, having been elected to the Board in 1997; and

WHEREAS, Mr. Townsend has provided dedicated leadership and guidance in his role as Chair of the Trustee/Faculty Committee on Honorary Degrees & Awards; and

WHEREAS, during his Trustee service, Mr. Townsend has faithfully served in his capacity as a member of the Trustee Committee on Academic Affairs and the Executive Committee; and

WHEREAS, Mr. Townsend has provided thoughtful counsel and perspective to the deliberations of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Trustee service of P. Coleman Townsend Jr. is hereby acknowledged, with gratitude, by the members of the Board of Trustees of the University of Delaware.

11. **WHEREAS**, the Board of Trustees wishes to acknowledge and celebrate faculty excellence, and to enter such acknowledgement into the formal record of Board proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees congratulates each of the individuals as listed (*see list at conclusion of these minutes*).

12. **WHEREAS**, Scott R. Douglass has enjoyed a distinguished eight-year tenure as the University's Executive Vice President and University Treasurer; and

WHEREAS, Mr. Douglass' strong leadership has had a broad spectrum impact across the campus – including facilities, information technology, finance, human resources, campus safety and economic innovation, and

WHEREAS, during his tenure, Mr. Douglass has served as the chief financial and administrative officer managing an operating budget of approximately \$1 billion, leading an extended team of approximately

1,000 staff, and overseeing a cash and endowment portfolio of approximately \$1.7 billion; and

WHEREAS, under Mr. Douglass' direction, the University's physical plant has been significantly expanded and improved with the acquisition of the 272-acre Science, Technology, and Advanced Research (STAR) Campus, and major campus construction projects including the Independence Residence Hall Complex, the new Visitors Center, the Wind Turbine at the Hugh R. Sharp Campus in Lewes, the new UD – Barnes & Noble Bookstore on Main Street, the Life Sciences Research Facility, the Harker Interdisciplinary Science and Engineering Laboratory; the East Campus Residence Hall Complex; the Rodney Residence and Dining Complex, and the JP Morgan Chase addition to Purnell Hall; and

WHEREAS, under Mr. Douglass' direction, significant renovations have also been completed to strengthen UD's existing facilities, including Alison Hall, Perkins Student Center, Carpenter Sports Building, Lasher Laboratory, the Bob Carpenter Center, the Grant Soccer Stadium and the Bob Hannah Baseball Stadium; and

WHEREAS, the Board of Trustees recognizes and appreciates that at the heart of Mr. Douglass' focused and purposeful efforts to serve UD have been his deep commitment and loyalty to this University, his Alma Mater;

SO NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of Delaware hereby expresses its deep appreciation, admiration, and respect to Scott R. Douglass for his dedication as Executive Vice President and University Treasurer, and

BE IT FURTHER RESOLVED, that the Board of Trustees does hereby extend sincere congratulations to Mr. Douglass and wishes him every success in his new role as Vice Chancellor for Finance and Administration at North Carolina State University.

OPENING:

Chairman Cochran convened the meeting at 3 p.m. and welcomed all those in attendance.

Mr. Cochran requested a moment of silence in remembrance of friends of the University who had recently passed away. He then called on Ms. McDaniel for the Attendance Report and the Treasurer's Report.

On a motion made and seconded, the minutes of the Board's meetings of May 12, 2015 and November 18, 2015 were approved as presented in the Meeting Booklet.

REPORTS OF THE PRESIDENT AND PROVOST:

Acting President Nancy Targett welcomed trustees, faculty, administrators and community members while highlighting goals and accomplishments as she leads transition efforts to welcome Dennis Assanis, who will become the University's next president on July 1, 2016. Noting that the meeting marked her 161st day as acting president, Dr. Targett said the next several months should be just as busy as the fall semester. She highlighted progress and priorities including encouraging a diverse and welcoming community, constructing an innovation/entrepreneurial ecosystem, cultivating a strong development network and fostering relationships, both on and off campus.

Dr. Targett also discussed the confrontations and conversations about racial animosity and exclusion that have stirred students on the campuses of many prominent institutions of higher education during the past year, including UD. She noted that coming to terms with a centuries-old and complicated history of race in Delaware means that the entire University community needs to pull together and continue a dialog marked by engagement, purpose and respect. Dr. Targett discussed a recently released draft action plan to address diversity and inclusion at UD includes diversity education, a clear path for reporting bias or harassment and plans to develop more ways to recruit and retain minority students and faculty. She added that during the spring semester, UD expects to have a full synthesis of current diversity and inclusion efforts and how they are working, followed by a gap analysis of what else is needed and the additional resources necessary to support such recommendations.

Dr. Targett also discussed the University's commitment to continuing its role as an institution that creates leaders as it fosters and creates an innovation and entrepreneurial ecosystem that sets UD apart from its peers in the highly competitive world of 21st century academics. She noted the excellent resources at the Delaware Technology Park and the STAR Campus, and said that, regardless of students' majors or passions, the University is encouraging them to become the next generation of innovators, with support groups that include the Horn Program Advisory Council and the President's Leadership Council.

Dr. Targett also discussed re-engaging alumni and encouraging their continued support while cultivating the financial support of generous friends and dedicated UD faculty and staff, and engaging relationships encompassing the entire UD community.

University Provost Domenico Grasso updated trustees on faculty achievements, diversity efforts, infrastructure and research investment, and the scheduled rollout of the University's newest blueprint for the future, "Delaware Will Shine." Dr. Grasso noted that the plan does not exist as a silo unto itself, but rather sets a framework that informs everything the University does while setting a high bar of excellence. Dr. Grasso also noted the release of the draft of the University's blueprint to help integrate diversity and inclusion across areas of the UD campus titled 'Inclusive Excellence: An Action Plan for Diversity at UD.' He added that the document was issued out of the Office of the Provost by Carol Henderson, vice provost for diversity, who has been working with partners all across UD to build and refine the plan.

Dr. Grasso complimented the remarks made earlier in the meeting by Targett, and said the University needs to continue its efforts in creating a more welcoming, engaged and equitable campus community for everyone at UD.

Dr. Grasso noted the infrastructure and research investment efforts that included the opening of the new Caesar Rodney dining and residence hall, the grand opening of the JPMorgan Chase Innovation Center, and the nanofabrication facility housed in the Harker Interdisciplinary Science and Engineering Laboratory, which is slated for completion in January.

Dr. Grasso also cited award-winning achievements by faculty and researchers in each of UD's seven colleges.

SPECIAL PRESENTATION:

Erica Armstrong Dunbar, associate professor of Black American studies, women and gender studies and history, read from her newest book project, *Never Caught: The President's Runaway Slave Woman*.

The focus of the book is Ona Judge Staines, house slave to the nation's first president and his wife, George and Martha Washington.

The book will be published next year by Atria, an imprint of Simon and Schuster.

Armstrong Dunbar also introduced Michael Dickinson, a doctoral student in American history and a member of her research team. Mr. Dickinson received a bachelor of arts degree from UD in 2011.

TRUSTEE COMMITTEE ON STUDENT LIFE AND ATHLETICS:

Dr. Allen reported on the Committee's meeting of October 13, 2015.

Highlights included:

- An overview of the Fall 2015 opening events and the First Year Students' 1743 Welcome Days;
- Introduction of new staff members in the Career Services Center, Office of Equity and Inclusion, Athletics, and Sustainability;
- A robust Student Forum discussion with six invited students.

TRUSTEE COMMITTEE ON GROUNDS & BUILDINGS:

Mr. Burns reviewed the highlights of the Committee's meeting of October 13, 2015:

- Construction projects in progress;
- Projects in planning and design;
- Projects requiring action;
- A notification of an upcoming project for replacement of steam and condensate piping;
- A review of the Capital Projects Funding Plan;
- An update on the STAR Campus and projects related thereto.

TRUSTEE/FACULTY COMMITTEE ON HONORARY DEGREES AND AWARDS:

On behalf of Mr. Townsend, Mr. Cochran reviewed the highlights of the Committee's meeting of October 14, 2015:

- Review and discussion of candidates for the Honorary Degree Class of 2016;
- Strategic discussion of candidates for the Honorary Degree Class of 2017.

TRUSTEE COMMITTEE ON PUBLIC AFFAIRS AND ADVANCEMENT:

Mr. Grant reported on the Committee's meeting of October 15, 2015.

Highlights included:

- A report on local, state and federal government relations;
- A report from the Office of Communications and Public Affairs outlining efforts to heighten the University's digital presence;
- A report and update on development and alumni relations, including an update on the status of the planning for the public phase of the comprehensive campaign.

TRUSTEE COMMITTEE ON ACADEMIC AFFAIRS:

Mr. Borel presented the report on the Committee's meeting of October 16, 2015. Highlights included:

- Several updates from Provost Grasso including interim appointments and ongoing searches, an update on the implementation of a new budget model for academic units, and additional admissions options for first-year students;

- A report on proposed revisions to admissions standards and a proposed four-year pilot program for Delaware residents for which the submission of SAT or ACT scores is optional;
- An update on the implementation of the new strategic plan, “Delaware Will Shine;”
- A report on proposed revisions to the University’s Academic Program Review process.

TRUSTEE COMMITTEE ON FINANCE:

Dr. Puglisi presented a report on the Committee’s meeting of October 16, 2015. Highlights included:

- The recommendation of two resolutions amending position titles in prior banking resolutions;
- A report on the recent meeting of the Investment Visiting Committee and an update on the University’s endowment portfolio;
- A report on the University’s insurance coverages and rates;
- An overview of FY2015 financial performance;
- A review of accounts receivables delinquencies and accounts recommended for write-offs;
- A review of the Davis Trust distribution for FY2017;
- A recommendation for the establishment of the Edward C. Brown Trust to provide scholarships and fellowships in the College of Agriculture and Natural Resources.

NOMINATING COMMITTEE:

Ms. Kelly presented the report of the Nominating Committee. The Committee recommended the re-election of Irwin G. Burton III for a term of six years. On a motion made and seconded, the Board approved the recommendation as presented.

EXECUTIVE COMMITTEE:

Mr. Cochran noted that the Committee met on November 18, 2015, had reviewed all the reports of the Standing Committees, and had approved all resolutions as recommended, and as contained in the Consent Agenda.

CONSENT AGENDA:

Mr. Cochran then called for approval of the resolutions presented in the Consent Agenda. On a motion made and seconded, all resolutions were approved unanimously.

Mr. Cochran noted the additional resolution on faculty personnel actions, as provided for each of the trustees. On a motion made and seconded, the Board approved the resolution recognizing faculty personnel actions.

In addition, Mr. Cochran read into the record a special resolution honor Scott Douglass for his years of service to the University in the role of Executive Vice President and University Treasurer. Mr. Douglass expressed his appreciation for the Board's support during his tenure and Mr. Douglass received enthusiastic applause and a standing ovation from those assembled.

ADJOURNMENT:

With no further business, the meeting was adjourned at approximately 4:30 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Jeffrey W. Garland', with a stylized, cursive script.

Jeffrey W. Garland
Vice President and University Secretary

RESOLUTIONS

WHEREAS, the following donors have generously given to the University of Delaware; and

| Whereas these donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|--------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mrs. Patricia K. Robertson ('72/AS) and Dr. Charles W. Robertson, Jr. (FR) | \$ 3,000,000.00 | Earth, Ocean and Environment | Patricia and Charles Robertson Distinguished Professor of Marine Science and Policy |
| Give Something Back Fndn., Inc. (CP) [Mr. Robert Carr (FR)] | \$ 3,000,000.00 | University Wide | Give Something Back Foundation Scholarship |
| The Whiting-Turner Contracting Co. (CP) | \$ 2,000,000.00 | Engineering | Construction Management Program in Engineering |
| Anonymous (FA) | \$ 2,000,000.00 | University Wide | Burton A. Abrams Scholarship |
| H. Fletcher Brown Trust (OO) | \$ 1,011,559.76 | University Wide | H. Fletcher Brown Trust |
| W. M. Keck Foundation (FP) | \$ 1,000,000.00 | Engineering | W. M. Keck Foundation-Photon Ratchet: A New Paradigm for Photon Upconversion - Doty; W. M. Keck Foundation-Photon Ratchet: A New Paradigm for Photon Upconversion - BMEG; W. M. Keck Foundation-Photon Ratchet: A New Paradigm for Photon Upconversion - Zide; W. M. Keck Foundation-Photon Ratchet: A New Paradigm for Photon Upconversion - Kloxin |
| Mr. Arthur Layton ('69/AS) and Mrs. Anne T. Layton (FR) | \$ 750,000.00 | Arts and Sciences; Health Sciences | Robert A. Layton Jr. History Scholarship; Robert A. Layton Jr. Exercise Science Scholarship; Robert A. Layton Jr. History Faculty Support Fund |
| Estate of Edward C. Brown (FR) | \$ 677,051.35 | Agriculture and Natural Resources | Edward C. Brown Graduate Tuition Scholarship |
| Dr. Erwin M. Saniga (FS) and Mrs. Karen L. Saniga (FR) | \$ 600,000.00 | University Wide | Erwin and Karen Saniga Scholarship |
| Estate of Hazell M. Smith (FR) | \$ 500,000.00 | Earth, Ocean and Environment | Hazell M. Smith Marine Science and Policy Fund |
| IKEA Foundation (CP) | \$ 487,903.50 | University Wide | Know Violence: A Global Learning Initiative to Build Better Lives for Boys and Girls |
| William and Muriel Elliott Fdn. (FP) | \$ 400,000.00 | Business and Economics | William and Muriel Elliott Scholarship in Entrepreneurship |
| Mrs. Beverly J. Mills ('98/AS) and Dr. David L. Mills (RF) | \$ 350,000.00 | Engineering | David L. Mills and Beverly J. C. Mills Career Development Chair |
| Anonymous (AA) | \$ 330,000.00 | Morris Library | Anonymous Gift-in-Kind Collection |
| Mr. Edward Bryan Samuel (FR) | \$ 300,000.00 | Engineering | Edward Bryan Samuel Engineering Fund |
| Estate of W. David Teter (RF) | \$ 250,000.00 | Engineering | W. David and W. Corder Teter Civil Engineering Scholarship; W. David and W. Corder Teter Mechanical Engineering Scholarship |
| Mrs. Sandra S. Magers (FS), Mr. J. Christopher Magers (FR) and Mrs. Dorothy G. Magers (FR) | \$ 245,000.00 | Earth, Ocean and Environment | Magers Family Fellowship |
| U of D Research Foundation (FP) | \$ 225,000.00 | University Wide | UDRF Grant |
| William Penn Foundation (FF) | \$ 223,986.00 | Arts and Sciences | Brandywine Christina Healthy Water Fund |

RESOLUTIONS

WHEREAS, the following donors have generously given to the University of Delaware; and

| Whereas these donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. A. Lucille Meissner ('71/AS) | \$ 200,000.00 | Morris Library; Arts and Sciences | University Libraries; Mathematics Teaching Training Program |
| Ruderman Family Foundation (CP) | \$ 200,000.00 | Education and Human Development | Jewish Leadership Institute on Disabilities and Inclusion |
| ExxonMobil Foundation (CF) | \$ 190,925.00 | Engineering; Business and Economics; University Wide; Arts and Sciences; Education and Human Development; Earth, Ocean and Environment; Agriculture and Natural Resources; Health Sciences | Department of Chemical and Biomolecular Engineering; Lerner College of Business and Economics; Dick Humphreys '61 Endowed Scholarship; Thomas B. Willing Chemical Engineering Scholarship; Micklin Family Scholarship Fund; John R. Eagle Scholarship; Schipper First Year Graduate Fellowship; College of Engineering; Jack Gerster Fund; Department of Chemistry; Albert Newton Raub Scholarship; Department of Geological Sciences; Interdisciplinary Science and Engineering Laboratory; University of Delaware Initiative Fund; School of Education; University of Delaware Energy Institute; Department of Chemistry and |
| Mr. William F. D'Alonzo (FR) and Mrs. Sarah C. D'Alonzo (FR) | \$ 150,000.00 | Agriculture and Natural Resources | Turners Creek and Bombay Hook Farms Graduate Fellowship |
| Dr. Janice A. Seitz (XF) | \$ 150,000.00 | Agriculture and Natural Resources | Dr. Janice A. Seitz Cooperative Extension Seed Fund |
| Estates of Paul F. Berry, Jr. ('51/EG) and Maryemma B. Berry (FR) | \$ 500,000.00 | University Wide | Paul and Maryemma Berry Endowed Scholarship Fund |
| Dr. Amelia Augustus ('59/AS) | \$ 134,000.00 | Arts and Sciences | Dr. Amelia Augustus Fund for the Department of Philosophy |
| Mr. W. Jay Meany ('81/ANR) and Mrs. Kathleen G. Meany (PP) | \$ 100,000.00 | Agriculture and Natural Resources | Dr. U. Carl Toensmeyer Scholarship |
| The Robert Wood Johnson Foundation (FP) | \$ 100,000.00 | University Wide | Know Violence: A Global Learning Initiative to Build Better Lives for Boys and Girls |
| Estates of Hudson E. Gruwell (TP) and Jean D. Gruwell (PP) | \$ 200,000.00 | Agriculture and Natural Resources | Hudson and Jean Gruwell Scholarship Fund |
| Ms. Karen A. Fletcher ('81/EG) | \$ 100,000.00 | Engineering | Thomas H. Chilton Centennial Fund |
| The Annie E. Casey Foundation, Inc. (FP) | \$ 100,000.00 | Arts and Sciences | Annie E. Casey Foundation - Kids Count 2015 |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

WHEREAS, the Board of Trustees wishes to acknowledge and celebrate faculty excellence, and to enter such acknowledgement into the formal record of Board proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees congratulates each of the individuals newly hired as faculty or recognized by the University of Delaware, as listed below:

Rank of Assistant Professor:

Benjamin Bagozzi, Political Science & International Relations
Sabrin Beg, Economics
Amy Biddle, Animal & Food Sciences
Sunita Chandrasekaran, Computer & Information Sciences
Mahya Ghandehari, Mathematical Sciences
Dominique Guillot, Mathematical Sciences
Jason Hill, Art History
Jessica Horton, Art History
M. Subaer Hossain, Mechanical Engineering
Anderson Janotti, Materials Science
Laura Lessard, Behavioral Health & Nutrition
Sheng Lu, Fashion & Apparel Studies
Lena Mashayekhy, Computer & Information Sciences
Jasper Naylor, Geography
Leah Palm-Forster, Applied Economics & Statistics
Benjamin Parrell, Linguistics & Cognitive Science
Freda Patterson, Behavioral Health & Nutrition
Jing Qui, Statistics
Douglas Rizzolo, Mathematical Sciences
Shannon Robson, Behavioral Health & Nutrition
Fabrizio Sergi, Biomedical Engineering
Desmond Toohey, Economics
Tara Trammel, Plant & Soil Science
Gang Wang, Accounting & Management Information Systems
Sarah Wasserman, English
Melissa Witman, Kinesiology & Applied Physiology

Rank of Associate Professor:

William Chain, Chemistry & Biochemistry
Fei Xie, Finance

Rank of Professor:

Ryan Arsenault, Animal & Food Sciences
Kyle Emich, Business Administration
Laura Field, Finance
David Tulskey, Physical Therapy

Named Professorships:

Wei-Jun Cai, Mary A. S. Lighthipe Chair of Earth, Ocean and Environment
Matthew Oliver, Patricia and Charles Robertson Distinguished Professor of Marine Science and Policy

Faculty *Emeriti*:

Jan Blits, Professor *Emeritus*, School of Education
Susan Goodman, H. Fletcher Brown Chair of Humanities Professor *Emerita*, English
Linda Gottfredson, Professor *Emerita*, School of Education
Elizabeth Higginbotham, Professor *Emerita*, Sociology and Criminal Justice
John Hurt, Professor *Emeritus*, History
Carole Marks, Professor *Emerita*, Sociology and Criminal Justice
Gary May, Professor *Emeritus*, History
Joanne Nigg, Professor *Emerita*, Sociology and Criminal Justice
Joseph Pika, James R. Soles Professor *Emeritus*, Political Science and International Relations
Alvina Quintana, Associate Professor *Emerita*, Women and Gender Studies
Cynthia Robbins, Professor *Emerita*, Sociology and Criminal Justice
Erlinda Wheeler, Professor *Emerita*, School of Nursing



**TRUSTEE COMMITTEE
on
STUDENT LIFE AND ATHLETICS**

April 12, 2016

Minutes

The Trustee Committee on Student Life and Athletics met on April 12, 2016 beginning at 10 am in the Carpenter Club of the Bob Carpenter Center.

COMMITTEE MEMBERS PARTICIPATING:

Tony Allen, Chairman; Allison Burris Castellanos; Stuart Grant; Carey McDaniel (via phone); Michael Lynch; Mary Jane Willis; John R. Cochran and Nancy M. Targett

MEMBERS EXCUSED:

Niño Rosal

ADMINISTRATORS AND OTHERS PRESENT:

Charles Beale, Director, Center for Counseling and Student Development; Jen Becnel-Guzzo, Associate General Counsel; Alan Brangman, Interim EVP and University Treasurer; Nathan Elton, Director, Career Services Center; Jeff Garland, Vice President and University Secretary; Laura Gleason, Senior Business Administrator, Office of the VP for Student Life; Domenico Grasso, Provost; Sue Groff, Director, Institutional Diversity and Title IX, Office of Equity and Inclusion; Michele Kane, Associate Director, Residence Life and Housing; Kathleen Kerr, Executive Director, Residence Life and Housing; Deborah A. McCredie, Assistant University Secretary; Tim Morrissey, Director, Student Services for Athletes; Frank Newton, Acting VP and Chief of Staff; Marilyn Prime, Director, Student Centers; José Riera, Dean of Students; Matt Robinson, Interim Director of Athletics and Recreation Services; Dawn Thompson, Vice President for Student Life

FACULTY AND STUDENT REPRESENTATIVES PRESENT:

Aryana Alborzi, Giuls Lorusso, Cesar Caro, and Edward Marks

In addition, the following students were invited to participate in the meeting as part of a Student Panel: Naimisha Movva, Erin Currie, Christina Gulla, Jeffrey Attakorah, Lauren Weems, Zanieca Scott, Gabby Alaimo, Tim Lyons

APPROVED ON MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of October 13, 2015

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

1. **RESOLVED**, that, effective for fall 2016 the University dining plan rates will be increased an average of 2.0 percent.
2. **RESOLVED**, that, effective fall 2016, variable room rates for first-year students living in designated first-year residence halls be implemented at rates similar to rates used for upper division housing.
3. **RESOLVED**, that, effective fall 2016, the rate for University traditional residence hall rooms will be increased by an average of 2.0 percent.
4. **RESOLVED**, that, effective fall 2016, the student Comprehensive fee for full-time students remain at \$299 per semester and that the \$50 per semester fee for part-time students and the \$50 fee per winter and summer sessions for all students shall remain the same.
5. **RESOLVED**, that, effective fall 2016, the Student Health Services fee shall remain at \$227 per semester and that the \$88 Summer Session fee and the \$66 Winter Session shall remain the same.
6. **RESOLVED**, that, effective fall 2016, the University Student Centers fee shall remain at \$119 per semester.
7. **RESOLVED**, that, effective fall 2016, the graduate recreation fee shall remain at \$50 per semester for full-time graduate students and as an optional \$25 per semester fee for part-time graduate students.

CALL TO ORDER:

Dr. Allen convened the meeting at 10 a.m. and welcomed all in attendance.

PRESENTATIONS:

The Committee heard a presentation by Kathleen Kerr and Michelle Kane on Residence Life Living Learning Communities. A student panel with representatives of Living Learning Communities discussed their experiences and responded to questions from the Committee members.

The Committee also heard a presentation by Matt Robinson on “Blue Hens in the Community” and UD Student-Athletes volunteering in community service opportunities. Two student-athletes discussed their experiences and responded to questions from the Committee members.

APPROVAL OF RATES AND FEES:

The Committee received recommendations on rates and fees for the 2016-17 academic year. Following review and on motions made and seconded, the following rates and fees were approved as presented:

- University dining plan rates will be increased \$94 (2%) to \$4,752, effective fall 2016;
- Variable room rates were approved for first-year students living in designated first-year residence halls; implemented for fall 2016 at rates similar to rates used for upper division housing and will create a more equitable pricing structure based on residence hall amenities; double room (\$3,744 semester/\$7,488 year) and triple room (\$3,370 semester/\$6,740 year);
- University residence hall rates will be increased to \$7,316 for space in a traditional double room, an increase of 2.0%;
- Comprehensive fee for full-time students will remain at \$299 per semester; the \$50 per semester fee for part-time students and the \$50 fee per winter and summer sessions for all students will remain the same;
- Student Health Services Fee will remain at \$227 per semester and fees for Summer Session (\$88) and Winter Session (\$66) will also remain the same;
- University Centers Fee will remain the same at \$119 per semester;
- Graduate Student Recreation Fee will remain at \$50 per semester for full-time graduate students and as an optional \$25 per semester fee for part-time graduate students.

DEPARTMENT REPORTS:

Ms. Thompson reviewed highlights of several Student Life departments, highlighting UDance, a student-run philanthropy that has raised \$5.2 million over the last 10 years.

Ms. Thompson also noted that Provost Grasso has approved funding for a new position in Student Life to focus on multicultural issues, another step in efforts to bring greater diversity to UD. This individual will serve as a liaison between the UD administration and UD students.

FACILITIES:

The Committee received updates on the renovation of Russell Dining facility and continued work on the South Academy Street Residence Hall.

INTERCOLLEGIATE ATHLETICS AND RECREATION SERVICES:

Dr. Robinson provided highlights and updates in several areas of UD Athletics and Recreation Services. He noted that work has begun on a Title IX review of UD Athletics and is expected to continue through the summer and fall semester. A final report is due to President Assanis in January 2017.

EQUITY AND INCLUSION:

Dr. Groff provided an update on activities of the Office of Equity and Inclusion, noting that the on-line training for full-time UD employees is at 91% completion. The staff of the OEI is continuing with ongoing training and workshop opportunities throughout campus, as well as continued monitoring of the implementation of the sexual assault policy.

ADJOURNMENT:

With no further business, the meeting was adjourned at 12:15 p.m. for a brief Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read 'Tony Allen', with a long horizontal stroke extending to the right.

Tony Allen
Chairman



**TRUSTEE COMMITTEE
ON
GROUNDS AND BUILDINGS**

April 12, 2016

Minutes

The Trustee Committee on Grounds and Buildings met on April 12, 2016 beginning at 1 p.m. in the Board Room of Hullihen Hall.

COMMITTEE MEMBERS PARTICIPATING:

Thomas J. Burns, Chair; Carol Ammon (via phone); I.G. Burton III; William J. DiMondi; Chai Gadde; Donald J. Puglisi; Sherman L. Townsend; John R. Cochran and Acting President Nancy M. Targett

MEMBERS EXCUSED:

None

FACULTY REPRESENTATIVES:

Dallas Hoover and Randy Wisser

STUDENT REPRESENTATIVES:

Joseph Brodie, Stijn Koshari, Tim D'Agostino

ADMINISTRATORS AND OTHERS PRESENT:

Jen Becnel-Guzzo, Associate VP and Deputy General Counsel; Sue Bogan, Director, Dining Services; Alan Brangman, Interim EVP and University Treasurer; Kathy Dettloff, Chief Budget Officer; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Christina Hudson, Director, Planning and Operations, Office of the EVP; Peter Krawchyk, Interim VP for Facilities, Real Estate, Auxiliary Services; Deborah A. McCredie, Assistant University Secretary; Frank Newton, Acting VP and Chief of Staff; Greg Oler, VP for Finance and Deputy Treasurer; Charlie Riordan, Vice Provost for Research and Scholarship; Jeremy Sunkett, Director of Real Estate

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting on February 5, 2016

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

1. **RESOLVED**, that the University Administration is authorized to proceed with the Russell Dining Hall Renovations.
2. **RESOLVED**, that the University Administration is authorized to proceed with the McKinly 3rd Floor Renovations.

CALL TO ORDER:

Mr. Burns convened the meeting at 1 p.m. and welcomed all in attendance.

INDICATORS:

Mr. Burns reviewed the summaries of University-owned buildings and land, land and building inventory as of September 2015, all of which were outlined in the meeting booklet.

STATE CAPITAL FUNDING:

Mr. Burns reviewed Capital Appropriations, noting that UD received \$6 million in State Appropriations for FY2016. The Governor's recommendation for FY2017 is expected to be \$6 million.

CONSTRUCTION PROJECT COMPLETED:

Mr. Krawchyk reviewed the construction project recently completed:

- MRI Research Facility.

Dr. Riordan noted that the Grand Opening for the facility is planned for April 15, 2016.

CONSTRUCTION PROJECTS IN PROGRESS:

Mr. Krawchyk reviewed several projects in progress, including:

- Colburn Lab water infiltration repairs and roof replacement;
- Ewing Hall electrical infrastructure upgrades;
- Perkins to Public Safety steam and condensate piping installation;
- South Academy Street Residence Hall;
- Cannon Lab renovations;
- Christiana Towers – HVAC Renovation Phase I;
- Christiana Towers – Site Work Improvements and Tunnel Repair;
- Worrilow to Fischer Greenhouse steam and condensate piping replacement.

PROJECTS REQUIRING ACTION:

Mr. Krawchyk reviewed projects currently in planning and/or design, including:

- Russell Dining Hall renovations;
- McKinly Lab third floor renovations.

Mr. Krawchyk discussed the popularity of the new Caesar Rodney Dining Hall and the heavy demand on the venue since its opening last fall. The renovations planned for Russell Dining Hall will mirror many of the elements of the Caesar Rodney facility. He added that the 2008 renovations to Russell Dining Hall did not include updates to address kitchen and other facility needs, so those will be incorporated into this upcoming renovation project.

Following review of the project budgets and timeline, on a motion made and seconded, the Committee approved the two projects as outlined.

PROJECTS IN PLANNING AND/OR DESIGN:

Mr. Krawchyk reviewed projects currently in planning and/or design, including:

- Cyber Innovation Suite – Evans Hall.

STAR CAMPUS:

Mr. Krawchyk provided an update on the plans for additional space for the College of Health Sciences on the STAR Campus, noting that programming and design work has begun. He noted that there is a strong cooperative effort between UD and DelleDonne Associates on this project.

OTHER MATTERS:

There were no additional matters brought forward for the Committee's consideration.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 1:55 p.m. for a brief Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read "Tom Burns", written over a horizontal line.

Tom Burns
Chairman



**TRUSTEE/FACULTY COMMITTEE
on
HONORARY DEGREES and AWARDS**

April 13, 2016

Minutes

A meeting of the Trustee/Faculty Committee on Honorary Degrees and Awards of the Board of Trustees was held on April 13, 2016, beginning at 10 a.m. in the Board Room of Hulliher Hall.

MEMBERS PRESENT:

Carol Ammon, Chair (via phone); Matthew Kinservik; John R. Cochran;
Acting President Nancy M. Targett

MEMBERS EXCUSED:

P. Gabrielle Foreman; Michael Geltzeiler; Dawn Elliott

ADMINISTRATORS AND OTHERS PRESENT:

Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Deborah McCredie, Assistant University Secretary; Frank Newton, Acting VP and Chief of Staff; Monica Taylor Lotty, Vice President for University Development

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of October 14, 2015

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

1. **RESOLVED**, that the following individuals are approved to receive UD Honorary Degrees during the 2016 Commencement ceremony on May 28, 2016: **Bryan A. Stevenson, Patrick T. Harker, The Honorable Ruth Ann Minner, and Dr. Nancy M. Targett.**

2. **RESOLVED**, that the University of Delaware Medal of Distinction be presented to Ms. Susan Brynteson.

CALL TO ORDER:

Ms. Ammon convened the meeting at 10 a.m. and welcomed all in attendance.

APPROVAL OF CANDIDATES FOR HONORARY DEGREES:

The Committee reviewed the individuals who had been previously considered as members of the Honorary Degree Class of 2016: Bryan A. Stevenson, the Honorary Ruth Ann Minner, Dr. Patrick T. Harker.

Mr. Cochran excused Dr. Targett from the next portion of the discussion. Mr. Cochran recommended that Dr. Targett be awarded a UD Honorary Degree in appreciation of her more than 30 years of dedicated service to the institution, and in particular, the work that she has done in the past year as Acting President.

On a motion made and seconded, the Committee voted to approve the Honorary Degree Class of 2016 as recommended.

DEVELOPMENT OF THE HONORARY DEGREE CLASS OF 2017:

The Committee discussed several individuals as possible members of the Honorary Degree Class of 2017. It was decided that the Committee should have three meetings each year, rather than two, to allow for more discussion and time to extend invitations to Honorary Degree candidates. A summer meeting of the Committee will be planned for the continuation of discussion of the HD Class of 2017, which will allow for input from President Assanis.

MEDAL OF DISTINCTION:

The Committee discussed additional potential candidates for the UD Medal of Distinction. It was the consensus of the Committee that an annual presentation of the Medal of Distinction be planned, perhaps in conjunction with one of the semi-annual meetings of the Board of Trustees.

Following review of candidates, on a motion made and seconded, the Committee approved a resolution to present the UD Medal of Distinction to Susan Brynteson, May Morris Librarian *Emerita*. The presentation will take place in May.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 11:00 a.m.

APPROVED:

Carol Ammon
Chair



**TRUSTEE COMMITTEE
ON
ACADEMIC AFFAIRS**

April 14, 2016

Minutes

The Trustee Committee on Academic Affairs met on April 14, 2016 beginning at 10 a.m. in the Board Room of Hulliher Hall.

COMMITTEE MEMBERS PARTICIPATING:

James C. Borel; Joan Coker; Stuart M. Grant; Teri Quinn Gray; Terri Kelly;
John R. Cochran; Acting President Nancy M. Targett

Gil Sparks attended as a guest of the Committee

MEMBERS EXCUSED:

Mariah D. Calagione; William B. Chandler III; Claudia Peña Porretti

ADMINISTRATORS AND OTHERS PRESENT:

Ann Ardis, Senior Vice Provost for Graduate and Professional Education;
Peggy Bottorff, Associate Provost and Chief of Staff, Provost's Office;
Laure Ergin, VP and General Counsel; Jeffrey Garland, Vice President
and University Secretary; Domenico Grasso, Provost (via phone); Matt
Kinservik, Vice Provost for Faculty Affairs; Chris Lucier, Vice President for
Enrollment Management; Deborah A. McCredie, Assistant University
Secretary; Frank Newton, Acting VP and Chief of Staff; Lynn Okagaki,
Interim Deputy Provost; Charlie Riordan, Vice Provost for Scholarship and
Research

FACULTY REPRESENTATIVES PRESENT:

Prasad Dhurjati and Fred Hofstetter

STUDENT REPRESENTATIVES PRESENT:

Yiben Wang, Carrie Glenn, Aryana Alborzi, Giuliana Lorusso

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of October 16, 2015

RESOLUTIONS FOR APPROVAL:

On motions made and seconded, the following resolutions were approved:

1. **RESOLVED**, to recognize the personnel actions (faculty emeriti and promotions and tenure) presented in the April 14, 2016 meeting booklet of the Trustee Committee on Academic Affairs.
2. **WHEREAS**, the BS in Energy and Environmental Policy was given provisional approval in April, 2009, and thus needs to gain permanent status, and

WHEREAS, the Center for Energy and Environmental Policy has been offering the BS in Energy and Environmental Policy for Five years and the number of majors has grown from 1 to 48, and

WHEREAS, Energy and Environmental Policy is a truly interdisciplinary study that meets all of the goals of undergraduate education and fits the Path to Prominence, and

WHEREAS, students who have graduated with a BS in Energy and Environmental Policy have an excellent placement history in entry level positions and graduate school, and

WHEREAS, this program has received the full support of the ENEP Program Faculty, the Faculty Senate of the College of Arts and Sciences, the Dean of the College of Arts and Sciences and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants approval for the permanent status of the BS in Energy and Environmental Policy.

3. **WHEREAS**, the Department of Hotel, Restaurant and Institutional Management (HRIM) offers the Hotel, Restaurant and Institutional Management (HRIM) major and the Hospitality Industry Management (HSIM) major; and a Master of Science in Hospitality Business Management, and

WHEREAS, the HRIM faculty and advisors found that prospective students were confused with the Department name being the same as one of the undergraduate major names – Hotel, Restaurant and Institutional Management major, and

WHEREAS, the proposed department name change, will provide an umbrella for the two undergraduate majors – Hotel, Restaurant

and Institutional Management and Hospitality Industry Management, and one Master of Science in Hospitality Business Management, so it better represents the department as a whole, and

WHEREAS, the Faculty Senate recommends that the Department of Hotel, Restaurant and Institutional Management become the Department of Hospitality Business Management,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to change the name of the Department of Hotel, Restaurant and Institutional Management to the Department of Hospitality Business Management.

4. **WHEREAS**, total enrollment for the B.S. in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014; and

WHEREAS, there are currently no students enrolled in the major; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15);

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Environmental Soil Science.

5. **WHEREAS**, total enrollment for the B.S. in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014; and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of spring 2016 and no other students are enrolled; and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15),

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Plant Protection.

6. **WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the B.A. in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to a name change for the Bachelor of Arts in Mathematical Sciences of Bachelor of Arts in Mathematics.

7. **WHEREAS**, the M.S. Finance Program was provisionally approved on March 4, 2008; and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the M.S. Finance Program be given permanent status; and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the project enrollment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants the recommendation that the Master of Science in Finance (MS Finance) Program be granted permanent status.

8. **WHEREAS**, the BS in Health and Physical Education program has experienced a consistent decline in enrollment over the past decade, and

WHEREAS, despite efforts to address the decline, student applications and enrollment continued to decrease, and

WHEREAS, faculty expressed concern the enrollment trend would not provide the needed critical mass to effectively educate students, and

WHEREAS, other surrounding institutions of higher education can meet future Delaware Health and Physical Education needs, and

WHEREAS, BHAN faculty voted in favor of disestablishing the BS in Health and Physical Education program, and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS in Health and Physical Education Program.

9. **WHEREAS**, total enrollment for the BS in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014, and

WHEREAS, there are currently no students enrolled in the major, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15) and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Environmental Soil Science.

10. **WHEREAS**, total enrollment for the BS in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014, and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of 2016S and no other students are enrolled, and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15), and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Plant Protection.

- 11. WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the BS in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the recommendation of the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the name of the BS in Mathematical Sciences be changed to the BS in Mathematics, effective September 1, 2016.

- 12. WHEREAS**, the MS Finance Program was provisionally approved on March 4, 2008, and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the MS Finance Program be given permanent status, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the Faculty Senate recommends that the MS in Finance Program be granted permanent status,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to permanent status for the MS in Finance.

- 13. WHEREAS**, an academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the major in Animal and Food Sciences to the major in Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

- 14. WHEREAS**, an external academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the Honors BS – Animal and Food Sciences to the Honors BS – Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

- 15. WHEREAS**, the Bachelors of Science: Landscape Architecture degree has been established by the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the Honors Bachelors of Science: Landscape Architecture degree would benefit students in the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the degree has been endorsed by the Honors Program, and

WHEREAS, establishment of such a major does not require the addition of any new courses or library resources, and

WHEREAS, the Faculty Senate recommends that an Honors Bachelors of Science degree be established in the Department of Plant and Soil Sciences,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the establishment of an Honors Bachelors of Science degree in the Department of Plant and Soil Sciences.

- 16. WHEREAS**, the Faculty Senate granted provisional approval for five years to the BS major in Hospitality Industry Management effective, September 2011, and

WHEREAS, the Hospitality Industry Management major has been successful in attracting excellent students, and

WHEREAS, the Hospitality Industry Management major meets the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, the Faculty Senate recommends permanent approval of the BS in Hospitality Industry Management in the Alfred Lerner College of Business and Economics effective September 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval of permanent status for the BS in Hospitality Industry Management.

- 17. WHEREAS**, the Sport Management major within the Department of Business Administration within the Alfred Lerner College of Business and Economics; and

WHEREAS, the Sport Management major is a business major that has a focus on an industry within the realm of business; and

WHEREAS, the Department of Hotel, Restaurant and Institutional Management is a department that has a focus on an industry within the realm of business; and

WHEREAS, faculty in both departments have determined that the Sport Management major has a better academic fit within the Department of Hotel, Restaurant and Institutional Management based on undergraduate curriculum, student needs, and an industry focus; and

WHEREAS, the faculty in both departments voted unanimously in favor of the Sport Management major to move to the Hotel,

Restaurant and Institutional Management department, and the Faculty Senate approves of the move,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the Sport Management major be moved to the Department of Hotel, Restaurant and Institutional Management.

18. WHEREAS, the BS in Marine Science was provisionally approved on February 7, 2011, and

WHEREAS, the School of Marine Science and Policy has been offering the BS in Marine Science for five years with continued increased enrollment, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the program has received full support of the SMSP faculty as well as the faculty in all programs affected by the curriculum, and

WHEREAS, at the end of the provisional period an external review team recommended that the BS in Marine Science be granted permanent status, and the Faculty Senate agrees,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BS in Marine Science be granted permanent status effective September 1, 2016.

19. WHEREAS, the Department of Linguistics and Cognitive Sciences has been offering the BA in Linguistics for five years and the number of majors has grown from 8 to 18, and

WHEREAS, Linguistics is a scientific and humanistic study that meets all of the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, most major universities in the area and the nation offer degrees in linguistics, and

WHEREAS, the curriculum for the BA in Linguistics also serves other programs such as the very large BS in Cognitive Science, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BA in Linguistics be granted permanent status effective September 1, 2016.

- 20. WHEREAS**, the Department of Music has offered, provisionally for five years, a major in Music History and Literature within the Bachelor of Music, and

WHEREAS, the Department of Music continues to have a growing number of students who choose to study Music History and Literature, and

WHEREAS, these students have been served well by a rigorous academic degree that prepares them for graduate study in Musicology, and

WHEREAS, the study of Music History and Literature adds an important element of interdisciplinary study in the area of music, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music History and Literature within the degree Bachelor of Music be granted permanent approval effective September 1, 2016.

- 21. WHEREAS**, the composition of music is a vital activity that maintains our musical culture, and

WHEREAS, the study of Music Composition has previously been an integral part of the music program within the degree Bachelor of Music with a major in Music Theory and Composition, and

WHEREAS, the study of Music Composition represents an endeavor that blends the academic and artistic in ways that differ in emphasis from the study of Music Theory and Music History and Literature, and

WHEREAS, the Department of Music has offered provisionally, for five years, the degree program, Bachelor of Music with a major in Music Composition, and

WHEREAS, the major in Music Composition has been a highly successful program, graduating students that have gone on to prestigious graduate programs and successful careers, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music Composition within the degree Bachelor of Music, be granted permanent status effective September 1, 2016.

- 22. WHEREAS**, the MS in Water Science and Policy was given provisional approval in September 1, 2011, and thus needs to gain permanent status, and

WHEREAS, the Water Science and Policy is a university-wide program supported by four colleges and the Delaware Environmental Institute and meets the goals of graduate education and fits the Path to Prominence, and

WHEREAS, Water Science and Policy program is a truly interdisciplinary program that prepares students to address water-related challenges that are not only scientifically sound, but economically viable, socially acceptable and environmentally sustainable, and

WHEREAS, the Water Science and Policy program has grown rapidly from zero to 20 graduate students in five years (including two that have graduated) and

WHEREAS, students who have graduated with a MS in Water Science and Policy have an excellent placement history in the environmental and water industry, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the MS in Water Science and Policy be granted permanent status effective September 1, 2016.

- 23. WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, according to these guidelines, all Adult/Gerontology nurse practitioner programs are focused on either acute care or primary care and have specific certification exams, and

WHEREAS, the School of Nursing Adult/Gerontology program has a primary care focus, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the name change of the Adult/Gerontology

program be changed to Adult/Gerontology Primary Care Nurse Practitioner Program.

24. WHEREAS, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, the family nurse practitioner role is now referred to as Family/Individual Across the Lifespan, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the School of Nursing Family Nurse Practitioner Program name be changed to Family/Individual Across the Lifespan Nurse Practitioner Program.

CALL TO ORDER:

Mr. Borel convened the meeting at 10 a.m. and welcomed all in attendance.

UNDERGRADUATE ADMISSIONS REPORT:

Mr. Lucier reported that the Office of Admissions is on pace to meet the enrollment goals for the fall 2016 incoming class, with a focus on recruiting academically talented and broadly diverse students. Of special note, the efforts in this recruitment cycle have yielded gains in international applications and strong gains in international admits. Strong numbers remain with respect to Delaware resident applicants, a group whose numbers reached an historic high last year.

The University is receiving about the same number of applications from underrepresented groups of students as it did last year which was a record year for diverse applicants to the University. However, the record is mixed; while the pool of African American applicants continues to grow, the Latina/o pool declined this year.

Mr. Lucier also reviewed highlights of:

- International recruitment efforts and improved servicing for international students;
- Applications by college;
- New strategies to increase domestic applications.

Mr. Lucier also outlined the continued success of the Delaware in DC and the World Scholars programs. New enrollment management initiatives for the year include **Get Ahead** and **Delaware Innovation Fellows (DIF)**. The Get Ahead program is open to all incoming first-year students and

gives them the opportunity to enroll in up to 8 credits of coursework in the summer, propelling them to advanced standing as they begin their first year. The DIF program is a four-year program that provides students from every discipline the opportunity to develop their entrepreneurial skills and talents, and includes a project-based internship.

PROMOTION AND TENURE:

Dr. Kinservik provided an overview of the University of Delaware promotion and tenure process, which is founded upon peer review and administrative evaluation, and is similar to nearly all other American colleges and universities. In spring 2014, Provost Grasso issued a letter to the faculty explaining his interpretation of the promotion and tenure standards (provided for the Committee's review).

Dr. Kinservik also reviewed the minimum standards for promotion as included in the Faculty Handbook's statement on promotion and tenure. As part of the campus-wide revision of promotion and tenure documents this year, departments are establishing a clear promotion path for non-tenure track faculty (minimum standard is excellence in teaching or service) and all departments have been encouraged to exceed the minimum standard for promotion on the tenure track established in the Faculty Handbook.

As is common at other schools, candidates create a dossier that documents their achievements in teaching, scholarship, and service. This dossier is sent to external reviewers, experts in the field who submit a confidential report on the strengths of the case. The dossier, including the external reviews, is then reviewed in this order: the department's P&T committee, the department chair, the college's P&T committee, the dean, the university's P&T committee, and then the provost. The Vice Provost for Faculty Affairs is responsible for overseeing the promotion and tenure process.

Dr. Kinservik noted that some aspects are unique to UD's process, such as every academic unit establishes its own guidelines and criteria for promotion, approved by the dean and the provost and published on the provost's Web page. Cases are to be judged against those guidelines. Unlike many other schools, at UD candidates receive a copy of the ruling at each level of review and they have the right to appeal at any (or every) level of review. Another uncommon feature is that candidates may add favorable material to the dossier at any (or every) level of review.

GRADUATE AND PROFESSIONAL EDUCATION:

Dr. Ardis provided an overview of UD's Graduate and Professional Education. The Carnegie Foundation for the Advancement of Teaching classifies the University of Delaware as a research university with very

high research activity—a designation accorded less than 3 percent of U.S. colleges and universities. UD also ranks among the nation's top 100 universities in federal research and development support for science and engineering.

Dr. Ardis noted that a signature feature of a research university's mission is the vertical integration of faculty research, scholarship and creativity activity into graduate and undergraduate education. To come to UD for graduate study is to be part of UD's research enterprise. As graduate students work side-by-side with and are mentored carefully by UD's faculty, they make significant contributions to the University's objectives of creating new knowledge and cultivating new and emerging fields of research, scholarship and artistic expression. They also benefit tremendously from our faculty's success in securing external research funding support from federal agencies, corporations and foundations.

Dr. Ardis added that UD is somewhat unusual as a research university with very high research activity with respect to the "intellectual density" of our student body—that is, the ratio of doctoral candidates to undergraduates. At UD, this intellectual density is very low, while the number of master's and doctoral candidates has historically been fairly equal. At most AAU institutions, ~25% of the total student enrollment is at the graduate level, whereas ~17% of UD's overall enrollment has historically been at the graduate level. Dr. Ardis noted that changing UD's intellectual density would require rethinking internal funding allocations and enhancing both development activities for graduate education and external grant-activity related to graduate education and research training.

Current inclusive excellence initiatives related to doctoral education are designed to: 1) strengthen ladders of access to the PhD; 2) improve future faculty preparation for undergraduate STEM teaching, and 3) enhance doctoral funding support while also addressing time-to-degree and career pathway issues.

REVIEW OF FACULTY AND PROFESSIONAL PERSONNEL ACTIONS:

The Committee reviewed the personnel actions outlined in the meeting booklet, including new tenurable appointments, emeritus appointments, and appointments to named professorships.

ACADEMIC PROGRAM RESOLUTIONS:

The Committee reviewed several academic program resolutions. Following review, on a motion made and seconded, the resolutions were approved as presented.

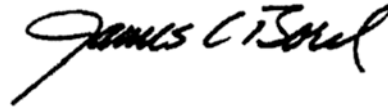
UPDATE ON PROPOSED REVISIONS TO UD BYLAWS ARTICLE 3:

Dr. Targett and Mr. Sparks reviewed the process, timeline, and proposed revisions to Article 3 of the University's bylaws. Dr. Hofstetter expressed appreciation to Dr. Targett and Mr. Sparks for the work they have done and for the openness with which the process has been conducted. Mr. Cochran in turn expressed appreciation to Dr. Hofstetter and members of the faculty who have been involved in this process. Dr. Targett and Mr. Sparks noted that the proposed revisions to Article 3 will be finalized and brought to the Executive Committee for further review at its May meeting.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 11:40 a.m. for a brief Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read "James C. Borel". The signature is fluid and cursive, with the first name "James" and last name "Borel" clearly distinguishable.

James C. Borel
Chair



**TRUSTEE COMMITTEE
on
PUBLIC AFFAIRS & ADVANCEMENT**

April 14, 2016

Minutes

The Trustee Committee on Public Affairs and Advancement met on April 14, 2016 beginning at 1 p.m. in the Board Room of Hulliher Hall.

COMMITTEE MEMBERS PARTICIPATING:

Stuart Grant, Chair; Joan Coker; Terri Kelly; Don Puglisi; John R. Cochran; Acting President Nancy M. Targett

MEMBERS EXCUSED:

Tony Allen; Mariah Calagione; Carey McDaniel; Claudia Peña Porretti

ADMINISTRATORS AND OTHERS PRESENT:

Angela Anderson, Federal Relations; Jen Becnel-Guzzo, Associate General Counsel; Beth Brand, Associate Vice President, University Development; John Brennan, Interim VP, Communications and Public Affairs; Meredith Chapman, Director, Digital Communications, OCPA; Rick Deadwyler, Director, Government Relations; April Doughty, Digital Project Manager, OCPA; Jeffrey Garland, Vice President and University Secretary; Deborah A. McCredie, Assistant University Secretary; Frank Newton, Acting VP and Chief of Staff; Charles Riordan, Deputy Provost, Research and Scholarship; Matt Robinson, Interim Director of Intercollegiate Athletics; Monica Taylor Lott, Vice President, University Development

FACULTY REPRESENTATIVE PRESENT:

Mark Parcels

STUDENT REPRESENTATIVES PRESENT:

Tianhang Gao, Tim D'Agostino, Ellie Halfacre

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of October 15, 2015

RESOLUTION FOR APPROVAL:

On a motion made and seconded, the following resolution was approved:

WHEREAS, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Spring 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

CALL TO ORDER:

Mr. Grant convened the meeting at 1 p.m. and welcomed all in attendance.

REPORT ON GOVERNMENT RELATIONS:

Mr. Deadwyler provided an update on state and local government relations, including:

- An update on the Delaware election landscape for state and local races;
- A review of the Legislative Monitoring Report and process for sharing critical information;
- A review of priority legislation in the 148th General Assembly;
- A review of UD Stakeholder Presence in Delaware;
- A review of Government Relations strategic direction;
- An overview of State Budget information.

Ms. Anderson presented a report on Federal government relations, with the following highlights:

- A review of appropriations process at UD;
- FY2017 appropriations;
- Upcoming legislation and related areas for monitoring;
- Update on efforts surrounding the Dow/DuPont merger;
- A review of upcoming Federal Relations events/opportunities.

REPORT FROM THE OFFICE OF COMMUNICATIONS AND PUBLIC AFFAIRS:

Mr. Brennan provided an overview of cooperative work carried out by the Office of Communications and Public Affairs with various departments throughout the institution, including the Provost's Office, Enrollment Management, Development and Alumni Relations. He noted that the staff is working cooperatively with various offices on the Presidential transition.

Ms. Chapman provided an update and review of the new UD website which is expected to be launched in the near future. She reviewed the various features of the website which will enhance the exchange of information between the University and its many constituencies.

REPORT AND UPDATE ON DEVELOPMENT AND ALUMNI RELATIONS
(DAR):

Mrs. Taylor Lotty noted that the meeting materials included updates on the development efforts generally for the University and specifically for the Colleges and other focus areas. She encouraged the trustees to review the materials and to contact her team with any questions.

Mrs. Taylor Lotty discussed how DAR is actively engaged in efforts related to the Presidential transition and assisting Dr. Assanis with meeting alumni and donors as he prepares to take office this summer. She added that the Campaign Launch is being postponed to Spring or Fall of 2017 to allow Dr. Assanis to have input into the development priorities. She also reviewed notable Presidential events that are planned for the coming months.

RESOLUTION FOR APPROVAL:

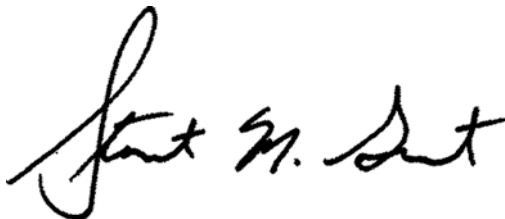
Mr. Grant called the Committee's attention to the resolution included in the Meeting Booklet to recognize the generosity of individual donors.

On a motion made and seconded, the Committee approved the resolution as presented.

ADJOURNMENT:

With no additional business, the meeting was adjourned at approximately 3:05 p.m.

APPROVED:

A handwritten signature in black ink, appearing to read "Stuart M. Grant". The signature is fluid and cursive, with the first name "Stuart" being the most prominent part.

Stuart M. Grant
Chairman

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unidel Foundation, Inc. (FP) | \$ 10,482,422.00 | University Wide, Engineering, Arts and Sciences, Morris Library, Earth, Ocean and Environment, Agriculture and Natural Resources, Business and Economics | Unidel 80L E. Du Pont Memorial Scholars, Unidel A. Gilchrist Sparks III Faculty Chair in the Social Sciences, MRI Facility Academic Director: Research Support, Advancing Robotic Environmental Informatics Systems, Purchase Online Journals to Expand Scholarly Access and to Create Library Space, Ensuring UD's Future as a Leader in Material Culture Studies, Blue Hen Proof of Concept Fund, Building a 21st Century Design Studio for World-Class Prototyping, Post-Doctoral Innovation Fellows, UDairy Creamery Expansion: New Products, New Learning, Broadening Educational Opportunities to Accelerate the University's Transformation to a Culture of Innovation & Entrepreneurship, Interdisciplinary Environmental Graduate Fellowships, University of Delaware World Scholars Program, Student Group Study Rooms in the Morris Library, Telephone Counseling and Crisis Response, Spring Forward: First Year Student Mid-Year Activation |
| Dr. William H. Severns, Jr. ('50/EG) and Mrs. Jacqueline S. Severns (PP) | \$ 4,000,000.00 | Engineering | William H. Severns Jr. Distinguished Chair of Chemical Engineering, William H. Severns Jr. Faculty Support Fund |
| Mr. Allan R. Ferguson ('65/EG) and Mrs. Myra C. Ferguson ('66/AS) | \$ 3,500,000.00 | Engineering | Allan and Myra Ferguson Distinguished Chair of Chemical and Biomolecular Engineering, Allan and Myra Ferguson Professor of Chemical and Biomolecular Engineering |
| Friedkin, Thomas Dan (FR) | \$ 2,296,000.00 | Earth, Ocean and Environment | Project Recover |
| Longwood Gardens, Inc. (CP) | \$ 675,000.00 | Agriculture and Natural Resources | Longwood Graduate Program |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| E.T. International Inc. (CP) | \$ 402,848.00 | Engineering | Department of Electrical & Computer Engineering |
| Estate of Nancy du Pont Cooch (PP) | \$ 387,535.71 | Arts and Sciences | Fine Arts |
| Estate of Mr. Frank S. Craig, Jr. ('50/BE) and Mrs. Jane Craig ('49/AS) | \$ 300,000.00 | Arts and Sciences, Business and Economics | Elizabeth Jane Craig Endowed Fund to support the Department of Art, Frank S. Craig, Jr. Endowed Fund to support the College of Business & Economics |
| Mrs. Martina B. Hayward ('74/EHD) and Mr. Pierre du Pont Hayward (RF) | \$ 250,000.00 | Arts and Sciences | Center for Political Communication Director's Fund |
| Mr. David R. Helwig ('73/EG) and Mrs. Constance A. Helwig ('73/BE) | \$ 250,000.00 | Engineering | Helwig Mechanical Engineering Fellowship |
| Mr. William C. Allen ('72/AS) and Mr. W. Cannon Spotswood (FR) | \$ 132,000.00 | Arts and Sciences | Allen & Spotswood CGA 2015 in support of Art History, History, the Center for Historic Architecture & Design, and the Winterthur Program in American Material Culture |
| Estate of Gladys M. Helm '41 '64M | \$ 113,388.08 | Education and Human Development | Gladys S. Helm Fund to support the College of Education and Human Development |
| American Chemical Society - PRF (OO) | \$ 110,000.00 | Arts and Sciences | Probing Iconic Liquid-Vapor Interface by Ambient Pressure X-ray Photoelectron Spectroscopy - ACS |
| The Carski Foundation, Inc. (CF) [Dr. Theodore H. Carski ('86/ANR) and Dr. Janet C. Ruhl ('92/AS)] | \$ 100,000.00 | University Wide | The Carski Foundation DENIN Fellows Fund |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------|
| Mr. Wayne E. McCabe ('57/EG) | \$ 100,000.00 | Engineering | Wayne E. McCabe CGA in support of Mechanical Engineering |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.



**TRUSTEE COMMITTEE
ON
FINANCE**

April 28, 2016

Minutes

The Trustee Committee on Finance met at 1 p.m. on April 28, 2016 in the Board Room of Hulliher Hall.

COMMITTEE MEMBERS PARTICIPATING:

Donald J. Puglisi, Chair; Carol Ammon; Thomas J. Burns (via phone); Howard E. Cosgrove; A. Gilchrist Sparks III; Sherman L. Townsend; John R. Cochran; Acting President Nancy M. Targett

Stuart Grant attended as a guest of the Committee

MEMBERS EXCUSED:

Michael Geltzeiler; Terry Murphy; Kenneth C. Whitney

ADMINISTRATORS AND OTHERS PRESENT:

Alan Brangman, Interim EVP and University Treasurer; Amy Nelson-Connell, Controller; Kathy Dettloff, Chief Budget Officer; Laure Ergin, VP and General Counsel; Jeffrey Garland, Vice President and University Secretary; Domenico Grasso, Provost; Darcell Griffiths, Director, Classification and Compensation; Chris Hudson, Director, Planning and Operations, Office of the EVP; Peter Krawchyk, Interim VP, Facilities, Real Estate and Auxiliary Services; Tom LaPenta, Chief Human Resources Officer; Chris Lucier, Vice President for Enrollment Management; Mike Matthews, Director, Budget Office; Augie Maurelli, Assistant VP, Analysis and Operations, Office of the VP for Finance; Deborah A. McCredie, Assistant University Secretary; Frank Newton, Acting VP and Chief of Staff; Greg Oler, Vice President for Finance and Deputy Treasurer; Charlie Riordan, Vice Provost for Research and Scholarship; Keith Walter, Chief Investment Officer

FACULTY REPRESENTATIVE:

Chris Williams

STUDENT REPRESENTATIVES:

Jane Wessel, Tim D'Agostino

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of Committee's meeting of October 16, 2015

RESOLUTIONS:

On motions made and seconded, the following resolutions were approved:

1. **WHEREAS**, prudence suggests that endowment policy consider the preservation of endowed principal along with spending needs of the University, and

WHEREAS, the University endowment spending policy guideline provides for an annual distribution in the range of 4 - 5% of the pooled endowment portfolio average market value over the twelve trailing quarters through December of the year prior to the new fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the endowment pooled portfolio distribute \$3.90 per unit in Fiscal Year 2017 which represents 4.24% of the endowment pooled portfolio average market value over the twelve trailing quarters through December 31, 2015.

2. **WHEREAS**, it has been determined that the accounts of one student is uncollectible: (identified by student # in Appendix B of the Executive Session Meeting Booklets for security purposes);

NOW, THEREFORE, BE IT RESOLVED, that the write-off of this account in the total of \$20,103 be, and hereby is approved.

3. **RESOLVED**, that the Trustee Committee on Finance Committee Responsibility #4 be changed effectively immediately to read: "Review and approve accounts receivable write-offs in excess of \$100,000."

* * * * *

CALL TO ORDER:

Dr. Puglisi convened the meeting at 1 p.m. and welcomed all in attendance.

BOND FINANCING UPDATE:

Mr. Oler provided an update on expected actions on the 2013C Variable Rate Revenue Bonds and the 2005 Variable Rate Demand Bonds. The update was provided for the Committee's information and no action was required.

403(b) UPDATE:

Mr. LaPenta provided an update on the revisions to the 403(b) plan offered by the University. Aon Hewitt Investment Consulting was retained to evaluate the Plans' administrative service providers (TIAA and Fidelity) and the underlying investments. Aon also assisted in the formation of two Committees, the Retirement Plans Administrative Committee and the Retirement Plans Investment Committee to effectively and efficiently evaluate the plan.

Mr. LaPenta reviewed the recommendations of the two Committees, which include

- Moving to a single administrative service provider resulting in simplification of the plan;
- Providing a new "best in class" investment menu;
- A reduction in investment fees;
- Enhanced communication, education and advice services.

Mr. LaPenta noted that TIAA had been selected as the administrative service provider with implementation expected January 1, 2017. Benefits to plan participants and the University include:

- Enhancing participant enrollment experience;
- Simplifying the plan to assist employees in fund selection;
- Reducing participant fee structure;
- Creating administrative efficiencies;
- Improving plan compliance.

Mr. Townsend asked for reassurance that all new participants in the 403(b) plan are made aware of liquidity restrictions. Mr. LaPenta and Mr. Walter noted that the funds will be reviewed on a regular basis.

INVESTMENT VISITING COMMITTEE UPDATE:

Mr. Walter provided an update on the management and reporting oversight roles of the Investment Visiting Committee, as delegated by the Trustee Committee on Finance. Recent additions to the management oversight responsibilities are the University's 403(b) plan and the Intermediate Investment Pool.

Mr. Walter noted that as of March 31, 2016 the pooled investment portfolio had a market value of \$1.42 billion, which represents a decrease in market value due to the \$16 million distribution to the University in March 2016.

With respect to long-term performance, the endowment has achieved better returns while taking less risk than other endowments. The annualized performance results have exceeded the benchmark by 79bps

annually, and the endowment has better long-term risk-adjusted returns than both the benchmarks and peers.

Mr. Walter also discussed the challenging market environment, noting that the endowment is well-positioned for this type of market with a defensive bias relative to benchmark. Mr. Walter also reviewed allocations in the various asset classes.

ENDOWMENT SPENDING RATE RECOMMENDATION:

Mr. Oler reviewed the University's Endowment Spending principles, noting that the twelve trailing quarter average market value as of December 31, 2015 was \$94.00 per unit, a 3.70% increase from the prior year of \$90.64. The December market value per share was \$92.07 compared to the 2007 high of \$101.77. For FY 2016, the approved unit distribution is \$3.90 which is equal to 4.30% of the December 31, 2014 twelve trailing quarter average market value.

Mr. Oler stated that for FY 2017, management is recommending the proposed unit distribution to remain at \$3.90, which is 4.24% of the December 31, 2015 twelve trailing quarter average market value. This recommendation contemplates the current volatility in the market as well as a lower projected long-term rate of return of the pooled portfolio.

He added that the \$3.90 distribution rate is expected to provide approximately \$29.4 million for the FY 2017, unrestricted operating budget (\$29.4 million in FY2016, \$27.9 million in FY 2015) and \$22.5 million for restricted and designated purposes (\$22.5 million in FY 2016, \$21.3 million in FY 2015). In addition, Mr. Oler noted that these estimates do not include the effect on income created by additional gifts to the endowment.

The Committee engaged in a detailed discussion of the prudence of continuing to move the endowment payout rate toward the four percent (4%) level. Following discussion, and on a motion made and seconded, the Committee approved the resolution to maintain the proposed unit distribution rate at \$3.90 for FY 2017. Mr. Sparks requested that the record reflect that the Committee's discussion on this matter indicated a bias in terms of moving toward the level of four percent (4%) for next year and also requested a budget impact statement for FY 2018.

ACCOUNTS RECEIVABLE DELINQUENCIES:

Mr. Oler reviewed delinquencies over 90 days past due from tuition, room and board, library and parking fines, noting that all were fairly routine. He reviewed a summary of student accounts receivable write-offs and net bad debt expense since September 1, 2015, noting that the EVP had authorized the write-off of 56 uncollectible accounts aggregating \$198,228 and the President had authorized the write-off of three (3) uncollectible

accounts aggregating \$46,832. Mr. Oler also reviewed past due miscellaneous receivables, noting that since March 1, 2015, the EVP had authorized the write-off of seven (7) uncollectible accounts aggregating \$25,052.

Mr. Oler noted that there was one account recommended for write-off totaling \$20,103, an amount due from a second semester international Freshman who withdrew after the free drop/add period. The student has presumably returned to their home country making collection efforts unsuccessful.

Following review, on a motion made and seconded, the Committee approved the accompanying resolution for the write-off of this account in the total of \$20,103.

The Committee engaged in a discussion of the level of accounts receivable write-offs brought forward for consideration and approval. On a motion made and seconded, the Committee approved a change to the Committee's Responsibility #4 to provide for the Committee's review and approval of write-offs in excess of \$100,000.

STUDENT LOAN PROGRAM DEFAULT:

The Committee received information on default rates for Perkins Program loans, Nursing Program loans, and Federal Direct Loans. All relatively low compared to peers and national averages.

RESTRICTED GIFT CERTIFICATION:

The meeting materials included a report on Details of Gifts Received during the period of July 1, 2015 through December 2015. No gifts with undue financial obligations were noted.

ENDOWMENT MARKET VALUE VERSUS ORIGINAL GIFT VALUE:

Materials were provided to the Committee indicating that, as of January 31, 2016, income for zero accounts is being reinvested due to the Underwater Endowment Policy.

MORRIS SPECIAL PROJECTS ENDOWMENT REPORT:

Endowment income available in 2015-16 from the Morris Family Special Projects Fund is approximately \$658,000. The income in fiscal 2016 will be used to honor the Morris family by being applied toward support of the Cyber Security Initiative and also, in combination with other funds, to enhance special collections in the Morris Library.

The University has launched a Cyber Security Initiative, which includes developing educational programs for undergraduate and graduate students. Funds will provide partial support for the initiative.

The University has begun a planning process to increase the visibility of, and programming related to, our special collections. This will integrate with the University's strategic planning process. Funding for the enhancement of special collections in the Morris Library will be used in support of the forthcoming recommendations from that plan.

PROPERTY PLANT AND EQUIPMENT INVENTORY:

University policy calls for an annual physical inventory of equipment to be completed by each University unit.

A total of 148 items with an original cost value of \$4,495,355; accumulated depreciation of \$4,224,649 and a net book value of \$270,707 were removed from Property Records during FY 2015 at an average original cost of \$30,374 per item. There were 17 items with original cost of \$50,000 or more. The items written-off were primarily scientific equipment, computer equipment and vehicles. The total write-offs at original cost represent less than one percent (1%) of the total cost value of the equipment inventory. The write-offs at net book value represent less than one percent (1%) of the equipment inventory's net book value. A complete detailed physical inventory was performed in FY2015 by the responsible unit administrators.

ADJOURNMENT:

With no additional business, the meeting was adjourned at 1:50 p.m. for an Executive Session.

APPROVED:

A handwritten signature in black ink, appearing to read 'D. Puglisi', with a stylized flourish at the end.

Donald J. Puglisi
Chair



Report of the Nominating Committee

Spring 2016

Recommended for Re-Election to a six year term:

- **William B. Chandler III**

Recommended for Election to a six-year term:

- **David W. Spartin**

Mr. Spartin is now retired from MBNA America Bank, the largest credit card company in the world, where he was Senior Vice Chairman, Director of Communications, Assistant to the Chairman, and Corporate Secretary. Mr. Spartin spent 25 years with MBNA and its former parent company, MNC Financial.

Mr. Spartin earned his Bachelor of Arts in Business and Economics at Lafayette College in Easton, Pa. in 1979. He went on to earn a Masters Degree in Finance and Investments from George Washington University in Washington, DC. He also studied at the London School of Economics.

He is active in the local community, serving or having served on the Boards of YMCA of Delaware, The Tatnall School, Christiana Hospital, The Grand Opera House, Delaware Symphony, Opera Delaware, The Urban League of Delaware, and Read Aloud Delaware.

Mr. Spartin is a member of the University's Audit Visiting Committee.

Slate of Officers for 2016-17:

- John R. Cochran, Chair
- William B. Chander III, Vice Chair
- Terri L. Kelly, Vice Chair
- Mary Jane Willis, Secretary/Treasurer



EXECUTIVE COMMITTEE

May 10, 2016

Minutes

A meeting of the Executive Committee of the Board of Trustees was held on May 10, 2016 beginning at 10 a.m. in the Board Room of Hulliher Hall.

TRUSTEES PRESENT:

John R. Cochran, Chair; Tony Allen; Carol Ammon; James C. Borel (via phone); Thomas J. Burns; William B. Chandler III; Howard E. Cosgrove; Stuart Grant; Donald J. Puglisi; A. Gilchrist Sparks III; Mary Jane Willis (via phone); Acting President Nancy M. Targett

TRUSTEES EXCUSED:

Terri Kelly; Kenneth C. Whitney

FACULTY REPRESENTATIVES PRESENT:

Robert Opila and Prasad Dhurjati

STUDENT REPRESENTATIVES PRESENT:

Joseph Brodie, Cesar Caro, Rebecca Jaeger, Aryana Alborzi

ADMINISTRATORS AND OTHERS PRESENT:

Alan Brangman, Interim EVP and University Treasurer; Kathy Dettloff, Chief Budget Officer; Laure Ergin, VP and General Counsel; Jeff Garland, VP and University Secretary; Domenico Grasso, Provost; Skip Homiak, Executive Director, Campus Security and Public Safety; Calvin Keeler, Professor, Animal and Food Sciences; Peter Krawchyk, Interim VP for Facilities, Real Estate and Auxiliary Services; Deborah McCredie, Assistant University Secretary; Frank Newton, Acting VP and Chief of Staff; Greg Oler, Vice President for Finance and Deputy Treasurer

APPROVED ON A MOTION MADE AND SECONDED:

Minutes of the Committee's meeting of February 17, 2016

RESOLUTIONS:

The following resolutions were approved on motions made and seconded:

1. **RESOLVED**, that, effective for fall 2016 the University dining plan rates will be increased an average of 2.0 percent.
2. **RESOLVED**, that, effective fall 2016, variable room rates for first-year students living in designated first-year residence halls be implemented at rates similar to rates used for upper division housing.
3. **RESOLVED**, that, effective fall 2016, the rate for University traditional residence hall rooms will be increased by an average of 2.0 percent.
4. **RESOLVED**, that, effective fall 2016, the student Comprehensive fee for full-time students remain at \$299 per semester and that the \$50 per semester fee for part-time students and the \$50 fee per winter and summer sessions for all students shall remain the same.
5. **RESOLVED**, that, effective fall 2016, the Student Health Services fee shall remain at \$227 per semester and that the \$88 Summer Session fee and the \$66 Winter Session shall remain the same.
6. **RESOLVED**, that, effective fall 2016, the University Student Centers fee shall remain at \$119 per semester.
7. **RESOLVED**, that, effective fall 2016, the graduate recreation fee shall remain at \$50 per semester for full-time graduate students and as an optional \$25 per semester fee for part-time graduate students.
8. **RESOLVED**, that the University Administration is authorized to proceed with the Russell Dining Hall Renovations.
9. **RESOLVED**, that the University Administration is authorized to proceed with the McKinly 3rd Floor Renovations.
10. **RESOLVED**, that the following individuals are approved to receive UD Honorary Degrees during the 2016 Commencement ceremony on May 28, 2016: **Bryan A. Stevenson, Patrick T. Harker, The Honorable Ruth Ann Minner, and Dr. Nancy M. Targett.**
11. **RESOLVED**, that the University of Delaware Medal of Distinction be presented to Ms. Susan Brynteson.

12. RESOLVED, to recognize the personnel actions (faculty emeriti and promotions and tenure) presented in the April 14, 2016 meeting booklet of the Trustee Committee on Academic Affairs.

13. WHEREAS, the BS in Energy and Environmental Policy was given provisional approval in April, 2009, and thus needs to gain permanent status, and

WHEREAS, the Center for Energy and Environmental Policy has been offering the BS in Energy and Environmental Policy for Five years and the number of majors has grown from 1 to 48, and

WHEREAS, Energy and Environmental Policy is a truly interdisciplinary study that meets all of the goals of undergraduate education and fits the Path to Prominence, and

WHEREAS, students who have graduated with a BS in Energy and Environmental Policy have an excellent placement history in entry level positions and graduate school, and

WHEREAS, this program has received the full support of the ENEP Program Faculty, the Faculty Senate of the College of Arts and Sciences, the Dean of the College of Arts and Sciences and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants approval for the permanent status of the BS in Energy and Environmental Policy.

14. WHEREAS, the Department of Hotel, Restaurant and Institutional Management (HRIM) offers the Hotel, Restaurant and Institutional Management (HRIM) major and the Hospitality Industry Management (HSIM) major; and a Master of Science in Hospitality Business Management, and

WHEREAS, the HRIM faculty and advisors found that prospective students were confused with the Department name being the same as one of the undergraduate major names – Hotel, Restaurant and Institutional Management major, and

WHEREAS, the proposed department name change, will provide an umbrella for the two undergraduate majors – Hotel, Restaurant and Institutional Management and Hospitality Industry Management, and one Master of Science in Hospitality Business Management, so it better represents the department as a whole, and

WHEREAS, the Faculty Senate recommends that the Department of Hotel, Restaurant and Institutional Management become the Department of Hospitality Business Management,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to change the name of the Department of Hotel, Restaurant and Institutional Management to the Department of Hospitality Business Management.

- 15. WHEREAS**, total enrollment for the B.S. in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014; and

WHEREAS, there are currently no students enrolled in the major; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15);

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Environmental Soil Science.

- 16. WHEREAS**, total enrollment for the B.S. in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014; and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of spring 2016 and no other students are enrolled; and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15),

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Plant Protection.

- 17. WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the B.A. in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to a name change for the Bachelor of Arts in Mathematical Sciences of Bachelor of Arts in Mathematics.

18. WHEREAS, the M.S. Finance Program was provisionally approved on March 4, 2008; and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the M.S. Finance Program be given permanent status; and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the project enrollment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants the recommendation that the Master of Science in Finance (MS Finance) Program be granted permanent status.

19. WHEREAS, the BS in Health and Physical Education program has experienced a consistent decline in enrollment over the past decade, and

WHEREAS, despite efforts to address the decline, student applications and enrollment continued to decrease, and

WHEREAS, faculty expressed concern the enrollment trend would not provide the needed critical mass to effectively educate students, and

WHEREAS, other surrounding institutions of higher education can meet future Delaware Health and Physical Education needs, and

WHEREAS, BHAN faculty voted in favor of disestablishing the BS in Health and Physical Education program, and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS in Health and Physical Education Program.

- 20. WHEREAS**, total enrollment for the BS in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014, and

WHEREAS, there are currently no students enrolled in the major, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15) and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Environmental Soil Science.

- 21. WHEREAS**, total enrollment for the BS in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014, and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of 2016S and no other students are enrolled, and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15), and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Plant Protection.

- 22. WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the BS in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the recommendation of the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the name of the BS in Mathematical Sciences be changed to the BS in Mathematics, effective September 1, 2016.

23. WHEREAS, the MS Finance Program was provisionally approved on March 4, 2008, and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the MS Finance Program be given permanent status, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the Faculty Senate recommends that the MS in Finance Program be granted permanent status,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to permanent status for the MS in Finance.

24. WHEREAS, an academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the major in Animal and Food Sciences to the major in Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

25. WHEREAS, an external academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the Honors BS – Animal and Food Sciences to the Honors BS – Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

26. WHEREAS, the Bachelors of Science: Landscape Architecture degree has been established by the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the Honors Bachelors of Science: Landscape Architecture degree would benefit students in the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the degree has been endorsed by the Honors Program, and

WHEREAS, establishment of such a major does not require the addition of any new courses or library resources, and

WHEREAS, the Faculty Senate recommends that an Honors Bachelors of Science degree be established in the Department of Plant and Soil Sciences,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the establishment of an Honors Bachelors of Science degree in the Department of Plant and Soil Sciences.

27. WHEREAS, the Faculty Senate granted provisional approval for five years to the BS major in Hospitality Industry Management effective, September 2011, and

WHEREAS, the Hospitality Industry Management major has been successful in attracting excellent students, and

WHEREAS, the Hospitality Industry Management major meets the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, the Faculty Senate recommends permanent approval of the BS in Hospitality Industry Management in the Alfred Lerner College of Business and Economics effective September 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval of permanent status for the BS in Hospitality Industry Management.

28. WHEREAS, the Sport Management major within the Department of Business Administration within the Alfred Lerner College of Business and Economics; and

WHEREAS, the Sport Management major is a business major that has a focus on an industry within the realm of business; and

WHEREAS, the Department of Hotel, Restaurant and Institutional Management is a department that has a focus on an industry within the realm of business; and

WHEREAS, faculty in both departments have determined that the Sport Management major has a better academic fit within the Department of Hotel, Restaurant and Institutional Management based on undergraduate curriculum, student needs, and an industry focus; and

WHEREAS, the faculty in both departments voted unanimously in favor of the Sport Management major to move to the Hotel, Restaurant and Institutional Management department, and the Faculty Senate approves of the move,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the Sport Management major be moved to the Department of Hotel, Restaurant and Institutional Management.

29. WHEREAS, the BS in Marine Science was provisionally approved on February 7, 2011, and

WHEREAS, the School of Marine Science and Policy has been offering the BS in Marine Science for five years with continued increased enrollment, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the program has received full support of the SMSP faculty as well as the faculty in all programs affected by the curriculum, and

WHEREAS, at the end of the provisional period an external review team recommended that the BS in Marine Science be granted permanent status, and the Faculty Senate agrees,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BS in Marine Science be granted permanent status effective September 1, 2016.

- 30. WHEREAS**, the Department of Linguistics and Cognitive Sciences has been offering the BA in Linguistics for five years and the number of majors has grown from 8 to 18, and

WHEREAS, Linguistics is a scientific and humanistic study that meets all of the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, most major universities in the area and the nation offer degrees in linguistics, and

WHEREAS, the curriculum for the BA in Linguistics also serves other programs such as the very large BS in Cognitive Science, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BA in Linguistics be granted permanent status effective September 1, 2016.

- 31. WHEREAS**, the Department of Music has offered, provisionally for five years, a major in Music History and Literature within the Bachelor of Music, and

WHEREAS, the Department of Music continues to have a growing number of students who choose to study Music History and Literature, and

WHEREAS, these students have been served well by a rigorous academic degree that prepares them for graduate study in Musicology, and

WHEREAS, the study of Music History and Literature adds an important element of interdisciplinary study in the area of music, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music History and Literature within the degree Bachelor of Music be granted permanent approval effective September 1, 2016.

32. WHEREAS, the composition of music is a vital activity that maintains our musical culture, and

WHEREAS, the study of Music Composition has previously been an integral part of the music program within the degree Bachelor of Music with a major in Music Theory and Composition, and

WHEREAS, the study of Music Composition represents an endeavor that blends the academic and artistic in ways that differ in emphasis from the study of Music Theory and Music History and Literature, and

WHEREAS, the Department of Music has offered provisionally, for five years, the degree program, Bachelor of Music with a major in Music Composition, and

WHEREAS, the major in Music Composition has been a highly successful program, graduating students that have gone on to prestigious graduate programs and successful careers, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music Composition within the degree Bachelor of Music, be granted permanent status effective September 1, 2016.

33. WHEREAS, the MS in Water Science and Policy was given provisional approval in September 1, 2011, and thus needs to gain permanent status, and

WHEREAS, the Water Science and Policy is a university-wide program supported by four colleges and the Delaware Environmental Institute and meets the goals of graduate education and fits the Path to Prominence, and

WHEREAS, Water Science and Policy program is a truly interdisciplinary program that prepares students to address water-related challenges that

are not only scientifically sound, but economically viable, socially acceptable and environmentally sustainable, and

WHEREAS, the Water Science and Policy program has grown rapidly from zero to 20 graduate students in five years (including two that have graduated) and

WHEREAS, students who have graduated with a MS in Water Science and Policy have an excellent placement history in the environmental and water industry, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the MS in Water Science and Policy be granted permanent status effective September 1, 2016.

- 34. WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, according to these guidelines, all Adult/Gerontology nurse practitioner programs are focused on either acute care or primary care and have specific certification exams, and

WHEREAS, the School of Nursing Adult/Gerontology program has a primary care focus, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the name change of the Adult/Gerontology program be changed to Adult/Gerontology Primary Care Nurse Practitioner Program.

- 35. WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, the family nurse practitioner role is now referred to as Family/Individual Across the Lifespan, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the School of Nursing Family Nurse Practitioner Program name be changed to Family/Individual Across the Lifespan Nurse Practitioner Program.

- 36. WHEREAS**, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Spring 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

37. WHEREAS, prudence suggests that endowment policy consider the preservation of endowed principal along with spending needs of the University, and

WHEREAS, the University endowment spending policy guideline provides for an annual distribution in the range of 4 - 5% of the pooled endowment portfolio average market value over the twelve trailing quarters through December of the year prior to the new fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the endowment pooled portfolio distribute \$3.90 per unit in Fiscal Year 2017 which represents 4.24% of the endowment pooled portfolio average market value over the twelve trailing quarters through December 31, 2015.

38. WHEREAS, it has been determined that the accounts of one student is uncollectible: (identified by student # in Appendix B of the Executive Session Meeting Booklets for security purposes);

NOW, THEREFORE, BE IT RESOLVED, that the write-off of this account in the total of \$20,103 be, and hereby is approved.

39. RESOLVED, that the Trustee Committee on Finance Committee Responsibility #4 be changed effectively immediately to read: "Review and approve accounts receivable write-offs in excess of \$100,000."

CALL TO ORDER:

Mr. Cochran called the meeting to order at 10 a.m. and welcomed all in attendance.

REPORTS AND RECOMMENDATIONS OF THE STANDING COMMITTEES:

Mr. Cochran noted that the Committees of the Board had reviewed several important matters in their recent meetings, and he asked each Committee Chair to present a brief report to the Executive Committee.

TRUSTEE COMMITTEE ON STUDENT LIFE AND ATHLETICS:

Dr. Allen reported on the Committee's meeting of April 12, 2016.

Highlights included:

- Presentations and student panel discussions on UD's Living Learning Communities and Blue Hens in the Community – UD's Student-Athletes in Community Service;
- Approval of rates and fees for the 2016-17 academic year;
- Department reports;
- Updates on facilities projects, intercollegiate athletics and recreation services;
- A report from the Office of Equity and Inclusion.

Dr. Allen reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE COMMITTEE ON GROUNDS & BUILDINGS:

Mr. Burns reviewed the highlights of the Committee's meeting of October 13, 2015:

- Construction project completed;
- Construction projects in progress;
- Projects in planning and design;
- Projects requiring action;
- An update on the STAR Campus and the additional space request from the College of Health Sciences.

Mr. Burns reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE/FACULTY COMMITTEE ON HONORARY DEGREES AND AWARDS:

Ms. Ammon reported on the Committee's meeting of April 13, 2016.

Highlights included:

- Review and approval of candidates for the Honorary Degree Class of 2016;
- Strategic discussion of candidates for the Honorary Degree Class of 2017;
- Approval of a UD Medal of Distinction for Susan Brynteson.

Ms. Ammon reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

AUDIT VISITING COMMITTEE:

Mr. Sparks provided a report of the Committee's meeting on April 13, 2016. Highlights included:

- A review of KPMG fees;
- A report from KPMG and work plans for the next year;
- A review of staffing, budget and work plans for Internal Auditing;
- An update on Enterprise Risk Management.

There were no resolutions for the Committee's approval.

TRUSTEE COMMITTEE ON ACADEMIC AFFAIRS:

Mr. Borel presented the report on the Committee's meeting of April 14, 2016. Highlights included:

- An update on undergraduate admissions;
- An overview on promotion and tenure process and procedures;
- An overview of graduate and professional education;
- A review of faculty and professional personnel actions;
- A review of several academic program resolutions;
- An update on proposed revisions to Article 3 of the University's bylaws.

Mr. Borel reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE COMMITTEE ON PUBLIC AFFAIRS AND ADVANCEMENT:

Mr. Grant reported on the Committee's meeting of April 14, 2016.

Highlights included:

- A report on local, state and federal government relations;
- A report from the Office of Communications and Public Affairs on collaborative efforts with various departments throughout the institution;
- A report on the new UD website and plans for launch;
- A report and update on development and alumni relations, including an update on the status of the planning for the public phase of the comprehensive campaign and presidential transition activities.

Mr. Grant reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

TRUSTEE COMMITTEE ON FINANCE:

Dr. Puglisi presented a report on the Committee's meeting of April 28, 2016. Highlights included:

- An update on upcoming bond financing actions;
- An update on the review and update to the University's 403(b) plan;
- A report of the Investment Visiting Committee and an update on the University's endowment portfolio;
- A discussion and recommendation for the endowment spending rate for FY 2017;
- A review of accounts receivables delinquencies and accounts recommended for write-offs;
- An update on the Morris Special Projects Endowment.

Dr. Puglisi reviewed the resolutions approved by the Committee and recommended to the Executive Committee for approval.

EXECUTIVE COMMITTEE APPROVALS:

Following the presentation of the Committee reports, Mr. Cochran called for approval of the resolutions presented by each of the Committees. On a motion made and seconded, the resolutions were all approved as presented.

ADJOURNMENT:

Mr. Cochran expressed appreciation to Dr. Targett for her service as Acting President this past academic year. She received enthusiastic applause from all those assembled.

With no further business, the regular meeting was adjourned at 11 a.m. for an Executive Session*.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Jeffrey W. Garland', written in a cursive style.

Jeffrey W. Garland
Vice President & University Secretary

*In Executive Session on May 10, 2016, the Executive Committee approved the recommended revisions to Article 3 of the University Bylaws. This matter will be advanced to the full Board of Trustees for consideration/action at its semi-annual meeting on May 17, 2016.

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unidel Foundation, Inc. (FP) | \$ 10,482,422.00 | University Wide, Engineering, Arts and Sciences, Morris Library, Earth, Ocean and Environment, Agriculture and Natural Resources, Business and Economics | Unidel 80L E. Du Pont Memorial Scholars, Unidel A. Gilchrist Sparks III Faculty Chair in the Social Sciences, MRI Facility Academic Director: Research Support, Advancing Robotic Environmental Informatics Systems, Purchase Online Journals to Expand Scholarly Access and to Create Library Space, Ensuring UD's Future as a Leader in Material Culture Studies, Blue Hen Proof of Concept Fund, Building a 21st Century Design Studio for World-Class Prototyping, Post-Doctoral Innovation Fellows, UDairy Creamery Expansion: New Products, New Learning, Broadening Educational Opportunities to Accelerate the University's Transformation to a Culture of Innovation & Entrepreneurship, Interdisciplinary Environmental Graduate Fellowships, University of Delaware World Scholars Program, Student Group Study Rooms in the Morris Library, Telephone Counseling and Crisis Response, Spring Forward: First Year Student Mid-Year Activation |
| Dr. William H. Severns, Jr. ('50/EG) and Mrs. Jacqueline S. Severns (PP) | \$ 4,000,000.00 | Engineering | William H. Severns Jr. Distinguished Chair of Chemical Engineering, William H. Severns Jr. Faculty Support Fund |
| Mr. Allan R. Ferguson ('65/EG) and Mrs. Myra C. Ferguson ('66/AS) | \$ 3,500,000.00 | Engineering | Allan and Myra Ferguson Distinguished Chair of Chemical and Biomolecular Engineering, Allan and Myra Ferguson Professor of Chemical and Biomolecular Engineering |
| Friedkin, Thomas Dan (FR) | \$ 2,296,000.00 | Earth, Ocean and Environment | Project Recover |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Longwood Gardens, Inc. (CP) | \$ 675,000.00 | Agriculture and Natural Resources | Longwood Graduate Program |
| E.T. International Inc. (CP) | \$ 402,848.00 | Engineering | Department of Electrical & Computer Engineering |
| Estate of Nancy du Pont Cooch (PP) | \$ 387,535.71 | Arts and Sciences | Fine Arts |
| Estate of Mr. Frank S. Craig, Jr. ('50/BE) and Mrs. Jane Craig ('49/AS) | \$ 300,000.00 | Arts and Sciences, Business and Economics | Elizabeth Jane Craig Endowed Fund to support the Department of Art, Frank S. Craig, Jr. Endowed Fund to support the College of Business & Economics |
| Mrs. Martina B. Hayward ('74/EHD) and Mr. Pierre du Pont Hayward (RF) | \$ 250,000.00 | Arts and Sciences | Center for Political Communication Director's Fund |
| Mr. David R. Helwig ('73/EG) and Mrs. Constance A. Helwig ('73/BE) | \$ 250,000.00 | Engineering | Helwig Mechanical Engineering Fellowship |
| Mr. William C. Allen ('72/AS) and Mr. W. Cannon Spotswood (FR) | \$ 132,000.00 | Arts and Sciences | Allen & Spotswood CGA 2015 in support of Art History, History, the Center for Historic Architecture & Design, and the Winterthur Program in American Material Culture |
| Estate of Gladys M. Helm '41 '64M | \$ 113,388.08 | Education and Human Development | Gladys S. Helm Fund to support the College of Education and Human Development |
| American Chemical Society - PRF (OO) | \$ 110,000.00 | Arts and Sciences | Probing Iconic Liquid-Vapor Interface by Ambient Pressure X-ray Photoelectron Spectroscopy - ACS |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------|
| The Carski Foundation, Inc. (CF) [Dr. Theodore H. Carski ('86/ANR) and Dr. Janet C. Ruhl ('92/AS)] | \$ 100,000.00 | University Wide | The Carski Foundation DENIN Fellows Fund |
| Mr. Wayne E. McCabe ('57/EG) | \$ 100,000.00 | Engineering | Wayne E. McCabe CGA in support of Mechanical Engineering |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

VIII. CONSENT AGENDA

The following resolutions, having originated with, and having been recommended for approval on motions made and seconded by the appropriate standing committees, and subsequently recommended by the Executive Committee for approval by the full Board, or approved by the Executive Committee, are hereby submitted to the Board for approval or ratification.

1. **RESOLVED**, that, effective for fall 2016 the University dining plan rates will be increased an average of 2.0 percent.
2. **RESOLVED**, that, effective fall 2016, variable room rates for first-year students living in designated first-year residence halls be implemented at rates similar to rates used for upper division housing.
3. **RESOLVED**, that, effective fall 2016, the rate for University traditional residence hall rooms will be increased by an average of 2.0 percent.
4. **RESOLVED**, that, effective fall 2016, the student Comprehensive fee for full-time students remain at \$299 per semester and that the \$50 per semester fee for part-time students and the \$50 fee per winter and summer sessions for all students shall remain the same.
5. **RESOLVED**, that, effective fall 2016, the Student Health Services fee shall remain at \$227 per semester and that the \$88 Summer Session fee and the \$66 Winter Session shall remain the same.
6. **RESOLVED**, that, effective fall 2016, the University Student Centers fee shall remain at \$119 per semester.
7. **RESOLVED**, that, effective fall 2016, the graduate recreation fee shall remain at \$50 per semester for full-time graduate students and as an optional \$25 per semester fee for part-time graduate students.
8. **RESOLVED**, that the University Administration is authorized to proceed with the Russell Dining Hall Renovations.
9. **RESOLVED**, that the University Administration is authorized to proceed with the McKinly 3rd Floor Renovations.
10. **RESOLVED**, that the following individuals are approved to receive UD Honorary Degrees during the 2016 Commencement ceremony on May 28, 2016: **Bryan A. Stevenson, Patrick T. Harker, The Honorable Ruth Ann Minner, and Dr. Nancy M. Targett.**

11. **RESOLVED**, that the University of Delaware Medal of Distinction be presented to Ms. Susan Brynteson.
12. **RESOLVED**, to recognize the personnel actions (faculty emeriti and promotions and tenure) presented in the April 14, 2016 meeting booklet of the Trustee Committee on Academic Affairs.
13. **WHEREAS**, the BS in Energy and Environmental Policy was given provisional approval in April, 2009, and thus needs to gain permanent status, and

WHEREAS, the Center for Energy and Environmental Policy has been offering the BS in Energy and Environmental Policy for Five years and the number of majors has grown from 1 to 48, and

WHEREAS, Energy and Environmental Policy is a truly interdisciplinary study that meets all of the goals of undergraduate education and fits the Path to Prominence, and

WHEREAS, students who have graduated with a BS in Energy and Environmental Policy have an excellent placement history in entry level positions and graduate school, and

WHEREAS, this program has received the full support of the ENEP Program Faculty, the Faculty Senate of the College of Arts and Sciences, the Dean of the College of Arts and Sciences and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants approval for the permanent status of the BS in Energy and Environmental Policy.

14. **WHEREAS**, the Department of Hotel, Restaurant and Institutional Management (HRIM) offers the Hotel, Restaurant and Institutional Management (HRIM) major and the Hospitality Industry Management (HSIM) major; and a Master of Science in Hospitality Business Management, and

WHEREAS, the HRIM faculty and advisors found that prospective students were confused with the Department name being the same as one of the undergraduate major names – Hotel, Restaurant and Institutional Management major, and

WHEREAS, the proposed department name change, will provide an umbrella for the two undergraduate majors – Hotel, Restaurant and Institutional Management and Hospitality Industry Management, and one Master of Science in Hospitality Business Management, so it better represents the department as a whole, and

WHEREAS, the Faculty Senate recommends that the Department of Hotel, Restaurant and Institutional Management become the Department of Hospitality Business Management,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to change the name of the Department of Hotel, Restaurant and Institutional Management to the Department of Hospitality Business Management.

15. **WHEREAS**, total enrollment for the B.S. in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014; and

WHEREAS, there are currently no students enrolled in the major; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15);

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Environmental Soil Science.

16. **WHEREAS**, total enrollment for the B.S. in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014; and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of spring 2016 and no other students are enrolled; and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule; and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15),

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the B.S. degree in Plant Protection.

17. **WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the B.A. in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to a name change for the Bachelor of Arts in Mathematical Sciences of Bachelor of Arts in Mathematics.

18. **WHEREAS**, the M.S. Finance Program was provisionally approved on March 4, 2008; and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the M.S. Finance Program be given permanent status; and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the project enrollment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants the recommendation that the Master of Science in Finance (MS Finance) Program be granted permanent status.

19. **WHEREAS**, the BS in Health and Physical Education program has experienced a consistent decline in enrollment over the past decade, and

WHEREAS, despite efforts to address the decline, student applications and enrollment continued to decrease, and

WHEREAS, faculty expressed concern the enrollment trend would not provide the needed critical mass to effectively educate students, and

WHEREAS, other surrounding institutions of higher education can meet future Delaware Health and Physical Education needs, and

WHEREAS, BHAN faculty voted in favor of disestablishing the BS in Health and Physical Education program, and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS in Health and Physical Education Program.

20. **WHEREAS**, total enrollment for the BS in Environmental Soil Science program has been consistently low over the years, averaging about 3 students over the period 2010 through 2014, and

WHEREAS, there are currently no students enrolled in the major, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15) and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Environmental Soil Science.

21. **WHEREAS**, total enrollment for the BS in Plant Protection program has been consistently low over the years, averaging 1 or 2 students over the period 2010 through 2014, and

WHEREAS, there are currently two students enrolled in the major with an anticipated graduation semester of 2016S and no other students are enrolled, and

WHEREAS, no courses are being eliminated as a part of this change thus providing the two enrolled students with the opportunity to graduate on schedule, and

WHEREAS, the College faculty have approved the disestablishment of this program (via electronic ballot, 12/18/15), and the Faculty Senate also recommends the disestablishment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to disestablish the BS Degree in Plant Protection.

22. **WHEREAS**, the term Mathematical Sciences is supposed to suggest Mathematics and related fields such as Statistics, Operations Research and areas of applications of mathematics; and

WHEREAS, the department now offers separate undergraduate degrees in areas of applications of mathematics such as Actuarial Sciences, Quantitative Biology, Applied Mathematics; and

WHEREAS, the BS in Mathematical Sciences does not require an area of application of mathematics; and

WHEREAS, the name change has the support of the Undergraduate Studies Committee and the recommendation of the Faculty Senate,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the name of the BS in Mathematical Sciences be changed to the BS in Mathematics, effective September 1, 2016.

23. **WHEREAS**, the MS Finance Program was provisionally approved on March 4, 2008, and

WHEREAS, at the end of the provisional period a departmental and college review recommended that the MS Finance Program be given permanent status, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the Faculty Senate recommends that the MS in Finance Program be granted permanent status,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to permanent status for the MS in Finance.

24. **WHEREAS**, an academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the major in Animal and Food Sciences to the major in Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

25. **WHEREAS**, an external academic program review recommended the major in Animal and Food Sciences be revised to give it a stronger focus and identity, and

WHEREAS, students participating in a senior exit survey recommended that the major be more distinct from the major in pre-veterinarian medicine and animal biosciences, and

WHEREAS, the major has been significantly revised to remove the few food

science courses and have a greater focus on the animal sciences; and

WHEREAS, the Faculty Senate recommends approval of a name change for the Honors BS – Animal and Food Sciences to the Honors BS – Animal Science, effective July 1, 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the name change.

26. **WHEREAS**, the Bachelors of Science: Landscape Architecture degree has been established by the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the Honors Bachelors of Science: Landscape Architecture degree would benefit students in the Department of Plant and Soil Sciences, and

WHEREAS, the establishment of the degree has been endorsed by the Honors Program, and

WHEREAS, establishment of such a major does not require the addition of any new courses or library resources, and

WHEREAS, the Faculty Senate recommends that an Honors Bachelors of Science degree be established in the Department of Plant and Soil Sciences,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval to the establishment of an Honors Bachelors of Science degree in the Department of Plant and Soil Sciences.

27. **WHEREAS**, the Faculty Senate granted provisional approval for five years to the BS major in Hospitality Industry Management effective, September 2011, and

WHEREAS, the Hospitality Industry Management major has been successful in attracting excellent students, and

WHEREAS, the Hospitality Industry Management major meets the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, the Faculty Senate recommends permanent approval of the BS in Hospitality Industry Management in the Alfred Lerner College of Business and Economics effective September 2016,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval of permanent status for the BS in Hospitality Industry Management.

28. **WHEREAS**, the Sport Management major within the Department of Business Administration within the Alfred Lerner College of Business and Economics; and

WHEREAS, the Sport Management major is a business major that has a focus on an industry within the realm of business; and

WHEREAS, the Department of Hotel, Restaurant and Institutional Management is a department that has a focus on an industry within the realm of business; and

WHEREAS, faculty in both departments have determined that the Sport Management major has a better academic fit within the Department of Hotel, Restaurant and Institutional Management based on undergraduate curriculum, student needs, and an industry focus; and

WHEREAS, the faculty in both departments voted unanimously in favor of the Sport Management major to move to the Hotel, Restaurant and Institutional Management department, and the Faculty Senate approves of the move,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the Sport Management major be moved to the Department of Hotel, Restaurant and Institutional Management.

29. **WHEREAS**, the BS in Marine Science was provisionally approved on February 7, 2011, and

WHEREAS, the School of Marine Science and Policy has been offering the BS in Marine Science for five years with continued increased enrollment, and

WHEREAS, student interest in the program has been demonstrated by the actual enrollment as compared to the projected enrollment, and

WHEREAS, the program has received full support of the SMSP faculty as well as the faculty in all programs affected by the curriculum, and

WHEREAS, at the end of the provisional period an external review team recommended that the BS in Marine Science be granted permanent status, and the Faculty Senate agrees,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BS in Marine Science be granted permanent status effective September 1, 2016.

30. **WHEREAS**, the Department of Linguistics and Cognitive Sciences has been offering the BA in Linguistics for five years and the number of majors has grown from 8 to 18, and

WHEREAS, Linguistics is a scientific and humanistic study that meets all of the goals of undergraduate education and fits the *Delaware Will Shine* initiative, and

WHEREAS, most major universities in the area and the nation offer degrees in linguistics, and

WHEREAS, the curriculum for the BA in Linguistics also serves other programs such as the very large BS in Cognitive Science, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the BA in Linguistics be granted permanent status effective September 1, 2016.

31. **WHEREAS**, the Department of Music has offered, provisionally for five years, a major in Music History and Literature within the Bachelor of Music, and

WHEREAS, the Department of Music continues to have a growing number of students who choose to study Music History and Literature, and

WHEREAS, these students have been served well by a rigorous academic degree that prepares them for graduate study in Musicology, and

WHEREAS, the study of Music History and Literature adds an important element of interdisciplinary study in the area of music, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music History and Literature within the degree Bachelor of Music be granted permanent approval effective September 1, 2016.

32. **WHEREAS**, the composition of music is a vital activity that maintains our musical culture, and

WHEREAS, the study of Music Composition has previously been an integral part of the music program within the degree Bachelor of Music with a major in Music Theory and Composition, and

WHEREAS, the study of Music Composition represents an endeavor that blends the academic and artistic in ways that differ in emphasis from the

study of Music Theory and Music History and Literature, and

WHEREAS, the Department of Music has offered provisionally, for five years, the degree program, Bachelor of Music with a major in Music Composition, and

WHEREAS, the major in Music Composition has been a highly successful program, graduating students that have gone on to prestigious graduate programs and successful careers, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the major entitled Music Composition within the degree Bachelor of Music, be granted permanent status effective September 1, 2016.

33. **WHEREAS**, the MS in Water Science and Policy was given provisional approval in September 1, 2011, and thus needs to gain permanent status, and

WHEREAS, the Water Science and Policy is a university-wide program supported by four colleges and the Delaware Environmental Institute and meets the goals of graduate education and fits the Path to Prominence, and

WHEREAS, Water Science and Policy program is a truly interdisciplinary program that prepares students to address water-related challenges that are not only scientifically sound, but economically viable, socially acceptable and environmentally sustainable, and

WHEREAS, the Water Science and Policy program has grown rapidly from zero to 20 graduate students in five years (including two that have graduated) and

WHEREAS, students who have graduated with a MS in Water Science and Policy have an excellent placement history in the environmental and water industry, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees grants its approval that the MS in Water Science and Policy be granted permanent status effective September 1, 2016.

34. **WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, according to these guidelines, all Adult/Gerontology nurse practitioner programs are focused on either acute care or primary care and have specific certification exams, and

WHEREAS, the School of Nursing Adult/Gerontology program has a primary care focus, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the name change of the Adult/Gerontology program be changed to Adult/Gerontology Primary Care Nurse Practitioner Program.

35. **WHEREAS**, the Advanced Practice Registered Nurse Consensus Guidelines (2008) have defined the standard, accepted population-focused nurse practitioner roles, and

WHEREAS, the family nurse practitioner role is now referred to as Family/Individual Across the Lifespan, and the Faculty Senate approves,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees grants its approval that the School of Nursing Family Nurse Practitioner Program name be changed to Family/Individual Across the Lifespan Nurse Practitioner Program.

36. **WHEREAS**, the following donors have generously given to the University of Delaware; and

(details as contained in the listing provided in the Spring 2016 PA&A Committee meeting booklet and detailed in the listing included at the conclusion of these minutes)

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

37. **WHEREAS**, prudence suggests that endowment policy consider the preservation of endowed principal along with spending needs of the University, and

WHEREAS, the University endowment spending policy guideline provides for an annual distribution in the range of 4 - 5% of the pooled endowment portfolio average market value over the twelve trailing quarters through December of the year prior to the new fiscal year,

NOW, THEREFORE BE IT RESOLVED, that the endowment pooled portfolio distribute \$3.90 per unit in Fiscal Year 2017 which represents 4.24% of the endowment pooled portfolio average market value over the twelve trailing quarters through December 31, 2015.

38. **WHEREAS**, it has been determined that the accounts of one student is uncollectible: (identified by student # in Appendix B of the Executive Session Meeting Booklets for security purposes);

NOW, THEREFORE, BE IT RESOLVED, that the write-off of this account in the total of \$20,103 be, and hereby is approved.

39. **RESOLVED**, that the Trustee Committee on Finance Committee Responsibility #4 be changed effectively immediately to read: "Review and approve accounts receivable write-offs in excess of \$100,000."

40. **RESOLVED**, that the Board of Trustees approves the revisions, as recommended, for Article 3 of the University of Delaware Bylaws.

41. **RESOLVED**, that authorization be, and hereby is, given to the President of the University to confer degrees on May 28, 2016, on such students as shall have completed by that time all the requirements pertaining to such degrees.

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|--------------------------------------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Unidel Foundation, Inc. (FP) | \$ 10,482,422.00 | University Wide, Engineering, Arts and Sciences, Morris Library, Earth, Ocean and Environment, Agriculture and Natural Resources, Business and Economics | Unidel 80L E. Du Pont Memorial Scholars, Unidel A. Gilchrist Sparks III Faculty Chair in the Social Sciences, MRI Facility Academic Director: Research Support, Advancing Robotic Environmental Informatics Systems, Purchase Online Journals to Expand Scholarly Access and to Create Library Space, Ensuring UD's Future as a Leader in Material Culture Studies, Blue Hen Proof of Concept Fund, Building a 21st Century Design Studio for World-Class Prototyping, Post-Doctoral Innovation Fellows, UDairy Creamery Expansion: New Products, New Learning, Broadening Educational Opportunities to Accelerate the University's Transformation to a Culture of Innovation & Entrepreneurship, Interdisciplinary Environmental Graduate Fellowships, University of Delaware World Scholars Program, Student Group Study Rooms in the Morris Library, Telephone Counseling and Crisis Response, Spring Forward: First Year Student Mid-Year Activation |
| Dr. William H. Severns, Jr. ('50/EG) and Mrs. Jacqueline S. Severns (PP) | \$ 4,000,000.00 | Engineering | William H. Severns Jr. Distinguished Chair of Chemical Engineering, William H. Severns Jr. Faculty Support Fund |
| Mr. Allan R. Ferguson ('65/EG) and Mrs. Myra C. Ferguson ('66/AS) | \$ 3,500,000.00 | Engineering | Allan and Myra Ferguson Distinguished Chair of Chemical and Biomolecular Engineering, Allan and Myra Ferguson Professor of Chemical and Biomolecular Engineering |
| Friedkin, Thomas Dan (FR) | \$ 2,296,000.00 | Earth, Ocean and Environment | Project Recover |
| Longwood Gardens, Inc. (CP) | \$ 675,000.00 | Agriculture and Natural Resources | Longwood Graduate Program |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| E.T. International Inc. (CP) | \$ 402,848.00 | Engineering | Department of Electrical & Computer Engineering |
| Estate of Nancy du Pont Cooch (PP) | \$ 387,535.71 | Arts and Sciences | Fine Arts |
| Estate of Mr. Frank S. Craig, Jr. ('50/BE) and Mrs. Jane Craig ('49/AS) | \$ 300,000.00 | Arts and Sciences, Business and Economics | Elizabeth Jane Craig Endowed Fund to support the Department of Art, Frank S. Craig, Jr. Endowed Fund to support the College of Business & Economics |
| Mrs. Martina B. Hayward ('74/EHD) and Mr. Pierre du Pont Hayward (RF) | \$ 250,000.00 | Arts and Sciences | Center for Political Communication Director's Fund |
| Mr. David R. Helwig ('73/EG) and Mrs. Constance A. Helwig ('73/BE) | \$ 250,000.00 | Engineering | Helwig Mechanical Engineering Fellowship |
| Mr. William C. Allen ('72/AS) and Mr. W. Cannon Spotswood (FR) | \$ 132,000.00 | Arts and Sciences | Allen & Spotswood CGA 2015 in support of Art History, History, the Center for Historic Architecture & Design, and the Winterthur Program in American Material Culture |
| Estate of Gladys M. Helm '41 '64M | \$ 113,388.08 | Education and Human Development | Gladys S. Helm Fund to support the College of Education and Human Development |
| American Chemical Society - PRF (OO) | \$ 110,000.00 | Arts and Sciences | Probing Iconic Liquid-Vapor Interface by Ambient Pressure X-ray Photoelectron Spectroscopy - ACS |
| The Carski Foundation, Inc. (CF) [Dr. Theodore H. Carski ('86/ANR) and Dr. Janet C. Ruhl ('92/AS)] | \$ 100,000.00 | University Wide | The Carski Foundation DENIN Fellows Fund |

| Whereas the following donors; | Have generously given the amount of; | To the benefit of the following school or unit; | Whereas the gift shall be allocated as follows; |
|-------------------------------|--------------------------------------|-------------------------------------------------|----------------------------------------------------------|
| Mr. Wayne E. McCabe ('57/EG) | \$ 100,000.00 | Engineering | Wayne E. McCabe CGA in support of Mechanical Engineering |

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees hereby expresses its sincere gratitude for the generosity of these donors.

IX. AGENDA

Should it be necessary, additional action items will be brought before the Board at the meeting.

REVISED ARTICLE 3: THE FACULTY AND OFFICERS OF THE UNIVERSITY

SECTION 3.1. EDUCATIONAL SUBDIVISIONS OF THE UNIVERSITY

SECTION 3.1.1. *Educational Organization; Colleges.* Until otherwise ordered by the Board, the University shall have seven colleges, each headed by a dean: Agriculture and Natural Resources; Arts and Sciences; the Lerner College of Business and Economics; Earth, Ocean, and Environment; Education and Human Development; Engineering; and Health Sciences.

SECTION 3.1.2. *Changes to Educational Organization.* Recommended changes in the educational organization of the University shall come to the Board through the President of the University.

SECTION 3.2. THE FACULTY

SECTION 3.2.1. *Role of the Faculty.* Until otherwise ordered by the Board, **and to the extent provided in these Bylaws**, authority is hereby delegated to the University Faculty to formulate and administer the academic and educational policies of the University in accordance with the Charter of the University ~~and these Bylaws.~~, **provided that any changes in academic and educational policies having a material financial impact upon the University shall require approval of the Board.**

SECTION 3.2.2. *Membership in the Faculty.*

SECTION 3.2.2.1. The voting membership shall consist of the following: the President of the University; **academic administrators holding a faculty rank; the Provost, Vice Provosts, Associate Provosts, and Assistant Provosts; the Vice Presidents, Associate Vice Presidents, and Assistant Vice Presidents; the Academic Deans, Associate Deans, and Assistant Deans; Directors of Educational Divisions;** full-time professors, associate professors, assistant professors, **and** instructors, ~~and lecturers~~; and such other members of the administrative and professional staff as may be approved by the Trustees.

~~SECTION 3.2.2.2. The following members of the University's administrative and professional staff, not elsewhere so designated, are voting members of the University faculty: the Directors of the Cooperative Extension Service, Libraries, Residence Life, and Housing and Conference Services. Also included are the University Registrar, University Physicians, and the full time staff of the Center for Counseling and Student Development.~~

~~SECTION 3.2.2.3. The University faculty may elect either to voting or non-voting membership any other member of the University body whom it deems advisable.~~

~~SECTION 3.2.2.4. The University faculty may invite other members of the University body to participate in its deliberations without voting privileges.~~

SECTION 3.2.2.52. The University faculty may elect to honorary membership persons who have rendered meritorious service to the University.

SECTION 3.2.3. *Faculty Senate*. There exists a Faculty Senate, formed by the University Faculty through its Constitution, which shall function as the standing executive committee of the faculty, and that shall, except during regular and special meetings of the University Faculty, exercise all the powers vested in the faculty of the University of Delaware by the Board of Trustees, and that shall be empowered to determine the duties that it will delegate to the faculty committees. The Senate shall have the power to adopt and to amend Senate Bylaws governing its composition, organization, and procedures. The Senate Bylaws shall provide for such standing and special committees as may be needed.

SECTION 3.2.3.1. The Faculty Handbook shall contain the major academic and educational policies and regulations of the University and shall be maintained jointly by the Faculty Senate and the Provost's Office. Changes to the Faculty Handbook (excluding the section on Personnel Benefits) may be proposed by the Faculty Senate, University Faculty or the Provost. Changes initiated through and approved by the Faculty Senate or University Faculty require approval of the Provost. Changes initiated by the Provost require approval of the Faculty Senate or University Faculty. Disapproval by either shall occur only for reasons that are communicated in writing. The parties then shall have the opportunity for further consideration. Conflicts between the Faculty Senate or University Faculty and the Provost, whether with respect to policies proposed by the Provost or originated by the Faculty Senate or University Faculty, shall be resolved by the President after transmittal of their respective views.

SECTION 3.2.34. *The President as Member of the Faculty*. The President of the University shall be the presiding officer of the University faculty.

SECTION 3.2.45. *Responsibilities of the Faculty*. The faculty, ordinarily acting through the Faculty Senate, except when the faculty act through a University Faculty meeting (to be held upon call of the President of the University, a majority vote of the Faculty Senate, or a petition by fifteen percent of the voting members of the University faculty), shall:

SECTION 3.2.45.1. ~~Formulate~~ Make recommendations on the rules and regulations for the government and discipline of the student body.

SECTION 3.2.45.2. Provide for the establishment of the curricula and courses at the University.

SECTION 3.2.45.3. ~~Provide for the establishment of a~~ Consult with the appropriate unit(s) and make recommendations for programs of extra-curricular education for students.

SECTION 3.2.45.4. ~~Determine~~ Consult with the appropriate unit(s) and make recommendations on educational and academic policies of admission.

SECTION 3.2.45.5. Determine the requirements for academic degrees and recommend candidates for diplomas, academic degrees and academic certificates, which shall be conferred by the President of the University under the authority of the Board.

SECTION 3.2.45.6. Recommend policies concerning awards, prizes, and scholarships.

SECTION 3.2.45.7. Recommend policies relating to the administration of the University Library.

SECTION 3.2.45.8. Make recommendations for the conduct of formal academic exercises and public functions held under the auspices of the University.

SECTION 3.2.45.9. Adopt regulations governing its own procedures with authority to enact, amend, and repeal its Constitution and Faculty Senate Bylaws.

SECTION 3.2.45.10. Determine the duties that it will delegate to Faculty Senate committees and to the faculties of the several colleges and divisions of the University.

SECTION 3.2.45.11. Make recommendations concerning the establishment of any degree program or the disestablishment of any degree program.

SECTION 3.2.45.12. Consider and make recommendations for proposed changes in University organization. Changes in University organization shall include the establishment or abolition of academic departments, colleges or divisions; the transfer of a department or division from one college to another; and the establishment or abolition of administrative offices that are directly concerned with academic matters.

SECTION 3.2.56. *Privileges of the Faculty.* It shall be the privilege of the faculty:

SECTION 3.2.56.1. To consider matters of general interest to the University and make recommendations thereupon to the President for transmission to the Board.

SECTION 3.2.~~56~~.2. To make recommendations to the President **or the President's designee**, for transmission to the Board, concerning the formation of policies governing **academic** appointments, and faculty promotions, tenure, dismissals, and salaries.

SECTION 3.2.~~56~~.3. To propose to the President, for transmission to the Board, amendments to these Bylaws, *provided that* any such proposed amendment is proposed in writing at the preceding regular meeting of the University Faculty.

SECTION 3.2.~~67~~. *President and Faculty*. **The Faculty and Administrative Officers of the University shall administer the academic and educational policies of the University in a collaborative manner.** All matters of conflicting jurisdiction as to the exercise of powers by the several colleges and divisions shall be decided by the President of the University in his or her sole discretion.

SECTION 3.3. ADMINISTRATIVE OFFICERS OF THE UNIVERSITY

SECTION 3.3.1. *Administrative Officers of the University*. The administrative officers of the University shall be the President of the University; the Provost; the Executive Vice President and Treasurer; the Vice President and University Secretary; and such University officers holding the rank of Vice President and such other administrative officers as the Board, by resolution, shall from time to time establish.

SECTION 3.3.2. *President of the University*.

SECTION 3.3.2.1. The President of the University is appointed by the Board and serves at the pleasure of the Board.

SECTION 3.3.2.2. In the event of a prospective or existing vacancy in the office of President, the Chair of the Board shall appoint a special committee, the members of which need not all be Trustees, that, pursuant to policies and procedures adopted by the Board, shall seek and evaluate candidates for the office. To be elected, a nominee must receive the affirmative vote of at least a majority of the voting members of the Board then in office.

SECTION 3.3.2.3. The President shall be removable from office only upon the affirmative vote of a majority of the voting members of the Board then in office.

SECTION 3.3.2.4. The President, as the executive agent of the Board and the chief executive officer of the University shall have general supervision of the affairs of the University.

172 SECTION 3.3.2.5. In the event of a vacancy in the office of the President, an Acting
173 President shall be chosen by the Board to serve at the pleasure of the Board.
174

175 SECTION 3.3.2.6. Subject to confirmation by the Board, the President shall appoint the
176 Provost, the Executive Vice President and Treasurer, the Vice President and
177 University Secretary, the Vice Presidents of the University, and other officers of the
178 University; and subject to approval by the Provost and confirmation by the Trustees,
179 the President shall appoint the Deans.
180

181 SECTION 3.3.3. *The Provost.*
182

183 SECTION 3.3.3.1. The Provost shall be the chief academic officer of the University next
184 in authority to the President of the University. The Provost shall report to the
185 President and, in addition to the powers and duties specified in this Bylaw, shall have
186 such additional powers and duties as shall be assigned from time to time by the
187 President. ~~be a member of all University-wide councils and agencies and perform~~
188 ~~such other duties and responsibilities as the President of the University may assign,~~
189 ~~having in all matters a general responsibility to the President of the University.~~
190

191 SECTION 3.3.3.2. As chief academic officer, the Provost shall be responsible for
192 proposing academic and educational policies to the Faculty Senate and for reviewing
193 and approving, prior to implementation, all academic and educational policies of the
194 University which are initiated and approved by the Faculty Senate or University
195 faculty. Disapproval by the Provost of policies approved by the Faculty Senate or
196 University Faculty shall occur only for reasons that are communicated in writing to
197 the Faculty Senate or University Faculty by the Provost. The Faculty Senate or
198 University Faculty then shall have the opportunity for further consideration. Conflicts
199 between the Faculty Senate or University Faculty and the Provost, whether with
200 respect to policies proposed by the Provost or originated by the Faculty Senate or
201 University Faculty, shall be resolved by the President after transmittal of their
202 respective views.
203

204 SECTION 3.3.3.3. The Provost, subject to the authority of the President, shall have
205 responsibility for overall academic, educational, research, student life, and outreach
206 operations of the university, including the following: review and approve
207 appointments and promotions of faculty; exercise strategic, academic, and
208 budgetary oversight and authority for all colleges, departments, centers and other
209 academic units; in partnership with the Executive Vice President and other
210 responsible parties, develop and administer the university budget; develop and
211 administer policies and operating procedures for enrollment services including
212 admissions, registration, records, and scheduling; develop and administer services of
213 the university libraries and other learning resources; and as the university's chief

academic officer, coordinate all matters administratively assigned to the other vice presidents of the university that relate to the academic program of the university.

SECTION 3.3.3.4. The Provost shall receive through the Faculty Senate or University Faculty recommendations developed by the faculty and educational officers for consideration and recommendation to the President and Board of Trustees.

SECTION 3.3.3.25. In case of a temporary absence or disability of the President, the Provost shall perform the duties of the President, unless the Board of Trustees shall direct otherwise.

SECTION 3.3.4. *The Executive Vice President and Treasurer.* Under the direction of the President, the Executive Vice President and Treasurer is the chief administrative and financial officer of the University. The Executive Vice President and Treasurer shall be responsible for the annual budget process and budget office, administration, information technologies, administrative services, facilities, facilities planning and construction, purchasing, occupational health and safety, and such other duties and responsibilities as the President of the University may assign.

SECTION 3.3.5. *The Vice President and University Secretary.*

SECTION 3.3.5.1. Under the direction of the President and the Board, the Vice President and University Secretary is responsible for the administration of matters related to the Board, its standing, special, and visiting committees, including the official record of actions considered and taken by the Board and its committees, and providing staff support for the Board and its committees. The Vice President and University Secretary is the liaison between the Board and the University administration.

SECTION 3.3.5.2. The Vice President and University Secretary shall prepare the meeting booklet materials to be considered at regular meetings of the Board and meetings of the several standing, special, and visiting committees and shall forward such meeting booklet materials and supporting exhibits to each member of the committee at least three days before the scheduled meeting thereof. The meeting-booklet materials for the semi-annual meetings of the Executive Committee shall include the semi-annual reports of the standing committees of the Board and the resolutions that are to be presented at the meeting of the Board immediately following; *provided, however*, that this section of these Bylaws shall not be applied so as to limit the consideration of any matter that may properly come before the Board or its standing committees.

SECTION 3.3.5.3. The Vice President and University Secretary shall be responsible for the records management and archives operations, and such other duties and responsibilities as may be assigned.

SECTION 3.3.5.4. The Vice President and University Secretary shall affix the seal of the University to such documents as may require it.

SECTION 3.4. ACADEMIC DEANS OF THE UNIVERSITY

SECTION 3.4.1. *Deans of Colleges*. Under the direction of the Provost, each of the University's colleges shall be managed and directed by a dean, who shall be appointed as provided in Section 3.3.2.6.

SECTION 3.4.2. *Duties of Deans*. The dean of any college, in addition to other duties, shall have ~~immediate charge of~~ responsibility for supervising and coordinating all research, instructional, ~~and~~ educational, ~~budgeting, and outreach~~ activities of that college.

SECTION 3.5. CHAIRS/~~DIRECTORS~~ OF ACADEMIC DEPARTMENTS/~~SCHOOLS~~

SECTION 3.5.1. *Appointments of Chairs/~~Directors~~ of Academic Departments/~~Schools~~*. Department chairs/~~School directors~~ shall be appointed by the President of the University, upon the recommendation of the appropriate deans and the Provost, ~~for a term of five years subject to renewal,~~ with the President having the authority to replace a department chair at any time ~~within a five-year term~~ if, in the opinion of the President, Provost, ~~and~~ or the appropriate dean, such action shall be desirable.

Section 3.5.2. ~~Academic Departments Eligible to Have Chairs. A Department chair may be appointed for those departments that have at least one associate or full professor and two other full time faculty members.~~ *Duties of Chairs/~~Directors~~*. The chair/director of any department/school, in addition to other duties, shall have immediate charge of supervising and coordinating all research, instructional, educational, and outreach activities of that department/school.