



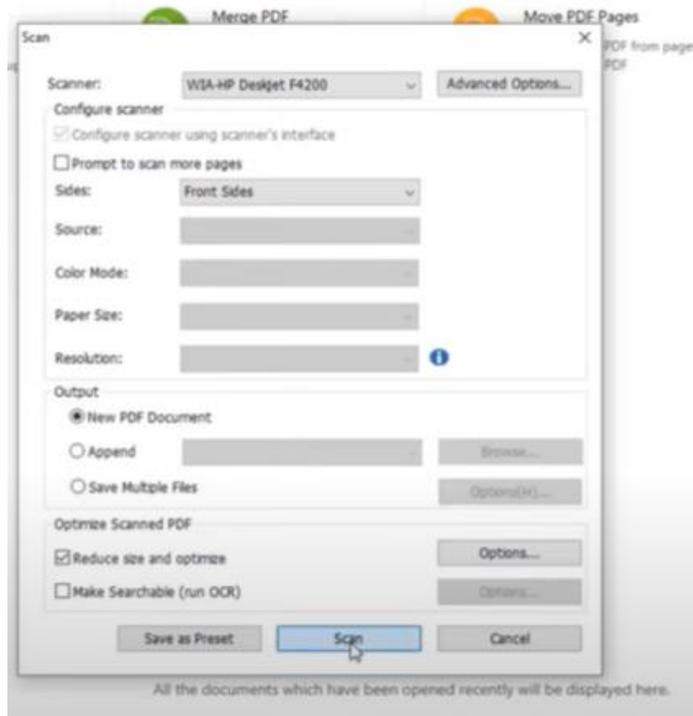
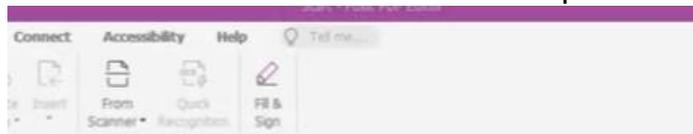
Title: How to Edit a Scanned PDF

Task:

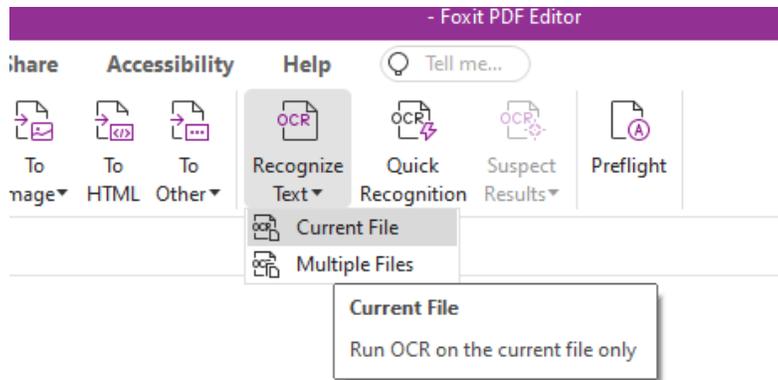
By following these instructions, you'll be able to edit a PDF file created from a scanner.

Instructions:

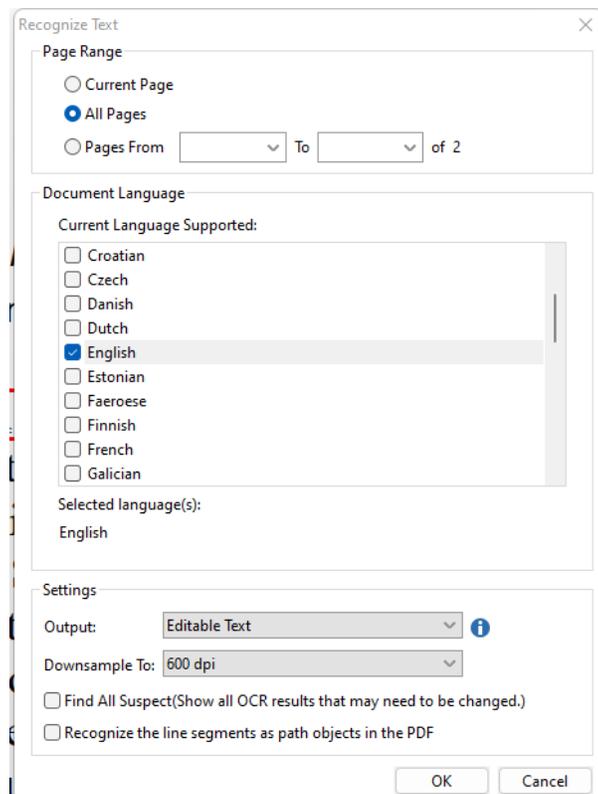
1. Open Foxit PDF Editor.
2. Create the PDF by clicking From Scanner on the Home tab.
3. You can also use an existing document.
4. Do not select the Make Searchable option at this time.



5. Click the Scan button and your scanner will create the PDF.
6. The PDF is considered an image file. Text cannot be selected, searched, or modified as is.
7. Save the file before proceeding.
8. On the Convert tab, click Recognize Text and click Current File.



9. Verify the correct language is selected and that Output is set to Editable Text. Click OK.



10. The PDF will be converted.

11. The file is then searchable and editing is enabled.

12. Normal copy and paste is also available.

13. Remember to save your file.

Video Link:

[How to edit scanned PDF files | how to edit scanned document | Free | Foxit](#)

Outcome:

Hopefully this information has been useful. If not, or you still have questions, please don't hesitate to contact CWLaw Client Experience.