



UNIVERSITY OF DELAWARE  
CONFERENCE SERVICES

## Media Services & AV Supplies

John M. Clayton Hall offers a comprehensive array of multimedia support services -- ranging from meeting room audiovisual support to satellite broadcast capabilities, teleconferencing, and creative expertise. We can work with you to provide the appropriate equipment and labor for your function or produce an entire media event. Your meeting can be equipped with the latest presentation technology. Other services, including video and audiotape duplication, are available. Additionally, creative services such as video authoring and production, teleconferencing are estimated on a per project basis. If you have special requirements, simply let us know.

Equipment & labor costs		
Podium		\$ 30
Podium with mic		75
Flipchart Easel		35
Photocopies		.15 per page
Whiteboard - Portable		30
Overhead Projector		40
VCR/DVD and monitor on stand		110
Data Projector/C128 & C101AB (Long Throw Lens)		550
Portable Data Projector (any other room)		300
Phone Line		60
Internet Connection		50
Electrical Circuit		50
AV Technician - Supervisor		55
AV Technician - Student		45
Microphone - Wired Handheld or Lav		50
Wireless Mic – Handheld or Lav		100
Dance Floor		500
Panel Mic		50
Laser Pointer/PC remote		30
CD Player		55
DVD Player		60
DVD Recording Rack		250
DVD Recorder		60
DVD Blank		10
Camcorder		130
Portable PA System - JBL		130
Screen		
	7.5 x 10' FF with bottom drape	80
	6' 9" x 12' FF with bottom drape	125
	6' 9" x 12' FF with full dress	175
	9' x 16' FF with bottom drape	150
	9' x 16' FF with full dress	200
	Tripod	50
Staging		
	Per 8Ft section	25
Tabletop Lectern		25
Exhibit Tables		55
	w/ Electric and Internet Access	100
Tables (ex. silent auctions, registration)		15
Follow Spotlight		50
Press Distribution Box		100