

Sabbatical Leave of Absence Application (continued)

Please attach a proposal from the applicant indicating the plan for research and/or creative activity during the sabbatical leave.

Signature of Applicant

Date

Signature of applicant indicates that, in compliance with Paragraph 1.D. of the Academic Leave Guidelines, the applicant member will return to the Sam Fox School of Design & Visual Arts for at least the number of semesters he or she was on paid leave. Failure to do so will require the faculty member to reimburse Washington University the amount of gross compensation (including benefits and other payments and contributions) paid by the University during the leave of absence.

Recommendation of the College Director: Please indicate on an attached page who else from the area may be on leave for this same academic year and what effect this leave will have on the College. Also address, whether the area will need temporary faculty for essential courses, or will regular faculty cover the courses, or will it be acceptable to omit courses?

Signature of College Director

Date

Submit this form to:
Dean of the Sam Fox School
Campus Box 1213

THIS FORM MUST BE RECEIVED BY THE DEAN OF THE SAM FOX SCHOOL OF DESIGN & VISUAL ARTS BY JANUARY 15th TO BE CONSIDERED FOR THE NEXT ACADEMIC YEAR.

**Date received by the office
of the Dean of the Sam Fox School:**

Recommendation of the dean of the Sam Fox School:

Signature of the Dean of the Sam Fox School

Date