

Constitution

Organization: ASME

Date: 5 September, 2014

Preamble

We, the students at the University of Delaware, do hereby form the organization known as the American Society of Mechanical Engineers for the purpose of the advancement and dissemination of knowledge of the theory and practice of mechanical engineering, the presentation of a proper perspective of engineering work and the opportunity to become acquainted with the personnel and activities of ASME as well as to promote professional awareness and fellowship

Article I

Name

The organization shall be known as the American Society of Mechanical Engineers University of Delaware Chapter.

Article II

Object

The object of this organization shall be to present a proper perspective and the opportunity to become acquainted with the personnel and activities of ASME as well as to promote professional awareness and fellowship, as described in the section above.

Article III

Qualifications for Membership

Any full time matriculated undergraduate student of the University of Delaware who agrees with the object and purpose of this Organization may become a member. The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation.

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Article IV **Officers and Elections**

Section 1: President

This Organization shall have a President with the duties of calling and running meetings and the handling of day to day affairs as well as overseeing the other officer positions. In case of any ties in voting the President may enact executive power to call for a revote.

Section 2: Vice President

The Vice President shall serve the role of president if the president is absent, unable to serve the duties of president, or if the president resigns. The V.P. will be responsible for recruitment of new members.

Section 3: Treasurer

The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall sign any checks written by this Organization or for the purposes of the Organization and maintain all group ledgers. The Treasurer shall be responsible for fundraising and fundraising opportunities for the Organization.

Section 4: Secretary

The Secretary shall record the events of all meetings of this Organization and shall maintain minutes of those meetings. The Secretary shall take attendance of those present at group meetings as necessary, and will email the minutes within forty-eight hours of any executive meeting to all officers, advisor, and necessary third parties.

Section 5: Build Master

The Build Master shall be responsible for all construction activities performed by the organization. This includes but not limited to Organization Tool training, material budgeting, managing meeting times for construction. The build master will coordinate with other universities for construction competitions.

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Section 6: Web Master

The Web Master shall be responsible for updating all social media forums and the organization website, <http://sites.udel.edu/asme/> .

Section 7: Qualifications of Officers

All officers must be full-time matriculated undergraduate students at the University of Delaware and must be a Mechanical Engineering major. President must have be a former officer in the organization.

Section 8: Elections

Elections for officers shall be held at least once per academic year. Only current officers may vote in elections. Elections will be held in the middle of spring semester, and the elected officers will take the role of their offices upon the ending of the semester.

Article V **Meetings**

The Organization shall meet at a minimum of twice per academic semester. General meetings shall occur a minimum of once per semester.

Article VI **Bylaws**

Section 1: Authority

This organization shall establish bylaws to carry out the policies set forth in this constitution.

Section 2: Approval of Bylaws

Bylaws and changes to bylaws shall be approved by two-thirds (2/3) approval of those members present and voting.

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Article VII

Procedure

The rules contained in Roberts Rules of Order, Revised Edition shall govern the society in all cases to which they are applicable and in which they are not inconsistent with the bylaws or the special rules of order of this society.

Article VIII

Ratification

This Constitution shall be ratified by a minimum of two-thirds (2/3) of the officers of this organization.

Article IX

Amendments

Amendments to this Constitution shall require approval of two-thirds (2/3) of the officers of this organization. Advance notice must be made to all members of proposed changes to the constitution.