

Human Subjects Education and access in myIRB

Who are you?



WU affiliate with a WUSTL Key



BJC affiliate with a BJC-NT, includes BJH, SLCH, Goldfarb School of Nursing. BJH BJC-NT user with no myIRB access.



Non-WU affiliate whose organization has its own IRB and wants WU to oversee research activity.



Non-WU person without an IRB working on a WU study

Access HSR training

Access through **ONE**
<https://one.wustl.edu>
 using WUSTL Key

Request Guest WustID (Workday access) through WU PI or submit HSR training taken elsewhere to HRPO for evaluation. No WU PI, contact WU IT at 314-933-3333.

Contact HRPO for a Single IRB (sIRB) Consultation at 314-747-6800. You may be assigned access to take on-line HSR or training taken elsewhere may be accepted after evaluation.

WU Researcher HRPO for a Single IRB (sIRB) Consultation at 314-747-6800. View Community Partner training options or submit HSR training taken elsewhere for evaluation.

Get your WUSTL Key

Wait 24 – 48 hrs for Guest WUSTL ID (WorkDay access) to activate.

Call IT at 314-933-3333 or 314-935-WDAY for help M – F, 8:00 am – 5:00 pm CST. Do not leave a message.

Wait overnight for processing.

Take initial Human Subject Training (HSR) training.

Take initial Human Subject Training (HSR). Not: GCP, Refresher, HIPAA, RCR, CRC, etc.

Everyone selects:
 *Initial Human Subjects Education (required one time only)

Select appropriate track:
Medical School Affiliates
 *Track 1: Medical Campus Biomedical Research Investigators, Key Personnel, and Research Staff– 9 modules
 *Track 2: Biomedical IRB – Full Biomedical Track: 19 modules

Danforth Affiliates
 *Track 3: Danforth IRB Members and Researchers in the following Depts/Schools: Social Work, Anthropology, Economics, Education, Political Science, Psychological and Brain Sciences, Philosophy-Neuroscience-Psychology Program – Full SBR track: 13 modules
 *Track 4: All other Danforth Schools/Departments (e.g. Social Behavioral) not listed above – 9 modules

Instructions are online at: <https://research.wustl.edu/citi/>. Still confused? Contact HRPO at 314-747-6800 and ask for screen shot instructions.

Non-WU Community Partners
 *Track 4: All other Danforth Schools/Departments (e.g. Social Behavioral) not listed above - 9 modules.

myIRB

Wait 24 – 48 hrs. Shows in myIRB. If not, incomplete or wrong training taken. Contact HRPO at 314-747-6800

BJC-NT, add your CITI record number in your myIRB profile. Wait. Syncs with account after time of entry at: 8:00 am, 3:00 pm or 9:00 pm. No credit? Wrong training or number. Contact HRPO at 314-747-6800.

BJC-NT with no myIRB access, request HRPO ID in myIRB for evaluation. initial HSR CITI completion record.

Non-WU affiliate request Limited Access ID in mIRB. Attach initial human subjects training completion record.

Non-WU persons, request Limited Access ID in mIRB. Attach initial HSR CITI completion record or HRPO completion certificate.

Get added to a study team

Update profile in myIRB to be added to study team.

Note about myIRB: if your CITI Certification is Not Found in myIRB, you may be added to a study team but the PI will not be able to submit study for review.

Determine training option with HRPO Education Specialist.
 Obtain HRPO Completion Certificate