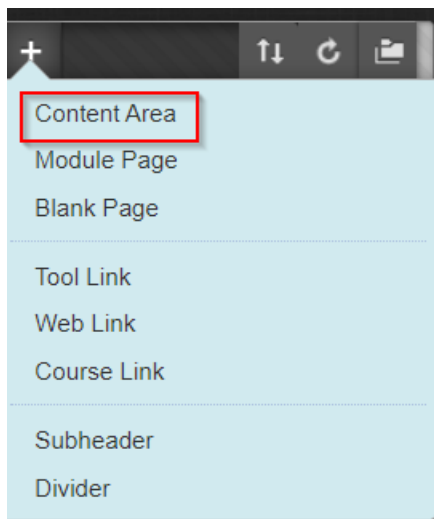


There are various ways that Echo360 Lectures can be shared. Three common ways are listed below.

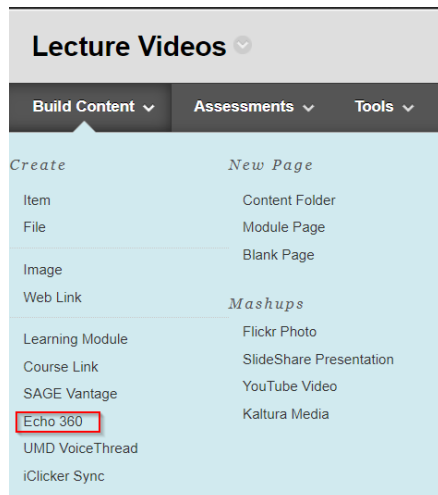
- Add the Echo360 Tool to myCourses to Share all Lectures
- Share an Individual link to a Lecture
- Share a Link of All of Your Lectures (Outside of myCourses)

Share all Lectures with the Echo360 tool in MyCourses

- Click the plus symbol to add a content area to your myCourses menu



- Name the content area "Lecture Recordings"
- Click on the menu item to bring you to the content area
- Click build content, and select Echo360



Name it **Lecture Videos** and click submit

From here you will need to link to your Echo360 section

1. On the left menu, click "Lecture Recordings", then click the "Lecture Recordings" link on the page.
2. From the Section menu, select the term, course and your course section.
3. Ensure "Link to the Section Home" is selected.
4. Click the "Link Content" button.

You can connect your course to Echo360 in myCourses and keep it hidden if you do not want the students to access it. It can be an easier way to share individual links with your students than logging into <https://echo360.org/>

To Share an Individual link to a Lecture

Log into <https://echo360.org/> or access through the myCourses tool if you have it connected. **Note:** if you log into the Echo360 website and you have multiple sections you will need to click on the courses tab and then select the tile of the course you want to get the link from.

- When you see a list of your lectures click on the green button next to the lecture.
- From that menu, click **Details**

- View
- Create Copy
- Details**
- Edit Details
- Edit Transcript
- Edit Video
- Make Unavailable
- Availability Settings
- Download Original
- Remove

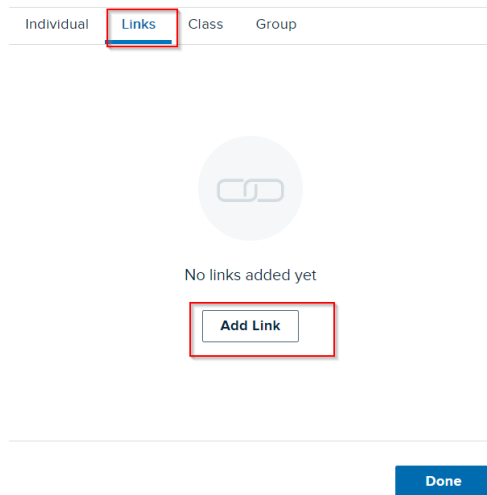
- On the next screen click on the share icon

The screenshot shows a video player interface. At the top, there is a black bar. Below it, a menu bar contains several icons and labels: a share icon (highlighted with a red box), Edit Media, Edit Transcript, Add Poll, Edit Details, Make A Copy, Download, and a trash icon. Below the menu bar, there are tabs for Info, Analytics, Details, and Activity. The Info tab is selected. Below the tabs, it says "Created 4 days ago by [redacted]". Underneath, there is a "Share Settings" section with a "Classes" label. A table below shows a large redacted cell and a smaller redacted cell labeled "Course". At the bottom, there is a button labeled "Add To A Class".

- Click on the **Links** tab and click **add link**

Share Settings ?

Individual **Links** Class Group



The screenshot shows the 'Share Settings' interface with the 'Links' tab selected. A red box highlights the 'Links' tab. Below the tabs is a circular icon with two linked chains. Underneath the icon, the text 'No links added yet' is displayed. A red box highlights the 'Add Link' button. At the bottom of the interface, a blue 'Done' button is visible.

No links added yet

Add Link

Done

- Click the **copy** button to copy the link and make sure the “**public access**” slider is set to be **ON**

Share Settings ?

Individual **Links** Class Group

Share Link

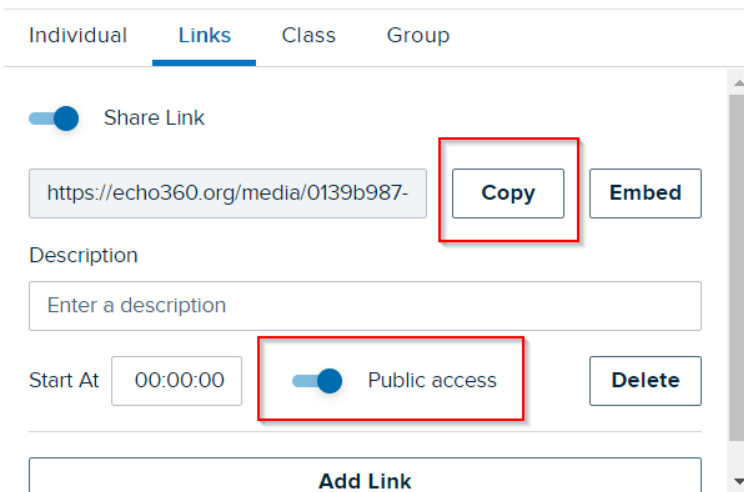
<https://echo360.org/media/0139b987-> **Copy** **Embed**

Description

Enter a description

Start At Public access **Delete**

Add Link



The screenshot shows the 'Share Settings' interface with the 'Links' tab selected. A red box highlights the 'Copy' button next to the link URL. Another red box highlights the 'Public access' toggle switch, which is currently turned on. The 'Done' button from the previous screenshot is not visible in this view.

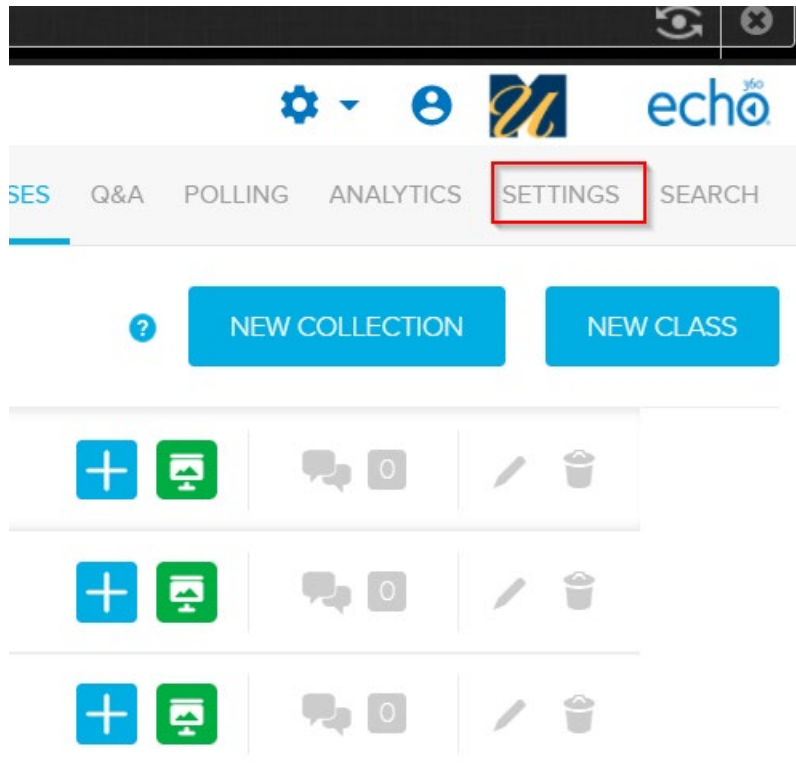
- Click **Done**

- The Link is now copied to your clipboard and can be pasted (ex. Link pasted into email body)

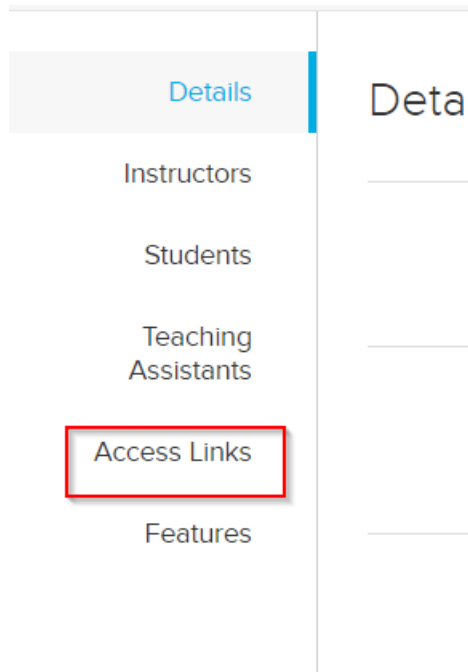
To Share a Link of All of Your Lectures

Log into <https://echo360.org/>

- Click on the courses tab and click on your course if you have multiple sections in Echo360, otherwise If you have only one section in Echo360 it should bring you right to your list of lectures.
- From the lectures page click on the settings tab



- On the left of the menu click on **Access Links**



- Set it to public and click the link to copy it into your clipboard. You can now paste that link to wherever you will be sharing it. (ex. Pasted into email body)

Access Links

Generate links to allow user access to this section at various levels

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> Active | Link <input type="text" value="https://echo360.org/section/8cfc9dd3-0t"/> | Description <input type="text" value="Enter a description"/> |
| <input type="button" value="DELETE"/> | Access <input type="radio"/> Private <input checked="" type="radio"/> Public | |