



Employee FAQs for Epic forms for use at WashU's Occupational Health

Why am I receiving Consent for Treatment and Release of Information surveys?

Over the last year, WashU's Occupational Health Services (OH) has transitioned from utilizing ReadySet for documentation to using Epic, an electronic health record. In order for Occupational Health to view a limited instance of an employee's existing Epic record, employees must first complete the Release of Information form. This form permits Occupational Health to view existing and future allergy and immunization records. The Treatment Authorization form allows for Occupational Health to document services received by an employee at Occupational Health.

What exactly happens when I sign these forms?

When an employee completes these forms, it:

- Authorizes WashU/BJC to disclose allergy/immunization records to Occupational Health
- Authorizes Occupational Health to use Epic for documentation
- Permits an interface between Workday and Epic to enroll the employee's existing Epic record into the Occupational Health Epic roster or create an Epic record for that employee, if an Epic record does not already exist.

Additionally, any immunizations/lab results provided by Occupational Health will be reported back to Workday through this interface in order to update an employee's compliance status with any vaccines required for their position.

Will I be able to see Occupational Health records in MyChart now?

Yes. If an employee consents to their occupational health care being documented in Epic, it will be available to them in MyChart. This includes vaccines received, lab test results, scheduled OH visits, and any other treatment records for care received at OH.

If Occupational Health is using Epic, does that mean OH employees can see my personal medical records?

No. The Epic team has put forth a great deal of effort to create an Occupational Health department within Epic that will limit what the OH team can access. The only portions of your existing record that will be visible to OH will be allergies and immunizations.



Will my primary care provider and/or specialists now see records of workplace injuries/exposures and care I have received through Occupational Health?

No. Like your personal records are being hidden from OH's view, anything documented by OH in Epic **will not** be visible to your PCP or specialists. This includes all encounters, lab orders/results, prescribed medications, and scheduled visits.

The only exception will be any allergies or immunizations documented by OH, which will be visible to other providers (PCP, specialists, etc.).

I do not currently have an Epic record with WashU/BJC, do I still need to complete these?

If an employee does not already have an Epic record, the Workday/Epic interface will create that record and enroll it in the WashU Occupational Health roster, allowing OH staff to document care provided to the employee. If any employee chooses not to consent to inclusion on this interface, that record will not be created.

If I do not complete these documents, will I still be able to receive services at Occupational Health?

Yes. If an employee does not consent to being included in the Epic Occupational Health roster, any services received at Occupational Health will be documented through alternative methods. These employees would not be able to see any of these records in MyChart, any vaccines received at Occupational Health will not be included in their MyChart immunization record, and they will not be able to schedule appointments with Occupational Health through MyChart.

I would actually prefer that my primary care physician/Specialists and Occupational Health can see each other's documentation, is that possible?

This is not currently possible.

What if I consent now, but change my mind later and do not want future records added to epic?

The ROI and Consent forms can be launched via Workday at any time allowing an employee to update their decision as frequently as they desire.