CLINICAL CONTRIBUTIONS

Summaries of ongoing clinical activities
- Describe all inpatient and outpatient clinical activities
- Include location, time on service and type of service (general, consult)
- Can query Allscripts for clinic volume (number of sessions per month, number of patient visits per year)
- Describe responsibilities, specialty clinics
- Update yearly – may include most recent 5 year period if available

Development of methods for improved quality and efficiency of clinical care
- Describe the area of need and what was developed
- Who was involved in the development (solo, panel)
- Target audience

Development of clinical guidelines or carepaths
- Describe the area of need and what was developed
- Who was involved in the development
- Target audience

Involvement in clinical trials or grants
- Include only trials related to patient-oriented research
- List trial name and time period
- Do not include budget information
- Describe your role in the trial
- May include relevant industry sponsored trials

Clinical administrative responsibilities
- Clinical director of an area, fellowship or residency training program, PA or NP oversight
- Brief description of duties including time commitment

Original contributions to medical literature
- DO NOT duplicate the CV
- May indicate “See CV”
- Include nontraditional publications – online submissions, non-peer reviewed journals
- Educational pamphlets or CDs for health professionals (not lay literature)
- Number chronologically

Case reports and reviews
- May show focus on one particular area of interest or expertise
Development of patented material or techniques
Do not duplicate the CV
Medical school has specific guidelines for intellectual property

Feedback
May attach as an appendix
May include feedback from medical students, residents, fellows, families (selective)
Some of this information may be obtained through the division director
Faculty Practice Plan survey data - online at http://fpp.wusm.wustl.edu/

EDUCATIONAL CONTRIBUTIONS

Didactic teaching sessions
Indicate your role (course master, lecturer, small group leader)
Describe courses, lectures, symposia, panels
Indicate target audience and number impacted – medical students, residents, fellows, nurses, PT/OT students
Time commitment (number of hours per week, month, or year)
Do not undervalue yourself – the same talk on multiple occasions has value

New courses or lectures
Describe purpose of course and the gap filled
Target audience

New handouts or other guides for trainees
Handouts, slides, syllabi, or other guides
Include enduring material

Curriculum development
Describe course content
Target audience
Time commitment

Development of new methods of education
e.g., simulation modules or new assessment tools such as exam questions, checklists, objective structured clinical examination

New graduate students, fellows, medical students, residents for whom mentorship was provided
List name of mentee, time-period
Briefly describe type of mentorship provided (e.g., student, fellow, other faculty, career development, one-on-one training in particular area of expertise)
Development or participation in CME courses
   Include conferences, workshops, seminars, grand rounds
   List course name, role (chair, lecturer), topic, location, date
   List in chronological order by year

Feedback
   May attach as appendix
   May include course evaluations
   Awards and recognition for educational excellence
   Medical school or other grants (e.g., Loeb Teaching Fellowship)

Lay Literature
   Include relevant articles, pamphlets DVDs, or online content geared toward lay audience

COMMUNITY SERVICE CONTRIBUTIONS

   Participation in department, school of medicine, university, hospital committees/activities
      Describe committee/activity and your role
      Time commitment

   Participation in local, regional, national committees
      Describe committee and your role
      Time commitment
      May include participation on editorial boards, manuscript review committees, or grant review committees
      This does not include social organizations or place of worship activities
      May include select community boards/committees if relevant to professional activities

Media activities
   Include radio, TV, and newspaper interviews
   Include medical school or hospital public relations community outreach events
      e.g., lecture on your topic of expertise at WUSM-sponsored women’s health evening symposium

ANNUAL SUMMARIES
   May include as attachment
   Be selective

OTHER
   Any relevant and unique clinical or educational contribution that is not included in the CV or elsewhere in this document